



SEDGWICK COUNTY, KANSAS

DIVISION OF FINANCE

Purchasing Department

525 N. Main, Suite 823 ~ Wichita, KS 67203

Phone: 316 660-7255 Fax: 316 383-7055

<http://sedgwickcounty.org/finance/purchasing.asp>

**REQUEST FOR PROPOSAL
#15-0034
SIX WHEEL BROOM STREET SWEEPER**

ADDENDUM #2

April 6, 2015

The following is to ensure that vendors have complete information prior to submitting a bid. Here are some clarifications regarding the bid for a SIX WHEEL BROOM STREET SWEEPER, for Public Work's use.

Questions and/or statements of clarification are in **bold** font, answers to specific questions are *italicized*.

- 1. The request for a RUBBER TIRE EXCAVATOR has been revised from a request for bid to a Request for Proposal. It differs from a Request for Bid or Quotation in that the County is seeking a solution, not a bid or quotation meeting firm specifications for the lowest price. As such, the lowest price proposed will not guarantee an award recommendation. As defined in Charter Resolution No. 65, Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of the product(s) and/or service(s), of which quality, testing, references, service, availability or capability, may be overriding factors, and price may not be determinative in the issuance of a contract or award. The proposal evaluation criteria should be viewed as standards that measure how well a vendor's approach meets the desired requirements and needs of the County. Criteria that will be used and considered in evaluation for award are set forth in this document. The County will thoroughly review all proposals received. A Purchase Order/Contract will be awarded to a qualified vendor submitting the best proposal. Sedgwick County reserves the right to select, and subsequently recommend for award, the proposed service(s) and/or product(s) which best meets its required needs, quality levels and budget constraints.**
- 2. It is the intent to purchase a DRY FILTERED WATERLESS DUST SYSTEM, any other configurations or systems will not be considered.**
- 3. Page 2, 5.10: Can inflation be included for each year?**
Answer: Yes. Include inflation percentages for 2016 and 2017 if price is not firm for three years
- 4. Page 3, 1.0 Revised: Chassis shall be the current model year.**
Replaced: "2014" with "current model year"
- 5. Page 4, 5.5 Delete**
Removed: "Truck instruments shall include warning lights for battery, and cab latch to make sure the cab is locked in position"
- 6. Page 6, 5.4 Revised: Engine shall utilize a dedicated battery with no less than 925 CCA**
Replaced: "950 CCA" with "925 CCA"

7. **Page 6, 5.5: Will you accept oil cool?**
Answer: No. Only antifreeze is acceptable.
8. **Page 6, 5.6: Will you accept 60 amps on back side?**
Answer: Yes. 60 amps on back side is acceptable
9. **Page 7, 7.9: Is a plastic hood acceptable?**
Answer: No. A plastic hood is not acceptable
10. **Page 7, 6.10 Revised Sweeper shall be equipped with electric or hydraulic side broom.....**
Replaced: "electric side broom" with "electric or hydraulic side broom"
11. **Page 7, 7 Revise: The main broom shall not be less than 58 inches long and not less than 34 inches in diameter.**
Replace: "...60 inches long and not less than 35 inches..." with "...58 inches long and not less than 34 inches..."
12. **Page 8, 9.10 Revised: Delete third and fourth sentence.**
Removed: "~~Non-slide shifting hopper designs will not be acceptable and reason for rejection of bid. A large dump door will not be sufficient for this side shifting requirement~~"
13. **Page 8, 9.16 Revised, 1st sentence: Inside of the hopper shall be coated with a Lifeliner, or equal or better than Lifeliner, sweeper hopper coating**
Replaced: "...Lifeline..." to "...Lifeline, or equal or better than Lifeline..."
14. **Page 8, 10.4 Revised: Tank capacity shall be not less than 300 gallons**
Replaced: "315 gallons" with "300 gallons"
15. **Page 8, 11.1 Revised: Reservoir capacity shall be not less than 35 gallons with outside level indicator.**
Replaced: "40 gallons" with "35 gallons"
16. **Page 9, 11.2 Revised: Sweep component pump shall be three section or variable displacement directly driven.**
Replaced: "three section" to "three section or variable displacement"
17. Add: **SELECTION CRITERIA.**

The selection process will be based on the responses to this Request for Proposal and any interviews required verifying the ability of proposer to provide services in accord with this document. A committee will evaluate each proposer's response as determined by meeting the following criteria (ranked in no particular order):

- Demonstrate clearly and completely your ability and capacity to meet all Request for Proposal Conditions and miscellaneous instructions as outlined herein, and the clarity, completeness and comprehensiveness of the proposal
- Meeting or exceeding all provider qualification requirements and/or specifications as outlined herein
- Proposing the equipment described herein with the most advantageous and prudent methodology to the County
- Purchase price
- Warranty and availability of equipment

Upon review of the proposals a "demonstration session" may be required and scheduled to evaluate the overall performance of each short-listed proposer at the demonstration site. It is essential that you be available for this demonstration upon request. The County will evaluate the following:

- Operator Rating – a County employee will operate the equipment to determine ease of handling and convenience, e.g., location of controls, smoothness of machine operation and ergonomic features
- Technical rating – County Fleet personnel will evaluate the ease of routine service and maintenance

- Maintenance cost that will be required of the County based on the results of the technical rating
- Cost
- Availability
- Safety Features
- Warranty

Those submitting a proposal do so entirely at their own expense. There is no expressed or implied obligation by Sedgwick County to reimburse any individual or firm for any cost incurred in preparing or submitting proposals, providing additional information when requested by Sedgwick County or for participating in any selection interviews.

County reserves the right to reject any proposal, determine any irregularities, and make final determination for award.

No negotiations, decisions, or actions will be initiated by any firm as a result of any verbal discussion with any County employee during the request for proposal process. Sedgwick County reserves the right to select the service(s) and/or provider(s), and subsequently recommend for award, the proposed services that best meets required needs, quality levels, and budget constraints.

18. Section 6: Can the delivery date be extended?

Answer: Yes. County desires to have orders delivered no later than December 30, 2015. Orders delivered after December 30, 2015 shall be assessed with liquidated damages in the amount of \$250.00 per day.

19. Attached, please find the sign-in sheet from the pre-proposal meeting held on March 25, 2015.

Firms interested in submitting a proposal, must respond with complete information and all supplementary materials and **deliver on or before 1:45 p.m. CDT, Tuesday, April 14, 2015.** Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

Proposal responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m., CDT on the due date. No information other than the respondent's name will be disclosed at bid opening.

Vendors are responsible for checking the website and **acknowledging any addenda on the Proposal Response Form. Proposal Response Form is attached.**

Gunda Angelica
Purchasing Agent

PRE-BID/PROPOSAL MEETING
RFP #15-0034

PROJECT: Six Wheel Broom Street Sweeper

LOCATION: Fleet Management, 1021 Stillwell, Wichita, KS 67213

DATE: 3/25/2015 **TIME:** 11:00 a.m.

*****VENDORS NEED TO PRINT CLEARLY SHOULD WE NEED TO CONTACT YOU AT A LATER DATE*****

<u>COMPANY NAME</u> <u>(PLEASE PRINT LEGIBLY)</u>	<u>CONTACT PERSON</u> <u>(PLEASE PRINT LEGIBLY)</u>	<u>E-MAIL ADDRESS</u> <u>(PLEASE PRINT LEGIBLY)</u>	<u>PHONE NUMBER</u> <u>(PLEASE PRINT LEGIBLY)</u>	<u>FAX NUMBER</u> <u>(PLEASE PRINT LEGIBLY)</u>
Sellers Equipment Inc.	Sen Gugler	gugler@sellorsequipment.com	316-653-1051	316 943-8116
Elliott Equipment Company	Kevin Hilgenhof	Kevinh@elliottequipco.com	816-761-4840 (office)	816-761-4841
SCHWARZE INDUSTRIES	RAYMOND MASSEY	rmassey@schwarze.com	256-656-5818	256-851-1125
ELGIN Sweeper Company	TOM SYBILKUD	tsybilkud@fsepb.com	412-991-1746	—
KEY EQUIPMENT & SUPPLY	KENT FAHNDORZ	KENT@KEYEQUIPMENT.COM	913-915-7801	913-788-4093
Truck Component Services	Eric Kelderman	ekelderman@lgtrucks.com	816-661-3286	417-736-9218
Truck Center Components	MIKE BARDY	mjbardy@truckcentercomponents.com	316-945-5600	316-945-6556
Summit Truck Group	TONY TERRES	tonyterres@summittruckgroup.com	316-262-8413	316-262-4772

PROPOSAL RESPONSE FORM
RFP# 15-0034
SIX WHEEL BROOM STREET SWEEPER
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The undersigned, on behalf of the Proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the Proposer is entered; (4) they have read the complete Request for Proposal and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

NAME _____
DBA/SAME _____
CONTACT _____
ADDRESS _____ CITY/STATE _____ ZIP _____
PHONE _____ FAX _____ HOURS _____
TAX PAYER I.D. NUMBER _____ STATE INCORPORATED _____
COMPANY WEBSITE ADDRESS _____ E-MAIL _____
NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____
TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____
Partnership _____ Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____
General Nature of Business _____ FEIN/SS # _____ W-9 included _____
Not a Minority Owned Business _____ Minority Owned Business: _____ Certification # _____
African American ___ Asian ___ Hispanic ___ Native American ___ Other ___ Woman Owned Business ___

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/finance/purchasing.asp.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

- Yes, I would like to be on the emergency vendor list.** †
- No, I would not like to be on the emergency vendor list.**

After Hours Phone #: _____ **Emergency Contact Name:** _____

After Hours Fax #: _____

PROPOSAL RESPONSE FORM
RFP# 15-0034
SIX WHEEL BROOM STREET SWEEPER
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Qty.	Description	Unit Price	Extended Price
1 ea.	Six wheel Broom Street Sweeper with Belt Conveyor	\$	\$
Body make/model:			
Chassis make/model:			
3 ea.	Operation manuals	\$	\$
2 ea.	Service manuals	\$	\$
2 ea.	Parts manuals	\$	\$
2 ea.	Service manuals for the auxiliary engine	\$	\$
2 ea.	Operator manuals for the auxiliary engine	\$	\$
2 ea.	Parts books for the auxiliary engine.	\$	\$
Grand Total			\$
Delivery Date:			

Contract pricing for labor and parts will be established for 3 years. This contract will cover any work or repairs needed on this equipment and other like equipment that does not fall under warranty work.

Description	Cost Year 1	Cost Year 2	Cost Year 3
Hourly labor rate	\$		
Parts: cost + markup	%	%	%
Freight charge, pick up and delivery (1 way)	\$		

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____