

**Community Corrections Advisory Board**  
**Minutes – June 8, 2017**

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**Members Present:** Deanna Carrithers, James Convey, Kelli Grant, Troy Livingston, Jama Mitchell, Peter Shay, and Ann Swegle

**Members Absent:** Ignacio Ayala, Jodie Beeson, Ben Burgess, Kenya Cox, Seth Rundle and Mary San Martin

**Staff:** Glenda Martens, Chris Morales, Jay Holmes, Lori Gibbs, Chris Collins-Thoman and Molly Dowd

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- I. **Introductions and Announcements** – There were none.
- II. **Approval of May Minutes**  
*A motion to approve the May minutes was made by Kelli Grant, seconded by Peter Shay and unanimously approved.*
- III. **Director's Update** – Glenda Martens informed the board of the CIP project requests and decision packages. The Division of Corrections submitted a \$250,000 decision package request for a new database system. It will be July before information is provided if the request is approved by the County Manager. The request for new windows and repainting at 905 has been pushed back to the year 2022. Glenda Martens gave a brief overview about changing the way recidivism is tracked so the reports will be more consistent. There was discussion on the new process of the recidivism tracking and hopes of it beginning on July 1<sup>st</sup>. Glenda Martens also informed the board that we received a Title II grant for R.E.D. (Racial Ethnic Disparity).
- IV. **Program Updates**
  - **Field Services** – Jay Holmes
    - The ADP for May was 1,526 compared to 1,586 last May.
    - Jay Holmes informed the board that 3 new staff has been hired and will all start on June 19, 2017.
    - There was discussion on why the ADP has continued to decline.
    - Team building sessions occurred at the Lake Afton retreat last month. Will be doing the rope course activity with new staff.
  - **Residential** – Lori Gibbs
    - The ADP for May was 52 compared to 60 last May. The funded capacity at the center is 65.
    - Jay Holmes continues to look at how to relieve some of the stress for the level 1 team at Residential. One of the ISOs at 905 is being re-assigned to the level 1 team to provide assistance as well as other ISOs helping cover court hearings.

- The ADP for Residential is the lowest it has been this year; however it has gone up recently to 58. The decline and concerns in ADP were discussed.

**V. WSU Consultation: History and Update** – Chris Collins-Thoman introduced Kelli Grant who gave a brief overview on the role she will be assuming for WSU monitoring, data analysis and consultation with the Division of Corrections.

**VI. Other Business** – None identified.