



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT

525 N. Main, Suite 823 ~ Wichita, KS 67203

Phone: 316 660-7255 Fax: 316 383-7055

<http://www.sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR PROPOSAL
#15-0050
MOVE IN READY BUILDING FOR MAIN TAG OFFICE

May 18, 2015

Dear Vendors,

Sedgwick County is seeking a build to suit building or existing building for lease or purchase and parking accommodations for the Main Tag office, currently located at 200 W. Murdock St. If your firm is interested in submitting a response please do so in accordance with the instructions contained within the attached Request for Proposal.

Kimberly Evans
Purchasing Agent

Table of Contents

- I. Purpose and Objectives**
- II. Submittals**
- III. Pre-Proposal Meeting**
- IV. About this Document**
- V. Background**
- VI. Scope of Work**
- VII. Minimum Requirements and Specifications**
- VIII. Sedgwick County's Responsibilities**
- IX. Proposal Terms**
 - A. Questions and Contact Information**
 - B. Minimum Firm Qualifications**
 - C. Selection Criteria**
 - D. Request for Proposal Timeline**
 - E. Contract Period and Payment Terms**
 - F. Insurance Requirements**
 - G. Indemnification**
 - H. Confidential Matters and Data Ownership**
 - I. Proposal Conditions**
 - J. General Contract Provisions**
- X. Required Response Content**
- XI. Proposal Response Form**

END OF SECTION

I. Purpose and Objectives

Sedgwick County, Kansas (hereinafter referred to as “Sedgwick County” or “County”), is seeking a commercial real estate broker or commercial developer to assist the county in finding a new location for the Main Tag Office, currently located at 200 W. Murdock St. The county is seeking a build to suit or existing building that meets the specific needs or can be remodeled to meet the needs of the Treasurer’s Main Tag Office.

II. Submittals

Carefully review this Request for Proposal. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit **one (1) original, three (3) copies and one (1) electronic copy on CD or USB drive** of the entire proposal document with any supplementary materials to:

Kimberly Evans
Sedgwick County Purchasing Department
525 N. Main St., Suite 823
Wichita, KS 67203

SUBMITTALS are due **NO LATER THAN 1:45 p.m. CDT, TUESDAY, JUNE 16, 2015**. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Proposal responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m. CDT, on the due date. No information other than the respondent’s name will be disclosed at bid opening.

III. Pre-Proposal Meeting

There will be a Pre-Proposal meeting on Wednesday, May 27, 2015 at 10:00 a.m. at the Derby Tag Office located at 212 W. Greenway St., Suite 12, Derby. This meeting is not mandatory, however this will be the only time to see an example of the finishes used and discuss the proposal with county staff.

IV. About this Document

This document is a Request for Proposal. It differs from a Request for Bid or Quotation in that the County is seeking a solution, as described on the cover page and in the following Background Information section, not a bid or quotation meeting firm specifications for the lowest price. As such, the lowest price proposed will not guarantee an award recommendation. As defined in Charter Resolution No. 65, Competitive Sealed Proposals will be evaluated based upon criteria formulated around the most important features of the product(s) and/or service(s), of which quality, testing, references, service, availability or capability, may be overriding factors, and price may not be determinative in the issuance of a contract or award. The proposal evaluation criteria should be viewed as standards that measure how well a vendor’s approach meets the desired requirements and needs of the County. Criteria that will be used and considered in evaluation for award are set forth in this document. The County will thoroughly review all proposals received. The County will also utilize its best judgment when determining whether to schedule a pre-proposal conference, before proposals are accepted, or meetings with vendors, after receipt of all proposals. A Purchase Order/Contract will be awarded to a qualified vendor submitting the best proposal. **Sedgwick County reserves the right to select, and subsequently recommend for award, the proposed service(s) and/or product(s) which best meets its required needs, quality levels and budget constraints.**

The nature of this work is for a public entity and will require the expenditure of public funds and/or use of public facilities, therefore the successful proposer will understand that portions (potentially all) of their proposal may become public record at any time after receipt of proposals. Proposal responses, purchase orders and final contracts are subject to public disclosure after award. All confidential or proprietary information should be clearly denoted in proposal responses and responders should understand this information will be considered prior to release, however no guarantee is made that information will be withheld from public view.

V. Background

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas’ 105 counties with a population estimated at more than 508,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas’ counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and hosts or provides a full range of municipal services, e.g. – public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

The Sedgwick County Treasurer's Office operates four tag offices around the county. The Main Tag Office located at 200 W. Murdock St. needs a larger location with more parking for operations. This office is required to stay at a fairly centralized location, and as such, the stakeholders are in need of a location that is within the general proximity of the current location (refer to Section VII-9 for further details).

Sedgwick County reserves the right to utilize their contracted vendors for any further services required as a result of a suitable solution being found. These include, but are not limited to:

- On-Call Real Estate Services
- On-Call Remodeling Services
- On-Call Architectural and Engineering Services

VI. Scope of Work

The successful proposer(s) will be required to provide any or all of the following:

1. Provide listings with descriptions/legal descriptions to include cost data for proposed building(s) according to minimum requirements and specifications. If proposing new construction, construction cost estimates should be provided.
2. The desire is to purchase an existing turnkey building that can meet specifications, or to construct a new build to suit building. However, the county will consider leasing options.
3. Provide tour of building(s) at requested time.
4. Provide in as much detail possible, a description of the proposed new build to suit or modified to suit building. Include graphical attachments and/or renderings to best document how the requirements for this Request for Proposal will be met.
5. Provide in detail what (if any) site improvements will be made to the property.
6. Describe the process you propose and the milestone phases and proposed dates necessary to reach a closing. The county reserves the right to utilize existing on-call real estate contracts for any related services resulting from this Request for Proposal.
7. Describe the process you will use to meet the minimum requirements of the attached Tag Office program and what documentation you would produce that will enable buyer and seller to satisfactorily and fairly understand what will be delivered at closing.
8. Describe any A&E services that may be required of the seller in order to meet the needs of the Tag Office.
9. Any proposed properties must meet all applicable building codes.
10. Provide any relevant information regarding the energy efficiency of the proposed building(s). Cost of operations will be a consideration in determining an acceptable property.

VII. Minimum Requirements and Specifications.

The County desires the most advantageous service(s) and product(s) available. The following specifications outline the minimum requirements for this RFP. Minimum requirements are provided to assist vendors in submitting a thorough response that meets the County's objectives. Proposals received must reflect in detail their inclusion and the degree provided. Vendors should propose methodologies which meet the purpose and meaning of the listed requirements. The vendor recommended for award based on the listed selection criteria will be the vendor with the proposed service(s) and product(s) which meets all, or most closely meets the specifications.

1. Building that is constructed or modified to meet the specific needs of the Treasurer's Main Tag Office program that is move in ready, for purchase in turn-key condition.
2. The interior materials and finishes should be equal to or better to those used at the Derby tag office located at 212 W. Greenway St., Suite 12, Derby, KS 67037.
3. Features of the Derby tag office can also be used as a standard for required features such as elevated platforms and ceiling heights for example.
4. Building should be provided with a fiber internet connection providing 20meg bandwidth
5. Minimum of 15,000 – 20,000 square feet of space
6. Access to a loading dock
7. Off street parking for 80 – 125 customers
8. Off street parking for 40-45 employees

9. Building should be located within a 3 mile radius of Central and Main St.
10. Prefer a single tenant building

VIII. Sedgwick County's Responsibility

To assist the successful proposer(s), Sedgwick County will do the following:

- Provide information, as legally allowed, in possession of the county, which relates to the county's requirements or is relevant to the specific project.

IX. Proposal Terms

A. Questions and Contact Information

Any questions regarding this document must be submitted in writing to Kimberly Evans at Kimberly.J.Evans@sedgwick.gov by 5:00 p.m. CDT, June 2, 2015. Any questions of a substantive nature will be answered in written form as an addendum and posted on the purchasing website at <http://www.sedgwickcounty.org/finance/purchasing.asp>, under view current RFQs and RFPs to the right of the RFP number by 5:00 p.m. CDT, June 4, 2015. Vendors are responsible for checking the website and acknowledging any addenda on their Proposal Response Form.

B. Minimum Firm Qualifications

This section lists the criteria to be considered in evaluating the ability of firms interested in providing the service(s) and/or product(s) specified in this Request for Proposal. Firms must meet or exceed these qualifications to be considered for award. Proposals submitted must reflect in detail their inclusion as well as the degree to which they can be provided. **Any exceptions to the requirements listed should be clearly detailed in proposer's response.** Proposers shall:

1. Have proper certification(s) or license(s) for the services specified in this document.
2. Have knowledge and comply with all applicable federal, state and local laws, statutes, ordinances, rules and regulations. All laws of the State of Kansas, whether substantive or procedural, shall apply to the contract, and all statutory, charter, and ordinance provisions that are applicable to public contracts the county shall be followed with respect to the contract.
3. Have the capacity to acquire all required permits, bonds, escrows or insurances.
4. Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas in the form of a certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the contract documents, executed by the corporation's Secretary or Assistant Secretary.
5. Identify a single point of contact for concerns and/or questions.
6. Have a minimum of five (5) years experience in providing services similar to those specified in this Request for Proposal.
7. Provide at least three (3) references verifying exemplary service within the last three (3) years. These references MUST have received services similar to those proposed under this RFP. Provide the business name, address, contact name, phone number, e-mail address, length of service provided, and a brief description of services provided.

C. Selection Criteria

The selection process will be based on responses to this Request for Proposal and any interviews required to verify the ability of respondents to provide services in accordance with this document. A committee will evaluate each firm's response as determined by meeting the following criteria (ranked in no particular order):

1. Meeting or exceeding all minimum and general requirements.
2. Providing the County with the most advantageous proposal; i.e., methodology and cost.
3. Proposed buildings will be evaluated based on, but not limited to, the following:
 - Cost of Operations.
 - Meeting/exceeding requirements as specified.
 - Other external factors taken into consideration that could affect the operations of the Tag Office.

Those submitting proposals do so entirely at their expense. There is no expressed or implied obligation by Sedgwick County to reimburse any individual or firm for any cost incurred in preparing or submitting proposals, providing additional information when requested by Sedgwick County or for participating in any selection interviews.

NO NEGOTIATIONS, DECISIONS OR ACTIONS SHALL BE INITIATED BY ANY COMPANY AS A RESULT OF ANY VERBAL DISCUSSION WITH ANY COUNTY EMPLOYEE PRIOR TO THE COMPLETION OF THE REQUEST FOR PROPOSAL PROCESS, OTHER THAN THE EMPLOYEES IDENTIFIED IN THIS DOCUMENT. SUCH ACTIVITY MAY BE CAUSE FOR DISQUALIFICATION OF CONSIDERATION FOR AWARD OF THIS PROJECT.

Sedgwick County, Kansas reserves the right to select the service/provider which best meets its required needs, budget constraints, quality levels, and administrative expectations.

D. Request for Proposal Timeline

The following dates are provided for information purposes and are subject to change without notice. Contact Kimberly Evans Kimberly.J.Evans@sedgwick.gov or the Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Proposal to interested parties	May 18, 2015
Pre-Proposal Meeting at 10:00 a.m. CDT	May 27, 2015
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	June 2, 2015
Addendum Issued	June 4, 2015
Sealed Proposal due before 1:45p.m. CDT	June 16, 2015
Evaluation/Contract Negotiation Period	June 17-July 29, 2015
Board of Bids and Contracts Recommendation	July 30, 2015
Board of County Commission Award	August 5, 2015

E. Contract Period and Payment Terms

A contract will be entered into upon approval from the Board of County Commissioners and signed legal contract. The contract will continue until all services are completed upon agreement of both parties. The County reserves the right to cancel the contract and discontinue services with a fifteen (15) day written notice as a result of the failure of the contracted proposer to provide acceptable services and reports as delineated in the response to this document, or if determined that services can be provided by County or other sources.

PAYMENT AND INVOICE PROVISIONS

http://www.sedgwickcounty.org/purchasing/payment_and_invoice_provisions.pdf

F. Insurance Requirements

Workers' Compensation:	
Applicable State Statutory Employer's Liability	
Employer's Liability Insurance:	\$100,000.00
Contractor's Liability Insurance:	
Form of insurance shall be by a Commercial General Liability and include Automobile comprehensive/liability	
Bodily Injury:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Property Damage:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Personal Injury:	
Each Person Aggregate	\$500,000.00
General Aggregate	\$500,000.00
Automobile Liability-Owned, Non-owned and Hired	
Bodily Injury Each Person	\$500,000.00

Bodily Injury Each Occurrence	\$500,000.00
Professional Liability	\$500,000.00

Liability insurance coverage indicated below must be considered as primary and not as excess insurance. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured, except for professional liability, workers' compensation and employer's liability. Certificate shall be provided with bid/proposal submittals. Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas. It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements. Contractor shall obtain the above referenced certificate(s) of insurance, and in accordance with this Agreement, provide copies of such certificates to County.

G. Indemnification

To the fullest extent of the law, the provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the provider's performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

H. Confidential Matters and Data Ownership

The successful proposer agrees all data, records and information, which the proposer, its agents and employees, which is the subject of this proposal, obtain access, remains at all times exclusively the property of Sedgwick County. The successful proposer agrees all such data, records, plans and information constitutes at all times proprietary information of Sedgwick County. The successful proposer agrees that it will not disclose, provide, or make available any of such proprietary information in any form to any person or entity. In addition, the successful proposer agrees it will not use any names or addresses contained in such data, records, plans and information for the purpose of selling or offering for sale any property or service to any person or entity who resides at any address in such data. In addition, the successful proposer agrees it will not sell, give or otherwise make available to any person or entity any names or addresses contained in or derived from such data, records and information for the purpose of allowing such person to sell or offer for sale any property or service to any person or entity named in such data. Successful proposer agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. **Proposer agrees that all data, regardless of form that is generated as a result of this Request for Proposal is the property of Sedgwick County.**

I. Proposal Conditions

<http://www.sedgwickcounty.org/purchasing/RfqRfq/rfpcond.pdf>

J. General Contract Provisions

http://www.sedgwickcounty.org/purchasing/General_Contractual_Provisions_2013.pdf

X. Required Response Content

Proposal response should include the following:

1. Proposal Response Form, as attached.
2. Provide contact name(s), title(s), qualification(s), phone number(s) and e-mail address(s) of lead professional personnel assigned to the County account.
3. Discuss any current local, state or federal violations and any ongoing litigation that may cause conflicts or affect the ability of the vendor to provide service(s) and/or product(s).

NEXT PAGE

XI. Proposal Response Form

**REQUEST FOR PROPOSAL
#15-0050**

MOVE IN READY BUILDING FOR MAIN TAG OFFICE

The undersigned, on behalf of the Proposer, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a proposal on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the Proposer is entered; (4) they have read the complete Request for Proposal and understands all provisions; (5) if accepted by the County, this proposal is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted proposal will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

STATE OF INCORPORATION or ORGANIZATION _____

COMPANY WEBSITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

LLC _____ LLP _____ Not For Profit Corporation _____ Partnership _____ Other (Describe): _____

BUSINESS MODEL: Small Business _____ Manufacturer _____ Distributor _____ Retail _____

Dealer _____ Other (Describe): _____

FEIN/SS # _____ W-9 included _____

Not a Minority Owned Business: _____ Minority-Owned Business: _____ Certification # _____

African American _____ Asian _____ Hispanic _____ Native American _____ Other _____ Woman-Owned Business _____

ARE YOU REGISTERED TO DO BUSINESS IN THE STATE OF KS: _____ Yes _____ No

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/finance/purchasing.asp.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____

SUMMARY

Page	Department	Area/Square Footage
1	PUBLIC SPACES	6,037
2	ADMINISTRATION	1,467
3	BOOKKEEPING	640
4	MAILROOM	906
5	INVENTORY/STORAGE	1,380
6	CONFERENCE ROOMS	312
7	STORAGE SUPPORT	1,148
TOTAL NET AREA:		11,890
CIRC @ 25%		2,973
TOTAL GROSS AREA:		14,863

Note - core mechanical, restrooms and circulation excluded from circulation factor above.

PUBLIC SPACES

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Public Lobby/Waiting - Seating for 60 visitors - Standing line for 65 visitors - 2 self-serve kiosks and 1 ATM	3,200
2.	(Future) Public Lobby/Waiting - Seating for 24 visitors - Standing line for 26 visitors	680
3.	Line Clerks - 30 work stations at 48 sf each (incl fleet & dealer) - 3 of 27 shall be ADA accessible (1 for ea. titles, renewals, F & D)	1,440
4.	(Future) Line Clerks - 14 work stations at 48 sf each (2 F & D)	672
5.	Copiers - 3 at 15 sf each	<u>45</u>
Total Public Spaces:		6,037

COMMENTS:

- ▶ Lobby space should be welcoming and comfortable.
- ▶ Provide access to public restrooms.
- ▶ Secure public space from employee operation/work areas.
- ▶ Line Clerk stations to accommodate 2 monitors, cpu, 3 dwr file, printer, scanner, phone, adding machine, letter tray, station to mimic size and layout like Derby & Chadsworth with good ergonomics
- ▶ 3 copiers dispersed and available to line clerks.
- ▶ ADA clerk stations to sit on floor, standard stations up 6-7".

ADMINISTRATION

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Treasurer / Dep Treasurer Office (shared)	221
2.	IT Manager Office - Multiple monitors, equip.	150
3.	Tag Office Manager Office	150
4.	Tag Office Asst. Manager Office	150
5.	Operations Administrator Office	150
6.	Sr. Account Office	130
7.	Supervisor's Shared Office	130
8.	(Future) Title Approval Room - 4 workstations @ 48sf ea.	256
9.	(Future) Training Spvr. Office	<u>130</u>
	Total Administration:	1,467

COMMENTS:

- ▶ Sr. account office near bookkeeping and other admin offices
- ▶ Administration and conference rooms could locate on adjacent floor to remainder of tag office.

BOOKKEEPING

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Bookkeeping Room - 6 workstations 64 sf each - (future) 2 workstations 64 sf each	640
	Total Bookkeeping:	640

COMMENTS:

- ▶ Visibility to line clerks, near mail room and work room
- ▶ Secure room with safe.

MAIL ROOM

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Mail Room	906
	- 12 workstations at 48 sf each	
	- 2 shred carts at 9sf each	
	- (future) 3 workstations at 48 sf each	
	Total Mailroom:	906

COMMENTS:

- ▶ Locate near bookkeeping.
- ▶ Locate near workroom.

INVENTORY/STORAGE

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Inventory Clerk Office	130
2.	Storage / Inventory Room	<u>1,250</u>
Total Inventory/Storage:		1,380

COMMENTS:

- ▶ Locate near Bookkeeping.
- ▶ Locate near loading dock if possible.
- ▶ Inventory storage for plates, decals, boxes, etc. on shelving.
- ▶ Record storage for boxes on shelving, include table and chair in room.

CONFERENCE ROOMS

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Administrative Conference Room - Seating for 12 at table	312
Total Conference Rooms:		312

COMMENTS:

- ▶ Conference rooms should accommodate training and be equipped with AV technology for presentations.
- ▶ Technology requirements include computer, projector, screen, smart board, white boards. Lighting with dimming features, acoustic control.

STORAGE/SUPPORT

<u>Item</u>	<u>Department / Area</u>	<u>Area/Sq. Ft.</u>
1.	Work Room - copy/scan/fax, folder, mail opener	180
2.	(Future) Title Printing Room - 2 workstations at 48 sf ea. - printer, safe, basic supplies, work counter	200
3.	Coat Closet	20
4.	Employee Restrooms - Men - 1 toilet, 1 urinal, 1 lav - Women - 3 toilets, 2 lav	248
5.	Break Room - 2 refrigerators - sink with disposal - 2 microwaves - ice machine - seating for 20	500
Total Storage/Support:		1,148

COMMENTS:

- ▶ Access to large break room containing a ice machine, vending, microwaves, tables and chairs.
- ▶ No windows in title printing room.

COMMENTS:

- ▶ Provide easy access to parking for visitors.
- ▶ Consider separate entrance for Tag Office.
- ▶ Primary access to loading dock.
- ▶ Parking spot for 1 van.
- ▶ Smoking area.
- ▶ Highly visible signage to direct visitors to tag office entrance.
- ▶ Consider additional ADA parking stalls for tag office visitors.
- ▶ See parking summary.