



**SEDGWICK COUNTY, KANSAS**  
***DIVISION OF FINANCE***  
**PURCHASING DEPARTMENT**  
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<http://sedgwickcounty.org/finance/purchasing.asp>

**REQUEST FOR PROPOSAL**  
**#15-0012**  
**RETIREMENT CLOCKS**  
**ADDENDUM #1**

February 5, 2015

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for RETIREMENT CLOCKS, for the Sedgwick County Human Resources Department.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

**1. How many clocks were needed in 2013-2014?**

*The approximate number of clocks is estimated at 50 per year but this quantity is not guaranteed to be issued on a purchase order. It is an estimated quantity only.*

**2. Are the insurance requirements applicable for this RFP?**

*They are not applicable, and have been omitted.*

**3. Is this RFP available in a word document?**

*No, it is only available in pdf format.*

**4. Section 2, Requirements: “Each clock must include a base.” This clock does not have the option of a base; do you still want to use this clock (Howard Miller #645-720)?**

*The base is a firm requirement for this proposal; please reference the attached picture of the Howard Miller clock which is on a base. The name plate is not pictured but is also a firm requirement.*



5. Assuming that these have been done before, please advise the current dimensions of the name plate?

*The plate should be silver to match the silver surrounding the face of the clock. We have no actual dimensions for the name plate and we would accept what fits on the base and looks appealing.*

Firms interested in submitting a proposal, must respond with complete information and all supplementary materials and **deliver on or before 1:45 p.m. CST, Tuesday, February 10, 2015**. Late proposals will not be accepted and will not receive consideration for final award.

**PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE**

Kristen McGovern  
Senior Purchasing Agent