



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
Purchasing Department
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<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR PROPOSAL
#13-0083
CUSTODIAL SERVICES

ADDENDUM #7

September 27, 2013

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for Custodial Services for various County facilities.

Questions and/or statements of clarification are in **bold** font, answers to specific questions are italicized.

1. **Do bidders have to bid each subset of the group or just the ones they want to bid on in the subset?**
Answer: Vendors are encouraged to send a proposal with complete contract group(s). A proposal may have Contract Group 1A only, Contract Group 2B only, Contract Group 1C only, Contract Group 2A only, contract Group 2B only, Contract Group 3 only, or a combination of contract groups, or all contract groups.
2. **Who is paying for the drug panel?**
Answer: The vendor is responsible for paying for their employee drug tests and services.
3. **Do vendors have to submit evidence of authority to transact business in Kansas with bid or can that be done after the initial evaluation of the Janitorial bids?**
Answer: Corporations shall furnish evidence of authority prior to award.
4. **Are background checks required on individuals that already have a background checks?**
Answer: Yes, current background checks are required.
5. **Revised: Building Information Sheet for COMCARE facilities:**
Adult Residential Center, population average daily guests to 100
Adult Service Center, population average daily guests to 100
Building #21 name from COMCARE Crisis Social Service to COMCARE Community Social Service
6. **Add: Estimated Average Population to Building Information Sheet for COMCARE facilities:**
Addiction Treatment Services (ATS), population average daily guests 225
CSS, population average daily guests 200
CSS MED, population average daily guests 200
Crisis Center, population average daily guests 80 on weekdays, lower on Saturday and Sunday
SCOAP, population average daily guests 30

7. **Revised: Contract Group 3: Omit asterisk (*):**
Square feet listed in the Contract Goup Tables are cleanable square feet in lieu of gross square feet.
8. **Revised: RFP 13- 0083, Section 4.5, Page 14, Room Specific Clean , Clinical Services, Paragraph 2:**
The reference for the “CCM” should be revised “SA(R)”.
9. **Clarification: Addendum #4, Item #2 Health Department on Oliver:**
Children’s toys in Southwest Multipurpose rooms are not included in scope of vendor’s work. The child’s block toy in waiting room will require routine cleaning as noted.
10. **Revised: Table 1.A, Revision 1, Cleaning schedules revised:**
#13. Public Safety: Monday – Friday: 5:30 PM to 2:00 AM. Sat / Sun: 1:00 PM to 3:00 PM.
#18. COMCARE, CIS: Sunday thru Saturday: 7:00 PM to 6:00 AM
#22. COMCARE, SCOAP, Sunday thru Saturday: 7:00 PM to 9:00 PM
#29. Juvenile Field Services: Monday – Friday: 5:30 PM to 2:00 AM. Sat / Sun 1:00 PM to 3:00 PM.
#31. Health Department on West Central: Friday: 1:00 PM – 8:00 PM.
#32. Health Department on North Oliver: Tuesday and Thursday: 6:00 PM to 5:00 AM.
Facilities’ requiring service Monday thru Sunday: County Holidays do not apply to cleaning schedule. Vendor will be required to service facilities on days indicated as Holidays except for both Health Departments.
11. **Revised: Building Information Sheets (included in Addendum 6):**
Adult Service Center (in lieu of Adult Intensive Supervision) Floor care for NON-CARPET: Resilient shall occur quarterly. CARPET: shall occur semi-annually.
Adult Residential: Floor Care for NON-CARPET: Resilient shall occur Quarterly. CARPET: shall occur semi-annually.

Firms interested in submitting a proposal, must respond with complete information and all supplementary materials and **deliver on or before 1:45 p.m. (CDT), Tuesday, October 8, 2013.** Late proposals will not be accepted and will not receive consideration for final award.

Vendors are responsible for checking the website and **acknowledging any addendum on the proposal response form.**



Gunda Angelica
Purchasing Agent