Financial Forecast

For the Period of 2016 - 2021
Introduction

Sedgwick County prepares an annual long-term financial forecast as a fundamental element of the budget process. The purpose of the forecast is to evaluate current and future fiscal conditions to guide policy and program decisions. A financial forecast is a fiscal management tool that presents estimated information based on current and projected financial conditions to identify future revenue and expenditure trends that may have an immediate or long-term influence on County policies, strategic goals, or community services. The forecast assists in the formation of decisions that exercise fiscal discipline and deliver essential community services as an integral part of the annual budgeting process. All information is presented on a budgetary basis.

Financial Forecast vs. Budget

The long-term financial forecast should be distinguished from the annual budget, as the forecast projects expected revenues and expenditures for the current year and five years into the future, while the budget sets the maximum amount of spending for one year. An additional distinction is that the budget typically includes budgeted contingencies to provide additional spending authority beyond the amount allocated to an individual department or division for use in times of unanticipated events. While budgeted, these contingencies typically are not anticipated to be spent in the forecast. As such, the budget generally is significantly greater than the forecast for a given year. For 2017, nearly $21 million in contingencies is budgeted in the County General Fund.

The revenue and expenditure estimates included in this financial forecast section pertain to the County’s eight property-tax-supported funds. These funds are outlined in the pie chart below. Total budgeted expenditures in these funds are $270,729,148, though forecasted expenditures total $247,643,898 in 2017. The difference is largely related to the contingencies outlined in the paragraph above. For additional details on the County’s General Fund forecast only, please see the “County General Fund Forecast” section of this document.

The actions included in the 2017 budget result in a projected operating deficit of $6.0 million in the County’s financial forecast, which is the result of an intentional use of fund balance to fund one-time projects and an intentional draw down of fund balance to reach targeted levels in some funds. In governmental accounting and budgeting, fund balance reflects the cumulative difference between a fund’s assets and liabilities.
Forecasting Methodology

The estimates included in the forecast are formulated through the use of both quantitative and qualitative methods. Quantitatively, historical revenues and expenditures were analyzed primarily through trend analysis and percentage growth patterns. In addition, national, state, and local economic conditions were evaluated to determine what impact they may have on the County’s ability to generate specific types of revenue. Qualitatively, the forecast draws upon the experience and knowledge of finance staff, along with input from division managers, to outline the most likely results.

Whenever forecasts are done, even a local weather forecast, one often loses sight that they are performed based on the most recently available variables. For the financial forecast, these variables include economic data through October 2016, along with the changes included in the 2017 budget. Unfortunately, financial variables are constantly changing. The County’s forecast is subject to unforeseen and uncontrollable national, state, and local events, in addition to the timing of large capital projects and operational decisions that may make the forecast less accurate.

All information is presented on a budgetary basis.

Executive Summary

Similar to other state and local governments, Sedgwick County government remains challenged by modest revenue growth, though reports in a few areas point to gradual improvement in the local financial condition. From 2010 through 2012, valuations driving property tax collections (more than 50 percent of total revenues per year) experienced less than one percent growth. Then, for the first time in 20 years, assessed property tax valuations for the 2013 budget experienced a negative assessment of 0.7 percent. Growth returned in the 2014 budget, when assessed property valuations increased 0.6 percent. Assessed valuation growth for the 2015 budget was 1.1 percent over the previous year. Growth was 1.4 percent for the 2016 budget and is estimated at 2.8 percent in the 2017 budget. The table in the next column illustrates changes in Sedgwick County’s assessed valuation since 1999.

Other key revenues comprising approximately 32 percent of total revenues in County property-tax-supported funds are slowly returning to pre-Great Recession levels. These key revenues do not include property taxes and are highlighted and discussed within this section of the budget document.

The County’s revenue collections since the Great Recession have remained relatively flat, after falling significantly in 2009. As shown in the table below, projections outline slight growth in 2016, with slightly stronger revenue growth returning in 2017 as property valuations slowly improve. However, the Kansas Legislature’s decision during the 2014 legislative session to phase out the mortgage registration fee by 2019 has a significant impact on the long-term forecast. Additionally, Federal actions to increase the overtime eligibility threshold in December 2016 and potential State actions to address projected deficits in State Fiscal Year 2017, which runs from July 1, 2016 through June 30, 2017, continue to pose a threat to the County’s financial condition.
As a result of revenue declines following the Great Recession and modest revenue growth in the financial forecast, along with reduced revenue from the mortgage registration fee due to 2014 legislative action, the County has made great efforts to control expenditures to maintain fiscal integrity.

Because of the challenging revenue environment and flat expenditure growth over an extended period, Sedgwick County has experienced significant changes in both the services it delivers and how those services are delivered. The County continues to work through the current environment to achieve the principles identified by the County Manager:

1. Continued emphasis on core services;
2. Reduce government funding to services that can be provided by non-governmental entities or through private sector or other funding support;
3. Reduce debt and reliance on bonding; and
4. Maintain the mill levy tax rate at the 2010 level.

Since the economic downtown, the County has been responsive to the financial challenges outlined in the financial forecast. While the economy continues to improve, the County will continue to be challenged by expenses that exceed revenues. The blue line in the graph below shows the County’s actual and current projections for each year in the forecast. The forecast associated with the 2017 budget projects a deficit of $6.0 million related to several one-time projects and an intentional draw-down of fund balance to reach targeted levels in the County’s property-tax-supported funds. These targeted levels are outlined later in this section.

Consistent with the Commission’s actions in the 2016 budget to reduce debt, almost $9.7 million in transfers for capital improvement projects are planned from County property-tax-supported funds to the County’s Capital Improvement Fund in 2017: $2.9 million for new EMS posts; $2.9 million for a law enforcement training facility for the Sheriff, of which $1.3 million will not be funded with transfers from operating funds, but rather with residual balances from other capital improvement projects; $1.9 million for the completion of the Ronald Reagan Building remodel; $1.6 million for road and bridge projects; $1.2 million for facility projects; and $0.5 million for drainage.

The table below outlines projected operating results in each year of the forecast. Current projections outline deficits in each year through 2020 as projected expenditures outpace projected revenue growth. In 2021, the forecast projects an operating surplus as expenditure and revenues reach a balance.

As outlined previously, the organization’s strategic efforts are significantly influenced by the forecast. The
forecast is a valuable planning tool that is used to ensure the long-term continuity of essential services. Prior to the national recession, Sedgwick County proactively implemented an initiative to increase its fund balances during the good times to weather significant economic downturns later through a “rainy day reserve”. Despite the Great Recession, the County added to the cumulative fund balance of County property-tax-supported funds in 2012 through 2015, but is anticipated to incur deficits in 2016 due to one-time capital projects.

Due to the County’s previous actions to develop a “rainy day reserve” and other management actions outlined in the box to the right, the County has been able to make strategic decisions regarding how and when to make service changes to minimize the impact on community services. With the extended recovery, the sustainability of the County is placed at risk if existing operations are not monitored and adjusted to address current economic conditions and revenue collections that appear to be slowly rebounding.

Over the planning horizon of the financial forecast, the County will continue to confront a variety of challenges. In addition to challenges from an uncertain economy, actions at the Federal and State levels continue to cause concern to County management. These challenges will require the County to continue to concentrate on a variety of core financial guidelines, as outlined in the following section.

• Revenue Core Guidelines
  o Maintain the mill levy rate imposed on properties in Sedgwick County at the 2010 level
  o Maintain a diversified revenue base requires diligence. Adjust current fees when appropriate
  o Effective governance is the result of effective partnerships. County services mandated by another government should be funded by that government

• Expenditure Core Guidelines
  o Concentrate public services on those considered core, “tier 1” County services
  o Reduce government funding to services that can be provided by non-governmental entities or through private sector or other funding support
  o Reduce debt and reliance on bonding
  o Seek innovative programs for delivering public services beyond current operating standards
  o Educate State legislators on the impact of new and pending State mandates

![Projected Ending Fund Balances - Budgetary Basis](image)

Previous Management Decisions

- 2007: 2.5 mill increase to address public safety issues with a growing jail population, maintaining other public safety services, and construction of the Center for Aviation Training.
- 2009: County eliminates 1.0 mill from the property tax levy by deferring a 384 bed expansion to the jail.
- 2010: Suspend performance compensation and implement a general pay adjustment of 2.0% for eligible employees with salaries below $75,000. Implement a 0.5 mill reduction in the property tax rate, combined with $3.3 million in budget reductions. In May, deferred and/or reduced capital projects totaling $1.8 million and established a position review team.
- 2011: Implement a 0.5 mill reduction in the property tax rate, 2.0% performance-based compensation pool combined with adjustments to employee benefits, defer a capital project, implement $2.5 million in annual recurring operating reductions in April, and initiate a voluntary retirement program.
- 2012: Implement budgetary reductions of $10.3 million (impacting both 2011 and 2012 budgets) and no employee compensation adjustment.
- 2013: Implement budget reductions of $7.2 million with a 2.5% performance-based merit compensation pool combined with an adjusted health benefits plan which was designed to encourage employees to take responsibility for their health to reduce future increases in benefit costs
- 2014: Implement a 2.5% performance-based compensation pool. Fund the recommendations of a market pay study for full-time employees. Shift programs to alternative revenue sources. Fully implement a mental health pod at the Adult Detention Facility. Closure of the Judge Riddel Boys Ranch, a State program, due to insufficient State funding
- 2015: Implement a 2.5% performance-based compensation pool. Shift to a self-funded employee health insurance model. Add one ambulance crew. Add funding for recommendations of Coordinating Council formed to address increasing EMS call demand. Add part-time mower positions. Shift programs to alternative revenue sources. Eliminate funding for Visioneering. Reduce funding to Wichita Area Technical College
- 2016: Implement a 1.75% performance-based compensation pool. Reduce funding to external community development and culture and recreation agencies. Eliminate funding for State Affordable Airfares program. Shift from debt funding to cash funding for road/bridge projects. Add additional positions to the Elections Office. Reduce property tax support for some health and aging services. Eliminate the Day Reporting program.
Revenues & Transfers In

Sedgwick County’s revenue structure related to property-tax-supported funds is grouped into seven primary revenue categories, with aggregate tax collections as the largest revenue source, followed by charges for service and uses of money and property. These revenue categories are shown in the chart below. In 2015, a total of $229,913,696 in revenue and transfers in was received in these funds, with 75 percent collected from multiple tax sources. These actual results are the baseline from which financial estimates in the financial forecast are made.

Of the funds receiving property tax support, the largest is the General Fund, with 73 percent of total revenue collections in 2015, followed by the Bond & Interest, EMS, and Highway funds. Revenues by fund are outlined in the chart below.

Specific Revenue Projections in the Financial Forecast

Of the total revenue collections and transfers from other funds in 2015, 85 percent was collected from seven distinct revenue sources. The following discussion on revenue projections included in the financial forecast will concentrate on these revenues as outlined in the table below.

<table>
<thead>
<tr>
<th>Major Revenues</th>
<th>2015</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Total Revenues &amp; Transfers In</td>
<td>$232,629,883</td>
<td>100%</td>
</tr>
<tr>
<td>Property taxes</td>
<td>$123,060,228</td>
<td>53%</td>
</tr>
<tr>
<td>Local sales &amp; use tax</td>
<td>$28,447,557</td>
<td>12%</td>
</tr>
<tr>
<td>Motor vehicle tax</td>
<td>$17,617,142</td>
<td>8%</td>
</tr>
<tr>
<td>Medical charges for service</td>
<td>$15,934,705</td>
<td>7%</td>
</tr>
<tr>
<td>Mortgage registration &amp; officer fees</td>
<td>$6,882,928</td>
<td>3%</td>
</tr>
<tr>
<td>Special city/county highway</td>
<td>$4,411,675</td>
<td>2%</td>
</tr>
<tr>
<td>Investment income</td>
<td>$1,380,083</td>
<td>1%</td>
</tr>
<tr>
<td>Total</td>
<td>$197,734,318</td>
<td>85%</td>
</tr>
</tbody>
</table>

*General Fund, Wichita State University, COMCARE, EMS, Aging, Highway, Noxious Weeds, Bond & Interest

Property Taxes

Property taxes play a vital role in financing essential public services. Property tax revenues are primarily used to fund services County-wide in the General Fund and various special revenue funds that do not have the capacity to self-finance their services, in addition to retiring the County’s long-term debt on capital projects for facilities and infrastructure. This reliable revenue source has no attached mandates as many other State and Federal revenues often do.

The 2017 budget includes a mill levy rate of 29.393 mills, despite the targeted rate of 29.359 mills which was included in the recommended budget. This forecast assumes that the property tax rate will remain unchanged.
at the targeted level of 29.359 mills over the planning horizon.

Projected revenue from property tax collections in this financial plan are based on:

- An assumption that the property tax rate will remain unchanged through the planning period at 29.359 mills, absent technical adjustments. The tax rate to support the 2017 budget is 29.393 mills, after technical adjustments. The intended mill levy rate was 29.359 mills at the time of budget adoption. However, final assessed valuation as of November 1, 2016, was lower than originally estimated in July 2016, and a technical adjustment to the mill levy rate was necessary to generate the amount of property tax needed to fund the 2017 budget.

- Increases or decreases in property tax revenues after 2016 will result from estimated changes in assessed valuations and not changes to the mill levy rate.

- An assumption that collection delinquencies will return to more typical historical levels, after the delinquency rate reached 4.2 percent in 2010.

Within the financial forecast, property tax rates among different County property-tax-supported funds can and are distributed based on the total available resources to achieve the greatest outcomes in service delivery. In some instances, distribution of the total property tax rate is adjusted due to changing operations, one-time projects such as capital improvements, or the availability of unexpected resources. The table below outlines the property tax rate movements estimated within this plan.

<table>
<thead>
<tr>
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</tr>
</thead>
<tbody>
<tr>
<td>Bond &amp; Int.</td>
<td>2.669</td>
<td>2.604</td>
<td>2.604</td>
<td>1.915</td>
<td>1.600</td>
<td>1.617</td>
</tr>
<tr>
<td>WSU</td>
<td>1.500</td>
<td>1.500</td>
<td>1.500</td>
<td>1.500</td>
<td>1.500</td>
<td>1.500</td>
</tr>
<tr>
<td>Highway</td>
<td>1.129</td>
<td>1.026</td>
<td>0.816</td>
<td>1.105</td>
<td>1.105</td>
<td>1.117</td>
</tr>
<tr>
<td>BVS</td>
<td>0.600</td>
<td>0.277</td>
<td>0.540</td>
<td>1.390</td>
<td>0.380</td>
<td>0.460</td>
</tr>
<tr>
<td>Aging</td>
<td>0.500</td>
<td>0.523</td>
<td>0.512</td>
<td>0.506</td>
<td>0.502</td>
<td>0.496</td>
</tr>
<tr>
<td>COMDATE</td>
<td>0.585</td>
<td>0.590</td>
<td>0.515</td>
<td>0.585</td>
<td>0.562</td>
<td>0.564</td>
</tr>
<tr>
<td>Nuisance Wds</td>
<td>0.088</td>
<td>0.059</td>
<td>0.065</td>
<td>0.073</td>
<td>0.071</td>
<td>0.074</td>
</tr>
<tr>
<td>Total</td>
<td>28.363</td>
<td>28.363</td>
<td>29.359</td>
<td>29.359</td>
<td>29.359</td>
<td>29.359</td>
</tr>
</tbody>
</table>

Over the past 10 years, Sedgwick County’s assessed valuation has grown an average of 1.8 percent annually. Like many other jurisdictions, the County experienced strong valuation growth between the years of 2000 to 2009 with an average growth rate of 5.5 percent. That trend changed notably in 2010 when valuation increased by less than a percent. Growth was less than one percent through 2012; then, for the first time in 20 years, assessed valuation decreased for the 2013 budget year. Growth returned at a rate of 0.6 percent in the 2014 budget year, then grew at 1.1 percent for the 2015 budget year and 1.4 percent for the 2016 budget year. The 2017 budget includes growth of 2.8 percent.
Local Retail Sales and Use Tax

Local retail sales tax is generated from a County-wide one-percent tax on retail sales, imposed pursuant to voter approval in July 1985. Local use tax, per State statute K.S.A. 12-198, is a tax paid on tangible personal property purchased from other states and used, stored, or consumed in Kansas on which no sales tax was paid. Use tax is also applied if a taxable item is relocated to Sedgwick County from another state and that state’s sales tax rate is less than the Kansas rate.

Distribution of these revenues to the County and cities is based half on their individual population levels and half on property tax levies per State statute K.S.A. 12-187. Sedgwick County receives 28.5 percent of the revenue produced by the County-wide sales tax in its General Fund; the balance is distributed by the State government to the 20 cities located within the county. There are three principal factors that influence the County’s collection of local retail sales tax revenue:

- Total taxable retail sales in Sedgwick County
- Population in the unincorporated areas of the County as a percentage of total County population
- The County’s property tax levies as a percentage of total taxes levied by all governmental entities

Historically, retail sales and use tax collections have experienced an average growth rate of 1.7 percent over the past 10 years, but averaged 5.7 percent from 2004 to 2008. As a result of economic stress and the County’s reduction in its mill levy over three consecutive years, collections declined from a high of $26.8 million in 2008 to $25.7 million in 2012; however, as the economy has improved, revenues in this category have increased. Total revenues of $28.4 million were collected in 2015.

Motor Vehicle Taxes

The State statute describing the collection and distribution of Motor Vehicle Taxes is outlined in K.S.A. 79-5101 et seq. Motor vehicles are distinguished by 20 vehicle classes, and then taxed at 20 percent of the class value based on the average County-wide mill levy during the previous year. State statutes define the average county-wide mill levy as the amount of general property taxes levied within the county by the State, county, and all other property taxing subdivisions; and then divided by the county’s total assessed valuation.

The 2012 Legislature enacted legislation requiring that an annual commercial vehicle fee be paid in lieu of current property taxes for both interstate and intrastate commercial vehicles registered in Kansas.

Collected taxes are distributed by the County Treasurer to the taxing jurisdictions based on the owner’s residency, and the ratio of levied taxes by the jurisdiction to the total taxes levied. Once the County’s portion is distributed, the revenues are shared across the eight County property-tax-supported funds based on each fund’s mill levy rate for the previous year.

Collections are dependent not only on economic conditions and vehicle sales, but also on the ratio of County property taxes to all of the other property taxing jurisdictions.

Previously, motor vehicle taxes have been a consistent and reliable revenue source. However, with the changing economy and impact of past tax reductions it has become more inconsistent. This revenue source reached a historical high of $17.2 million in 2009; however, collections are expected to surpass the historical high in 2016, with a projection of $18.2 million.
Mortgage Registration Fees

Mortgage registration fees are collected by the Register of Deeds. Mortgage registration fees are established under K.S.A. 79-3102, which set the fee rate at 26 cents per $100 of mortgage principal registered through 2014; the County General Fund received 25 cents. However, legislative action in 2014 began a phase-out of the fee in 2015, with complete elimination by 2019. Additional per-page fees were implemented by that legislative action, recorded as officer fees in the County’s financial system. The estimated impact of the reduction is $4.8 million in 2019, when per-page fees of $1.7 million offset projected mortgage registration fee loss of $6.5 million.

Within this revenue source, collection levels historically have been strongly correlated with the strength of the local real estate and refinancing market. Mortgage registration fees reached a high of $8.7 million in 2003 and generated $5.8 million in 2014, the last year where the fee was at its historic level.

Medical Charges for Service

Medical charges for service include Medicaid, Medicare, insurance, and patient fees for delivered medical services. In the property-tax-supported funds, these services are predominately delivered through EMS, generating 92.8 percent of the total 2015 collections, followed by the Health Division and the Sedgwick County Offender Assessment Program (SCOAP). Revenues related to emergency medical services are deposited in the EMS Tax Fund.

The County also receives substantial amounts of medical charges for service revenue in grant funds delivering mental health, developmentally disabled, and aging services. Because those revenues are not received within property-tax-supported funds, they are not included within this forecast.

In July 2014, the County moved the EMS billing function in-house. The 2016 adopted budget included an increase in the mileage rate and base rate for transports to bring EMS charges more in line with other emergency service provides. Further revenue growth is anticipated in 2017 as a new EMS post and crew in the southeast area of Sedgwick County provide transports for a new emergency department in the area. Over the last 10 years, medical charges for service have grown an average of approximately 3.3 percent annually.
Investment Income

Investment income accounts for revenues generated from the investment of idle County funds. Traditionally, this revenue source can be volatile with collections dependent on interest rates in investment markets, the timing in which investments mature, and the size of the investment portfolio. State law outlines that all investment income is to be deposited in the General Fund unless otherwise directed by statute.

The County has an investment portfolio that ranges from $225 million to $500 million depending on the time of year. By law, the County’s investments are restricted to short maturities having little or no risk. Since the Great Recession, investment income has been very low due to very low interest rates. In 2014, collections increased for the first time since 2007, though the amount of revenue generated was $1.3 million. The forecast projects revenue of $1.8 million in 2016.

Special City/County Highway

The Highway Division is financed through the Highway Fund to construct and maintain the County’s roads, bridges, and intersections. Of the revenues used to fund these operations, the largest is the State’s special city/county highway fund authorized under K.S.A. 79-3425. Through the Fund, the State distributes motor-fuel taxes among local jurisdictions based on a distribution formula that includes:
- Each county shall receive a payment of $5,000
- Remaining 50 percent is allocated based on the portion of collected motor vehicle registration fees in the county compared to the amount collected in all counties
- Remaining 50 percent is allocated based on the portion of average daily vehicle miles traveled in the county compared to the amount traveled in all counties

This revenue source has demonstrated considerable variability in the past. As State Motor Fuel Gas Tax collections fluctuated, the Legislature made temporary adjustments to the distribution formula, and the State corrected previous distributions made in error. More recently, receipts have been relatively constant from year to year. Collections are anticipated to remain mostly flat through 2021.
Sedgwick County’s expenditure structure is divided into seven primary spending categories: personnel, contractuals, debt service, commodities, capital improvements, equipment, and interfund transfers. Total expenditures incurred in 2015 in County property-tax-supported funds were $232,003,916. Of those, 54 percent were for personnel costs and 26 percent for contractual services. As with revenues, these actual results are the baseline from which the current financial forecast was developed.

### Expenditures

Of the total spent in funds receiving property tax support, the fund with the greatest portion of total expenses is the General Fund with 74 percent of total 2015 expenditures, followed by the Bond & Interest Fund and Emergency Medical Services.

### Specific Expenditure Projections in the Financial Forecast

**Personnel**

Similar to most government and proprietary entities, personnel expenditures represent the largest cost in delivering services. The projections included in this financial forecast incorporate the following variables:

- A 2.5 percent performance-based compensation pool in 2017, along with a pool of $2.3 million in County property-tax-supported funds to address compression in the County workforce.
- A compensation pool of 4.8 percent in 2018 to address pay-for-performance and market pay competitiveness; and a 2.5 percent pay-for-performance pool in each year, 2019-2021.
- A 3.0 percent increase in the employer-paid portion of health benefit premiums in 2017 and 5.0 percent each year thereafter.
- A return to more typical workers’ compensation charges assessed against divisions after a one-time reduction in 2016.
- Decreases in retirement rates through the Kansas Public Employees Retirement System (KPERS) and the Kansas Police and Firemen’s Retirement System (KP&F) in 2017, followed by increases in 2018 through 2021.

<table>
<thead>
<tr>
<th>Year</th>
<th>KPERS - Retirement Rates</th>
<th>KP&amp;F - Retirement Rates</th>
</tr>
</thead>
<tbody>
<tr>
<td>2012</td>
<td>8.34%</td>
<td>16.88%</td>
</tr>
<tr>
<td>2013</td>
<td>8.94%</td>
<td>17.26%</td>
</tr>
<tr>
<td>2014</td>
<td>9.69%</td>
<td>20.28%</td>
</tr>
<tr>
<td>2015</td>
<td>10.41%</td>
<td>20.72%</td>
</tr>
<tr>
<td>2016</td>
<td>10.18%</td>
<td>20.78%</td>
</tr>
<tr>
<td>2017</td>
<td>8.96%</td>
<td>19.39%</td>
</tr>
</tbody>
</table>
Contractuals, the second largest expenditure category, include services purchased from and delivered by an external entity and internal divisional charges to other funds. These may include utility services, insurance services, software agreements, social services delivered by other community providers, or internal fleet and administrative charges.

Growth in contractual expenditures has averaged 1.6 percent over the past 10 years, with the most significant growth occurring due to the implementation of alternative jail programs and economic development funding. The significant increase in 2015 was due primarily to a one-time payment to assist with a capital improvement project at the Sedgwick County Zoo.

The increase in 2017 anticipates new costs incurred as a result of the County-City of Wichita code function merger. In 2017, the County will begin receiving all revenue related to the Metropolitan Area Building & Construction Division (MABCD); prior to 2017, the bulk of that revenue was collected by the City. In 2017, as the merged operation begins its first year with the County as managing partner, the County will begin reimbursing the City for costs for employees still on the City’s staffing table who do code work. Those costs are anticipated at $3.6 million, but may be less as City employees vacate MABCD positions and are replaced with County positions.

Excluding that change, increases included in this forecast anticipate continuing increases in electricity, water, natural gas, inmate medical and food service contracts, and software and technology equipment maintenance costs. The cyclical nature of national, State, and local elections also contributes to expenditure variations in this category.

This category includes expenditures for the purchase of common tangible items. This may include office supplies, fuel, food, clothing, software, and equipment with acquisition costs of less than $10,000 per unit.

Commodity expenditures often fluctuate from year to year. These fluctuations often are due to the election cycle, when expenses vary from odd years to even year (even years representing either gubernatorial or presidential election cycles).
Equipment includes expenditures for office, technical, operating, and vehicular equipment that are more than $10,000. Overall, the County spends relatively small amounts for equipment in the property-tax-supported funds, so isolated purchases can often result in sizable year-to-year percentage changes. Over the last several years, those increases have largely been related to enhancements to EMS services.

In the current forecast, equipment expenditures are anticipated to increase dramatically in 2017 related to the replacement of voting equipment in the Election Commissioner’s Office and the purchase of an ambulance by EMS. In 2019 and 2020, costs are again expected to spike due to mobile and portable radio replacements across the organization as the radios reach the end of support. Costs are anticipated to return to more typical levels in 2021.

The financial forecast incorporates debt service payments on current debt obligations. Sedgwick County continues to hold high bond ratings from the three most widely used rating agencies: Moody’s Investor Services, Standard & Poor’s, and Fitch Ratings. In a recent rating evaluation, Standard & Poor’s outlined that Sedgwick County’s management is “very strong, with ‘strong’ financial management policies and practices…indicating financial practices are strong, well embedded, and likely sustainable.”

The 2017-2021 Capital Improvement Plan does not include any planned debt to fund projects. As older issues mature, anticipated debt expenses decrease; however, in 2019, the County will repay the balance of a 2009 issue, approximately $3.1 million, which is anticipated to save more than $0.7 million in interest costs through 2029. As older bonds mature and no additional debt is issued, debt service costs will continue to decrease in 2020 and beyond.
Within statutory limitations, the County is allowed to transfer funding from property-tax-supported funds to other funds to finance equipment purchases, capital improvements, or grant matches. Traditionally, transfers to other funds are relatively consistent from one year to the next with the exception of transfers for capital improvement projects and transfers for one-time equipment and software purchases to the Equipment Reserve Fund.

Recurring annual transfers to other funds include the following:

- $1,597,566 annually in collected retail sales and use tax revenues from the General Fund to the Bond & Interest Fund to mitigate the cost of debt service on road and bridge projects
- Approximately $14.5 million to $16.3 million annually in collected retail sales and use tax revenues from the General Fund to the Sales Tax Road and Bridge Fund for related capital projects
- Approximately $1.0 million annually from the General Fund to the Risk Management Fund
- Annual transfers of varying amounts for cash-funded capital projects as included in the Capital Improvement Plan (CIP)

As outlined in the adjacent table, significant changes in transfers from one year to the next are largely related to cash-funded capital projects included in the County’s CIP.
Summary by Fund

The following section will provide a brief discussion of each property-tax-supported fund included in the forecast, outline current and future fund balance projections, and discuss major fiscal challenges anticipated to impact the fund over the planning period.

General Fund

The General Fund is the County’s primary operating fund and accounts for County services that do not have a designated fund of their own. The General Fund includes most general government and law enforcement functions and receives the broadest variety of revenues. Currently, the General Fund provides funding for the operations of 42 divisions.

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In addition to the compensation adjustments and standard increases in the costs of doing business that impact all funds, current projections estimate significant one-time costs in the County General Fund in 2017:

- $2.5 million to replace the County’s election equipment fleet; this is in addition to the $4.5 million which was set aside in the County’s Equipment Reserve Fund between 2013 and 2014
- $1.9 million to complete the remodel of the Ronald Reagan Building, which will house several County divisions that currently are housed in leased space
- $1.6 million in additional cash from the General Fund for the law enforcement training facility at the Wichita State University Innovation Campus, bringing the total County allocation for the project to $5.5 million; the City of Wichita also is providing $5.5 million for the project, which will jointly house the Wichita Police Department and Sedgwick County Sheriff’s Office training facilities
- $1.2 million for other County facility capital improvement projects
- $0.5 million for the Wichita-Valley Center Flood Control drainage project

Revenue growth is estimated to be fairly moderated as the result of the gradual phase-out of the mortgage registration fee by 2019, which was referenced earlier in this section. This reduction will be offset somewhat by increased per-page filing fees.

Major fiscal challenges:

- Diminished revenues due to State of Kansas actions, including 2014 legislation that began the phase-out of the mortgage registration fee, a key revenue for the General Fund
- Impact of slowly improving economic conditions on various key revenues, such as property taxes, retail sales tax, and investment income
- Maintaining services and/or service levels as the availability of funding remains limited due to the economic environment
- Limitations in the ability to address unplanned, emergency funding needs when they arise as fund balance is used

This Fund is discussed more fully in the “County General Fund Forecast” section of this document.
In June 1987, the Board of County Commissioners and the Wichita City Council approved an inter-local agreement in which the City agreed to stop levying its 1.5 mill property tax and the County created a County-wide levy of an equal amount. Increases in projected revenues and expenses are related to anticipated growth in assessed value and motor vehicle tax collections.

Comprehensive Community Care (COMCARE) provides mental health services and substance abuse treatment to adults, families, and children. COMCARE has existed as a community mental health center (CMHC) since 1962. In 1990, the Legislature enacted the Mental Health Reform Act to shift funding for mental health services from State hospitals to community providers. This Fund supports the majority of administrative costs related to the delivery of mental health services, while a separate grant fund supports the majority of direct services.

Based on the activities in this Fund, targeted fund balance by the end of the forecast period is $0.2 million. A strategic draw-down will occur over the years, after a one-time spike in fund balance in 2017 related to an organizational redesign, which resulted in a portion of a high-level position in the COMCARE Tax Fund shifting to the County General Fund. However, the timing of the position movement prevented an adjustment of General Fund and COMCARE property tax levies for the 2017 budget, so significant savings are anticipated in the Fund in 2017.
Highway Fund

The Highway Division is financed through the Highway Fund to construct and maintain the County’s roads, bridges, and intersections. The Fund is primarily supported through a property tax levy and revenue from the State’s Special City/County Highway Fund. Projections for 2017 include the use of Highway Fund fund balance to support $1.0 million in road and bridge capital project costs. Estimated expenses return to more typical levels in the outer years of the forecast.

Based on the activities in this Fund, its targeted fund balance by the end of the forecast period is $0.5 million.

Emergency Medical Services Fund

Emergency Medical Services (EMS) was created in 1974 per a City/County agreement to provide emergency response and scheduled ambulatory transfers. Prior to 1974, a private provider delivered EMS services to the community.

Significant one-time expenditure projections in the EMS Fund forecast include $1.5 million to fund a new northeast post and $1.4 million to fund a new southeast EMS post in 2017, along with $1.8 million to fund a new west post, $1.5 million to replace Post 1, and $0.7 million to fund a new ambulance garage in 2019. The forecast also includes new recurring costs, including the addition of 8.0 FTE new positions in 2017.

Revenue projections include approximately $0.4 million in additional revenue beginning in 2017 related to a new emergency department in southeast Sedgwick County.

Based on the activities in this Fund, its targeted fund balance by the end of the forecast period is $0.5 million.
Aging Fund

The Division on Aging was created in 1980 to serve older citizens of the County and advocate independence and quality of life. This Fund supports the majority of administrative costs and a variety of direct services, such as funding to local senior centers. The Division also operates within a grant fund in which direct services are also funded.

Based on the activities in this Fund, its targeted fund balance by the end of the forecast period is $0.2 million.

Noxious Weeds Fund

The Noxious Weeds Division was established to eradicate and control noxious weeds as required by K.S.A. 2-1318.

Based on the activities in this Fund, its targeted fund balance by the end of the forecast period is $0.1 million.
The Bond & Interest Fund provides for the retirement of the County’s general obligation bonds. Each year, the County levies taxes, together with special assessments credited to the Fund, which are sufficient to pay the principal and interest payment due throughout the year.

The 2017-2021 Capital Improvement Program does not include any planned debt to fund projects. As older issues mature, anticipated debt expenses decrease; however, in 2019, the County will repay the balance of a 2009 issue, approximately $3.1 million, using a significant portion of the Fund’s fund balance that year. The repayment is anticipated to save more than $0.7 million in interest costs through 2029.

As older bonds mature and no additional debt is issued, debt service costs will continue to decrease in 2020 and beyond.

Based on the activities in this Fund, its targeted fund balance by the end of the forecast period is $0.5 million.
Financial Forecast 2013 - 2021
All County Property-Tax-Supported Funds

<table>
<thead>
<tr>
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<tbody>
<tr>
<td><strong>Beginning Fund Balance</strong></td>
<td>69,848,639</td>
<td>70,436,061</td>
<td>73,172,680</td>
<td>73,798,673</td>
<td>71,214,890</td>
<td>65,225,797</td>
<td>59,480,292</td>
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<tr>
<td><strong>Operating Revenue</strong></td>
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<td></td>
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<td></td>
<td></td>
<td></td>
<td></td>
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<tr>
<td>Taxes</td>
<td>169,408,756</td>
<td>170,943,094</td>
<td>173,537,467</td>
<td>176,338,940</td>
<td>179,872,373</td>
<td>184,524,788</td>
<td>189,103,019</td>
<td>194,095,629</td>
<td>200,012,992</td>
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<td>Current property taxes</td>
<td>120,841,203</td>
<td>121,394,370</td>
<td>123,060,028</td>
<td>124,902,510</td>
<td>127,658,306</td>
<td>131,201,402</td>
<td>134,520,033</td>
<td>138,125,725</td>
<td>142,595,150</td>
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<td>Back property taxes &amp; warrants</td>
<td>3,642,085</td>
<td>2,935,655</td>
<td>3,041,703</td>
<td>2,990,583</td>
<td>2,891,763</td>
<td>2,849,169</td>
<td>2,777,596</td>
<td>2,722,209</td>
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<td>Special assessment property taxes</td>
<td>1,954,964</td>
<td>1,617,407</td>
<td>1,108,008</td>
<td>941,807</td>
<td>800,536</td>
<td>578,387</td>
<td>491,629</td>
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<tr>
<td>Motor vehicle taxes</td>
<td>15,964,587</td>
<td>17,055,204</td>
<td>17,617,142</td>
<td>18,229,528</td>
<td>18,860,163</td>
<td>19,457,229</td>
<td>20,076,893</td>
<td>20,696,695</td>
<td>21,209,717</td>
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<td>Local use tax</td>
<td>2,627,539</td>
<td>2,743,805</td>
<td>2,932,462</td>
<td>3,064,423</td>
<td>3,171,677</td>
<td>3,298,544</td>
<td>3,430,486</td>
<td>3,567,706</td>
<td>3,710,414</td>
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<td>Intergovernmental</td>
<td>8,712,929</td>
<td>8,101,655</td>
<td>7,159,737</td>
<td>8,444,848</td>
<td>6,472,188</td>
<td>7,634,373</td>
<td>7,761,068</td>
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<tr>
<td>Charges for service</td>
<td>30,786,203</td>
<td>31,925,295</td>
<td>33,015,934</td>
<td>32,656,011</td>
<td>33,397,571</td>
<td>34,510,210</td>
<td>35,702,383</td>
<td>34,510,210</td>
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<td>Reimbursements</td>
<td>5,171,694</td>
<td>5,345,389</td>
<td>5,525,090</td>
<td>5,711,007</td>
<td>5,903,357</td>
<td>6,157,329</td>
<td>6,157,329</td>
<td>5,903,357</td>
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<tr>
<td>Use of money and property</td>
<td>5,124,831</td>
<td>4,763,874</td>
<td>4,619,663</td>
<td>4,586,811</td>
<td>4,951,485</td>
<td>4,855,247</td>
<td>4,951,485</td>
<td>5,256,328</td>
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<tr>
<td>Other revenues</td>
<td>4,077,670</td>
<td>3,824,009</td>
<td>3,731,089</td>
<td>3,206,117</td>
<td>2,679,340</td>
<td>2,666,484</td>
<td>2,666,484</td>
<td>2,607,736</td>
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<tr>
<td>Transfers from other funds</td>
<td>209,603,030</td>
<td>205,238,814</td>
<td>201,305,864</td>
<td>207,713,973</td>
<td>214,150,388</td>
<td>219,596,629</td>
<td>225,043,075</td>
<td>230,589,532</td>
<td>236,136,089</td>
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<tr>
<td><strong>Operating Expenditures</strong></td>
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<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
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</tr>
<tr>
<td>Personnel and benefits</td>
<td>117,411,580</td>
<td>122,615,343</td>
<td>125,438,007</td>
<td>126,595,961</td>
<td>139,985,223</td>
<td>144,159,388</td>
<td>148,833,879</td>
<td>153,186,475</td>
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<td>Contractual services</td>
<td>56,582,982</td>
<td>57,120,211</td>
<td>51,887,745</td>
<td>51,808,211</td>
<td>51,711,694</td>
<td>51,702,900</td>
<td>51,702,900</td>
<td>51,702,900</td>
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<tr>
<td>Debt service</td>
<td>20,749,043</td>
<td>20,125,588</td>
<td>19,459,126</td>
<td>19,237,321</td>
<td>18,297,206</td>
<td>18,381,421</td>
<td>13,029,490</td>
<td>12,771,245</td>
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<tr>
<td>Commodities</td>
<td>6,869,614</td>
<td>6,915,662</td>
<td>6,718,427</td>
<td>7,224,001</td>
<td>6,559,053</td>
<td>6,671,893</td>
<td>6,989,666</td>
<td>6,833,106</td>
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<tr>
<td>Capital improvements</td>
<td>46,862</td>
<td>7,268</td>
<td>1,462</td>
<td>20,040</td>
<td>-</td>
<td>-</td>
<td>-</td>
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<td></td>
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<tr>
<td>Capital outlay &gt; $10,000</td>
<td>77,163</td>
<td>154,165</td>
<td>301,440</td>
<td>581,728</td>
<td>1,795,513</td>
<td>1,823,977</td>
<td>2,470,888</td>
<td>118,644</td>
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</tr>
<tr>
<td>Transfers to other funds</td>
<td>24,033,913</td>
<td>20,238,814</td>
<td>20,130,864</td>
<td>27,713,973</td>
<td>26,555,103</td>
<td>23,245,389</td>
<td>23,060,834</td>
<td>20,395,731</td>
<td></td>
</tr>
<tr>
<td><strong>Operating Income</strong></td>
<td>588,920</td>
<td>2,736,645</td>
<td>625,968</td>
<td>(2,583,783)</td>
<td>(5,989,093)</td>
<td>(5,745,055)</td>
<td>(8,777,916)</td>
<td>(1,416,766)</td>
<td></td>
</tr>
<tr>
<td><strong>Ending Fund Balance</strong></td>
<td>70,436,061</td>
<td>73,172,706</td>
<td>73,798,673</td>
<td>71,214,890</td>
<td>65,225,797</td>
<td>59,480,292</td>
<td>50,702,375</td>
<td>49,285,609</td>
<td></td>
</tr>
</tbody>
</table>

29 Assessed valuation
30 Assessed valuation % chg.
31 Mill levy
32 Mill levy change
Sedgwick County
General Fund Financial Forecast

For the Period of 2016 - 2021
Introduction

Sedgwick County prepares an annual long-term financial forecast as a fundamental element of the budget process. The purpose of the forecast is to evaluate current and future fiscal conditions to guide policy and program decisions. A financial forecast is a fiscal management tool that presents estimated information based on current and projected financial conditions to identify future revenue and expenditure trends that may have an immediate or long-term influence on County policies, strategic goals, or services. The forecast assists in the formation of decisions that exercise fiscal discipline and deliver essential community services as an integral part of the annual budgeting process.

Financial Forecast vs. Budget

The long-term financial forecast should be distinguished from the annual budget, as the forecast projects expected revenues and expenditures for the current year and five years into the future, while the budget sets the maximum amount of spending for one year. Additionally, the budget typically includes contingencies to provide additional budget authority beyond the amount allocated to an individual division for unanticipated uses. For 2017, General Fund contingencies are nearly $22.1 million. While budgeted, these contingencies typically are not anticipated to be spent in the forecast. To illustrate the difference: the total expenditure budget for the County General Fund is $204,329,363 in 2017. However, the financial forecast projects actual expenses of $181,572,960, a difference of nearly $20.9 million. Almost all of the difference can be attributed to the nearly $22.1 million in budgeted contingencies.

The revenue and expenditure estimates included in this financial forecast section pertain only to the County’s General Fund. All information is presented on a budgetary basis unless otherwise indicated.

Forecasting Methodology

The estimates included in the forecast are formulated through the use of quantitative and qualitative methods. Quantitatively, historical revenues and expenditures were analyzed primarily through trend analysis and percentage growth patterns. In addition, national, state, and local economic conditions were evaluated to determine what impact they may have on the County’s ability to generate specific types of revenue. Qualitatively, the forecast draws upon the experience and knowledge of finance staff, along with input from division managers, to outline the most likely results.

Whenever forecasts are done, even a local weather forecast, one often loses sight that they are performed based on the most recently available variables. For the financial forecast, these variables include economic data through October 2016, along with the changes included in the 2017 budget. Unfortunately, financial variables are constantly changing. The County’s forecast is subject to unforeseen and uncontrollable national, state, and local events, in addition to the timing of large capital projects and operational decisions that may make the forecast less accurate.
Executive Summary

Similar to other state and local governments, Sedgwick County government remains challenged by modest revenue growth, though reports in a few areas point to gradual improvement in the local financial condition. Property taxes, which comprise more than 50 percent of revenues in the General Fund, are largely dependent on growth in the property tax base. From 2010 through 2012, valuations driving property tax, called assessed value, experienced less than one percent growth. Then, for the first time in 20 years, assessed values for the 2013 budget experienced a negative assessment of 0.7 percent. Growth has steadily returned since 2014, with assessed valuation growth of 2.8 percent in the 2017 budget. The table below illustrates changes in Sedgwick County’s assessed valuation since 1999.

In 2015, property taxes made up 54 percent of revenues received in the General Fund. Another 34 percent of the revenues received in the General Fund in 2015 came from six key revenue sources, which are highlighted later in this section. These key revenues also are beginning to returning to levels seen just before the Great Recession began in 2008. As shown in the table in the next column, projections outline slight growth in 2016, with slightly stronger revenue growth returning in 2017 as property valuations slowly improve. However, the Kansas Legislature’s decision during the 2014 legislative session to phase out the mortgage registration fee by 2019 has a significant impact on the long-term forecast. Additionally, Federal actions to increase the overtime eligibility threshold in December 2016 and potential State actions to address projected deficits in State Fiscal Year 2017, which runs from July 1, 2016 through June 30, 2017, continue to pose a threat to the County’s financial condition.

As a result of revenue declines following the Great Recession and modest revenue growth in the financial forecast, along with reduced revenue from the mortgage registration fee due to 2014 legislative action, the County has made great efforts to control expenditures to maintain fiscal integrity.

Since the economic downtown, the County has been responsive to the financial challenges outlined in the financial forecast to not only maintain a positive balance in the General Fund, but to ensure adherence to the County’s minimum fund balance policy, which calls for a minimum unrestricted balance of 20 percent of budgeted expenditures and transfers out.

Prior to the national recession, Sedgwick County proactively implemented an initiative to increase its fund balances during the good times to weather significant economic downturns later through a “rainy day reserve”. Despite the Great Recession, the County added to the General Fund fund balance in 2012 through 2014, but incurred a $1.5 million deficit in 2015 related to a one-
time capital improvement project at the Sedgwick County Zoo of $5.3 million.

While the economy continues to improve, the County will continue to be challenged by expenses that exceed revenues, which is illustrated in the table below. Because of the challenging revenue environment and flat expenditure growth over an extended period, Sedgwick County has experienced significant changes in both the services it delivers and how those services are delivered. The County continues to work through the current environment to achieve the principles identified by the County Manager:

- Continued emphasis on core services;
- Reduce government funding to services that can be provided by non-governmental entities or through private sector or other funding support;
- Reduce debt and reliance on bonding; and
- Maintain the mill levy tax rate at the 2010 level.

The table below outlines projected operating results in each year of the forecast. Current projections outline deficits in each year through 2020 as projected expenditures outpace projected revenue growth in each year, 2016 through 2020. In 2021, the forecast projects an operating surplus as expenditure and revenues. As illustrated in the table in the next column, the General Fund ending balance is projected to remain above the minimum policy requirement in all years.

In nearly all years of the forecast, projected one-time expenditure are greater than the forecasted deficit. Consistent with the Commission’s actions in the 2016 budget to reduce debt, almost $5.8 million in transfers for capital improvement projects are planned from the General Fund to the County’s Capital Improvement Fund in 2017: $1.9 million for the completion of the Ronald Reagan Building remodel, which will house the Metropolitan Area Building & Construction Division, the Metropolitan Area Planning Department, the Sedgwick County Appraiser, the Division on Aging, and COMCARE Administration; $1.6 million for a law enforcement training facility for the Sheriff, along with additional funding from other sources; $1.2 million for facility projects; $0.6 million for road and bridge projects; and $0.5 million for drainage.

In 2018, a $4.4 million DNA Lab addition at the Regional Forensic Science Center nearly accounts for the entire $4.5 million projected deficit. An additional $0.9 million in facility capital improvement projects and $0.5 million for drainage more than accounts for the remainder of the deficit in those years.

A similar situation occurs in 2019, when $1.7 million in radio replacement costs, $1.3 million in capital improvement projects, and $0.8 million in debt service payments account for the majority of the projected $5.2 million deficit. These projects, in addition to anticipated EMS capital improvement projects that require a greater portion of the overall mill levy rate to be assigned to the EMS Tax Fund in this year, fully account for the anticipated General Fund deficit.

In 2020, planned capital improvement projects of $1.4 million more than account for the $1.2 million projected deficit. Finally, in 2021, revenues are projected to exceed all operating expenses, plus one-time capital and equipment needs.

As outlined previously, the organization’s strategic efforts are significantly influenced by the forecast. The forecast is a valuable planning tool that is used to ensure the long-term continuity of essential services. Due to the County’s previous actions to develop a “rainy day reserve”, the County has been able to make strategic decisions regarding how and when to make service
changes to minimize the impact on community services. With the extended recovery, the sustainability of the County is placed at risk if existing operations are not monitored and adjusted to address current economic conditions and revenue collections that appear to be slowly rebounding.

Over the planning horizon of the financial forecast, the County will continue to confront a variety of challenges. In addition to challenges from an uncertain economy, actions at the Federal and State levels continue to cause concern to County management. These challenges will require the County to continue to concentrate on a variety of core financial guidelines, as outlined in the following section.

### Revenue Core Guidelines
- Maintain the mill levy rate imposed on properties in Sedgwick County at the 2010 level
- Maintain a diversified revenue base requires diligence. Adjust current fees when appropriate
- Effective governance is the result of effective partnerships. County services mandated by another government should be funded by that government

### Expenditure Core Guidelines
- Concentrate public services on those considered core, “tier 1” County services, like public safety, highways, and elections
- Reduce government funding to services that can be provided by non-governmental entities or through private sector or other funding support
- Reduce debt and reliance on bonding
- Seek innovative programs for delivering public services beyond current operating standards
- Educate State legislators on the impact of new and pending State mandates

### Minimum Fund Balance Requirement

When determining the appropriate level of fund balance and evaluating the use of fund balance, Sedgwick County adheres to standards set by the Governmental Accounting Standards Board (GASB). In 2010, GASB updated its fund balance reporting standards through a document called Statement No. 54. The standard establishes six different categories of fund balance to provide clear and consistent classifications: nonspendable, restricted, committed, assigned, unassigned, and unrestricted. Classifications are based on the strength of limitations and the extent to which the government is bound to honor such limitations.

When the County evaluates its General Fund fund balance in the context of the GASB standards, it does so on an accounting basis referred to as the Generally Accepted Accounting Principles (GAAP), rather than the budgetary basis used in budget materials.

On a GAAP basis, the County must account for more than just revenues received by the County’s General Fund; it also must take into account assets in terms of cash, accounts receivable, inventories, and amounts due from other funds. It must account for more than just payroll and costs paid to vendors; it also must take into account all liabilities, including accounts payable and unearned revenues. This is done by classifying six types of fund balance:

- **Nonspendable**: amounts not in spendable form (i.e., inventories, prepaid amounts, long-term amounts for loans and notes receivable), or legally or contractually required to be maintained
- **Restricted**: constrained by creditors, grantors, and contributors, through constitution or legislation. Such limitations are externally enforceable by constitution or legislation.
- **Assigned**: used for specific purposes which do not meet the criteria of restricted or committed. Limitations are self-imposed by government or management.
- **Committed**: used for specific purposes. Limitations are self-imposed and determined by formal action of the BOCC. Restrictions are removed in the same manner in which formal action was taken.
- **Unassigned**: excess portion of fund balance over nonspendable, restricted, committed, and assigned fund balances.
- **Unrestricted**: combined balances of committed, assigned, and unassigned fund balances
The County’s Board of County Commissioners (BOCC) adopted a revised minimum fund balance policy in 2011. The policy outlines that, “County finances will be managed so as to maintain balances of the various funds at levels sufficient to mitigate current and future risks, such as revenue shortfalls and unanticipated expenditures, ensure stable tax rates, and protect the County’s creditworthiness.”

The policy further states that the County’s General Fund will be managed to maintain a minimum unrestricted fund balance equal to at least 20 percent of budget annual expenditures and transfers out. If fund balance exceeds the minimum requirement at the end of a fiscal year, the policy outlines how the excess may be used:

- Appropriated in the following budget cycle to lower the amount of bonds needed to fund capital projects in the County’s Capital Improvement Program.
- Appropriated in the following budget cycle to fund the County’s expected liabilities in risk management and workers compensation.
- Appropriated in the following budget cycle as one-time expenditures that do not increase recurring operating costs that cannot be funded through current revenues. Emphasis will be placed on one-time uses that reduce future operating costs.
- Appropriated in the following budget cycle to increase reserves for equipment replacement.
- Start-up expenditures for new programs, provided that such action is approved by the Board of County Commissioners and is considered in the context of multi-year projections of revenue and expenditures as prepared by the Finance Division.

At the beginning of the 2017 budget development process in January 2016, the General Fund’s unrestricted fund balance was $55,737,408 on a GAAP basis. Based on the policy outlined above, the minimum required in 2016 is $39,101,235, resulting in excess, “spendable” fund balance of $16.6 million. To compare, on a budgetary basis, the fund balance was $63,006,684 in January 2016.

Based on 2016 activity, the Fund is estimated to incur a deficit of just less than $3.6 million, which would result in an unrestricted fund balance of $52.7 million to start 2017, $13.0 million more than the minimum required by policy. The entirety of the 2016 deficit is related to one-time expenses, including $2.7 million for a portion of a joint City of Wichita-Sedgwick County law enforcement training facility; $2.3 million for a new downtown tag office for the County Treasurer; $2.3 million for road and bridge improvements; $2.1 million for the remodeling of a portion of the new Ronald Reagan Building; and nearly $0.7 million for other facility capital improvement projects. Excluding those one-time expenditures, the General Fund would have projected operating income of almost $6.5 million.

The actions included in the 2017 budget result in a projected operating deficit of $1.2 million in the County General Fund’s financial forecast, which is the result of an intentional use of fund balance to fund one-time projects.
Sedgwick County’s revenue structure for the General Fund groups the revenues into seven primary revenue categories, with aggregate tax collections as the largest revenue source, followed by charges for service, reimbursements, and uses of money and property. These revenue categories are shown in the chart below. In 2015, a total of $170,609,981 in revenue and transfers in was received in the General Fund, with 79 percent collected from multiple tax sources. These actual results are the baseline from which financial estimates in the financial forecast are made.

Of the funds receiving property tax support, the largest is the General Fund, with 73 percent of total revenue collections in 2015. Revenues by fund are outlined in the chart below.

Of the total revenue collections and transfers from other funds in the General Fund, about 90 percent is collected through seven distinct revenue sources. The following discussion on revenue projections included in the financial forecast will concentrate on these key revenues, which are listed in the table below.

<table>
<thead>
<tr>
<th>Revenue Source</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current property taxes</td>
<td>$91,461,249</td>
<td>$94,596,895</td>
<td>$99,084,700</td>
</tr>
<tr>
<td>Local sales &amp; use tax</td>
<td>$28,447,557</td>
<td>$29,962,245</td>
<td>$30,496,813</td>
</tr>
<tr>
<td>Motor vehicle tax</td>
<td>$13,070,305</td>
<td>$13,558,200</td>
<td>$14,289,731</td>
</tr>
<tr>
<td>Administrative reimbursements</td>
<td>$4,877,358</td>
<td>$4,838,091</td>
<td>$4,879,215</td>
</tr>
<tr>
<td>Mortgage reg. &amp; officer fees</td>
<td>$6,882,928</td>
<td>$5,690,201</td>
<td>$4,365,957</td>
</tr>
<tr>
<td>Prisoner housing fees</td>
<td>$3,744,075</td>
<td>$3,572,273</td>
<td>$3,725,739</td>
</tr>
<tr>
<td>Investment income</td>
<td>$1,380,803</td>
<td>$1,794,262</td>
<td>$1,704,429</td>
</tr>
<tr>
<td><strong>Total Revenues &amp; Transfers In</strong></td>
<td>$170,609,981</td>
<td>$173,387,279</td>
<td>$181,572,960</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Key Revenues</th>
<th>% of Total</th>
</tr>
</thead>
<tbody>
<tr>
<td>Current property taxes</td>
<td>55%</td>
</tr>
<tr>
<td>Local sales &amp; use tax</td>
<td>16%</td>
</tr>
<tr>
<td>Motor vehicle tax</td>
<td>8%</td>
</tr>
<tr>
<td>Administrative reimbursements</td>
<td>3%</td>
</tr>
<tr>
<td>Mortgage reg. &amp; officer fees</td>
<td>2%</td>
</tr>
<tr>
<td>Prisoner housing fees</td>
<td>2%</td>
</tr>
<tr>
<td>Investment income</td>
<td>1%</td>
</tr>
<tr>
<td><strong>Total</strong></td>
<td>100%</td>
</tr>
</tbody>
</table>

Though not listed above, an additional revenue stream that likely will become a key revenue is code enforcement licenses and permit fees, as the County takes on its role as managing partner of the joint Metropolitan Area Building & Construction Division. As of October 2016, the County began receiving all revenues for both City of Wichita and County code functions, and will begin reimbursing the City for its continued costs going forward. Current estimates for the additional revenue are at $3.7 million for 2017. This, along with growth in key revenues, accounts for the $8.2 million increase in total revenue projections from 2016 to 2017, shown below.

**Property Taxes**

Property taxes play a vital role in financing essential public services. Property tax revenues are used to fund services County-wide in the General Fund. This reliable revenue source has no attached mandates as many other State and Federal revenues often do. The table on the next page shows the estimated mill levy rate and property tax levy in the General Fund throughout the forecast. The table reflects the total property tax levy, not just estimated collections, which are shown in the table above. Collections are often significantly less than the levy due to delinquent taxpayers and certain economic development incentives that allow property owners to divert property taxes in a defined area toward an economic development or public improvement project.
The 2017 budget includes a total mill levy rate of 29.393 mills, despite the targeted rate of 29.359 mills which was included in the recommended budget. This forecast assumes that the property tax rate will remain unchanged at the targeted level of 29.359 mills over the planning horizon. However, as illustrated in the table above, the mill levy rate assigned to the General Fund will shift as resources are needed across the eight total County property-tax-supported funds.

Projected revenue from property tax collections in this financial plan are based on:

- An assumption that the property tax rate will remain unchanged through the planning period at 29.359 mills, absent technical adjustments. The tax rate to support the 2017 budget is 29.393 mills, after technical adjustments. The intended mill levy rate was 29.359 mills at the time of budget adoption. However, final assessed valuation as of November 1, 2016, was lower than originally estimated in July 2016, and a technical adjustment to the mill levy rate was necessary to generate the amount of property tax needed to fund the 2017 budget.

- Increases or decreases in property tax revenues after 2016 will result from estimated changes in assessed valuations and not changes to the mill levy rate.

- An assumption that collection delinquencies will return to more typical historical levels, after the delinquency rate reached 4.2 percent in 2010.

Over the past 10 years, Sedgwick County’s assessed valuation has grown an average of 1.8 percent annually. Like many other jurisdictions, the County experienced strong valuation growth between the years of 2000 to 2009 with an average growth rate of 5.5 percent. That trend changed notably in 2010 when valuation increased by less than a percent. Growth was less than one percent through 2012; then, for the first time in 20 years, assessed valuation decreased for the 2013 budget year. Growth returned at a rate of 0.6 percent in the 2014 budget year, then grew at 1.1 percent for the 2015 budget year and 1.4 percent for the 2016 budget year. The 2017 budget includes growth of 2.8 percent. Estimates for assessed valuation growth in the outer years of the forecast are shown in the table above.

Within the financial forecast, property tax rates among different County property-tax-supported funds can be and are distributed based on the total available resources to achieve the greatest outcomes in service delivery. In some instances, distribution of the total property tax rate is adjusted due to changing operations, one-time projects such as capital improvements, or the availability of unexpected resources. The table below outlines the property tax rate movements estimated within this plan for all County property-tax-supported funds.

<table>
<thead>
<tr>
<th>Property Tax Rates by Fund (in millions)</th>
</tr>
</thead>
<tbody>
<tr>
<td>General</td>
</tr>
<tr>
<td>Bond &amp; Int</td>
</tr>
<tr>
<td>WSU</td>
</tr>
<tr>
<td>Highway</td>
</tr>
<tr>
<td>Sales</td>
</tr>
<tr>
<td>Aging</td>
</tr>
<tr>
<td>COMCARE</td>
</tr>
<tr>
<td>Nongrace Wid</td>
</tr>
</tbody>
</table>
Local Retail Sales and Use Tax

Local retail sales tax is generated from a County-wide one-percent tax on retail sales, imposed pursuant to voter approval in July 1985. Local use tax, per State statute K.S.A. 12-198, is a tax paid on tangible personal property purchased from other states and used, stored, or consumed in Kansas on which no sales tax was paid. Use tax is also applied if a taxable item is relocated to Sedgwick County from another state and that state’s sales tax rate is less than the Kansas rate.

Distribution of these revenues to the County and cities is based half on their individual population levels and half on property tax levies per State statute K.S.A 12-187. Sedgwick County receives 28.5 percent of the revenue produced by the County-wide sales tax in its General Fund; the balance is distributed by the State government to the 20 cities located within the county. There are three principal factors that influence the County’s collection of local retail sales tax revenue:

- Total taxable retail sales in Sedgwick County
- Population in the unincorporated areas of the County as a percentage of total County population
- The County’s property tax levies as a percentage of total taxes levied by all governmental entities

Historically, retail sales and use tax collections have experienced an average growth rate of 1.7 percent over the past 10 years, but averaged 5.7 percent from 2004 to 2008. As a result of economic stress and the County’s reduction in its mill levy over three consecutive years, collections declined from a high of $26.8 million in 2008 to $25.7 million in 2012; however, as the economy has improved, revenues in this category have increased. Total revenues of $28.4 million were collected in 2015.

Motor Vehicle Taxes

The State statute describing the collection and distribution of Motor Vehicle Taxes is outlined in K.S.A. 79-5101 et seq. Motor vehicles are distinguished by 20 vehicle classes, and then taxed at 20 percent of the class value based on the average County-wide mill levy during the previous year. State statutes define the average county-wide mill levy as the amount of general property taxes levied within the county by the State, county, and all other property taxing subdivisions; and then divided by the county’s total assessed valuation.

The 2012 Legislature enacted legislation requiring that an annual commercial vehicle fee be paid in lieu of current property taxes for both interstate and intrastate commercial vehicles registered in Kansas.

Collected taxes are distributed by the County Treasurer to the taxing jurisdictions based on the owner’s residency and the ratio of levied taxes by the jurisdiction to the total taxes levied. Once the County’s portion is distributed, statute further directs revenues be shared across the eight County property-tax-supported funds based on each fund’s mill levy rate for the previous year.

Collections are dependent not only on economic conditions and vehicle sales, but also on the ratio of County property taxes to all of the other property taxing jurisdictions. Previously, motor vehicle taxes have been a consistent and reliable revenue source. However, with the changing economy and impact of past tax reductions it has become more inconsistent. This revenue source reached a historical high of $17.2 million total in 2009; collections are expected to surpass the historical high in 2016, with a projection of $18.2 million across all funds. Of this amount, $13.6 million is anticipated to be received in the General Fund.
Mortgage Registration Fees

Mortgage registration fees are collected by the Register of Deeds. Mortgage registration fees are established under K.S.A. 79-3102, which set the fee rate at 26 cents per $100 of mortgage principal registered through 2014; the County General Fund received 25 cents. However, legislative action in 2014 began a phase-out of the fee in 2015, with complete elimination by 2019. Additional per-page mortgage filing fees were implemented by that legislative action, recorded as officer fees in the County’s financial system. The estimated impact of the reduction is $4.8 million in 2019, when per-page fees of $1.7 million offset projected mortgage registration fee loss of $6.5 million.

Within this revenue source, collection levels historically have been strongly correlated with the strength of the local real estate and refinancing market. Mortgage registration fees reached a high of $8.7 million in 2003 and generated $5.8 million in 2014, the last year where the fee was at its historic level.

Administrative Reimbursements

Administrative reimbursements to the General Fund are charges that are passed along to divisions operating outside of the General Fund for the indirect support of those operations. Consultants prepare a Cost Allocation Plan annually as a basis for budgeted reimbursements. For the General Fund to receive reimbursement revenue from those funds receiving grants from the Federal government, an annual allocation plan following specific accounting guidelines is required.
Prisoner Housing and Care Fees

Prisoner housing and care fees are received from Federal, State, and local authorities for housing their prisoners in the Sedgwick County Adult Detention Facility and care in Sedgwick County Correction facilities.

In 2007, the BOCC adopted a municipal housing fee for all cities located within Sedgwick County to mitigate the overcrowding issues in the Adult Detention Facility. Collections began in 2008. Some cities chose not to pay immediately, including the City of Wichita, resulting in litigation. In 2010, the County settled its claims against the cities that had not paid for less than what was owed and gave rebates of 85 percent to those cities that had paid, resulting in lower revenues.

Revenues are anticipated to remain flat around $4.0 million for the duration of the forecast.

Investment Income

Investment income accounts for revenues generated from the investment of idle County funds. Traditionally, this revenue source can be volatile with collections dependent on interest rates in investment markets, the timing in which investments mature, and the size of the investment portfolio. State law outlines that all investment income is to be deposited in the General Fund unless otherwise directed by statute.

The County has an investment portfolio that ranges from $225 million to $500 million depending on the time of year. By law, the County’s investments are restricted to short maturities having little or no risk. Since the Great Recession, investment income has been very low due to very low interest rates. In 2014, collections increased for the first time since 2007, though the amount of revenue generated was $1.3 million. The forecast projects revenue of $1.8 million in 2016, then a decrease in the revenue stream as cash available for investment in the General Fund is diminished due to use of excess fund balance.
Expenditures

Sedgwick County’s expenditure structure is divided into seven primary spending categories: personnel, contractuals, debt service, commodities, capital improvements, equipment, and interfund transfers. Total expenditures incurred in 2015 in the County General Fund were $172,107,717. Of those, 61 percent were for personnel costs and 25 percent for contractual services.

As with revenues, these actual results are the baseline from which the current financial forecast was developed.

Of the total spent in funds receiving property tax support, the fund with the greatest portion of total expenses is the General Fund with 74 percent of total 2015 expenditures.

Specific Expenditure Projections in the Financial Forecast

Of the total expenditures and transfers to other funds in the General Fund, around 85 percent are from just two categories: personnel and contractuals. The following discussion on expenditure and transfer out projections included in the financial forecast will discuss all of the General Fund’s spending categories, which are listed in the table below.

![Expenditure & Transfers Out](image)

Personnel

Similar to most government and proprietary entities, personnel expenditures represent the largest cost in delivering services. The projections included in this financial forecast incorporate the following variables:

- A 2.5 percent performance-based compensation pool in 2017, along with a pool of $1.9 million in the County General Fund to address compression in the County workforce
- A compensation pool of 4.8 percent in 2018 to address pay-for-performance and market pay competitiveness; and a 2.5 percent pay-for-performance pool in each year, 2019-2021
- A 3.0 percent increase in the employer-paid portion of health benefit premiums in 2017 and 5.0 percent each year thereafter
- A return to more typical workers’ compensation charges assessed against divisions after a one-time reduction in 2016
• Decreases in retirement rates through the Kansas Public Employees Retirement System (KPERS) and the Kansas Police and Firemen’s Retirement System (KP&F) in 2017, followed by increases in 2018 through 2021

<table>
<thead>
<tr>
<th></th>
<th>2012</th>
<th>2013</th>
<th>2014</th>
<th>2015</th>
<th>2016</th>
<th>2017</th>
</tr>
</thead>
<tbody>
<tr>
<td>KPERS - Rates</td>
<td>8.34%</td>
<td>8.94%</td>
<td>9.69%</td>
<td>10.41%</td>
<td>10.18%</td>
<td>8.96%</td>
</tr>
<tr>
<td>KP&amp;F - Rates</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Sheriff</td>
<td>16.88%</td>
<td>17.26%</td>
<td>20.28%</td>
<td>21.72%</td>
<td>20.78%</td>
<td>19.39%</td>
</tr>
<tr>
<td>Fire</td>
<td>16.54%</td>
<td>17.26%</td>
<td>19.92%</td>
<td>21.36%</td>
<td>20.42%</td>
<td>19.03%</td>
</tr>
<tr>
<td>EMS</td>
<td>16.88%</td>
<td>17.26%</td>
<td>20.08%</td>
<td>21.36%</td>
<td>20.42%</td>
<td>19.03%</td>
</tr>
</tbody>
</table>

Contractuals

Contractual expenditures, the second largest expenditure category, include services purchased from and delivered by an external entity and internal divisional charges to other funds. These may include utility services, insurance services, software agreements, social services delivered by other community providers, or internal fleet and administrative charges.

Growth in contractual expenditures has averaged 1.5 percent over the past 10 years, with the most significant growth occurring due to the implementation of alternative jail programs and economic development funding. The significant increase in 2015 was due primarily to a one-time payment to assist with a capital improvement project at the Sedgwick County Zoo.

The increase in 2017 anticipates new costs incurred as a result of the County-City of Wichita code function merger. In 2017, the County will begin receiving all revenue related to the Metropolitan Area Building & Construction Division (MABCD); prior to 2017, the bulk of that revenue was collected by the City. In 2017, as the merged operation begins its first year with the County as managing partner, the County will begin reimbursing the City for costs for employees still on the City’s staffing table who do code work. Those costs are anticipated at $3.6 million, but may be less as City employees vacate MABCD positions and are replaced with County positions.

Excluding that change, increases included in this forecast anticipate continuing increases in electricity, water, natural gas, inmate medical and food service contracts, and software and technology equipment maintenance costs. The cyclical nature of national, State, and local elections also contributes to expenditure variations in this category.
Commodities

This category includes expenditures for the purchase of common tangible items. This may include office supplies, fuel, food, clothing, software, and equipment with acquisition costs of less than $10,000 per unit.

Commodity expenditures often fluctuate from year to year. These fluctuations often are due to the election cycle, when expenses vary from odd years to even year (even years representing either gubernatorial or presidential election cycles).

Equipment (Capital Outlay)

Equipment includes expenditures for office, technical, operating, and vehicular equipment that are more than $10,000. Overall, the County spends relatively small amounts for equipment in the property-tax-supported funds, so isolated purchases can often result in sizable year-to-year percentage changes.

In the current forecast, equipment expenditures are anticipated to increase dramatically in 2017 due to the replacement of voting equipment in the Election Commissioner’s Office. In 2019 and 2020, costs are again expected to spike due to mobile and portable radio replacements across the organization as the radios reach the end of support. Costs are anticipated to return to more typical levels in 2021.
The financial forecast incorporates debt service payments on current debt obligations. While the majority of these costs are paid from the County’s Bond & Interest Fund, some issuances late in 2015 resulted in higher than budgeted costs in the Bond & Interest Fund. Due to strict budget amendment laws, the payments due on the 2015 issuances were paid from the General Fund. Debt service costs are again anticipated in the General Fund in 2019, when the County will repay the balance of a 2009 issue, approximately $3.1 million, which is anticipated to save more than $0.7 million in interest costs through 2029. The repayment will significantly reduce the fund balance in the Bond & Interest Fund, so cash in the General Fund will be used in 2019 to cover an amount that will retain sufficient fund balance in the Bond & Interest Fund.

Sedgwick County continues to hold high bond ratings from the three most widely used rating agencies: Moody’s Investor Services, Standard & Poor’s, and Fitch Ratings. In a recent rating evaluation, Standard & Poor’s outlined that Sedgwick County’s management is “very strong, with ‘strong’ financial management policies and practices...indicating financial practices are strong, well embedded, and likely sustainable.”

The 2017-2021 Capital Improvement Plan (CIP) does not include any planned debt to fund projects.

Within statutory limitations, the County is allowed to transfer funding from the General Fund to other funds to finance equipment purchases, capital improvements, or grant matches. Traditionally, transfers to other funds are relatively consistent from one year to the next with the exception of transfers for capital improvement projects and transfers for one-time equipment and software purchases to the Equipment Reserve Fund.

Recurring annual transfers from the General Fund to other funds include:

- $1,597,566 annually in collected retail sales and use tax revenues to the Bond & Interest Fund to mitigate the cost of debt service on road and bridge projects
- Approximately $12.8 million to $14.7 million annually in retail sales and use tax revenues to the Sales Tax Road & Bridge Fund for capital projects
- Approximately $1.0 million annually to the Risk Management Fund
- Annual transfers of varying amounts for cash-funded capital projects as included in the CIP

As outlined in the table, significant changes in transfers from one year to the next are largely related to cash-funded capital projects included in the County’s CIP.

<table>
<thead>
<tr>
<th>Primary Recurring Transfers - General Fund</th>
</tr>
</thead>
<tbody>
<tr>
<td>Sales Tax To LST Road &amp; Bridge Fund</td>
</tr>
<tr>
<td>2014</td>
</tr>
<tr>
<td>2015</td>
</tr>
<tr>
<td>2016 Proj.</td>
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<tr>
<td>2017 Proj.</td>
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<tr>
<td>2018 Proj.</td>
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<tr>
<td>2019 Proj.</td>
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<tr>
<td>2020 Proj.</td>
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<tr>
<td>2021 Proj.</td>
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<tr>
<td>Year</td>
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<td>------</td>
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<tr>
<td>2013</td>
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<td>2014</td>
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<td>2015</td>
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<td>2016</td>
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<td>2019</td>
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<tr>
<td>2020</td>
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<tr>
<td>2021</td>
</tr>
</tbody>
</table>