



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
Purchasing Department

525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055
www.sedgwickcounty.org/purchasing

REQUEST FOR BID
#13-0100
PEST CONTROL SERVICES

December 10, 2013

PURPOSE

Sedgwick County, Kansas, will be accepting bids for Pest Control Services at multiple locations. It is anticipated that an official contract or purchase order will be issued after Board of County Commission approval of the recommended bid. It should be noted, however, that the County cannot guarantee the purchase of services/products described herein.

SUBMITTALS

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit one (1) complete original and one (1) electronic copy (CD or flash drive) response form with any supplementary materials to:

ATTN: Kara Kingsley
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 P.M., CST, Tuesday January 7, 2014. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 P.M., on the due date.

QUESTIONS AND CLARIFICATIONS

All requests for clarifications of the RFB process and document content should be directed to Kara Kingsley at email kkingsle@sedgwick.gov. Questions are due in writing no later than 3 P.M. on December 20, 2013. Any question of a substantive nature will be responded to in addendum form to be sent to all applicable vendors no later than 5 P.M. on December 23, 2013.

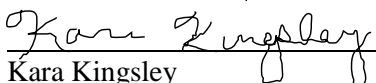

Kara Kingsley
Purchasing Agent

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I. BACKGROUND

Sedgwick County, located in south-central Kansas, is the most populous of Kansas' 105 counties with a population estimated at more than 504,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and provides a full range of municipal services; e.g., public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

II. OBJECTIVES

1. The intent and purpose of this Request for Bid is to establish a fixed price with a qualified firm to provide Pest Control Service to multiple facilities within the County (locations listed in the Bid Response Form).
2. Procure Pest Control Service from one vendor.

III. SELECTION CRITERIA

The selection process will be based on the responses to this Request for Bid and any interviews conducted in verifying the ability of bidder to provide services in accord with this document. Each bid will be evaluated as determined by meeting the following criteria (ranked in no particular order);

1. Demonstrate clearly and completely your organization's ability and capacity to meet all miscellaneous instructions as outlined herein, and the clarity, completeness and comprehensiveness of the bid.
2. Low Overall Yearly Total cost for this service.

IV. SCOPE OF WORK

Contractor will furnish labor, equipment, and material necessary to provide buildings with extermination and prevention of pest infestation, reported infestation, and scheduled preventive services, which are to warrant substantial control/eradication of, but not limited to, the following pests: Silverfish, ants, flies, crickets, roaches, fleas, ticks, bedbugs, millipedes, centipedes, pill bugs, rats, mice, moths, carpet beetles, spiders, wasps, bees, clover mites, box elder bugs, pantry weevils and ground beetles. This bid does not include termite control, with the exception of the locations at the Sedgwick County Park (this service will be priced separately for this location on the bid response form and will be considered an OPTION).

V. MANDATORY REQUIREMENTS AND SPECIFICATIONS

The specifications outlined in this document are intended to serve as minimum specifications and bidders responding to this document shall meet or exceed the specifications outlined. **Any exceptions to the specifications should be clearly identified and detailed in bidder's response.**

1. Scheduled service will include all offices, restrooms, eating areas, halls, service closets, panel closets, crawl spaces, basement, sub-basement, vent stacks, food preparation, storage, and any other areas that departments deem necessary.
2. Contact the Building Administrator of each location to determine a time convenient to that location and designated areas to be serviced. A schedule of times and dates must be compiled and presented to the Building Administrator before beginning service.
3. All spraying to be done during normal business hours unless specified. The pesticide used must be effective for no less than thirty (30) days after each application.

4. Warranty any re-infestation that occurs within 30 days of application and provide additional service if necessary. Call back service must be rendered without additional charge to the County. Extra service calls for non-warranted pests will be charged for on a per call basis.
5. Contractor will provide emergency service to treat re-infested areas within twenty-four (24) hours of notification, excluding weekends and holidays. Service must be rendered without additional charge.
6. All applications must be made by technicians trained, licensed and certified to make such applications and must be done in accordance with all applicable Federal, State, County and Local regulations.
7. All pesticides must be registered for use by the U.S. Department of Agriculture, Food and Drug Administration, U.S. Environmental Protection Agency, and all other appropriate Federal, State, County or Local agencies that have jurisdiction.
8. Use pesticides that are as odorless as possible, that will not stain carpeting, draperies, or fabrics.
9. The contractor will submit to each location's Building Administrator a Material Safety Data Sheet (MSDS) prior to any products(s) being used. MSDS sheets must accompany all products during transportation, application and storage.
10. On site storage of products is not authorized on Sedgwick County property.
11. At random intervals, the Building Administrator will request a sample of sprayed chemicals from the service technician. Samples will be sent to an independent laboratory for testing.
12. Check with the Building Administrator when servicing the Historic Courthouse, Munger Building, Calvary Baptist Church/Kansas African American Museum, Juvenile Courts, Gables Building, Adult Detention Facility and Work Release Facility so the technician can be accompanied during application.
13. Contractor will perform inspections and make recommendations to the Building Administrator concerning repairs to the building that may be necessary to seal off entrance points of pests or rodents, and for the removal of harborages and food supplies. Indication or evidence of termites or other wood destroying organisms should be reported immediately.
14. Obtain a signed ticket from each location after each service and submit said tickets with monthly invoicing.
15. Sedgwick County reserves the right to delete facilities from the contract.
16. Submit invoices and signed tickets for payment to ap_invoices@sedgwick.gov or fax to (316) 941-5127.
17. Have complete liability insurance coverage, be state licensed and certified by the Department of Agriculture and provide confirmation with bid response.
18. Direct communication with Contractor for emergency service will be accomplished by email or telephone. Contractor will provide a direct phone number and email address of a responsible agent assigned to Sedgwick County for pest control service.

VI. Background Checks

Throughout the duration of this agreement, Contractor hereby certifies that all personnel assigned to perform services will have been screened by means of a criminal history background check and that no convictions exist for any felony or misdemeanor, excluding traffic violations.

Contractor further agrees that it will complete a Criminal History Background Check certification for each such employee that will include a seven year court search for the following:

- A. National Database Criminal
- B. All Federal Districts, Federal Criminal-Kansas
- C. Sedgwick County Criminal
- D. Butler County Criminal
- E. Kansas Statewide Criminal Search
- F. Social Security
- G. City of Wichita Municipality

VII. SITE INSPECTION

Although not mandatory, it is highly recommended to schedule a site visit at each location. Building Administrator contact information for each location and place for signature is listed in the Bid Response Form.

VIII. CONTRACT PERIOD & PAYMENT TERMS

The contract period for these services will be for three (3) years beginning March 1, 2014 and following Board of County Commission approval and receipt by the County of any/all required paperwork. The County will have an option to renew the contract for two (2) additional one (1) year terms, approved at the prices bid in the response, if agreeable between all parties. A written contract will be completed referencing this document, the successful vendor's response, and any applicable terms, conditions and instructions.

Payment for all specified services to the successful vendor will be made following:

- Satisfactory completion of all work described within these specifications
- Receipt of invoicing on a monthly basis.

IX. INSURANCE

Workers' Compensation:	
Applicable State Statutory	
Employer's Liability Insurance:	\$100,000.00
Contractor's Liability Insurance:	
Form of insurance shall be by a Commercial General Liability and include Automobile comprehensive/liability	
Bodily Injury:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Property Damage:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Personal Injury:	
Each Person Aggregate	\$500,000.00
General Aggregate	\$500,000.00
Automobile Liability-Owned, Non-owned and Hired	
Bodily Injury Each Person	\$500,000.00
Bodily Injury Each Occurrence	\$500,000.00
Professional Liability (if applicable)	\$500,000.00

Liability insurance coverage indicated above must be considered as primary and not as excess insurance. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured, except for professional liability, workers' compensation and employer's liability. Certificate shall be provided with bid/proposal submittals. Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas. It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements. Contractor shall obtain the above referenced certificate(s) of insurance, and in accordance with this Agreement, provide copies of such certificates to County.

X. INDEMNIFICATION

To the fullest extent of the law, the Provider, its subcontractors, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the provider's performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractors, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

XI. TERMINATION

The County reserves the right to cancel the contract and discontinue services with a thirty (30) day written notice as a result of the failure of the contracted provider to provide acceptable services as delineated in the response to this document or if determined that services can be better provided by in-house or other sources. In the event of termination of this agreement as a result of a breach by contractor hereunder, the County will not be liable for any fees and may, at its sole option, award an agreement for the same services to another qualified firm to provide services.

XII. TENTATIVE TIMELINE

The following dates are provided for informational purposes and are subject to change without notice.
Contact Kara Kingsley, kkingsle@sedgwick.gov, to confirm any and all dates.

Request for Bid Released.....	December 10, 2013
Questions and Information Deadline.....	3:00 P.M. December 20, 2013
Addendum Released.....	5:00 P.M. December 23, 2013
Bid Response Due.....	1:45 P.M. January 7, 2014
Evaluation Period.....	January 8–January 29 2014
Board of Bids and Contracts Recommendation.....	January 30, 2014
Board of County Commission Meeting.....	February 5, 2014

XIII. REQUEST FOR BID CONDITIONS

In submitting a response to this Request for Bid, vendors hereby understand the following as applicable:
All times indicated in this solicitation document are central standard/central daylight as applicable.

http://www.sedgwickcounty.org/purchasing/pdf_files/bidcond.pdf

XIV. GENERAL CONTRACT PROVISIONS

In submitting a response to this Request for Bid, vendors hereby understand the following as applicable:

http://www.sedgwickcounty.org/purchasing/pdf_files/General_Contract_Provisions.pdf

**BID RESPONSE FORM
13-0100
PEST CONTROL SERVICES**

The undersigned, on behalf of the Proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the proposal is entered; (4) they have read the complete Request for Proposal and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

FIRM NAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

TAX PAYER I.D. NUMBER _____

COMPANY WEBSITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____

Sole Proprietorship _____ Partnership _____ Minority Business _____ Woman-Owned Business _____ Small Business _____

GENERAL NATURE OF BUSINESS _____

Manufacturer _____ Distributor _____ Retail _____ Dealer _____ Service _____

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to <http://www.sedgwickcounty.org/finance/purchasing.asp>.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

☐ ☐ **Yes, I would like to be on the emergency vendor list.** ☐ **No, I would not like to be on the emergency vendor list.**

After Hours Phone #: _____ **Emergency Contact Name:** _____

After Hours Fax #: _____ **After Hours Email #:** _____

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____

Title _____

Print Name _____

Date _____

PRICING INFORMATION

1. State the price per site.
2. Required service is during normal business hours unless noted otherwise.

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Historic Courthouse 510 N. Main St.	Tricia Hoobler Facilities	660-9075		Monthly		
Courthouse 525 N Main St. Floors 1-11, Boiler Room, and Air conditioning Equip. Room	Tricia Hoobler Facilities	660-9075		Monthly		
Courthouse 525 N. Main St. All Entrances To The Courthouse, And Basement Kitchen (Kitchen after 2:30 P.M.)	Tricia Hoobler Facilities	660-9075		Weekly Kitchen After 2:30 P.M.		
Vaults Record Room, Sub- Basement-525 N Main St. (secured area, must be done during business hours)	Tricia Hoobler Facilities	660-9075		Weekly		
Smoking Area 525 N. Main, St. West Side back of Courthouse	Tricia Hoobler Facilities	660-9075		Monthly		
District Attorney Courthouse 525 N. Main St. 1 st and 2 nd Floor Annex	Tricia Hoobler Facilities	660-9075		Monthly		
Adult Probation Basement 525 N Main St.	Tricia Hoobler Facilities	660-9075		Monthly		
Extension Office 7001 W. 21 st St.	Bev Dunning Extension Office	660-0105		Monthly		
Munger Building 538 N. Main St. All Floors-All Areas Plus Boiler & Storage Rooms	Tricia Hoobler Facilities	660-9075		Monthly		
Work Release 701 W. Harry St.	Teresa Clark Sheriff	660-3929		Twice Monthly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Adult Detention Facility 141 W. Elm St.	Tricia Hoobler Facilities	660-9075		Twice Monthly		
Adult Detention Facility Kitchen 141 W. Elm St.	Robert Campbell Facilities	660-9075		Weekly		
Intermediate Sanctions and Services 622 E. Central St.	Robert Campbell Facilities	660-9075		Twice Monthly		
COMCARE SCOAP 1720 E. Morris St.	Crystal Deselms Comcare	660-7931		Twice Monthly		
Juvenile Courts 1900 E. Morris St.	Robert Campbell Facilities	660-9075		Monthly		
Juvenile DA 1900 E. Morris St.	Robert Campbell Facilities	660-9075		Monthly		
Calvary Baptist Church/Kansas African American Museum 601 N. Water St.	Tricia Hoobler Facilities	660-9075		Monthly		
Radio Shop 1015 Stillwell St., Bldg 9	Robert Campbell Facilities	660-9075		Monthly		
Comcare Administration 635 N. Main St.	Crystal Deselms Facilities	660-7931		Twice Monthly		
Comcare Community Support Services 1929 W. 21 st St.	Crystal Deselms Comcare	660-7931		Three Times Monthly		
Comcare Addiction Treatment Services 940 N. Waco St.	Crystal Deselms Comcare	660-7931		Twice Monthly		
Comcare Outpatient Services 1919 N. Amidon Ave. Ste. 130	Crystal Deselms Comcare	660-7931		Twice Monthly		
Comcare CIAC 1919 N Amidon Ave. Ste. 100	Crystal Deselms Comcare	660-7931		Twice Monthly		
Comcare – Medical Services 1969 W. 21 st St.	Crystal Deselms Comcare	660-7931		Three Times Monthly		
Comcare Center City 402 E. 2 nd St.	Crystal Deselms Comcare	660-7931		Monthly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Comcare-Transitional Housing Program 761 Hunter St.	Crystal Deselms Comcare	660-7931		Monthly		
Comcare-Crisis Intervention Services 934 N. Water St.	Crystal Deselms Comcare	660-7931		Twice Monthly		
Comcare CDDO 615 N. Main St.	Crystal Deselms Comcare	660-7931		Monthly		
Health Department 2716 W. Central Ave.	Barry Hughes Health	660-7347		Weekly		
Integrated Family Health 434 N. Oliver Ave. Ste. 110 & 101	Michele Spainhower Health	660-7253		Quarterly		
Emergency Medical Service Administrative Office 1015 W. Stillwell St.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #1 2622 W. Central Ave.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #2 (East end only) 1903 W. Pawnee St.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #3 3002 E. Central Ave.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #4 1100 S. Clifton Ave.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #5 698 Caddy Ln.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #6 6401 S. Mabel St. Haysville, KS	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #7 1535 S. 199 th St. W. Goddard, KS	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #8 501 E. 53 rd St. N. Park City, Ks	Paul Gibson EMS	660-7976		Monthly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Emergency Medical Service Post #9 1010 N. 143 rd St. E. This is a new location that is scheduled to be completed October 2014	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #10 636 N. St. Francis St.	Paul Gibson EMS	660-7976		Monthly		
Emergency Medical Service Post #12 3320 N. Hillside St.	Paul Gibson EMS	660-7976		Monthly		
Fire Station #32 7750 N. Wild West Dr. Park City, KS	Stewart Segraves Fire Department	660-7976		Monthly		
Fire Station #33 10625 W. 53 rd St. N. Maize, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #34 3914 W 71 st St S. Haysville, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #35 651 S 247th St West, Goddard, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #36 5055 S. Oliver St.	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #37 4343 N. Woodlawn Blvd. Bel Aire, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #38 1010 N 143 rd St E.	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #39 3610 S. 263 rd St. W. Garden Plain, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fire Station #31 5848 N. 247 th St. W. Andale, KS	Stewart Segraves Fire Department	660-3481		Monthly		
Fleet Management 1021W. Stillwell St.	Penny Poland Fleet	660-7477		Quarterly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Noxious Weeds 901 W. Stillwell St.	Deborah Wampler Public Works	660-7460		Monthly April-Sept Quarterly Oct- March		
Household Hazardous Waste 801 W. Stillwell St.	Deborah Wampler Public Works	660-7460		Monthly April-Sept Quarterly Oct- March		
Voting Machine Warehouse 815 W. Stillwell St.	Sandra Gritz Elections	660-7122		Monthly		
Sheriff Property and Evidence 815 W. Stillwell St.	Thomas Lee Sheriff	660-5344		Monthly		
Sheriff Patrol Squad Room 861 Irving St.	Mike McGee Sheriff	660-3792		Monthly		
Sheriff's Firearms Range 24532 W. MacArthur Rd. Goddard, KS	Mike McGee Sheriff	794-8003		Monthly		
Law Camp Storage (lake Afton) 24532 W. MacArthur Rd. Goddard, KS	Mike McGee Sheriff	794-8003		Monthly		
Judge Riddel Boys Ranch 25331 W. 39 th St. S., Goddard, KS	Robert Campbell Corrections	660-9075		Twice Monthly		
Drug Court/Pretrial Services 3805 E. Harry St. Ste. 121	Robert Campbell Corrections	660-9075		Monthly		
Offender Registration 3805 E. Harry St. Ste. 119	Robert Campbell Corrections	660-9075		Monthly		
JIAC & Juvenile Detention Facility 700 S. Hydraulic St.	Robert Campbell Corrections	660-9075		Twice Monthly		
Juvenile Residential Facility 881 S. Minnesota St.	Robert Campbell Corrections	660-9075		Twice Monthly		
Juvenile Field Services 3803 E. Harry St.	Robert Campbell Corrections	660-9075		Monthly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Public Works 1144 S Seneca St. (Includes Bldg #2, Sign Shop, Survey Shop, Lab Inspection Area, and Bldg #16)	Ron Marsh or Shawn Babcock Public Works	383-7901		Monthly		
Public Works - North Yard - 10530 E. 37 th St N.	Brian Cavin Public Works	636-4028		Monthly		
Public Works - East Yard 2200 S. Webb Rd.	James Schmidt Public Works	684-9392		Monthly		
Public Works - Andale Yard 5858 N 247 th St W. Andale, KS	Don Gorges Public Works	444-2311		Monthly		
Public Works - Clonmell Yard 17500 W. 71 st St. S. Viola, KS	Ron McGregor Public Works	620-545- 7236		Monthly		
Public Works Code Enforcement 1144 S. Seneca St.	Ron Marsh or Shawn Babcock Public Works	660-1840		Monthly		
Public Works – West Yard 4701 S. West St.	Phil Peters Public Works	660-0941		Monthly April-Sept Bi-Monthly Oct-March		
Lake Afton Park 25401 W. 39 th St S. Goddard, KS Includes bait shop, maintenance shop, Superintendent residence, Shelters 1,2 & 5, Pavilion	Mark Sroufe Sedgwick County Park	794-2774		Monthly April-Sept Bi-Monthly Oct-March		
Sedgwick County Park 6501 W. 21 st St N. Goddard, KS Includes horseshoe shelter, bait shop, maintenance shop and sunflower shelter	Mark Sroufe Sedgwick County Park	943-0192		Monthly April-Sept Bi-Monthly Oct-March		
Emergency Management 501 E. 53 rd St. N. Park City, KS	John Crosby Public Safety	660-5959		Monthly		

DEPARTMENT & ADDRESS	CONTACT	PHONE NUMBER	Signature of County Representative	REQUIRED SERVICE	UNIT PRICE	YEARLY PRICE
Auto License 200 W Murdock St.	Martha Herridge Treasurer	660-5959		Monthly		
Auto License Sub Station 2330 N. Maize Rd. Ste. 1100	Martha Herridge Treasurer	660-5203		Monthly		
Auto License Sub Station 212 W. Greenway St. Ste.12	Martha Herridge Treasurer	660-5203		Monthly		
Auto License Sub Station 2120 N. Woodlawn St. Ste. 370	Martha Herridge Treasurer	660-5203		Monthly		
Forensic Science Center 1109 N. Minneapolis St.	Anna Meyerhoff SCCO	660-4810		Monthly		
AFS Adult Field Services 905 N. Main St.	Robert Campbell Corrections	660-9075		Monthly		
Public Safety Building 714 N. Main St.	John Crosby Public Safety	660-5959		Monthly		
Appraiser 4035 E. Harry St.	Nancy Delgado Appraiser	660-5445		Monthly		
Department Of Aging- Client Services 2622 W. Central Ave.	Dawn Shive	660-5226		As Required		NA
Overall Yearly Total						\$
OPTION: TERMITE CONTROL: Sedgwick County Park 6501 W. 21 st St N. Includes horseshoe shelter, bait shop, plum shelter, sunflower shelter	Mark Sroufe Sedgwick County Park	943-0192		Monthly April-Sept Bi-Monthly Oct-March		NA

On-Call Service: Hourly \$_____

3. State pricing per each call for non-warranted pests.

NON-WARRANTED PEST DESCRIPTION	NAME/TYPE OF CHEMICAL USED	UNIT PRICE PER CALL
Bed Bugs		

4. State all chemicals used.

5. Please describe the processes to eliminate bed bugs? Are there options that don't require heating locations/areas?

6. Provide evidence of liability insurance coverage, state license and Department of Agriculture certification.

7. Provide a general schedule of events necessary for successful implementation, specifying staff requirements by Sedgwick County and any additional obligations, which would be the County's responsibility, and include dates, schedules, or time frames.

8. Identify and describe in detail any exceptions to the mandatory requirements listed on page 3 & 4.

9. References: Each bidder is to supply a minimum of four (4) references from firms to whom they are currently supplying, or within the last year have supplied pest control services. Include the dates of service, name, address, and phone number of the primary contact person. (Attach separate sheet if necessary).

Client	Address	Point of Contact and Phone Number	Dates of Service

10. Any additional information necessary to assist the County in evaluating your bid may be listed here.

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Date _____