



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055

www.sedgwickcounty.org/purchasing

REQUEST FOR BID
RFB #13-0033
SALT/SAND SPREADERS WITH HYDRAULIC LIQUID
APPLICATION SYSTEM

April 2, 2013

Sedgwick County, Kansas (hereinafter referred to as "County") will accept bids to purchase ten (10) Salt/Sand Spreaders with Hydraulic Liquid Application Systems, for Fleet Management. It is anticipated that an official contract and/or purchase order will be issued after Board of County Commission approval of the recommended proposal. It should be noted, however, that the County cannot guarantee the purchase of the product described herein.

Carefully review this document. If your firm is interested in participating in this selection process commensurate with the specifications, conditions, mandatory requirements, and instructions as contained herein, submit one (1) original, two (2) copies of the entire document with any supplementary materials to:

Kim Evans
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 p.m. CDT, April 30, 2013. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, bid/proposal number, and due date. Late or incomplete responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m., CDT on the due date.

Kim Evans
Purchasing Agent

1. MINIMUM MANDATORY SPECIFICATIONS AND REQUIREMENTS

- A. The following specifications are for the procurement of ten (10) salt/sand spreaders with hydraulic liquid application system for Public Works. Spreader will be used on medium duty tandem axle dump trucks.
- B. All items bid are to be factory installed unless authorized by Sedgwick County Fleet Management.
- C. Vendors will be responsible for the initial install of the spreaders onto the trucks.
- D. Manufacturer standard equipment presumed to be included unless otherwise specified.
- E. Fleet Management will not accept ownership until equipment has been inspected for compliance with specifications below and MSO has been delivered.
- F. Delivery of equipment must be FOB to 1021 Stillwell, Wichita, KS, ATTN: Penny Poland. Contact phone number is 316-660-7477.
- G. Maintenance manuals to be invoiced separately.
- H. Provide all warranty information.
- I. **General specifications are as follows: equipment shall meet or exceed the following; any additions, deletions, or variations from the following specifications must be noted.**

1A. Salt/Sand Spreaders shall be as follows with all parts, where applicable, to be 304 stainless steel construction (304SS). Capacity of Tandem Axle Dump Truck will be 13.2 cubic yards.

1. BODY:	Yes	No
a. Capacity will be of 13.2 cubic yards		
b. Sides, ends, and side supports will be 10-gauge 304 stainless steel, with continuous welded seams		
c. Side slope: 45 degrees		
d. Front Slope: 18 degrees		
e. Rear slope: 9 degrees		
f. Hopper: Hardware- to be stainless steel		
g. Floor: Replaceable 7-gauge steel		
h. Longsills: 7 gauge continuous seam welded to the sides		
i. Top edge of hopper to be formed “J” channel		
j. Feed-gate: 10 gauge 10” X 18” screw jack adjustable from curbside		
k. Dump body hold down kit		
l. Rear hydraulic hose kit installed with quick disconnects to match hydraulic configuration of Sedgwick County trucks. (Pioneer #5 male and female and #4 Pioneer male and female)		
2. CONVEYOR :		
a. Rear discharge steel pintle type chain to be 24” wide with 6 tooth cast iron sprockets. Heat treated alloy chain. Conveyor chain to be protected by formed 10 gauge steel		
3. Idler Type:		
a. Shaft: 1-1/4” with roller bearings		
4. Conveyor Gearbox Drive:		
a. 50:1 worm gearbox		

4. Spinner chute assembly:	Yes	No
a. Telescopic design made of 10 gauge steel 26”-38” below mounting surface. Top mounted enclosed hydraulic spinner disk directly mounted to spinner motor to eliminate shaft and bearings		
b. Spinner deflectors to be replaceable without tools. Spinner disk to be 20” diameter made of polyurethane		
c. Unload door mounted in dump chute to avoid contact with spinner disk while unloading		

5. Grease Tubes:		
a. To be attached to the front idlers then extended to rear for easy accessibility of operator		
6. Fold Up Ladder:		
a. Factory constructed of 304SS mounted on rear of spreader		
7. Top Grate Screens		
a. To be constructed of 3/8" welded rod mesh and installed by vendor		
8. Spreader Stand/Support		
a. Self supporting stand to be mounted on spreader with fold up legs equal to or better than a Stand Alone system for easy loading and unloading from truck		

1B.
The following are specifications for hydraulic liquid application systems to be installed on each spreader by vendor.

	Yes	No
1. Electrical Controls:		
a. To be mounted inside cab within easy reach of operator. The control will consist of an on-off rocker switch for operation. A green panel light will signal when there is low pressure due to low fluid level or any other malfunction. (If possible system controlled by existing spreader control installed in truck.). Wiring from pump box shall be connected to existing trailer type plug located on RR corner of truck dump body.		
2. Pump Box:		
a. A pump box must be installed to protect hydraulic components and sensors. Box to be made of fiberglass. Approximate sizing to be 16" X 18" X 8" deep with a sealed cover which hinges on a stainless steel hinge. Cover to be held by stainless steel screws. The hydraulic motor and pump to be mounted on a 304SS bracket inside box.		
3. Pump and Application System:		
a. To be a 7 gallon per minute product pump driven by 2.9 cubic inch hydraulic motor. Application rate to be controlled manually by a full range pressure compensated priority flow divider plumbed so the pump output will track the spreader application rate. The pump shall be connected to the hydraulic motor with a non corrosive spider type coupling. An adjustable flow divider plumbed so that the speed varies with the oil flow through the auger motor will control pump speed. On and off shall be controlled by a two port solenoid valve. A micro switch senses low system pressure and indicates when reservoir is empty. Product line to have a non siphoning valve installed. Wetting product to be applied to the dry material by a 2 (two) nozzle spray bar at the spreader discharge point. The fan pattern spray nozzles to be equipped with non corrosive tee jets and nozzle caps. Nozzles must be shielded. All product hose to be 1/2" nylon reinforced plastic with barbed fittings.		

	Yes	No
4. Tank and Brackets:		
a. Two (2) each tanks to be of molecular weight polyethylene, with a capacity of 85 gallons mounted one on each side of Vee body. Tanks to be triangular shaped 22-1/4" high X 16-3/8" at bottom X 6-3/8" wide at top 4" flat vertical surface on the side opposite the 22-1/4" dimension. The length to be 72". The tanks will be tied together with a "Y" for filling purposes using approximately 2" OD size rubber flex hose and the fill port mounted on the spreader chute. The fill connection to be a Banjo brand Dry Mate DM200D female connector. The suction port to be 1/2" pipe thread bulkhead fitting. Each tank to have a separate vent which will terminate at the rear of spreader into the product being spread. A 1/2" plastic ball type shutoff valve and a 1/2" plastic strainer with double reinforced stainless steel screen to be installed at each tank outlet. The bottom of tank to be cradled full length in a #12 gauge 409 stainless steel pan. Tank will		

be clamped to frame using (3) three fabricated 409 stainless steel straps and 304 stainless steel fasteners. The formed pans to be attached to the top of (3) three extended #1 channel conveyor cross rails.		
5. Purge or cleanout system:		
a. A 2-1/2 gallon reservoir to be mounted on the rear of the spreader opposite the side of the hydraulic liquid application system. A plastic ball shutoff valve to be installed at tank. Tank to be teed into 1/2" suction hose for the purpose of removing pre-wetting liquid from hoses and pump.		

2. QUESTIONS AND CLARIFICATIONS

After the bid issue date, all communications between the County and prospective bidders regarding this bid shall be **in writing**. Any inquires, requests for interpretation, technical questions, clarification, or additional information shall be directed to Kim Evans at kjevans@sedgwick.gov and Rex Victory at rvictory@sedgwick.gov. All questions must be submitted in writing by 5:00 p.m. CDT, April 9, 2013. Answers will be provided in written form as an addendum and will be posted on the County website at www.sedgwickcounty.org/purchasing under the RFB number by 5:00 p.m. CDT April 15, 2013. Vendors are responsible for checking the web site and acknowledging any addendums on the bid response form.

3. TENTATIVE TIMELINE

The following dates are provided for information purposes and are subject to change without notice. Contact Brandy McCune or Angee Sisco, Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Bid to interested parties	April 2, 2013
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	April 9, 2013
Addendum Issued	April 15, 2013
Sealed bids due before 1:45pm CDT	April 30, 2013
Evaluation Period	May 1-8, 2013
Board of Bids and Contracts Recommendation	May 9, 2013
Board of County Commission Award	May 15, 2013

4. REQUEST FOR BID CONDITIONS

In submitting a response to this Request for Bid, vendors hereby understand the following:

1. Pricing offered in the bid document will be provided to other local governments and governments whom Sedgwick County regularly enters into cooperative agreements.
2. Sedgwick County reserves the right to reject any and/or all bids and responses to these and/or related documents, to accept any item(s) in the bids, to waive any irregularity in the bids, and further if determined to be non-responsive in any form, or if determined to be in the best interest of Sedgwick County.
3. Alternate bids (two or more bids submitted) will be considered for an award. Sedgwick County reserves the right to make the final determination of actual equivalency or suitability of such bids with respect to requirements outlined herein. The bids submitted, and any further information acquired through interviews, will become and is to be considered a part of the final completed contract. If there is any variance or conflict, the bid specifications will control.
4. Bidders MUST return, completed copies of the entire document to the Sedgwick County Purchasing Department, 525 North Main, 8th Floor, Suite 823, Wichita, KS 67203, on or before the date and time specified. Bids must be sealed in an envelope and marked with the firm name and address, bid number, bid opening date, and bid opening time. The time clock stamp, located in the Sedgwick County Purchasing Department will determine the time of receipt.
5. Bids submitted may not be withdrawn for a period of 60 days immediately following the opening of this Request for Bid. Prices MUST be free of federal, state, and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the bid.

6. Sedgwick County interprets the term "Lowest Responsible and Best Bidder" as requiring Sedgwick County to: (a) choose between the kinds of materials, goods, wares, or services subject to the bid, and (b) determine which bid is most suitable for its intended use or purpose. Sedgwick County can consider, among other factors, such things as the availability of service(s), part(s) material(s) and/or supply(s), warranty, maintenance, freight costs, performance of product and labor cost of items upon which bids are received.
7. All requested information must be supplied. If bidders cannot respond to any part of this request, bidders should state the reason they cannot respond and note an exception. Bidders may provide supplemental information to assist Sedgwick County in analyzing its bid.
8. If the bidder refuses or fails to make deliveries of the materials within the times specified on the face of the Request for Bid or purchase order, Sedgwick County may, by written notice, terminate the contract or purchase order.
9. The bidder will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. Sections 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.
10. The successful bidder will hold and save Sedgwick County, and its officers, agents, servants/employees harmless from liability of any patented, or unpatented invention, process, article, or appliance manufactured, or used in the performance of the contract, including its use by Sedgwick County. Vendors working on county property or on behalf of County will be required to carry minimum insurance listed in bid document.
11. All items furnished, if applicable, must be the best of their respective kinds, and will be free from defects in material and workmanship. Items will be subject to County inspection and approval at any time within 30 days after delivery. If a substitution is made, it will be the decision of a Sedgwick County representative to determine if it is of equal quality. Items furnished must be manufactured in compliance with all existing legal or governmental directives.
12. Unless specified otherwise, all items bid are to be as a minimum but not necessarily limited to: new, current model year, and untitled prior to shipping and/or installation.
13. Sedgwick County is desirous of allowing as many Kansas vendors as possible the opportunity to participate including minority men and women-owned businesses, and small businesses in the roles of providing goods and services to Sedgwick County. If your company does not fall into any of these categories, your efforts to contract with vendors who do fall into these categories are appreciated. Construction projects utilizing subcontractors requires a subcontracting worksheet. Contact purchasing department for details.
14. Contracts entered into on the basis of submitted bids are revocable if contrary to law.
15. County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreements at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.
16. The Bidder agrees to comply with K.S.A. 44-1030.
 - a. The contractor shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
 - b. In all solicitations or advertisements for employees, the contractor shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the commission;
 - c. If the contractor fails to comply with the manner in which the contractor reports to the commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency;
 - d. If the contractor is found guilty of a violation of the Kansas act against discrimination under a decision or order of the commission which has become final, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency; and
 - e. The contractor shall include the provisions of subsections (a) through (d) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
17. All project participants, consultants, engineers, contractors and subcontractors, must comply with all applicable Federal, State and County laws pertaining to contracts entered into by governmental agencies. All participants must comply with the Americans with Disabilities Act (ADA), including the 2008 ADA Amendments Act, and 2010 ADA Standards for Accessible Design.
18. Contractors/subcontractors performing new construction, maintenance, alterations, or additions to Sedgwick County buildings or facilities must comply with building guidelines/codes, and the 2010 ADA Standards for Accessible Design. Any violation of the provisions of the ADA or 504, or specification deficiencies, should be reported to the county's ADA coordinator. Failure to notify the county's ADA coordinator for remedy may be considered a breach of contract and may be grounds for cancellation, termination for suspension, in whole or in any part of the contract. All construction plans will have the county's ADA coordinator approval prior to beginning any work.

19. Contractors/vendors providing services to the public on behalf of Sedgwick County will agree that all personnel in their employment that have direct contact with the public will attend ADA Awareness and Sensitivity training provided by Sedgwick County or the Independent Living Resource Center. Training should be coordinated through the county's ADA coordinator, (316) 660-7052 and evidence of training shall be provided to the county's ADA coordinator. Any violations of the provisions of ADA or section 504, will be deemed a breach of contract and be subject to termination of contract.
20. The successful bidder may have access to private or confidential data maintained by the County to the extent necessary to carry out its responsibilities of the contract. Contractor shall be responsible for compliance with the privacy provision of the Health Insurance Portability and Accountability Act (HIPAA) and shall comply with all other HIPAA provisions and regulations applicable. If the successful bidder is a business associate as that term is defined under HIPAA, the contract shall include the County's standard business associate addendum. A copy of that standard addendum is available on request.
21. The bidder responding to this bid solicitation proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the Notification of Solicitation (if applicable), Request for Information (if applicable), Request for Bid, Addenda, Contract, Bonds, Insurance, Plans, Specifications, any Instructions, Mandatory Requirements and Conditions.
22. Unless specified elsewhere in the document, all prices quoted must be F.O.B. County destination and will include all delivery, handling, and any other charges related to delivery including surcharges.
23. It will be understood that the bidder's sureties and insurers, as applicable, are subject to the approval of the County.
24. If a vendor is awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.
25. Sedgwick County will not award to any vendor that is currently listed in the exclusion records of the SAM (System for Award Management) website maintained by the General Services Administration (GSA) or to any vendor presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.
26. Upon award, the bidder agrees to execute and deliver to the County a contract in accordance with the contract documents (if applicable) within ten days of notice of the award to the bidder. The bidder agrees that the surety/deposit given concurrently herewith will become the property of the County in the event the bidder fails to execute and deliver such contract within the specified time. In the further event of such failure, the bidder will be liable for the County's actual damages that exceed the amount of the surety.
27. It will be understood that time is of the essence in the bidder's performance. The bidder agrees that the County's damages would be difficult or impossible to predict in the event of a default in the performance hereof; and it is therefore agreed that if the bidder defaults in the performance of the contract documents, the bidder will be liable for payment of the sums stipulated in the contract documents as liquidated damages, and not as a penalty.
28. The bidder hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Request for Bid, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid documents. The bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.
29. It will be understood that any bid and any and/or all referencing information submitted in response to this Request for Bid will become the property of Sedgwick County, and will not be returned. As a governmental entity, Sedgwick County is subject to making records available for disclosure after Board of County Commission approval of the recommendation.
30. Sedgwick County will not be responsible for any expenses incurred by any vendor in the development of a response to this Request for Bid including any onsite (or otherwise) interviews and/or presentations, and/or supplemental information provided, submitted, or given to Sedgwick County and/or its representatives. Further, Sedgwick County will reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if the Board of County Commissioners has formally accepted a recommendation.
31. By submission of a response, the bidder agrees that at the time of submittal, he or she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest". A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by the Sedgwick County Board of County Commissioners. Bidders will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County, at the discretion of the Purchasing Director in consultation with the County Counselor, may reject their bid/quotation. The bidder certifies that this bid is submitted without

collusion, fraud or misrepresentation as to other bidders, so that all bids for the project will result from free, open and competitive bidding among all vendors.

32. Sedgwick County will issue a purchase order/contract for the acquisition of products/services specified as a result of an award made in reference to this document. Contract documents will be subject to any regulations governed by the laws of the State of Kansas and any local resolutions specifically applicable to the purchase.
33. Any dispute arising out of the contract documents or their interpretation will be litigated only within the courts of the State of Kansas. No prepayment of any kind will be made prior to shipment. Payment will be made upon verification of delivery, compliance with specifications, assurance that the product/service performs as specified and warranted, and receipt of correct invoicing.
34. Sedgwick County will accept responses transmitted via a facsimile unless stated to the contrary within this document. Bids must be received prior to the time and dates listed to be considered responsive. Sedgwick County will not accept late responses and will return them to the sender. Further, Sedgwick County will NOT: (1) guarantee security of the document received; (2) be held responsible for Bids which are NOT legible (and may choose to reject such responses); and, (3) guarantee that the receiving facsimile machine will accept transmission or that phone lines are functioning and available for transmission. Submitting a bid response via facsimile does NOT relieve the bidder of: (1) responsibilities stated in the document (such as attendance at a mandatory pre-bid conference); (2) providing non-paper informational items which must be returned with the response (diskettes, large drawings, photographs, models, etc.); and, (3) providing original copies of bid sureties (bonds, certificates of insurance, etc.).

BID RESPONSE FORM
13-0033
SALT/SAND SPREADER WITH HYDRAULIC LIQUID
APPLICATION SYSTEM

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

TAX PAYER I.D. NUMBER _____ STATE INCORPORATED _____

COMPANY WEB SITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

Partnership _____ Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____

General Nature of Business _____ FEIN/SS # _____ W-9 included _____

Not a Minority Owned Business _____ Minority Owned Business: _____ Certification # _____

African American _____ Asian _____ Hispanic _____ Native American _____ Other _____ Woman Owned Business _____

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/purchasing.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

Qty	Description	Extended Cost
10 ea.	Salt/Sand Spreader with Hydraulic Liquid Application System	\$
Make/Model		
1 ea.	Manual	\$
Grand Total		\$
Days to Delivery:		

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____