



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055

<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR BID
#13-0008
CARPET REPLACEMENT

January 28, 2013

PURPOSE

Sedgwick County, Kansas (hereinafter referred to as “Sedgwick County” or “County”), will be accepting bids to provide the County with carpet replacement services in the Sedgwick County Detention Facility, 141 W. Elm Wichita, KS 67203.

SUBMITTALS

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit one (1) original of the response form with any supplementary materials to:

Angee Sisco
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 p.m. Tuesday, February 19, 2013. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

[Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m., on the due date.

QUESTIONS and CLARIFICATIONS

All requests for clarifications of the RFB process and document content should be directed to Angee Sisco at e-mail asisco@sedgwick.gov. Questions are due in writing no later than 3pm on Monday, February 11, 2013. Any question of a substantive nature will be responded to in addendum form to be sent to all applicable vendors no later than 5pm on Tuesday, February 12, 2013.

A pre-bid meeting has been scheduled for this solicitation. This meeting is not mandatory; however this will be the only opportunity to view the project area. Please arrive at the Sedgwick County Detention Facility lobby, 141 W. Elm, Wichita, KS 67203 at 2pm on February 4, 2013.

Angee Sisco
Senior Purchasing Agent

A. SCOPE OF WORK and MATERIAL SPECIFICATIONS

Each response should contain individual pricing meeting the following specifications:

Scope of Work

The vendor selected for contract award will be responsible for all materials, tools, equipment and labor to replace approximately 1,200 square yards of carpet in the Sheriff Administration and Training areas, located the Sedgwick County Detention Facility, 141 W. Elm, Wichita, KS 67203. The project area includes approximately 20 individual offices, two communal areas, customer lobby, training room and hallways (drawing attached). This project will be phased based on a mutually agreed upon schedule that will include primarily after business-hours work. Moving and replacing all office furniture, equipment, and other ancillary items including Herman Miller modular furniture will be not be required under the scope of work for this solicitation, however coordination with these vendors will be necessary. Sedgwick County will provide a staging area to be used for materials and/or moving furniture, equipment, and other ancillary items. The schedule shall be agreed upon at a project kick off meeting to be scheduled by the Sedgwick County Project Manager.

The vendor selected for contract award shall be responsible for:

1. Removing and disposing of all existing carpet, transition and wood base (all areas currently have carpet flooring). Sedgwick County will provide an on-site dumpster location however; the dumpster will need to be removed while project work is not occurring.
2. Repairing and preparing all sub-flooring to receive new carpet. Sedgwick County is not aware of any existing sub-floor damage and will pay materials and hourly rate on an as needed basis for this service.
3. Glue down type installation of carpet meeting specifications indicated below. All carpet shall be a single color, with the exception of the Executive Conference Room. The carpet shall be inlaid with an 18” matching border of carpet running along each wall to form a rectangular.
4. Installation of new 4” vinyl cove base in each existing location.
5. Installation of new transition, of like material, in each existing location.
6. Following all Federal, State and Local laws and regulations with regards to any requirement for completion of project.

Materials Specifications

1. All materials used and installed shall meet or exceed industry standard and be in new condition.
2. The carpet installed shall be:

Manufacturer	Patcraft
Type	Bid Splash! Utraloc Pattern I0164
Color	Dive-Sheet 00418
Construction	Pattern Loop
Product Type	Broadloom
Fiber	Eco Solution Q Nylon
Backing	Ultraloc Pattern
Dye Method	80% Solution Dyed/20% Yard Dyed
Tufted Yarn Weight	26 oz.
Warranty	Lifetime Commercial Limited

3. The border carpet installed shall be:

Manufacturer	Patcraft
Type	Bid Splash! Utraloc Pattern I0203
Color	Deep Navy 00485
Construction	Level Loop
Product Type	Broadloom
Fiber	Eco Solution Q Nylon
Backing	Ultraloc Pattern
Dye Method	100% Solution Dyed
Tufted Yarn Weight	30 oz.
Warranty	Lifetime Commercial Limited

B. WARRANTY

Vendor shall provide a one-year warranty on labor in addition to manufacturer warranty.

C. PRICING

Total Cost of Project	
Hourly Rate for Sub-Floor Repairs	
Material Mark-Up for Sub-Floor Repairs	

Bid pricing must be all inclusive of materials to meet specifications indicated, labor, sub-contractors, and all ancillary costs. The Hourly Rate and Material Mark Up will only be used if damage to the subfloor exists.

E. MINIMUM FIRM QUALIFICATIONS

The successful firm shall have the following minimum qualifications:

1. Have at least three (3) years experience in providing this type of product.
2. Have appropriate licensure/authority to offer products being quoted.
3. Provide references upon request.

F. REQUEST FOR BID CONDITIONS

In submitting a response to this Request for Bid, vendors hereby understand the following as applicable:

All times indicated in solicitation document are central standard/central daylight as applicable.

http://www.sedgwickcounty.org/purchasing/pdf_files/bidcond.pdf

G. GENERAL CONTRACT PROVISIONS

In submitting a response to this Request for Bid, vendors hereby understand the following as applicable:

http://www.sedgwickcounty.org/purchasing/pdf_files/General_Contract_Provisions.pdf

END OF SECTION

TO BE COMPLETED AND SUBMITTED WITH RESPONSE

**REQUEST FOR BID
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CARPET REPLACEMENT**

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the proposal is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

TAX PAYER I.D. NUMBER _____

STATE INCORPORATED _____

COMPANY WEB SITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

Partnership _____ Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____

General Nature of Business _____ FEIN/SS # _____ W-9 included _____

Not a Minority Owned Business _____ Minority Owned Business: _____ Certification # _____

African American _____ Asian _____ Hispanic _____ Native American _____ Other _____ Woman Owned Business _____

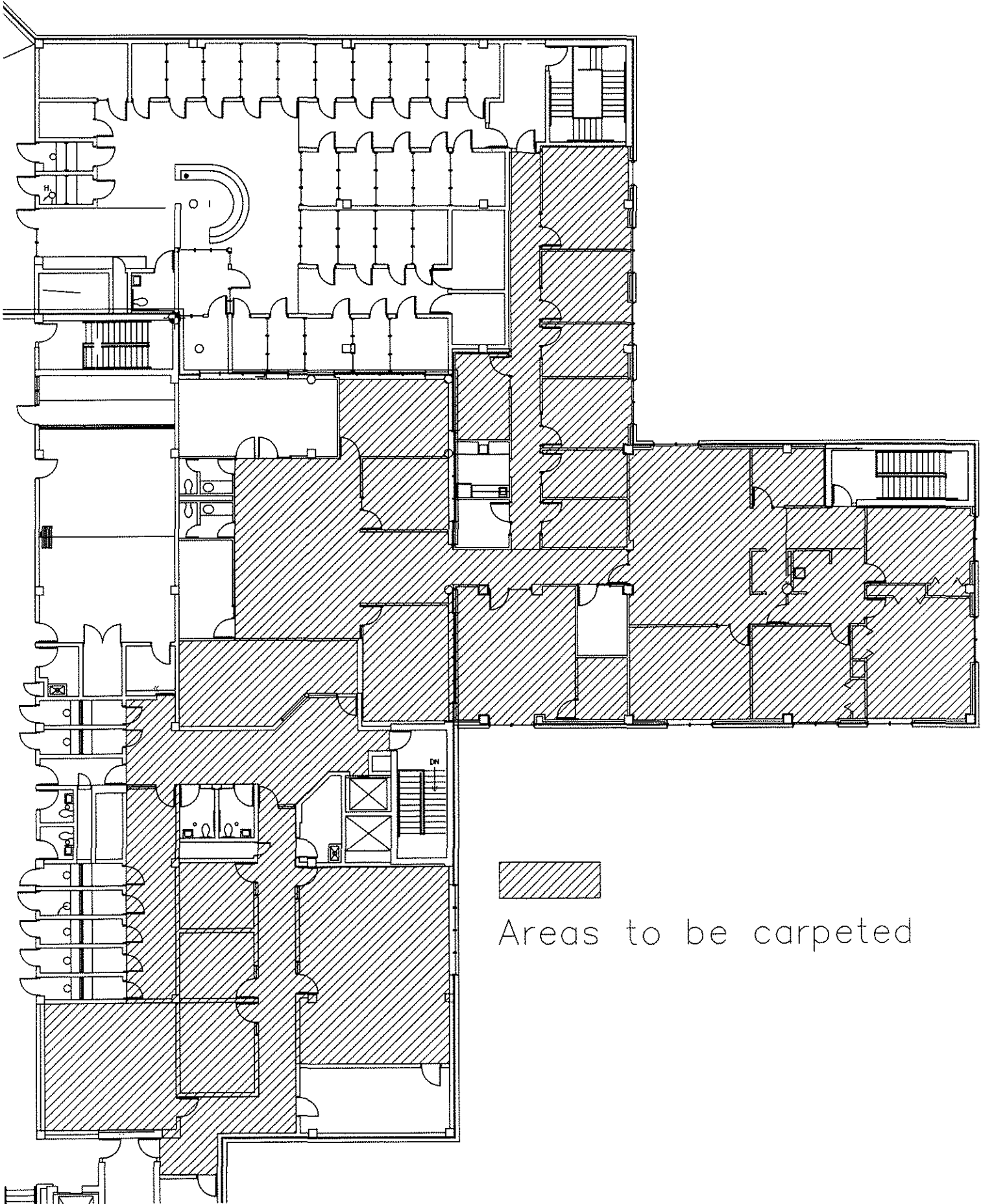
ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to <http://sedgwickcounty.org/finance/purchasing.asp>

NO. _____, DATED _____; NO. _____, DATED _____;

In submitting a response to this document, vendor acknowledges acceptance of all sections (including terms and conditions and general contract provisions through imbedded hyperlinks) of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____



Areas to be carpeted