

2015
EMERGENCY OPERATIONS PLAN
(EOP)

SEDGWICK COUNTY



ESF 13 – Public Safety and Security

Coordinating Agency:

- Sedgwick County Sheriff Office

Primary Agency:

Federal Agencies

- Department of Homeland Security (DHS)
- Federal Bureau of Investigation (FBI)

State Agencies

- Kansas National Guard
- Kansas Attorney General's Office
- Kansas Bureau of Investigation (KBI)
- Kansas Highway Patrol (KHP)
- District Attorney – 18th Judicial District

City Agencies

- City of Andale Police Department
- City of Bel Aire Police Department
- City of Cheney Police Department
- City of Clearwater Police Department

City Agencies - Continued

- City of Colwich Police Department
- City of Derby Police Department
- City of Eastborough Police Department
- City of Garden Plain Police Department
- City of Haysville Police Department
- City of Kechi Police Department
- City of Maize Police Department
- City of Mulvane Police Department
- City of Park City Police Department
- City of Sedgwick Police Department
- City of Valley Center Police Department
- City of Wichita Police Department
- City of Bentley Police Department
- City of Goddard Police Department

Support Agencies:

Federal Agencies

- Air Force Office of Special Investigations (AFOSI)
- McConnell AFB 22nd Security Forces Squadron

County Agencies

- Sedgwick County Emergency Management

I. Purpose and Scope

A. Purpose

The purpose of ESF 13 is to establish policies to be used in the coordination support to local authorities to include law enforcement, public safety, and security capabilities and resources during emergencies or following a major disaster in Sedgwick County.

B. Scope

The activities within the scope of this function include, but are not be limited to:

1. ESF 13 provides a mechanism for coordinating and providing support to local authorities to include law enforcement, public safety, and security capabilities and resources during potential or actual disaster/emergencies.
2. ESF 13 generally is activated in situations requiring extensive assistance to provide public safety and security and where local government resources are overwhelmed or are inadequate, or in pre-incident or post-incident situations that require protective solutions.
3. ESF 13 capabilities support incident management requirements including:
 - a. Force and critical infrastructure protection;
 - b. Security planning and technical assistance; and,
 - c. Technology support and public safety in both pre-incident and post-incident situations.
 - d. To create a county law enforcement emergency response that provides for the command, control, and coordination of law enforcement planning, operations, and mutual aid; and,
 - e. To coordinate dispatch and the use of county law enforcement and means of coordination with local government.

II. Concept of Operations

A. General

1. ESF 13 is organized consistent with the Sedgwick County Emergency Operations Center (EOC), the requirements of the National Response Framework, the National Incident Management System, and the Incident Command System. This structure and system supports incident assessment, planning, procurement, deployment, and coordination and support operations to Sedgwick County through the Sedgwick County Emergency Response Team, Area Operations and Regional Incident Management Teams (IMTs) to provide a timely and appropriate response to an emergency or situation.
2. Procedures, protocols and plans for disaster response activities are developed to govern staff operations at the Sedgwick County EOC and in the field. These are in the form of Emergency Operations Plan (i.e., Base Plan) and corresponding Appendices, Incident Annexes, Support Annexes and Standard Operating Guidelines, which describe ESF 13 capabilities. Periodic training and exercises are also conducted to enhance effectiveness.
3. In a large event requiring local or State mutual aid assistance, ESF 13 will work with its support agency counterparts to seek and procure, plan, coordinate and direct the use of required assets.
4. Throughout the response and recovery periods, ESF 13 will evaluate and analyze information requests to move people, materials, equipment and other resources as necessary; develop and update assessments of the Law Enforcement situation and status in the impact area; and undertake contingency planning to meet anticipated demands or needs.
5. When an event is focused in scope to a specific type or response mode technical and subject matter expertise may be provided by an appropriate person(s) from a

supporting agency with skills pertinent to the type of event, who will advise and/or direct operations within the context of the Incident Command System structure.

6. Public Safety, Security and Protection

- a. In incidents originating as a public safety and security related emergency, the Incident Commander will keep the Emergency Management Department informed of escalating situations with the potential to require activation of the Sedgwick County EOC. Once notified, the Emergency Manager or representative, will activate the EOC.
- b. Law enforcement resources from outside the county will be controlled by the procedures outlined in mutual aid agreements. They will remain under the direct control of the sponsoring agency but will be assigned by the Incident Commander and/or the EOC to respond as necessary.
- c. State and Federal Law Enforcement resources will be requested through the EOC as described in ESF #5 – Emergency Management.
- d. The Sheriff's Office provides law enforcement in the unincorporated sections of the county. Municipal police departments provide law enforcement in the incorporated areas. The Office of the District Attorney will prosecute state offenses that occur within Sedgwick County. Equipment Available for use within Sedgwick County includes the following:

City of Wichita Police Department

- Bomb Squad Trucks and Trailer (FEMA Type III)
- Mounted Patrol
- Crime Scene Investigations (CSI)
- Air Section Helicopter (FEMA Type I)
- Special Weapons and Tactics (SWAT) Team (FEMA Type III)

Sedgwick County Sheriff Office

- Command Van
- Air Section Fixed-Wing Aircraft (Transport Only)

- e. The county has nearly 650 commissioned personnel in law enforcement, the vast majority of who are full-time employees. Most law enforcement personnel are trained to at least the HazMat first responder awareness level in accordance with 29 CFR 1910.120.
- f. The Incident Commander will direct law enforcement agencies in establishing perimeter security at the scene of an emergency or disaster.
- g. The Incident Commander will direct law enforcement agencies in establishing security for evacuated areas. (See ESF #1 – Transportation). Courthouse Security will automatically provide security and personnel registration/check-in support at the EOC for full-scale activations. Similar types of support for partial EOC activations will be provided upon request of the County EOC Director.
- h. The Incident Commander will direct law enforcement agencies in establishing security for staging/reception areas.

- i. The District Coroner is the appropriate individual to direct the security of the deceased body and any personal effects needed for identification and/or determination of cause and manner of death.
- j. Local law enforcement may be asked to provide security at facilities used for emergency purposes (emergency shelters, family assistance centers, neighborhood distribution sites, etc.).
- k. Providing routine security will normally be the responsibility of the hospital/emergency center. In the event of an actual or threatened criminal act, or whenever facility security forces are deemed insufficient to ensure safety, the Incident Commander will direct law enforcement agencies in providing necessary security.
- l. Correctional facilities are responsible for the security of the correctional facility staff. In the event the facility staff must be augmented to ensure safety, the Incident Commander will direct law enforcement agencies in providing necessary support.
- m. The Incident Commander is responsible for ensuring the safety and well-being of responders.
- n. The Sedgwick County Sheriff's Office has jurisdiction on State property and will coordinate its support in incidents along with the Office of the District Attorney. Local law enforcement will have limited jurisdiction at these incidents.

7. Perimeter Security

For all hazards that impact the area, law enforcement agencies will have the major responsibility for providing traffic control. The KHP will assist local law enforcement if requested. Rerouting of traffic on state or interstate highways will be in accordance with the KDOT. Public works departments (city & county) will provide materials for closing streets and signage for rerouting traffic. Site entry will be restricted only for those individuals carrying agency credentials during response and recovery efforts, while the affected public will be permitted into the area on a limited basis after the incident has been stabilized.

8. Terrorist Events

The Sedgwick County Sheriff's Office and local police departments will work closely with the Office of the District Attorney and the FBI through the Joint Terrorism Task Force (JTTF) regarding credible terrorist threat assessments and issuing public warnings. This includes information obtained through the KBI and Terrorist Early Warning (TEW) network.

In the event of terrorist incident, the FBI will serve as the Lead Agency for criminal investigation and the ESF #13 Coordinators will work closely with the FBI Joint Operations Center.

9. NBC Domestic Terrorism Operations

A Nuclear, Biological, Chemical (NBC) terrorist incident is a deliberate act designed to maim and kill. NBC agents are super toxic materials not normally associated with a hazmat incident. Early hazard identification is critical. An NBC terrorism incident has the potential to create mass casualties and fatalities. Mass decontamination will likely be required.

There is an unusual risk to first responders. BEWARE OF SECONDARY DEVICES!

- Isolate area/deny entry
- Control/restrict egress
- Determine hazard (eyewitness, terrorist statement, recon, etc.)
- Evaluate risk to first responders
- Consider threat of secondary devices
- Victims: those who are already victims, and those who are potential victims
- Evacuation/Rescue/Shelter in place
- Decontamination
- Triage/Treatment/Transportation
- Incident stabilization (secure the technical assistance necessary before taking action)

Note: Domestic Preparedness 24-hour Emergency Assistance: 1-800-424-8802.

B. Direction and Control

1. The ESF 13 Coordinating Agency is Sedgwick County Sheriff Office which is appointed by the Sedgwick County Emergency Management, in coordination with local planning partners. The staff serving as ESF 13 Coordinator is appointed by and located in the Sedgwick County Sheriff Office. When ESF 13 support is necessary, the ESF 13 Coordinator coordinates all aspects of ESF 13.
2. ESF 13 complies with the National Response Framework, and the National Incident Management System (NIMS). The NIMS guides the direction and control system adopted by the Sedgwick County Emergency Management, which functions as the official disaster prevention, protection, response, preparedness, recovery, and mitigation organization within Sedgwick County.
3. The ESF 13 may operate at two levels: 1) Sedgwick County EOC; and 2) Field operations.
4. During emergency activations, all management decisions regarding transportation for Sedgwick County are made at the Sedgwick County EOC by the ESF 13 coordinator. Under the Incident Command System structure, the Planning, Logistics, Finance/Administration, and Operations Sections at the Sedgwick County EOC assist the incident commander in carrying out the overall mission.
5. In accordance with a mission assignment from ESF 13, each primary and/or support organization assisting ESF 13 will retain administrative control over its own resources and personnel, but will be under the operational control of ESF 13. Delegation of mission operational control may be delegated to the field by the Sedgwick County EOC.

C. Organization

1. County
 - a. During an activation of the Sedgwick County EOC, primary and support agency staff is integrated with the Sedgwick County Sheriff Office staff to provide support.

- b. During an emergency or disaster event, the Sedgwick County EOC/Operations Section Chief will coordinate the support resources from the support agencies with the Emergency Services Branch Chief.
- c. During the response phase, ESF 13 will evaluate and fulfill all valid requests for law enforcement resources. ESF 13 will complete and update assessments and contingency plans for the law enforcement support services deployed or anticipated in the incident area.
- d. The Sedgwick County Sheriff Office will develop and maintain ESF 13 and accompanying Appendices, annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain supporting documents for agency use, which must be compatible with the overall Emergency Operations Plan. All such documents will be in compliance with the National Response Framework, The National Incident Management System, the Incident Command System and the Sedgwick County Emergency Operations Plan.
- e. The Sedgwick County Sheriff Office shares joint responsibility based on jurisdictional locations for coordinating law enforcement activities during a multi-jurisdictional emergency or disaster. Local police chiefs retain responsibility for law enforcement within their respective jurisdictions. However, a unified command would be established during a multijurisdictional situation. The Kansas Highway Patrol (KHP) and other Federal and State agencies maintain a daily presence in Sedgwick County and will support local law enforcement, as required. When the EOC is activated, ESF #13 will provide support to the Incident Commander.

2. State of Kansas

- a. During an activation of the State of Kansas EOC, the Kansas Highway Patrol is the designated lead agency for State law enforcement and will provide a liaison to facilitate requests for State law enforcement resources to local EOCs.
- b. During an emergency or disaster event, the primary and support agencies of ESF13 at the State of Kansas EOC will report to the Emergency Services Branch Chief who reports to the Operations Section Chief under the overall direction of the SEOC Manager.
- c. During the response phase, ESF 13 will evaluate and analyze information regarding statewide law enforcement coordination and support requests. ESF 13 will develop and update law enforcement assessments and contingency plans to meet anticipated demands and needs.
- d. The Kansas Highway Patrol develops and maintains ESF 13 and accompanying Appendices, Annexes and Standard Operating Guidelines that govern response actions related to emergencies. Support agencies may develop and maintain similar documents for agency use, which must be compatible with and in support of the overall Kansas Response Plan. All such documents will be in compliance with the National Response Framework, the National Incident Management System, the Incident Command System and the Kansas Response Plan.

D. Alerts and Notifications

- 1. The Sedgwick County Sheriff Office and/or Sedgwick County Emergency Management will notify the County Warning Point (Sedgwick County Emergency

Communications) when information comes to their attention indicating that an emergency or disaster situation is developing.

2. The County Warning Point (Sedgwick County Emergency Communications), will notify the “on call” Emergency Duty Officer and/or ESF Coordinator for ESF 13 when Sedgwick County has been threatened or impacted by an emergency or disaster event as provided in the County Warning Point procedure.
3. ESF13 will be activated or placed on standby upon notification by the Sedgwick County EOC. The representatives or designees of the coordinating agency will manage the emergency activities of ESF 13. If additional support is required, the ESF 13 coordinating and primary agencies may jointly manage ESF 13 activities.
4. Upon instructions to activate or placement of ESF 13 on standby, Sedgwick County Sheriff Office will implement procedures to notify all ESF 13 planning team members and, if necessary, mobilize all personnel, facilities, and physical resources likely to be needed, based on the emergency circumstance.
5. The District Attorney for the 18th Judicial District prosecutes violations of the criminal laws of Kansas, institutes proceeding for the protection of children in need of care, enforces the Kansas Consumer Protection Act, works with law enforcement to ensure the protection of citizens of the district (which is coterminous with Sedgwick County), and provides services to victims and witnesses to ensure their fair treatment in the criminal justice system. The Office of the District Attorney will work with law enforcement and other support agencies to provide all necessary public safety and legal services within its sphere of operations.

E. Actions

Actions carried out by ESF 13 are grouped into phases of emergency management: Preparedness, Response, Recovery and Mitigation. Each phase requires specific skills and knowledge to accomplish the tasks and requires significant cooperation and collaboration between all ESF 13 agencies and the intended recipients of service.

Overall Actions Assigned to All Members <i>Preparedness (Pre-Event) Actions for ESF 13 - Public Safety and Security</i>	
1	Maintain a central personnel roster, contact, and resource lists to support ESF-13 tasks.
2	Identify who is responsible for initial notification of ESF-13 personnel.
3	Identify responsibilities for liaison roles with state and adjacent county law enforcement officials.
4	Develop standard operating guides and checklists to support ESF-13 activities.
5	Train personnel on EOC operation, the Incident Command System (ICS) and the National Incident Management System (NIMS).
6	Collect, process, and disseminate information to and from the EOC.
7	Develop and maintain ESF-13 Annex.
8	Participate in training, drills, and exercises.
9	Develop mutual aid and other support agreements with surrounding jurisdictions and the private sector.
10	Develop safety programs, to include disaster situations, and present them to the public.

Overall Actions Assigned to All Members <i>Response (During Event) Actions for ESF 13 - Public Safety and Security</i>	
1	Designate personnel to coordinate ESF-13 activities.
2	Manage the collection, processing, and dissemination of information between ESF-13 and EOC or incident command.
3	Provide field support for emergency responders at the scene.
4	Participate in EOC briefings, incident action plans, situation reports and meetings to support ESF13.
5	Identify capabilities to provide safety and security for hazmat, EOD, aviation, and radiological incidents.
6	Secure disaster area in accordance with the requirements of the specific hazard present.
7	Coordinate with other ESF sections to provide protection to key and critical facilities.
8	Coordinate with EOC or incident command to provide protection to shelters and feeding facilities.
9	Provide support to ESF 6 in handling individuals in shelters with legal restrictions.
10	Provide protection to emergency responders.
11	Coordinate the activation of mutual aid agreements.
12	Coordinate with law enforcement agencies responding from outside the jurisdiction.
13	Alert or activate off-duty and auxiliary personnel as required by the emergency.
14	Activate continuity of operations protocol when agencies are overwhelmed or unable to respond due to facilities damage.

Overall Actions Assigned to All Members <i>Recovery (Post Event) Actions for ESF 13 - Public Safety and Security</i>	
1	Continue to perform tasks necessary to expedite restoration and recovery operations.
2	Return borrowed resources and those obtained through agreement, lease, or rental when those resources are no longer required.
3	Evaluate response and recommend changes to ESF-13 Annex to correct shortfalls and improve future response activities.
4	Provide documentation for possible financial reimbursement process for recovery activities.
5	Participate in after action meetings and prepare after action reports as requested.
6	Clean, repair, replenish and perform maintenance on all equipment before returning to normal operations or storage.

Overall Actions Assigned to All Members <i>Mitigation Actions for ESF 13 - Public Safety and Security</i>	
1	Participate in the hazard identification process and identify and correct vulnerabilities.
2	Participate in mitigation planning team meetings and work with local emergency management to promote community preparedness.
3	Provide ESF-13 representative for update of mitigation plan

III. Responsibilities

No additional responsibilities have been designated to agencies/organizations for this ESF.

IV. Financial Management

1. ESF 13 is responsible for coordinating with Sedgwick County Purchasing Department to manage ESF 13 expenses relevant to an event.
2. During a response, each agency/department funds disaster operations from their current operating budget and are responsible for recording and tracking agency expenditures. If a federally declared disaster exists, each agency is responsible for seeking reimbursement in accordance to the formula has established by the Federal Emergency Management Agency via the FEMA/State Agreement.
3. Expenditures by support entities will be documented by those entities and submitted directly to the Sedgwick County Purchasing Department or a designated Finance Service officer as soon as possible.

V. References and Authorities

REFERENCES

National Incident Management System (NIMS) - National Incident Management System (NIMS)

AUTHORITIES

1. 44 CFR Part 13 - 44 CFR Part 13 (The Common Rule) - Uniform Administrative Requirements for Grants and Cooperative Agreements.
2. 44 CFR Part 206 - 44 CFR Part 206 - Federal Disaster Assistance for Disasters Declared after November 23, 1988.
3. Public Law 93-288, as amended, 42 U.S.C. 5121 - Public Law 93-288, as amended, 42 U.S.C. 5121, et seq, the Robert T. Stafford Disaster Relief and Emergency Assistance Act, which provides authority for response and recovery assistance under the Federal Response Plan, which empowers the President to direct any federal agency to utilize its authorities and resources in support of State and local assistance efforts.