



General Order 14.1 - Planning and Research

PURPOSE: Define the planning and research component; explain the functions of planning and research; and specify the chain of command followed by planning and research.

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REVIEWED BY: Chief Deputy

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14.1.1 PLANNING AND RESEARCH COMPONENT

- A. Planning and research is charged with assisting the sheriff and staff in both strategic and tactical planning. With increased calls for service and tight budgetary constraints, the research of operational alternatives is an effective management tool.
- B. The purpose of planning and research is to gather, organize, and present information to the sheriff and staff on new methods in law enforcement and the delivery of services based on current and predicted trends.
- C. The responsibility of planning and research is vested in the position designated as the Special Projects Unit.

14.1.2 FUNCTIONS OF PLANNING AND RESEARCH

A. Planning and research provides assistance in these areas of responsibilities to the sheriff and staff:

1. Strategic and tactical planning: Research is conducted to determine the most efficient way to provide law enforcement to county residents.
2. Systems Analysis: Planning and research studies the methods, plans, and procedures employed by the department to make certain that they are the most efficient, safe, and legal means available. Modifications are made as needed.
3. Multi-year planning: Short-term (tactical) planning and long-term (strategic) planning are both used. The Sedgwick County Sheriff's Office undertakes multi-year planning as a means of attempting to foresee future criminal trends, population growth, and available resources.
4. Liaison with other criminal justice planning agencies: Planning and research maintains liaison with other criminal justice planning agencies to stay abreast of the latest methods used in modern law enforcement and any research conducted that might be of interest to the department.
5. Preparation of the annual report: The compilation of the annual report as specified in [section 1.1.1](#) will be handled by planning and research.
6. Grant management: Planning and Research will prepare, submit, and manage grants from all levels of government.

14.1.3 OPEN

14.1.4 OPEN

14.1.5 OPEN