

Community Corrections Advisory Board
Minutes – April 13, 2017

Members Present: Ben Burgess, James Convey, Kenya Cox, Kelli Grant, Seth Rundle, and Ann Swegle

Members Absent: Ignacio Ayala, Jodie Beeson, Deanna Carrithers, Troy Livingston, Jama Mitchell, Mary San Martin, and Peter Shay

Staff: Glenda Martens, Chris Morales, Jay Holmes, Lori Gibbs, Chris Collins-Thoman, Molly Dowd, Kim Haas, and Deborah Swindle

- I. **Introductions and Announcements** – Glenda Martens introduced Chris Collins-Thoman as the new project manager to the board.
- II. **Approval of March Minutes** – No Quorum. In the absence of a quorum, the members present received information on the non-action agenda items.
- III. **Justice Reinvestment Initiative Update** – Jay Holmes is in the process of compiling data for the 3rd quarter and will present the report in May. COMCARE Therapist Esther Granados has submitted her resignation. She has been promoted as the SCOAP supervisor. Until a new therapist is brought in, Maureen Williams will be going back and forth between 905 and residential.
- IV. **Intensive Supervision Level I Update** – Intensive Supervision Officers Kim Haas and Deborah Swindle from residential gave a brief presentation on the level 1 team. They came up with the team name, TEAM CARE (Climbing Above, Reaching Expectations) because it highlights their goal to be a success focused team. Their location has an on-site COMCARE therapist, COMCARE case manager, recovery specialist, and an Offender Workforce Development Specialist available to meet with level 1 clients. Details regarding programming and statistical outcomes were discussed with the board.
- V. **Director's Update** – Glenda Martens informed the board that she has put together an Employee Development Plan to re-train supervisors on how they supervise employees. There will be a change in their monthly meetings, evaluations and discipline. The new evaluation process was developed by HR and training on the new evaluations will be provided to staff next month.

VI. Program Updates –

- **Field Services – Jay Holmes**
 - The ADP for March was 1,567 compared to 1,593 last March.
 - Dedicating more services to the Level 1 team.
 - Kami Thatcher and Connie Nichols were recognized by Sedgwick County for their work in coordinating with the Sheriff's Department on providing Active Shooter training at the residential and ISP programs.
 - Tom Struble is currently working on a program evaluation for Criminal Justice Alternatives. The plan is to conduct program evaluations at ISP and Residential later in 2017.
 - New Mission, Vision and Value statements passed out. Thank you to Molly Dowd and Lori Gibbs for developing the cards to hand out to all staff.
 - Tyler Cowley and Tyler Viramontez were recently hired as ISO Is.
- **Residential – Lori Gibbs**
 - The ADP for March was 61 compared to 65 last March. The funded capacity at the center is 65.
 - Level 1 team is serving the high risk population; they continue to make great strides and connecting their clients with the necessary services.
 - The Sedgwick County Youth Program (SCYP), co-located in the residential facility, recently had a juvenile attempt to commit suicide in the dorms. It was reassuring to call on the radio and have an immediate response from the COMCARE therapist and counselor to come over and de-escalate the situation.

VII. Other Business – Kelli Grant passed out flyers for a screening of a documentary “Mass Incarceration” on April 25, 2017. Screening will include the film and discussion afterwards on the war on drugs.