



Glen Wiltse
 Director of Code Enforcement
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Mission:

- Ensure a safe living, working and recreational environment for the residents and citizens of Sedgwick County by creating partnerships with the public to ensure the enforcement of building, construction, zoning, subdivision, nuisance and environmental regulations.

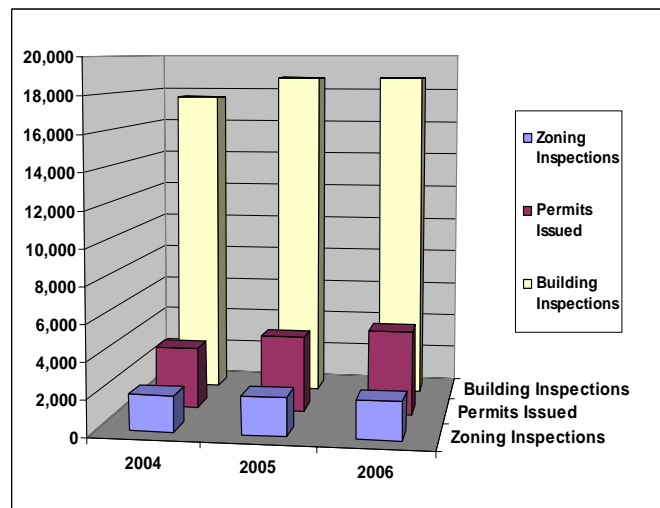
The core function of Code Enforcement is to insure rules and regulations involving life safety and quality of life issues are followed in the unincorporated areas of Sedgwick County. Construction rules and regulations concerning electrical, plumbing, heating and air-conditioning, private wastewater, drainage issues, and nuisance and zoning regulations are enforced during the permit phases of construction. Additionally the department provides the same construction inspection support to eleven smaller communities within the County.

Code Enforcement is in the final phases of providing a "One-Stop-Shop" permitting of construction projects. In the past some of these permits were required to be received from other departments requiring citizens to go to other facilities within the County. Permits for building construction, wastewater, floodplain and water wells can now be picked up from the Code Enforcement office at 1144 S Seneca.

Water well inspections will entail inspections of private water wells prior to their installation within

Adopted Program Enhancements

Item:	Amount:
• Computer Upgrade	\$44,400
Total	\$44,400



Budget Summary by Category

	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Expenditures					
Personnel	820,128	862,514	888,069	908,061	2.3%
Contractual Services	216,178	217,831	251,509	251,695	0.1%
Debt Service	-	-	-	-	-
Commodities	10,969	23,728	24,271	23,768	-2.1%
Capital Improvements	-	-	-	-	-
Equipment	1,539	-	3,860	44,400	1050.3%
Interfund Transfers	-	-	-	-	-
Total Expenditures	1,048,814	1,104,073	1,167,708	1,227,924	5.2%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	190,017	175,399	214,660	178,907	-16.7%
Charges For Service	600,159	547,850	547,850	551,474	0.7%
Other Revenue	255,737	365,183	365,183	383,160	4.9%
Total Revenue	1,045,913	1,088,432	1,127,693	1,113,541	-1.3%
Full-Time Equivalents (FTEs)	16.00	16.00	16.00	16.00	0.0%

Budget Summary by Fund

	2005 Revised	2006 Budget
Expenditures		
General Fund	953,048	1,049,537
Misc. Grants	214,660	178,387
Total Expenditures	1,167,708	1,227,924

Budget Summary by Program

Program	Expenditures					Full-Time Equivalents (FTEs)			
	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Code & LEPP	450,894	405,152	430,797	425,629	-1.2%	5.10	5.10	5.10	0.0%
Building Insp.	431,418	524,988	524,988	606,902	15.6%	7.90	7.90	7.90	0.0%
Land Use	165,876	173,933	173,933	195,393	12.3%	3.00	3.00	3.00	0.0%
LEPP Target	626	-	37,990	-	-100.0%	-	-	-	-
Total	1,048,814	1,104,073	1,167,708	1,227,924	5.2%	16.00	16.00	16.00	0.0%

unincorporated Sedgwick County. The City of Wichita performed these inspections until July 1, 2005. The purpose of taking over the well inspections of the unincorporated areas of the County was to add to the "One-Stop-Shop" convenience for permits and inspections for property owners and developers. County Code Enforcement has also been awarded the LEPP grant to assist in funding this program.

The department provides continuing education seminars for private waste water system installers during semi-annual seminars to train on new systems and to keep licenses current for contractors. Code Enforcement also takes part in the Wichita Home Show in the spring of every year to answer construction questions and requirements.

Sedgwick County and the City of Wichita adopt the same unified building and construction codes. This gives area developers and builders a consistent set of

requirements for completing construction and remodel projects. Individual boards comprised of City and County Code Enforcement staff and members of the surrounding business trade groups and associations meet annually to analyze newly revised codes and make recommendations on adopting new codes. These recommendations must then be approved by the Kansas State Legislature before becoming enforceable. Code Enforcement anticipates all codes will be amended next year to meet the 2006 unified codes.

Current Codes in Use in Sedgwick County

- 1997 Uniform Mechanical Systems Code
- 2000 Uniform Plumbing Code
- 2000 International Building Code for Commercial Construction
- 2000 International Residential Code
- 2002 National Electric Code

Department Performance Measures and Goals

Type of Measure	Performance Measure	2004 Actual	2005 Est.	2006 Proj.	Goals:
Input: Resources needed to produce a unit of output	Number of Building Inspection FTE's	7.9	7.9	7.9	<ul style="list-style-type: none"> • Perform 90% of inspections within 24 hours and %100 of inspections within 48 hours of receiving notification • Increase permitting opportunities by establishing a one-stop shop for building, wastewater, floodplain and sign permits
	Number of Administration FTE's	5.1	5.1	5.1	
	Number of Zoning FTE's	3	3	3	
Output: Amount of product or service provided	Number of building inspections	17,526	18,700	18,700	
	Number of permits issued by Administration	3,422	4,200	4,700	
	Number of Zoning Inspections	1,984	2,100	2,100	
Efficiency: Inputs consumed to produce a unit of output	Building Inspections per employee	1,295	1,231	1,231	
	Permits issued per employee	836	1024	1,146	
	Zoning Inspections per employee	661	700	700	
Service Quality: Client satisfaction, and timeliness	Inspections provided within 24 hours	90%	90%	90%	
	Inspections provided within 48 hours	100%	100%	100%	
Outcome: Qualitative consequence associated with the service	Inspections completed within 24 hours	15,773	16,830	16,830	
	Inspections completed after 24 hours, but within 48 hours	1,753	1,870	1,870	

• Code Administration

Administrative staff issue building permits for the unincorporated areas of the County, review and issue building permits for 12 cities within Sedgwick County, licenses trade contractors and building and trade companies, and furnish zoning and subdivision information to citizens, realtors, appraisers, and contractors. Building permit fees are also collected here for the unincorporated area of Sedgwick County and the 12 communities in which inspection services are provided.

Duties also include the Local Environmental Protection Plan (LEPP) grant, which the County assumed 100% responsibility for in July of 2005 from the City of Wichita.

	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Expenditures					
Personnel	301,822	257,902	283,457	270,356	-4.6%
Contractual Services	146,571	144,960	143,111	152,943	6.9%
Debt Service	-	-	-	-	-
Commodities	2,501	2,290	2,330	2,330	0.0%
Capital Improvements	-	-	-	-	-
Equipment	-	-	1,900	-	-100.0%
Interfund Transfers	-	-	-	-	-
Total Expenditures	450,894	405,152	430,797	425,629	-1.2%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	151,400	175,399	176,670	178,907	1.3%
Charges For Service	600,204	547,850	547,850	551,474	0.7%
Other Revenue	255,727	365,000	365,000	383,160	5.0%
Total Revenue	1,007,331	1,088,249	1,089,520	1,113,541	2.2%
Full-Time Equivalents (FTEs)	5.10	5.10	5.10	5.10	0.0%

Goals:

- Increase customer service to homeowners and contractors
- Create additional reference materials for citizens
- Provide additional services to contractors and public

• Building Inspections

The Building Inspection program inspects construction projects in the unincorporated area of Sedgwick County. This consists of building, electrical, plumbing and mechanical inspections during the construction phase of all building projects. This also includes the 12 communities with whom we have contracts to perform inspection services. Commercial project plans are reviewed prior to construction. In addition to building inspections, this department has taken over the enforcement of the sanitary code. This involves review of soils and groundwater information for issuing private wastewater disposal system permits, subdivision reviews for private wastewater system approval, complaints, and consultations for existing wastewater systems.

Fund:	General Fund			42001-110	
	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Expenditures					
Personnel	376,971	455,800	455,800	481,129	5.6%
Contractual Services	45,777	51,250	51,250	63,435	23.8%
Debt Service	-	-	-	-	-
Commodities	7,132	17,938	15,978	17,938	12.3%
Capital Improvements	-	-	-	-	-
Equipment	1,539	-	1,960	44,400	2165.3%
Interfund Transfers	-	-	-	-	-
Total Expenditures	431,418	524,988	524,988	606,902	15.6%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	(46)	-	-	-	-
Other Revenue	10	183	183	-	-100.0%
Total Revenue	(36)	183	183	-	-100.0%
Full-Time Equivalents (FTEs)	7.90	7.90	7.90	7.90	0.0%

Goals:

- Reduce re-inspections of contractors' projects by enhancing inspection services
- Offer "one-stop" service for permits related to building construction and zoning requirements
- Reduce response time for inspections
- Provide increased customer service to contractors and public for private sewage system installations

• Land Use

Land Use is responsible for enforcement of the Wichita & Sedgwick County Unified Zoning Code Regulations and the Sedgwick County Nuisance Codes Resolution. The zoning regulations include the review and monitoring of conditional uses, home occupations, land use issues and compliance. Enforcement of the nuisance code resolution generally consists of responding to citizen complaints dealing with inoperable vehicles, trash, tall grass, salvage material, and open and abandoned structures.

Fund: General Fund				42002-110	
	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Expenditures					
Personnel	141,336	148,812	148,812	156,576	5.2%
Contractual Services	23,742	21,621	21,621	35,317	63.3%
Debt Service	-	-	-	-	-
Commodities	799	3,500	3,500	3,500	0.0%
Capital Improvements	-	-	-	-	-
Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	165,876	173,933	173,933	195,393	12.3%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	-	-	-	-	-
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	-	-	-	-	-
Full-Time Equivalents (FTEs)	3.00	3.00	3.00	3.00	0.0%

Goals:

- Offer “one-stop” service for citizen complaints related to nuisance and zoning compliance
- Update website for access to code information by general public

• LEPP Target Grant

The Kansas Department of Health and Environment funds Code Enforcement with specifically targeted grants for a purpose in relation to the environment. The most recent grants were for Water Supply and Wastewater Assessment Grant, Sensitive Ground Water Grant, and Sandpit Assessment Grant. Other grants in the past have included continuing education funding for inspectors responsible for waste water enforcement, seminars for installers, wastewater assessment capacity and for sandpit water assessment.

Fund: Misc Grants				42002-279	
	2004 Actual	2005 Adopted	2005 Revised	2006 Budget	% Chg. 05-06
Expenditures					
Personnel	-	-	-	-	-
Contractual Services	89	-	35,527	-	-100.0%
Debt Service	-	-	-	-	-
Commodities	537	-	2,463	-	-100.0%
Capital Improvements	-	-	-	-	-
Equipment	-	-	-	-	-
Interfund Transfers	-	-	-	-	-
Total Expenditures	626	-	37,990	-	-100.0%
Revenue					
Taxes	-	-	-	-	-
Intergovernmental	38,617	-	37,990	-	-100.0%
Charges For Service	-	-	-	-	-
Other Revenue	-	-	-	-	-
Total Revenue	38,617	-	37,990	-	-100.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-

Goals:

- Explore potential grant opportunities for protecting and enhancing the environment
- Adhere to grant guidelines to accomplish specified tasks from KDHE