

TEAM JUSTICE MINUTES

January 5, 2018

Members Present: Gil Alvarez, Karen Countryman-Roswurm, Dan East, Kellie Hogan, Mark Masterson, Willetta Moore, Terri Moses, Ron Paschal, Kristin Peterman, Julie Rinke, Taunya Rutenbeck, Kerry Weible, and Shantel Westbrook

Members Absent: Catherine Linaweaver, Dan Soliday, Marvin Stone Jr., and Patrick Walters

Guests: Mary Fulghum, Lanora Franck, Jodi Tronsgard, Stephanie Lane, Karla Seymore, Alex Allbaugh, Kara Boelk, Vickie McArthur, Glenda Martens, Megan McClelland, Steven Stonehouse, Raquel Berrios-Lithgow, Jennise Jenkins, Alan Smith, and Stacy Garrett

Staff: Chris Collins-Thoman and Randall LaRue

I. Introductions and Announcements

- a. Chris Collins-Thoman introduced Stacy Garrett to the Board, who took over the Administrative Coordinator role with the Division of Corrections and will serve as a liaison with Team Justice and the Adult Community Corrections Advisory Board.

II. Approval of Team Justice Minutes from the 12/1/17 Meeting – **ACTION ITEM: Terri Moses moved, Shantel Westbrook seconded, the remaining members agreed and the motion carried to approve the Team Justice Minutes from the 12/1/17 meeting, as submitted.**

III. **Voting for 2018 Chair, Vice-Chair and Secretary** – Chris Collins-Thoman summarized the nomination process and distributed ballots to the Board with the names that had accepted their nomination. Board Members then cast their votes.

IV. **Chairman Annual Review Report Submission** – Mark Masterson directed the Board to a handout in their packets and provided a brief overview of the Annual Review Report for 2017.

- a. Unfinished Business
 - i. DMC Letter of support was not completed. Grant has been awarded. Noted in annual review that no letter was provided.
 - ii. Letter of Support to CYPM Leadership Group. Letter for Chair to sign and noted in annual review. Board Member Kristen Peterman noted the letter was dated incorrectly, and the Board gave approval to sign once the error was corrected.
- b. If no additional edits or changes to the Annual Review–Approve Review and File

V. **Review of By-Laws and Proposed Changes** – Chris Collins-Thoman directed the Board to a handout in their packets highlighting the proposed update to the By-Laws, including updating the language for SB367 and changing the names of agencies to reflect their official names as of 2018. New language was drafted to clarify the attendance policy for Board Members and their designated Alternate. The Board discussed whether referencing SB367 or current Kansas Statutes would be more appropriate, and agreed to research with and to defer voting on Amended By-Laws until the next meeting.

- VI. Update on Reinvestment & Regional Grant Applications** – Chris Collins-Thoman informed the Board that the State awarded all the funds applied for in the grants, only asking that the drug testing services be removed from the Reinvestment Grant.
- VII. Review Juvenile Intake & Detention Continuum Data** – Steven Stonehouse directed the Board to a handout in their packets and provided a brief overview of the information on the Juvenile Intake & Detention Continuum. The handout contained information on JIAC intakes, JDF admissions, and average daily population information for programs.
- VIII. Burns Institute Site Visit** – Lanora Franck introduced Michael Finley from the Burns Institute, via telephone, who provided brief overview of 5 areas where data is being collected, as well as progress within the CJY workgroup. Steven Stonehouse then informed the board that Kansas Legal Services will provide representation for clients in detention past their 14 day Review Hearing. Also, an expediter position has been created to work with juveniles without case workers to identify alternatives to detention.
- IX. Announce Voting Outcome for 2018 Chair, Vice-Chair and Secretary** – Mark Masterson announced the results of the voting: Chair – Shantel Westbrook; Vice Chair – Terri Moses; and Secretary – Taunya Rutenbeck.
- a. The Chair appointed Kerry Weible as the at-large member to the Executive Committee.
- X. Other Business**
- a. Karen Countryman-Roswurm announced January is National Human Trafficking Month and updated the Board on upcoming events pertaining to the topic.
 - b. Mark Masterson offered to provide the previously drafted letters of support from Team Justice to the Attorney General as part of his testimony to the legislative committee. **ACTION ITEM: Kellie Hogan moved, Taunya Rutenbeck seconded, the remaining members agreed and the motion carried to address and issue the letters.**