



**SEDGWICK COUNTY, KANSAS**  
***DIVISION OF FINANCE***  
**PURCHASING DEPARTMENT**  
525 N. Main, Suite 823 ~ Wichita, KS 203  
Phone: 316 660-7255 Fax: 316 383-7055

[www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing)

**REQUEST FOR PROPOSAL**  
**#13-0090**  
**AMBULANCE REMOUNTS**

August 29, 2012

Sedgwick County, Kansas (hereinafter referred to as "the County") is soliciting proposals from qualified firms to provide Ambulance Remounts quote for Fleet Management which will be used by Sedgwick County Emergency Medical Services (hereinafter referred to as "SCEMS"). It is anticipated that an official purchase order will be issued after award by Board of County Commission. It should be noted, however, that the County cannot guarantee the purchase of the product and service described herein.

Please carefully review this Request for Proposal; it provides information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, you must submit one (1) original and three (3) copies of the entire document, along with any additional information requested in a sealed container/envelope to:

Gunda Angelica  
Sedgwick County Purchasing Department  
525 N. Main, Suite 823  
Wichita, KS 67203

**SUBMITTALS are due NO LATER THAN 1:45 p.m. CDT, September 24, 2013.** Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

Proposal responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m., CDT on the due date. No information other than the respondent's name will be disclosed at bid opening.

**QUESTIONS and CLARIFICATIONS**

All requests for clarifications of the RFP process and document content should be directed to Gunda Angelica at [gangelic@sedgwick.gov](mailto:gangelic@sedgwick.gov) and Penny Poland at [ppoland@sedgwick.gov](mailto:ppoland@sedgwick.gov). All questions must be submitted in writing by 5:00 p.m. CDT, September 6, 2013. Answers will be provided in written form as an addendum and will be posted on the County website at [www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing) by September 10, 2013. **Vendors are responsible for checking the web site and acknowledging any addendums on their response form.**

Gunda Angelica  
Purchasing Agent

## **1. ABOUT THIS DOCUMENT**

This document is a Request for Proposal. It differs from a Request for Bid or Quotation in that the County is seeking a solution, as described on the cover page and in the following Background Information section, not a bid or quotation meeting firm specifications for the lowest price. As such, the lowest price proposed will not guarantee an award recommendation. As defined in Charter Resolution No. 65, Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of the product(s) and/or service(s), of which quality, testing, references, service, availability or capability, may be overriding factors, and price may not be determinative in the issuance of a contract or award. The proposal evaluation criteria should be viewed as standards that measure how well a vendor's approach meets the desired requirements and needs of the County. Criteria that will be used and considered in evaluation for award are set forth in this document. The County will thoroughly review all proposals received. The County will also utilize its best judgment when determining whether to schedule a pre-proposal conference, before proposals are accepted, or meetings with vendors, after receipt of all proposals. A Purchase Order/Contract will be awarded to a qualified vendor submitting the best proposal. **Sedgwick County reserves the right to select, and subsequently recommend for award, the proposed service(s) and/or product(s) which best meets its required needs, quality levels and budget constraints.**

The nature of this work is for a public entity and will require the expenditure of public funds and/or use of public facilities, therefore the successful proposer will understand that portions (potentially all) of their proposal may become public record at any time after receipt of proposals. Proposal responses, purchase orders and final contracts are subject to public disclosure after award. All confidential or proprietary information should be clearly denoted in proposal responses and responders should understand this information will be considered prior to release, however no guarantee is made that information will be withheld from public view.

## **2. GENERAL & BACKGROUND INFORMATION**

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas' 105 counties with a population estimated at 500,000 persons. It is the sixteenth largest in area, with 1,009 square miles, and reportedly has the second highest per capita wealth among Kansas counties. Organizationally, the County is a Commission/Manager entity, employs nearly 3000 persons, and hosts or provides a full range of municipal services, e.g., public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

SCEMS fleet consists of twenty-six (26) ambulances, with 13 to 18 ambulances on the street at any given time and eight (8) used as backup vehicles during scheduled maintenance or unplanned downtime. Several years ago the county started a program in which the ambulance boxes were remounted onto new chassis' in lieu purchasing new ambulances. This program has been very successful and has resulted in considerable cost savings to the tax payer.

## **3. MINIMUM FIRM REQUIREMENTS**

The successful proposer must:

1. Have supplied products for Governmental entities or Commercial customers of similar size and complexity.
2. Member of the Ford Quality Vehicle Modifier program.
3. Be able to provide product, services, parts and manuals.
4. Provide 15 references for products and services provided.
5. Prior to a vendor being awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.

## **4. VEHICLE REQUIREMENTS and SPECIFICATIONS**

The specifications outlined in this document are intended to serve as minimum specifications needed for remounts of the box. Vendors responding to this document should meet or exceed the specifications outlined. Any exceptions to the specifications should be clearly identified and detailed in vendor's response.

Specifications and requirements which will result in the service of these Ambulance Remounts are noted in "Sedgwick County Kansas Emergency Medical Service and Fleet Management 2013 Ambulance Remount Specifications" (Attachment A, pages 1-36) of this document.

## **5. DELIVERY**

Deliver Emergency Medical Service Vehicles to 1021 Stillwell, Wichita, Kansas. Delivery must be included in cost. Fleet Management will not accept ownership until vehicles have been inspected for compliance and meet all specifications as noted in "Attachment A". Contact for inspection and delivery schedule is Penny Poland, 316-660-7477.

## **6. PAYMENT INFORMATION**

Payments for all specified product/services to the successful proposer can be made with the following criteria taken into consideration:

- Delivery and acceptance of the proposed product
- Receipt of detailed invoicing submitted directly to Sedgwick County Accounts Payable at [AP\\_Invoices@sedgwick.gov](mailto:AP_Invoices@sedgwick.gov) or 525 N. Main, Suite 823, Wichita, Kansas 67203. Invoice shall show the contract number, federal employer identification number and purchase order number.

## **7. CONTRACT TERMS**

The contract period with the successful proposer shall begin immediately following formal approval of the Board of County Commissioners, pricing shall remain firm for one (1) year. The County may, at its own option, offer to extend the contract for two (2), one (1) year periods for the terms and prices proposed. Any change in law that will affect the terms, conditions, or costs subsequent to contract initiation will be negotiated on an as needed basis with Sedgwick County maintaining the final right of approval to determine applicability.

If through any cause, the successful firm shall fail to fulfill, in a timely and proper manner, its obligations under this contract, or if the successful firm shall violate any of the covenants, agreements or stipulations of this contract, the County shall thereupon have the right to terminate this contract, by giving a 30-day written notice. In the event of such termination for cause, the successful firm shall be entitled to receive just and equitable compensation for any satisfactory work completed prior to the termination of this contract.

## **8. PROPOSAL CONTENT**

The Proposal should be organized in the following format and information sequence:

1. State full name and address of your organization and provide a brief description of your firm, including qualifications, experience, depth of staff, quality control, and the demonstration of your ability to deliver a quality product.
2. Provide a list of fifteen (15) past or current client references; include organization, address, date of services, scope of services/product, contact person, telephone number, and an email address.
3. Provide information and references related to any experience or involvement in remount programs.
4. Clearly address in sequential order each of the minimum firm requirements listed in Section 3, page 2.
5. Clearly address in sequential order each of the minimum requirements and specifications listed in Section 4, page 2 (reference Attachment A). Vendors must clearly delineate and describe in detail any exceptions to the requirements and specifications.
6. Include any topics not covered in the Request for Proposal that you wish to disclose to the County that further describes your firm's level of qualifications to provide the outlined services.
7. Submit a statement disclosing any actual or potential conflicts of interest with Sedgwick County, its officers, agents and employees.
8. Provide a statement discussing any current ongoing litigation, which may cause conflicts or affect the ability of the proposer to provide services.
9. Sign and return the completed Proposal Response Form that is provided at the end of this document and completed 2013 Ambulance Remount Specifications.

## **9. SELECTION CRITERIA**

The selection process will be based on the responses to this Request for Proposal and any interviews required verifying

the ability of proposer to provide services in accord with this document. A committee will evaluate each proposal and select a proposer's response that appears most beneficial, and will short-list proposer's as determined by meeting the following criteria (ranked in no particular order):

1. Meeting all Request for Proposal Conditions, miscellaneous instructions, qualifications and requirements as outlined herein, and the clarity, completeness and comprehensiveness of the proposal
2. Relevant experience and knowledge in providing similar products
3. Demonstrated success in Remount Programs
4. Quality, performance, warranty and lifecycle cost of product proposed
5. Proposing services and product described herein with the most advantageous and prudent methodology, costs and schedule to the County

County reserves the right to reject any proposal, determine any irregularities, and make final determination for award.

*No negotiations, decisions, or actions will be initiated by any firm as a result of any verbal discussion with any County employee during the request for proposal process. Sedgwick County reserves the right to select the service(s) and/or provider(s), and subsequently recommend for award, the proposed services that best meets required needs, quality levels, and budget constraints.*

**10. TENTATIVE TIMELINE**

The following dates are provided for information purposes and are subject to change without notice. Contact Gunda Angelica, Purchasing Department at (316) 660-7262 to confirm any and all dates.

Distribution of Request for Bid to interested parties	<b>August 29, 2013</b>
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	<b>September 6, 2013</b>
Addendum Issued	<b>September 10, 2013</b>
<b>Inspection by Appointment only, call to schedule time (316) 660-7262</b>	<b>Sept 16, 17 &amp; 18, 2013</b>
Sealed bids due before 1:45pm CST	<b>September 24, 2013</b>
Evaluation Period	<b>Sept. 25 - Oct. 1, 2013</b>
Board of Bids and Contracts Recommendation	<b>October 2, 2013</b>
Board of County Commission Award	<b>October 8, 2013</b>

**11. INSURANCE REQUIREMENTS**

<b>Worker's Compensation:</b>	
Applicable State Statutory Employer's Liability	
<b>Employer's Liability Insurance:</b>	\$100,000.00
<b>Contractor's Liability Insurance:</b>	
Form of insurance shall be by a Commercial General Liability and include Automobile comprehensive/liability	
<b>Bodily Injury:</b>	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
<b>Property Damage:</b>	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
<b>Personal Injury:</b>	
Each Person Aggregate	\$500,000.00
General Aggregate	\$500,000.00
<b>Automobile Liability-Owned, Non-owned and Hired</b>	
Bodily Injury Each Person	\$500,000.00
Bodily Injury Each Occurrence	\$500,000.00
<b>Professional Liability</b>	\$500,000.00

Liability insurance coverage indicated above must be considered as primary and not as excess insurance. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured, except for professional liability, worker's compensation and employer's liability. Certificate shall be provided with bid/proposal submittals. Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas. It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements. Contractor shall obtain the above referenced certificate(s) of insurance, and in accordance with this Agreement, provide copies of such certificates to County.

## **12. INDEMNIFICATION**

To the fullest extent of the law, the Provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the providers performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

## **13. TERMINATION**

The County reserves the right to cancel the contract and discontinue services with a ninety (90) day written notice as a result of the failure of the contracted provider to provide acceptable services as delineated in the response to this document or if determined that services can be better provided by in-house or other sources. In the event of termination of this agreement as a result of a breach by contractor hereunder, the County will not be liable for any fees and may, at its sole option, award an agreement for the same services to another qualified firm with the best proposal, or call for new proposals and award an agreement for the same services to another qualified firm to provide services.

## **14. REQUEST FOR PROPOSAL CONDITIONS**

In submitting a response to this Request for Proposal, vendors hereby understand the following:

1. Pricing offered in the proposal document will be provided to other local governments and governments whom Sedgwick County regularly enters into agreements.
2. Alternate proposals (two or more proposals submitted) will be considered for an award. Sedgwick County reserves the right to make the final determination of actual equivalency or suitability of such proposals with respect to requirements outlined herein.
3. Sedgwick County will retain the right to reject any part of or any and/or all proposals received, or to accept any item or items in the proposal, if determined to be non-responsive in any form, or if determined to be in the best interest of Sedgwick County. It will further be understood that each responder's sureties and insurers are subject to the approval of the County.
4. Sedgwick County may award a purchase contract, based on initial offers received, without discussion of such offers. **A vendor's initial offer should therefore be based on the most favorable terms available from a price and technical standpoint.** The County may, however, have discussion with those vendors that it deems in its discretion to fall within a competitive range. It may also request best and final offers from such proposers, and make an award and/or conduct negotiations thereafter.
5. Sedgwick County reserves the right to negotiate separately with any proposer after the opening of this Request for Proposal when such action is considered in its best interest. Subsequent negotiations may be conducted, but such negotiations will not constitute acceptance, rejection, or a counteroffer on the part of the County.
6. Proposals may not be withdrawn for a period of 120 days following the opening of this *Request for Proposal*. Prices MUST also be free of duties, federal, state, and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the proposal.

7. Proposers MUST return the entire document with any supplementary materials to Sedgwick County, Kansas, Purchasing Department, 525 North Main, 8<sup>th</sup> Floor, Suite 823, Wichita, KS 67203, on or before 1:45 p.m. on the proposal due date. The time clock stamp in the Purchasing Department will determine the time of receipt. Bids and Proposals will be opened and acknowledged at 2:00 p.m. the same day and location unless other specified.
8. Envelopes/container containing Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, proposal due date, and proposal opening time.
9. Sedgwick County interprets the term "lowest responsible and best bidder/proposer" as requiring Sedgwick County to: (a) choose between the kinds of materials, goods, wares, or services subject to the proposal, and (b) determine which proposal is most suitable for its intended use or purpose. Sedgwick County can consider, among other factors, such things as labor cost, service and parts availability, and maintenance costs of items upon which proposals are received. Sedgwick County can determine any differences or variations in the quality or character of the material, goods, wares, or services performed or provided by the respective responders.
10. All requested information must be supplied. If proposers cannot respond to any part of this request proposers should state the reason they cannot respond. Proposers may provide supplemental information, if necessary, to assist Sedgwick County in analyzing their proposal.
11. A purchase order and/or contractual agreement constitutes Sedgwick County's offer to the service provider upon the terms and conditions stated herein, and shall become binding for all terms set forth herein, when it is accepted by the service provider by acknowledgment or performance, and subject to the terms and conditions of the County to be memorialized by written agreement.
12. After the award, if the successful contractor/supplier refuses or fails to make deliveries of the materials/services within the times specified in the *Request for Proposal*, purchase order or contractual agreement, Sedgwick County may, by written notice, terminate the contract OR purchase order. The successful respondent will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.
13. The proposer responding to this proposal proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the Notification of Solicitation (if applicable), Request for Information (if applicable), Request for Proposal, Addenda, Contract, Bonds, Insurance, Plans, Specifications, Mandatory Requirements and Conditions.
14. If a response to this Request for Proposal is accepted, the proposer agrees to execute and deliver to the County a contract in accordance with the Contract Documents (if applicable) within ten days of notice of the award to the Proposer.
15. Prior to a vendor being awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.
16. Sedgwick County will not award to any vendor that is currently listed in the exclusion records of the SAM (System for Award Management) website maintained by the General Services Administration (GSA) or to any vendor presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.
17. The proposer hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Request for Proposal, understands the nature and scope of the work to be done; and that this proposal is based upon the terms, specifications, requirements, and conditions of the Request for Proposal and documents. The Proposer further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.
18. It will be understood that any proposal and any/all referencing information submitted in response to this Request for Proposal will become the property of Sedgwick County, and will not be returned. Sedgwick County will use discretion with regards to disclosure of proprietary information contained in any response, but cannot guarantee that information will not be made public. As a governmental entity, Sedgwick County is subject to making records available for disclosure after Board of County Commission approval of the recommendation. Any confidential or proprietary information should be clearly marked.
19. Sedgwick County reserves the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if the Board of County Commissioners has formally accepted a

recommendation.

20. Sedgwick County will issue a purchase order/contract for the acquisition of products/services specified as a result of an award made in reference to this document. Contract documents will be subject to any regulations governed by the laws of the State of Kansas and any local resolutions specifically applicable to the purchase. Any dispute arising out of the contract documents or their interpretation will be litigated only within the courts of the State of Kansas.
21. County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreements at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.
22. No prepayment of any kind will be made prior to implementation. Payment of the seller's invoices is subject to adjustment for any shortage, or for the rejection of any item or items.
23. Unless specified elsewhere in the document, all prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, which will include all delivery, handling, and any other charges related to delivery including surcharges.
24. The successful proposer may have access to private or confidential data maintained by the County to the extent necessary to carry out its responsibilities of the contract. Contractor shall be responsible for compliance with the privacy provision of the Health Insurance Portability and Accountability Act (HIPAA) and shall comply with all other HIPAA provisions and regulations applicable. If the successful proposer is a business associate as that term is defined under HIPAA, the contract shall include the County's standard business associate addendum. A copy of that standard addendum is available on request.
25. The successful proposer agrees all data, records and information, which the proposer, including its agents and employees, obtains access to for the purposes of this proposal, remains at all times exclusively the property of Sedgwick County. Proposer agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. **Proposer agrees that all data, regardless of form that is generated as a result of this Request for Proposal is the property of Sedgwick County.**
26. The Proposer agrees to comply with K.S.A. 44-1030, and hereby agrees that:
  - a. He or she will observe the provision of the Kansas Commission on Human Rights and will not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, national origin, ancestry, or physical disability;
  - b. In all solicitations or advertisements for employees, he or she will include the phrase, 'Equal Opportunity Employer,' or a similar phrase to be approved by the Kansas Commission on Human Rights;
  - c. If he or she fails to comply with the manner in which he reports to the Kansas Commission on Human Rights, he will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Sedgwick County, Kansas;
  - d. If he or she is found guilty of a violation of the Kansas Act Against Human Rights under a decision, or order of the Kansas Commission on Human Rights which has become final, he or she will be deemed to have breached the present contract, and it may be canceled, terminated, or suspended, in whole or in part, by Sedgwick County, Kansas; and,
  - e. He or she will include the provisions of subsections (a) through (d) inclusively of this paragraph in every subcontract or purchase order so that such provision will be binding upon such subcontractor or vendor.
27. The successful proposer agrees all project participants, consultants, engineers, contractors and subcontractors, must comply with all applicable Federal, State and County laws pertaining to contracts entered into by governmental agencies. All participants must comply with the Americans with Disabilities Act (ADA), including the 2008 ADA Amendments Act, and 2010 ADA Standards for Accessible Design.
28. The successful proposer agrees all contractors/subcontractors performing new construction, maintenance, alterations, or additions to Sedgwick County buildings or facilities must comply with building guidelines/codes, and the 2010 ADA Standards for Accessible Design. Any violation of the provisions of the ADA or 504, or specification deficiencies, should be reported to the county's ADA coordinator. Failure to notify the county's ADA coordinator for remedy may be considered a breach of contract and may be grounds for cancellation, termination for suspension, in whole or in any part of the contract. All construction plans will have the county's ADA coordinator approval prior to beginning any work.
29. Sedgwick County is desirous of allowing as many Kansas vendors as possible the opportunity to participate including minority men and women-owned businesses, and small businesses in the roles of providing goods and services to Sedgwick County. If your company does not fall into any of these categories, your efforts to contract with vendors who do fall into these categories are appreciated. Construction projects utilizing subcontractors requires a subcontracting worksheet. Contact purchasing department for details.

30. By submission of a response, the Proposer agrees that at the time of submittal, he or she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of Proposer's services, or (2) benefit from an award resulting in a "Conflict of Interest." A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division, or bureau, or committee sanctioned by and/or governed by the Sedgwick County Board of County Commissioners. Proposers will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County, at the discretion of the Purchasing Director in consultation with the County Counselor, may reject their proposal.
31. No gifts or gratuities of any kind shall be offered to any County employee at any time.
32. The Proposer certifies that this proposal is submitted without collusion, fraud, or misrepresentation as to other Proposers, so that all proposals for the project will result from free, open, and competitive proposing among all vendors.
33. Prior to the opening of proposals, proposers may correct, modify, or withdraw their proposals. A proposer who wishes to withdraw a proposal must make the request in writing to the Purchasing Director. Any correction or modification to a proposal must be submitted in writing and in a sealed envelope clearly identifying the envelope as being a correction or modification to the proposer's proposal.



**REQUEST FOR PROPOSAL**  
**#13-0090**  
**AMBULANCE REMOUNTS**

The undersigned, on behalf of the Proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the proposal is entered; (4) they have read the complete Request for Proposal and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

NAME \_\_\_\_\_

DBA/SAME \_\_\_\_\_

CONTACT \_\_\_\_\_

ADDRESS \_\_\_\_\_ CITY/STATE \_\_\_\_\_ ZIP \_\_\_\_\_

PHONE \_\_\_\_\_ FAX \_\_\_\_\_ HOURS \_\_\_\_\_

TAX PAYER I.D. NUMBER \_\_\_\_\_ STATE INCORPORATED \_\_\_\_\_

COMPANY WEB SITE ADDRESS \_\_\_\_\_ E-MAIL \_\_\_\_\_

NUMBER OF LOCATIONS \_\_\_\_\_ NUMBER OF PERSONS EMPLOYED \_\_\_\_\_

TYPE OF ORGANIZATION: Public Corporation \_\_\_\_\_ Private Corporation \_\_\_\_\_ Sole Proprietorship \_\_\_\_\_

Partnership \_\_\_\_\_ Small Business \_\_\_\_\_ Manufacturer \_\_\_\_\_ Distributor \_\_\_\_\_ Retail Dealer \_\_\_\_\_

General Nature of Business \_\_\_\_\_ FEIN/SS # \_\_\_\_\_ W-9 included \_\_\_\_\_

Not a Minority Owned Business \_\_\_\_\_ Minority Owned Business: \_\_\_\_\_ Certification# \_\_\_\_\_

African American \_\_\_\_\_ Asian \_\_\_\_\_ Hispanic \_\_\_\_\_ Native American \_\_\_\_\_ Other \_\_\_\_\_ Woman Owned Business \_\_\_\_\_

**ACKNOWLEDGE RECEIPT OF ADDENDA:** All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to [www.sedgwickcounty.org/purchasing](http://www.sedgwickcounty.org/purchasing).

NO. \_\_\_\_\_, DATED \_\_\_\_\_; NO. \_\_\_\_\_, DATED \_\_\_\_\_; NO. \_\_\_\_\_, DATED \_\_\_\_\_

QTY.	DESCRIPTION	Unit Cost	Extended Price
1* ea	Ambulance Remount	\$	\$

Days to Delivery after Receipt of Order:

**\*Please include quantity discount option(s).**

Item	VENDOR CHARGES FOR ADDITIONAL OPTIONS (from Specification Section 15.1)	Unit Cost
a	New rear door hold open replacement	\$
b	Cab running boards, both sides	\$
c	Replacement of all rub rails	\$
d	Replace stone guards and corner caps	\$
e	Ceiling panel replacement	\$
f	Interior dome light replacement	\$

g	Front light bar replacement	\$
h	Laminate replacement (sq. ft. price)	\$
i	Replace attendants seat	\$
j	Rear seat belt replacement	\$
k	New oxygen system	\$
l	New suction system	\$
m	Stryker cot mount hardware	\$
n	Door latch handle replacement	\$
o	Door paddle replacement	\$
p	Door grab handle replacement	\$
q	Door shock replacement	\$
r	Upholstery replacement (all vinyl in module)	\$
s	Window replacement	\$
t	Replace "Blue eye" spot light	\$
u	Replace "bus" flooring in I/O compartment	\$
v	Replace interior Plexiglass frames/felt	\$
w	Minor Body damage repair (dents and scratches) per. Hr. charge	\$
x	Replace License plate light with LED plate	\$

<b>AMBULANCE INSPECTION &amp; PREDELIVERY TRIP (Specification Section 19 E.)</b>	<b>Cost</b>
Pre-Construction Meeting	\$
Final Inspection	\$

**The County may, at its own option, offer to extend the contract for two (2) 1-year periods for the terms and prices proposed , subject to approval by Sedgwick County.**

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature \_\_\_\_\_ Title \_\_\_\_\_

Print Name \_\_\_\_\_ Dated \_\_\_\_\_

Attachment A

# Sedgwick County Kansas

Emergency Medical Service

And

Fleet Management

## 2013 Ambulance Remount Specifications



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Sedgwick County EMS

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**Section 1: Scope, Purpose, and Classification**

1.1 Scope: It is the intent of the Sedgwick County Emergency Medical Service, hereafter called “County” to provide vehicle specifications that will result in the procurement of the highest quality vehicle possible to meet the requirements and needs of field personnel and the citizens they serve. These specifications cover the remounting and refurbishment of a commercially produced, surface medical care vehicle, hereinafter referred to as “ambulance” or “vehicle”. A vehicle in compliance with these specifications shall be defined as a standard ambulance. These vehicles shall be in accordance with the Ambulance Design Criteria of the National Highway Traffic Administration, U.S. Department of Transportation, Washington, DC. These bid specifications are based on the Federal Ambulance Specification KKK-A-1822F or latest revision.

1.2 Purpose: The purpose of this document is to provide minimum specifications and test parameters for the remounting and refurbishment of an emergency medical care vehicle that meets the needs and desires of Sedgwick County. It establishes essential criteria for the design, performance, equipment and appearance of the vehicle. The object is to provide a vehicle that is in accordance with nationally recognized guidelines. It is the intent to return the unit to a new or like new condition per these specifications.

1.3 Classifications: These specifications call for the following type of vehicle. It is in accordance with KKK-A-1822F.

Type III - Integral Cab Chassis with modular ambulance body.

Class 2 - Two rear wheel driven (4x2)  
Configuration A (ALS) – Elevating cot and squad bench (3.1.5.1)

1.4 General: These are engineer, design, construct and deliver type specifications and it is, not the intention of Sedgwick County to deprive vendors of similar or equal equipment of the types specified. It should be noted, however, that these specifications are written around specific needs of Sedgwick County EMS. With the intent to standardize certain components, therefore, in numerous places we have named specific brands of components. This has been done to establish a certain standard of quality. Other brands will only be considered providing the bidder provides documentation in the bid that the particular brand offered meets or exceeds the quality of the actual brand called for in these specifications.

1.5 Materials: The emergency medical care vehicle, chassis, ambulance body, equipment, devices, medical accessories and electronic equipment to be delivered under this contract shall be standard commercial products, which meet or exceed the requirements of these specifications. The ambulance shall comply with all Federal Motor Vehicle Safety Standards (FMVSS), the Federal regulations applicable or specified for the year of manufacture. The chassis, components and optional items shall be as represented in the manufacturer's current technical data. Materials used in the construction shall be new and not less than the quality conforming to current engineering and manufacturing practices. Materials shall be free of defects and suitable for service intended.

1.5 Manufacturing Ability: It is the intent of these specifications that the Remount Contractor, hereafter referred to as "Remounter", of these vehicles have the ability to remount and refurbish a complete ambulance within their plant facility, except for the chassis. The ambulance remounter must have significant experience in the remounting and refurbishment of modular ambulance bodies and have experience in remounting Medtec Modules. Remounter must of performed a minimum of 30 remounts in the last two (2) years. In addition, the remounter must be a member of the Ford Quality Vehicle Modifier program, the QVM program establishes a standard by which the utmost quality, safety and adherence to the chassis manufacturers requirements. Bidders are not to return other manufacturers certificates, only their own, bearing their name. The "QVM" program requires a remounter to carry five million dollars in product liability insurance, as such, bidder are required to submit, with their bid, a copy of their insurance binder showing they comply.

1.7 Reference: As further evidence of remounter's ability to perform, the contractor shall submit a list of fifteen (15) customers with similar type remounts. The references shall also include name of service, address, contact and phone number.

1.8 Exceptions to Specifications: Any exceptions to these specifications indicated must be clearly pointed out. Otherwise, it will be considered that items offered are in strict compliance with these specifications and the successful bidder will be held responsible for delivering a vehicle meeting these specifications. Any exceptions must reference by paragraph number and line and be explained in detail on a separate sheet marked "Exceptions/Clarifications". Any bidder not complying **shall not** be considered as responsive.

1.9 Warranty: The successful bidder shall provide remounter's warranty coverage for the ambulance conversion, which coverage shall, at a minimum include:

(A) A Limited Warranty shall be provided on the ambulance remount conversion. The remounter shall warrant to the original retail purchaser that, for a period of thirty six (36) months or thirty six thousand (36,000) miles from the point of delivery, whichever occurs first, the ambulance remount shall be free of substantial defects in remount materials and remount workmanship, which are attributable to Warrantor's remount work and which arise during the course of normal use and service. There must be a copy of the Warranty statement included with the bid documents.

(B) There shall be a five (5)-year/100,000 minimum mile warranty on the ambulance remount's electrical wiring system (if wiring harness is replaced), including any electrical connections the remounter makes with the original manufactures wiring, effective starting the date Sedgwick County accepts delivery of the

completed vehicle. It is the intent of this requirement that items not manufactured or installed by the ambulance remounter be excluded. There must be a copy of the Warranty statement included as part of the bid documents.

(C) There shall be a seven (7) year unlimited mileage paint warranty covering the ambulance conversion and any painting done to the chassis. There must be a copy of the Warranty statement included with the bid.

(D) Warranty on the chassis portion of the completed ambulance or rescue vehicle shall be the responsibility of the chassis manufacturer. The terms of such warranty are set forth in the Warranty literature included in the owner's manual. The successful manufacturer's sole responsibility with regard to the chassis shall be to provide reasonable assistance to the purchaser in obtaining warranty from the chassis manufacturer or its authorized service center. **Bidders failing to meet these requirements shall be considered non-responsive.**

1.10 **Delivery:** The remounting process must be completed within ninety (90) days after award of contract and receipt of chassis. The delivery schedules that are submitted by the Bidder and agreed upon by Sedgwick County shall automatically become binding upon signing of the Contract by the successful bidder.

1.11 **Service:** Each bidder must have a full service center owned by them within 350 miles of the City of Wichita KS. In addition each bidder shall have a mobile service vehicle. Said vehicle shall be equipped with all equipment necessary to perform service in Wichita KS. Sedgwick County will also need to be authorized to do warranty work in house.

## Section 2: TECHNICAL REQUIREMENTS – CHASSIS

Minimum technical specifications for the removal of Sedgwick County's Type III Ambulance Module and subsequent remount to a Ford E450 Dual Wheel Cutaway, with Ambulance Prep Package chassis. Vehicle must comply with Federal and State laws and regulations and all safety regulations as applicable on date of delivery concerning automotive equipment and conditions and will be complete with standard equipment and all extra equipment as specified.

2.1 **Manufacturer and Model Year:** The chassis requirement for these specifications is a current year model Ford E450.

Did your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

2.2 **Model Type:** The model type required is a Ford E 450 4X2 Dual Wheel Cutaway.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

2.3 **Trim Level:** Trim level shall be "High Series Exterior Upgrade Package" equal to or better than current Sedgwick County Vehicle Specification.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

2.4 **Ambulance Prep Package:** The chassis shall be equipped with the ambulance builder's prep package 47A and trailer tow package.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

2.5 **GVWR:** The gross vehicle weight rating shall be 14,500 lb. minimum.

Does your bid comply?  Yes  No

2.6 **Axles and Suspension:** The chassis provided shall be a 158" wheel base, heavy-duty front and rear springs with front stabilizer bar. Shock absorbers shall be heavy-duty. Rear axle is limited slip wide track with a ratio of 4.56. Rear wheels to be dual.

Does your bid comply?  Yes  No

2.7 **Electrical:** The vehicle shall be supplied with 3 ea.12-volt batteries. These shall be SRM29 Interstate Heavy Duty Batteries with total capacity of 675 CCA. There should not be a OEM mount battery under the hood of the chassis. All batteries will be located in the side compartment (right) with slide out tray. In addition, a Goodall Jumpstart Plug P/N 12-600 tied to the batteries shall be installed in battery compartment area.

Does your bid comply?  Yes  No

2.8 **Electrical Generating System:** The ambulance shall be equipped with an OEM 225 Amp alternator with internal voltage regulators or equivalent to current model year.

Does your bid comply?  Yes  No

2.9 **Kussmaul:** A new Kussmaul Super Auto Eject 20 with yellow cover will be installed.

Does your bid comply?  Yes  No

2.10 **Engine:** Engine size shall be a 6.8L V10 Triton engine with heavy-duty engine oil cooler.

Does your bid comply?  Yes  No

2.11 **Brakes:** 4 wheel disk brakes with Hydro-boost.

Does your bid comply?  Yes  No

2.12 **Engine High-Idle Speed Control, Automatic:** The vehicle shall be equipped with an OEM Auxiliary High Idle System.

Does your bid comply?  Yes  No

2.13 **Fuel Tank:** The vehicle shall be equipped with a single fuel tank, having a capacity of at least 55 gallons.

Does your bid comply?  Yes  No

2.14 **Tires and Rims:** The vehicle shall be equipped with seven (7) LT225/75R16E Radial black sidewall tires. The OEM manufacturer's standard steel vented rims will be provided. The four (4) exposed wheels shall be covered with Phoenix chrome stainless wheel covers with valve stem extension, or equal. Spare tire shall be shipped load loose.

Does your bid comply?  Yes  No

2.15 **Transmission:** The vehicle to be supplied with a 5-speed automatic with overdrive/tow haul and heavy-duty transmission oil cooler. There is to be installed a DRIVE SHAFT GUARD on the drive line.

Does your bid comply?  Yes  No

2.16 **Air Conditioning and Heater:** The vehicle shall be equipped with factory air conditioning with heavy-duty cooling package and heavy-duty radiator. The heater shall be the manufacturer's standard with cut-off valves accessible. The system shall include climate control with vacuum operation valves.

Does your bid comply?  Yes  No

2.17 **Hoses:** All radiator and heater hoses to be high quality, same as OEM throughout vehicle (**NO EXCEPTIONS**).

Does your bid comply?  Yes  No

2.18 **Auxiliary Heater-A/C connector Package:** The chassis shall be equipped with the Ford auxiliary Heater-A/C connector package included with the 47A Ambulance Prep Package.

Does your bid comply?  Yes  No

2.19 **Glass:** The chassis shall be equipped with the chassis manufacturer's standard tinted glass supplied as part of their Air Conditioning Cooling Package. The glass provided shall meet all the requirements of KKK-A1822D and those of the Federal Motor Vehicle Safety Standards.

Does your bid comply?  Yes  No

2.20 **Horns:** The OEM manufacturer's dual electric horns shall be provided.

Does your bid comply?  Yes  No

2.21 **Mirrors:** The vehicle's exterior mirrors shall be manual trailer tow with power glass.

Does your bid comply?  Yes  No

2.22 **Radio:** The chassis manufacturer's standard AM/FM/CD Stereo shall be included with a built-in clock.

Does your bid comply?  Yes  No

2.23 **Seats:** The Chassis shall be equipped with dual captain's chairs with lap and shoulder belts and fold up armrests for driver and passenger.

Does your bid comply?  Yes  No

2.24 **Speed Control and Steering Wheel:** Cruise speed control and tilt steering to be supplied.

Does your bid comply?  Yes  No

2.25 **Deluxe Package:** Chassis shall include power door locks and power windows, interval select windshield wipers and chrome front bumpers

Does your bid comply?  Yes  No

2.26 **Wheel liners:** Install Phoenix stainless steel wheel covers with valve stem extensions.

Does your bid comply?  Yes  No

2.27 **Floor covering:** Cab flooring to be OEM black vinyl with soundproofing insulation installed underneath the flooring material. No floor mats are required.

Does your bid comply?  Yes  No

2.28 **Engine Dog House Cover:** Replace Dog House with current model and reinstall equipment and radio's. The Dog House should include 2 ea. large style cup holders that will accommodate a 44 oz. drink.

Does your bid comply?  Yes  No

2.29 **Computer stand:** Remove and replace computer stand/mount from old chassis to new chassis including all wiring and mounting hardware..

Does your bid comply?  Yes  No

### Section 3: REMOVAL AND TRANSFER OF MODULAR AMBULANCE BODY

3.1 **Dismount:** Disconnect all sub systems between chassis and module. Lift module to allow full inspection of understructure.

Does your bid comply?  Yes  No

3.2 **Module Inspection:** Inspect all exposed structure and framing for cracks, warpage, excessive wear and corrosion. Any questionable areas shall be treated with dye penetrant material to expose cracks. Professionally repair as needed.

Does your bid comply?  Yes  No

3.3 **Type Changeover:** Transfer Module from Type III to another Type III. Modify bottom of module as necessary. Module structure shall be warranted for the Lifetime of the unit and be transferrable to Sedgwick County.

Does your bid comply?  Yes  No

3.4 **Module Remount:** Mount down module squarely on chassis. Remounter to use new neoprene isolators, mounting bolts and transfer body per QVM guidelines.

Does your bid comply?  Yes  No

3.5 **Cab Seal:** Install a non-electrolytic accordion rubber seal between module and cab. Seal interface to eliminate air and water leaks. Install a minimum of 28 new stainless steel bolts to fasten cab and module body.

Does your bid comply?  Yes  No

### Section 4: NEW CHASSIS PREPARATION

4.1 **Springs:** As necessary, level each side modular body to insure proper handling and performance.

Does your bid comply?  Yes  No

4.2 **Exhaust Modification:** Extend tailpipe to match module width.

Does your bid comply?  Yes  No

4.3 **Fuel Tank:** Modify gas tank filler necks to fit module. Install new fuel filler hose and steel piping.

Does your bid comply?  Yes  No

4.4 **Cab and Ignition Keys:** Cab doors and Ignition key will be changed to Sedgwick County's Master key. Key master will be provided.

Does your bid comply?  Yes  No

4.5 **Intersection lights:** remove and reinstall intersection lights. Replace light lenses.

Does your bid comply?  Yes  No

4.6 **Fire Extinguisher:** Install two (2) each new 5 lb. ABC fire extinguisher behind the front passenger's seat and one under the squad bench.

Does your bid comply?  Yes  No

4.7 **Sho-Me Light:** Replace existing rechargeable light and charging bracket with new. Sho-Me Spot/Flood LED Rechargeable Light model number 09.201LED.

Does your bid comply?  Yes  No

## Section 5: EXTERIOR BODY TRIM

5.1 **Fuel Fill:** Clean and reuse existing Cast Products fuel fill plate.

Does your bid comply?  Yes  No

5.2 **Diamond Plate:** Reuse existing diamond plate rub rails, running boards and corner caps. All diamond plate shall be cleaned and buffed to a like new appearance. Install new Stainless Steel screws and Loctite for re-attaching all diamond plate to vehicle. **NOTE:** Remove all tread plate from the bottom of the driver and passenger sides of the box and discard. Fill all holes left from diamond plate mountings and repair any surface damage on module.

Does your bid comply?  Yes  No

5.3 **Rear Step:** Replace rear bumper assembly. Replace bumper pods and grip strut. Attach new bumper frame securely to chassis frame using 3 bolts minimum each side. Rear grip strut step shall be professionally powder coated Yellow. Replace current bumper pods with diamond/tread plate bumper pods if needed.

Does your bid comply?  Yes  No

5.4 **Fenderettes:** Remove old Fenderettes prior to paint. Install new Bright finish 16 gauge stainless steel Fenderettes after paint work has been performed.

Does your bid comply?  Yes  No

5.5 **Frame Mount Towing Eyes:** A pair of "Tow Eyes" shall be mounted to the rear of the Ambulance, connecting to the chassis frame. Tow Eyes shall be recessed into the rear diamond plate of the Ambulance box, to either side of the lower rear brake lights. Tow Eyes shall be constructed out of stainless steel or equal material and have the weight/towing capacity to be able to tow 25,000 pounds.

Does your bid comply?  Yes  No

## Section 6: MODULE EXTERIOR PAINT FINISH AND LETTERING

6.1 **Preparation:** Prior to any paint and body work remove all hardware, graphics, tread plate, hinges, handles decals and emergency lighting. All Module doors and door jambs must be removed and painted. Paint shall be PPG or Sikkens applied per. Manufactures specifications. **Paint shall be warranted for (7) Seven Years / Unlimited Miles.**

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

6.2 **Surface Refinished:** Complete and total mechanical or chemical removal of all paint, oils, and contaminants, and all lettering from module surface. Excluding the roof which is touch up as needed.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

6.3 **Electrolysis Inspection:** Module will be inspected 100% for evidence of electrolysis. Such areas will be specially treated to prevent any further damage and remove visible damage. **NO EXCEPTIONS.**

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

6.4 **Damage Repair:** All minor body damage will be repaired in an industry standard professional manner to like new condition.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

6.5 **Paint Stripe Package:** Oxford White (YO) with layout to match current fleet. Pictures are provided in section 17.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

**Exterior Compartments:** Clean and polish interior of exterior compartments. All treadplates to be buffed to a shine.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

6.7 **Exterior Graphics:** All exterior and interior graphics to be replaced with new. Graphics will meet new design for safety set forth by Sedgwick County. All Sedgwick County "Logos" not part of the exterior graphics will be provided by Sedgwick County. All remaining decals, lettering, graphics and striping shall be provided by the remounter. Graphic details are in section 17.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

## Section 7: ELECTRICAL SYSTEM

7.1 **Switch Panels:** Inspect and reuse the existing switch panel. Check all switches and wiring for function.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

7.2 **Wiring Installation:** All new power wiring provided shall be copper and conform to all the SAE J1292 requirements and shall have GXL or SXL high temperature thermoplastic or better insulation rated to 125 degrees centigrade and conforming to SAE J1127 and J1128. Three new ground straps shall be installed..

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No



7.3 **Wiring Labeling:** All wiring shall be permanently color-coded and function coded for easy troubleshooting. **NO EXCEPTIONS!**

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.4 **Wiring Loom:** The engine wiring shall be routed in conduit or high temperature looms with a rating of 300 degrees Fahrenheit. All added wiring shall be in protective loom, located in accessible, enclosed and protected locations, and kept at least six (6) inches away from the exhaust system components. Wiring and components shall not terminate in the oxygen storage compartment except for the compartment light and door switch plunger. Wiring necessarily passing through an oxygen compartment shall be routed in metal conduit.

All conduits, looms and wiring shall be secured to the body or frame with insulated metal straps in order to prevent sagging and movement which results in chafing, pinching, snagging, or any other damage. All apertures on the vehicle shall be properly grommeted for pass through wiring and conform to SAE 1292 and sealed with silicone weatherproof adhesive.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.5 **Cab Wiring:** Inspect power distribution harness and battery cables.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.6 **Exterior Lights:** Clean and reuse all exterior lights, including bezels. Replace all lenses.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.7 **Warning Lights:** Clean and reuse all module exterior warning lights, Replace all lenses with new lenses.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.8 **Kussmaul:** Replace the existing auto eject Kussmaul with a new Kussmaul 20 amp, "SUPER" auto eject w/ Dynamic disconnect and yellow cover.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.9 **Air Horns:** Replace existing duel air horns with new. Air Horns are Buell Brand and they are 10' (inches) and 12" (inches) in length. Air lines supplying the air horn bugles can be nylon tubing.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.10 **Speakers/Siren:** Replace all four (4) siren speakers. The two (2) speakers in the grill are Whelen Brand Siren Speakers and the two (2) bumper siren speakers CPI Brand model numbers SH4040 and SH4039.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.11 **Cab Console:** Remove and clean cab console. Repair and damaged laminate, vinyl, carpeting, trim or plastic parts Reinstall any switches and siren modules.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.12 **Door Switches:** Inspect, clean and re-install all existing door switches. Replace broken or damage ones.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.13 **Dome Lights:** Clean and inspect lights. Replace lenses.

Does your bid comply? \_\_\_\_\_ Yes \_\_\_\_\_ No

7.14 **Back-up Alarms:** Clean and inspect

Does your bid comply?  Yes  No

7.15 **Electrical Check:** All electrical components will be checked to assure proper function. This will include, interior lights, exterior lights, 110V/12V plug in receptacles, Digital 800 radio, Kussmauls, inverters and VMUX. This is not a complete list of the components but is to be used as a sample list.

Does your bid comply?  Yes  No

7.16 **Electrical Door Locks:** Inspect all electrical door locks on module. Making sure they are fully functional and tied in with the Ford OEM chassis system and its fobs. Remounter will provide 4 new OEM Ford Fobs with each Ambulance Remount.

Does your bid comply?  Yes  No

7.17 **Wiring Diagram:** A wiring diagram (on CD) shall be issued to Sedgwick County upon delivery of remounted Ambulance

Does your bid comply?  Yes  No

## Section 8: EXTERIOR COMPARTMENTS

8.1 **Weather-stripping:** Replace all exterior rubber door weather-stripping with original or equivalent seal. This includes all Entry Doors.

Does your bid comply?  Yes  No

8.2 **Compartment Door:** Compartment doors are to be closely inspected for condition and repaired as necessary.

- a. Checked and trued for alignment and closure and sealing
- b. All hold opens checked for operation and defective closures replaced
- c. Lubricate all door latches and locks for proper operation
- d. Inspect and clean all latches and locks and insure 100% operation
- e. All patient entry door windows removed prior to painting

Does your bid comply?  Yes  No

8.3 **Compartment Floor Treatment:** All Exterior compartment Dri-Deck to be replaced with new.

Does your bid comply?  Yes  No

8.4 **Drip Rails:** Replace all drip rails with new.

Does your bid comply?  Yes  No

## Section 9: PATIENT COMPARTMENT CABINETS AND FIXTURE:

9.1 **Sub-Floor:** Sub-floor shall be Inspected and checked for soft spots or de-lamination. Bad areas in subfloor shall be repaired/replaced.

Does your bid comply?  Yes  No

9.2 **Rubber Flooring:** All rubber flooring to be replaced with Lonplate II brand flooring, number 424 “Gunmetal”.

Does your bid comply?  Yes  No

9.3 **Threshold plates:** 6” Stainless steel threshold plates will be replaced at side and rear entry doors. Yellow and Black safety design non-skid 2” tape will be applied to threshold. Stryker brand “J” hook shall be installed at rear entry doors, matching placement set forth by Sedgwick Count and Stryker.

Does your bid comply?  Yes  No

9.4 **Upholstery:** All upholstery in module shall be Inspected and cleaned. All seat cushions and back rests are to be recovered with matching vinyl. Captain’s chair will be replaced with new, matching existing upholstery. Seat shall be an EVS 1880 Child/Attendant seat with seamless vacuum formed vinyl and swivel base.

Does your bid comply?  Yes  No

9.5 **Cabinetry:** Cabinets will be checked for sharp edges, defective areas, and will be professionally repaired, including the following items:

- a. Manually check cabinet mounting bolts to insure stability and strength
- b. Check all shelves for security and make rattle proof.
- c. Check all seatbelts and replace all defective ones
- d. Check all laminate on cabinets, doors, walls and bulkheads for cracks, chips, dents, scratches and any other defects. Replace all of these damaged areas with new laminate.
- e. Replace all damaged upholstery trim, aluminum trim and laminate trim with new.
- f. Provide high quality clean up and sanitation to all cabinetry, compartments, headliner, etc.
- g. Replace all Plexiglass panels and doors. Inspect Plexiglass tracks for proper operation. Replace as needed with new.

Does your bid comply?  Yes  No

9.6 **Cot brackets:** Replace with Stryker brand floor mount cot fasteners, rail assemblies and antler assembly. Remove outer or street side floor mount cot brackets from floor and leave only the center mounting system or assembly. Fill holes in sub flooring prior to new rubber floor installation.

Does your bid comply?  Yes  No

## Section 10: HEATING AND AIR CONDITIONING

10.1 **Heat/Cool Unit:** Inspect, clean and re-install existing HVAC system all-new hoses, valves, dryer, and fittings.

Does your bid comply?  Yes  No

10.2 **Heat/Cool Testing:** System shall be extensively tested for peak performance and readings shall be provided to customer.

Does your bid comply?  Yes  No

10.3 **Exhaust Power Vent:** Shall be cleaned, tested.

Does your bid comply?  Yes  No

## Section 11: OXYGEN AND VACUUM SYSTEMS

11.1 **Oxygen System:** Reuse existing O2 system and perform 4-hour nitrogen leak test. Repair any leaks noted and re-test and tag system with certification.

Does your bid comply?  Yes  No

11.2 **Suction System:** Test vacuum lines, outlets for proper operation. Replace as needed.

Does your bid comply?  Yes  No

## Section 12: CLEANING

12.1 **Final Clean up:** The chassis and module will be cleaned inside and outside before final inspection. This includes the removal of Overspray, grease, oil, stains and metal shavings.

Does your bid comply?  Yes  No

## Section 13: LOAD LOOSE ITEMS

13.1 **Stryker Power Pro Cot:** Quantity of one (1) with accessories and equipment shall be provided as follows:

- #6500-000-000; Power-Pro XT 6506,
- #6500-215-000; 3-Stage IV pole (patient right),
- #6086-502-010; Dual wheel lock,
- #6500-082-000; Knee Gatch/ Trendelenburg
- #6500-130-000; Back rest storage pouch (pocketed),
- #6500-034-000; SMRT Charger Mount,
- #6500-280-000; SMRT 120V AC North America
- # 6500-147-000; Equipment hook,
- #6500-001-027; Shut off bracket,
- #6500-002-150; G-Rated Bolster Mattress
- #6500-141-000; Fowler Oxygen bottle holder (foot end),
- #6500-002-030; G-Rated Restraint package
- #6060-036-018; J Safety hook
- #6500-128-000; Storage flat (head end),
- #7777-101-001; 2 year warranty, parts & labor; 3 year Silver Maintenance Contract that includes a travel clause.

Does your bid comply?  Yes  No

## Section 14: CHASSIS DISPOSITION

14.1 **Disposition of old Ford E-450 Chassis** The disposition old Ford E-450 Ambulance Chassis after the remount has been completed shall follow one of two options set forth by Sedgwick County and the winning vendor must comply with one of the two options. NO EXCEPTIONS

- A. **Option One;** The unused or old chassis from each Ambulance remount shall be returned to Sedgwick County Fleet Department, 1021 Stillwell Wichita Kansas. All transportation costs and

liabilities associated with returning the unused ambulance chassis will be the responsibility of the winning remount vendor and not that of Sedgwick County.

B.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

C. **Option Two**; The unused or old Chassis from each Ambulance remount shall be disposed of by the remount vendor. A fair market value or trade in value (Kelly Blue Book) shall be reimbursed to Sedgwick County Fleet Department, 1021 Stillwell Wichita Kansas for each chassis sold or disposed of.

Does your bid comply? \_\_\_\_\_Yes \_\_\_\_\_ No

## Section 15: VENDOR CHARGES FOR ADDITIONAL OPTIONS

15.1 Most ambulances will require more than the minimum requirements above. Please list the charges for these additional options.

- a. New rear door hold open replacement
- b. Cab running boards, both sides
- c. Replacement of all rub rails
- d. Replace stone guards and corner caps
- e. Ceiling panel replacement
- f. Interior dome light replacement
- g. Front light bar replacement
- h. Laminate replacement (sq. ft. price)
- i. Replace attendants seat
- j. Rear seat belt replacement
- k. New oxygen system
- l. New suction system
- m. Stryker cot mount hardware
- n. Door latch handle replacement
- o. Door paddle replacement
- p. Door grab handle replacement
- q. Door shock replacement
- r. Upholstery replacement (all vinyl in module)
- s. Window replacement
- t. Replace "Blue eye" spot light
- u. Replace "bus" flooring in I/O compartment
- v. Replace interior Plexiglass frames/felt
- w. Minor Body damage repair (dents and scratches) per. Hr. charge
- x. Replace License plate light with LED plate

## Section 16: Detailed Exterior Pictures

### 16.1 Reflective Vinyl Stripes

Stripe #1 (Blue) is approx. 10.5" width and **Olympic Blue**. Stripe #2 (Red) is approx. 3" width and **Ruby Red**. Between these two stripes is an approximate 3" wide white reflective stripe butt up to one another. Each blue and red stripe is bordered on the outer edge with 1" white reflective tape butted up to the blue stripe at the top and red stripe at the bottom.

All sizes, colors, fonts, and locations are approximations. Proposer shall provide "to scale" drawings of the front, streetside, curbside, and rear of ambulance they propose to build with the above graphics and paint stripes on 8" x 11" paper in their proposal.

**16.2 REAR OF VEHICLE**

**CARING FOR YOU SINCE 1975** in 2.5" high reflective lettering white. It is affixed, centered within the 3" Ruby Red reflective belt stripe and centered across the rear entry doors.



**Caring For You**



in vinyl

Two (2) KKK 12" standard SOL decals, one (1) on each side between red and amber LED lights on the rear module.

Two (2) Sedgwick County EMS logo decals, one (1) on each side between the amber LED lights and red/blue barricade Chevron stripes. The County shall provide the EMS logo decals

**SOL and EMS Logo**



This is the current 4" wide alternating reflective barricade Chevron stripes on the Ambulances that will be remounted. Conspicuity tape shall be alternating Ruby Red and Olympic Blue reflective stripes at a 60 degree angle. Please see illustration and comments in next picture for what we are needing.



**Chevron Stripes**

This is the layout of what we would like the chevron striping to look like, covering the entire rear of Ambulance box. Striping shall be 6 inches wide with either a red/blue strip or a yellow/blue stripe. Color pattern will be determined during pre-build meeting. All decals and lettering will be placed over the top of the chevron pattern with a white backdrop or border, approximately 1/2" wider than the decal itself. All remount bidders will provide a cad type drawing of the finished product for approval

**This picture is an example only of proposed Chevron Striping!**

### **16.3 Inside Of Entrance Doors/Compartment Doors**

The inside of entry doors shall have barricade reflective tape stripes of the same size as the exterior, alternating between Ruby Red and White reflective stripes on the lower one-half of the inside of all three (3) entry doors.



**Rear Doors**



**Curbside Door**

The inside of all entrance doors shall have the Ruby Red and White reflective DOT tape applied to the perimeter of the door.





**Entrance Doors**

The inside of all exterior compartment doors shall have Ruby Red reflective tape applied to the perimeter of the inside of the door.



**Compartment Doors**

The reflective decals on all entrance and compartment doors shall wrap all door edges, leading up to the weather stripping.



**Door Edges**

The reflective decals on all entrance and compartment doors shall wrap around all door openings, strikes and mullions.



**Door Strike/Mullion**

#### 16.4 Sides of Vehicle



**SEDGWICK COUNTY** is a rocker style in 6" high lettering in reflective Olympic Blue with reflective Ruby Red outline and closely matches the EMS logo decal as specified above. Total width and height of this decal may need to be adjusted to fit between the side entry door and the curbside rear compartment door.



**EMS** is in 6.5" high in reflective Olympic Blue with reflective Ruby Red outline. EMS and the SOL are centered below SEDGWICK COUNTY rocker between top of Blue vinyl stripe and "G" in the rocker decal word "SEDGWICK". This decal may also be adjusted to match the SEDGWICK COUNTY decal on the curbside.

Two (2) 14" special SOL-in-Motion overlay x4 graphic designed decals, Olympic Blue to Light Blue. One on each side.



**PARAMEDIC** is in 4.5" high in reflective Olympic Blue with reflective Ruby Red outline. This decal is affixed to each cab door below the 3" red vinyl stripe but as high as practical on the cab door.

**EMERGENCY 911** is in 4" high in reflective Olympic Blue with reflective Ruby Red outline. Elevation of the 911 decal shall be the same on both the streetside and the curbside.

On the streetside, the decal needs to be 2" above the top of the rear compartment door edge. This is at approximately the same elevation on the curbside.



**Streetside 911 Decal**

On the curbside, the **EMERGENCY 911** decal may need to be smaller to fit onto the compartment door. This decal is affixed to rear compartment door 7" above the blue vinyl stripe.



**Curbside 911 Decal**



**County Logo** is a 7" round decal affixed to each cab door with .50" White reflective circle tape visible around the entire logo where the blue, red, and white reflective stripes intersect the logo decal. This non-reflective decal is provided by the County.



**Sedgwick County... working for you** decal is affixed on each side cab door in the blue stripe, centered above the County logo. This non-reflective decal is provided by the County.

A 12" **CAAS Accredited** decal shall be affixed to the curbside forward door, centered between the top of the compartment door and the blue stripe. This decal shall be provided by Sedgwick County.



**CAAS Decal**

**DOT red/white reflective tape shall be installed in the C-channel rub rails on both sides.**



**C-Channel**



Transition of reflective decals from box module to cab



**Box/Cab**

Transition of reflective decals on front fender to headlight bezel.



**Fender/Headlight Bezel**



Outside perimeter of ambulance box/module and chassis will be outlined with ¾" white reflective tape. **Picture is for illustration only and does not represent our current decal layout.**

**Ambulance Outline with Reflective Tape**

#### **16.5 Front Of Vehicle**

**SEDGWICK COUNTY EMS** is a 4.5" high and 60" wide lettering in reflective Olympic Blue with reflective Ruby Red outline. The decal is centered in the front of the module and between the lower edge of the LED emergency lights and the peak of the cab roofline.



**Front of Box Lettering**



Reverse **AMBULANCE** is a 4" high in reflective Olympic Blue with a reflective Rudy Red outline. It includes a 6" KKK standard SOL decals on either side and is installed on the front of the hood as low as practical.



**Reverse Ambulance**

#### **16.6 Kansas Regional Markings**

On all four sides of the ambulance shall have a 6" high lettering in reflective Olympic Blue with reflective Ruby Red outline. The SG is standard and the number designation will change for each new ambulance built. The two digit number(s) will be provided at the pre-construction meeting.

**Rear** of ambulance located on either side of rear brake light centered vertically between the rear load lights and the brake light. Than centered horizontally between rear door opening and the top drip rail.



**Rear Regional Marking**

**Front** of ambulance, located on passenger side (streetside). Level with front SEDGWICK COUNTY EMS decal, just inside of the corner extrusion with the top of the SG centered just under the LED emergency light.



**Front Regional Marking**

**Streetside** of ambulance, on the forward compartment. Centered between LED emergency light and compartment door vent cover.



**Streetside Regional Marking**

**Curbside** located at on rear compartment door 2" below the red LED emergency light.



**Curbside Regional Marking**

**16.7 Striping, Decals And Lettering - Full View**



**Curbside**





**Streetside**



**Front**



Rear

**Section 17: Conflict Between KKK And This Document**

In the event of any conflict between this document, KKK-A-1822F, and the manufacturer production order, this document shall take precedence as it has been prepared to reflect the actual requirements of the County.

**Section 18: Ambulance Delivery For Remount**

It shall be the responsibility of the winning remount vendor to make all arrangements for the delivery of each Ambulance from Sedgwick County Fleet Department to the Remounter's facility. The Remounter will assume all costs, liabilities and delivery/transportation expenses to their facility for each Ambulance. Arrangements must be made with Sedgwick County Fleet Department prior to picking up each Ambulance.

**Section 19: Ambulance Inspections and Pre-delivery**

**A. CONSTRUCTION AND INSPECTION MEETING**

Following the award of the contract, the successful Proposer shall be required to host a pre-construction meeting and final inspection to be held at the manufacturing plant. Minimum mandatory representatives from the manufacturer include: sales representative, production manager, engineering support, customer order team member and CAD technician. The pre-construction meeting shall take place no later than 30 days following the award of the contract. The Ambulance to be remounted shall delivered to the remounter's facility prior to this meeting and will be present for pre-construction. A final inspection trip shall be scheduled upon completion of all remounted units prior to delivery to Sedgwick County. All required personnel shall be in attendance.

**B. INSPECTION EXPENSES**

The expenses of the pre-construction meeting and final inspection trips and personnel shall be the manufacturers. These expenses shall be limited to round trip coach class jet/turbo prop service airfare if more than 400 miles from Sedgwick County, individual/separate lodging and 3 meals per day for a minimum of three days, two nights and local ground transportation for no more than two (2) persons, as applicable.

**C. FINAL INSPECTION**

At final inspection the County's representatives will provide the manufacture with a list of items found defective. The manufacture will correct the defective items before the ambulance(s) are delivered. If a defective item is not repaired to the County's satisfaction before leaving the plant the Manufacture or Dealer service agent will be required to make needed repairs at Sedgwick County facilities. All costs involved with sending a representative to Sedgwick County will be on the Manufacture. All repairs must be made within 7 days of notice from Sedgwick County.

**D. FINAL DELIVERY**

Following approval by the County's representative(s) at the final inspection, the manufacturer shall arrange in a timely manner for the ambulance(s) to be delivered, inspected and accepted at the Sedgwick County Fleet Management, 1021 Stillwell in Wichita, KS 67213, (316) 660-7477. All delivery expenses shall be the responsibility of the contractor/supplier. All vehicles that are delivered shall be washed/cleaned inside and out and the fuel tank shall be filled to capacity. The vehicles Invoice should be delivered with the ambulance.

**E. INSPECTION TRIP COSTS**

All pre-construction and final inspection trip costs shall be shown in the submitted proposal as a separate line item, unique from the cost of the completed ambulance.

Does your bid comply?    \_\_\_\_\_ Yes    \_\_\_\_\_ No