



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE

Purchasing Department
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055
<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR BID
#15-0072
FOUR WHEEL DRIVE UTILITY BED FIRE SQUAD TRUCK

June 30, 2015

Sedgwick County, Kansas, will accept bids to select a vendor to provide one (1) FOUR WHEEL DRIVE UTILITY BED FIRE SQUAD TRUCK for Sedgwick County. It is anticipated that an official contract or purchase order will be issued after Board of County Commission approval of the recommended bid. It should be noted, however, that the County cannot guarantee the purchase of the product described herein.

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. To ensure that vendors have complete information prior to submitting a bid, **a pre-bid meeting has been scheduled for July 7, 2015 beginning at 11:00 a.m. CDT at 1021 W. Stillwell St., Fleet Management.** Should firms elect to participate, one (1) complete original and one (1) electronic copy on CD or USB of the entire document with any supplementary materials must be completed and returned to:

Gunda Angelica
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due **NO LATER THAN 1:45 p.m. CDT, Tuesday, July 21, 2015.** Late or incomplete responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m. CDT on the due date.

Gunda Angelica
Purchasing Agent

1. ABOUT THIS DOCUMENT

The nature of this request is for a public entity and will require the expenditure of public funds and/or use of public facilities, therefore the successful bidder will understand that portions (potentially all) of their bid may become public record at any time after receipt of bids. Bid responses, purchase orders and final contracts are subject to public disclosure after award. All confidential or proprietary information should be clearly denoted in bid responses and responders should understand this information will be considered prior to release, however no guarantee is made that information will be withheld from public view.

2. MINIMUM QUALIFICATIONS & GENERAL REQUIREMENT

The successful proposer must:

- 2.1 Have experience with the equipment and technical ability; and have personnel and facilities to properly complete, coordinate and administer the contract, if awarded.
- 2.2 Have proven ability to provide high quality service(s) and product(s) within the specifications, mandatory requirements, miscellaneous instructions and conditions as outlined in this and future related documents.
- 2.3 Provide product/services following all applicable federal, state, and local laws, regulations and ordinances.
- 2.4 Order must be delivered by December 15, 2015.

3. MINIMUM MANDATORY REQUIREMENTS AND SPECIFICATIONS

The following specifications are for the procurement of one (1) current model FOUR WHEEL DRIVE UTILITY BED FIRE SQUAD TRUCK, for Sedgwick County Fire District #1.

- 3.1 The vehicle supplied to meet this specification must be current standard production, new and unused; substantiated by current published literature and price sheets.
- 3.2 The manufacturer must be prepared to prove satisfactory experience in the design and manufacture of the type vehicle described herein. Service facilities staffed by qualified employees with adequate inventory of parts for repair service of vehicle must be located in the Wichita, Kansas area.
- 3.3 Units bid must meet or exceed industry or SAE standards. Standards used by societies that are not members of the American National Standards Institute will not be accepted.
- 3.4 Service facilities staffed by qualified employees with adequate inventory of parts for repair and service of vehicle must be located in the Wichita, Kansas area.
- 3.5 After award and prior to delivery, an appointment must be made to deliver vehicle to Sedgwick County Fire Department, 1021 W. Stillwell St., Wichita, Kansas. Please contact Captain Brian Richey at 316-660-3440.
- 3.6 Delivery of vehicles must be FOB to 1021 W. Stillwell St., Wichita, KS, Attn: Captain Brian Richey. Contact phone number is 316-660-3440.
- 3.7 Sedgwick County Fire Department will not accept ownership until vehicles have been inspected for compliance with specifications below and Manufacturer's Statement of Origin (MSO) has been delivered.
- 3.8 Maintenance manuals to be invoiced separately.
- 3.9 Provide all warranty information.
- 3.10 **Sedgwick County Fire Department has approved Ford F550 XLT and Dodge 550 for this specification. Other vehicles by other manufacturers which meet the criterion of this specification are also eligible to bid. Bidders must return original or a photo copy of this form and complete every space in section II. Bidder shall indicate that the item being bid is exactly as specified or give a description to indicate any deviation from the specifications of the item being bid.**

SECTION 1 MINIMUM SPECIFICATIONS			SECTION II BIDDER'S NOTES: MEET/DEVIATE
Proof of Vehicle Dealer Licensing from Kansas is required with bid; otherwise bid will be disqualified under the grounds of not being a responsive bid.			
1.	TYPE	4WD, DUAL REAR WHEELS, CREW CAB, UTILITY BED, WITH MIN. GROSS VEHICLE WEIGHT (GVW) OF 19,500 LBS	
2.	ENGINE	MIN. 6.7 LITER V-8 DIESEL. FUEL SYSTEM EQUIPPED WITH ANTI-MOISTURE SYSTEM TO INCLUDE FILTER, DASH WARNING LIGHT, FUEL SIPHONING SYSTEM AND BLOCK HEATER. 300 HP, 660 FT. POUNDS TORQUE @ 1600 RPM (MINIMUM) WITH FUNCTIONAL STATIONARY ELEVATED IDLE CONTROL SYSTEM (HI-IDLE) AND ENGINE BLOCK HEATER	
3.	CHASSIS	HEAVY DUTY SPRINGS, HEAVY DUTY GAS-CHARGED SHOCK ABSORBERS ON FRONT AND REAR AXLES	
4.	FRONT AXLE	FRONT DRIVING AXLE TO HAVE MINIMUM 7,000 LB. GROUND RATING & EQUIPPED WITH STABILIZER BAR, WITH EXTRA HEAVY SERVICE SUSPENSION PACKAGE	
5.	REAR AXLE	FULL FLOATING LIMITED SLIP SINGLE SPEED, WITH DUAL REAR WHEELS. REAR AXLE TO HAVE A GROUND RATING OF 13,600 LBS. WITH GVW OF 19,500 LBS. GEAR RATIO TO BE 4.88	
6.	WHEEL BASE	176" WHEEL BASE FOR SPECIFIED 60" CAB TO AXLE UTILITY BOX	
7.	COOLING SYSTEM	HEAVY DUTY COOLING SYSTEM WITH ANTI-FREEZE PROTECTION TO -20 DEGREES F. MIN. FACTORY INSTALLED EXTENDED LIFE COOLANT, IF AVAILABLE	
8.	TRANSMISSION	HEAVY DUTY 6-SPEED AUTOMATIC WITH AUXILIARY TRANSMISSION OIL COOLER	
9.	TRANSFER CASE	FACTORY STANDARD (WHEN AVAILABLE) ELECTRONIC TOUCH CONTROLLED	
10.	FRONT HUBS	FACTORY STANDARD	
11.	BRAKES	HEAVY DUTY POWER ASSIST, 4-WHEEL DISC, SUFFICIENT GVWR RATING AT NOT LESS THAN 19,500 LBS. WITH 4-WHEEL ANTI-LOCK BRAKING SYSTEM (ABS)	
12.A	TIRES – WHEELS	4 - 19.5" ALUMINUM WHEELS with FACTORY HUB COVERS 2 – 19.5" ALUMINUM WHEELS (INNER DUALS) SIX (6) BLACKWALL MAX TRACTION TIRES 225/70R19.5F BSW RATED TO MATCH PAYLOAD/GVWR, WITH ON/OFF ROAD TREAD	
12.B		1 STEEL WHEEL WITH MATCHING TIRE (SPARE)	

13.A		STANDARD CHROME FRONT BUMPER EQUIPPED WITH TWO (2) FRONT FRAME MOUNTED TOW HOOKS	
13.B	BUMPERS	REAR BUMPER TO BE GRIP STRUT TYPE AND TO BE FULL WIDTH & ATTACHED TO REAR OF THE BODY KEEPING OVERALL LENGTH TO A MIN. FOOT STEP SHALL BE 8" TO 10" MAX. BUMPER TO BE FITTED WITH A RECESSED RECEIVER TYPE HITCH MOUNTED TO THE FRAME WITH HEAVY DUTY BALL HITCH & 5,000 LB. RATED 2" BALL. CHANNEL TO BE FITTED WITH AN E-Z TRAILER HITCH SOCKET #05700033 OR APPROVED EQUAL. ATTACHED ON FORWARD SIDE OF CHANNEL SO NO PART OF IT EXTENDS OUT ON REAR SIDE. TO BE EQUIPPED WITH E-Z LIFT #5700024 OR APPROVED EQUAL. ADJUSTABLE UTILITY HITCH TONGUE HELD IN PLACE WITH A PROPER PIN. HITCH SHALL HAVE A MIN. TONGUE WEIGHT CAPACITY OF 500 LBS. REAR BUMPER TO BE PAINTED TO MATCH CHASSIS AND BODY	
14.	EXTERIOR COLOR	FORD VERMILLION RED OR APPROVED EQUAL.	
15.	STEERING	INTEGRAL POWER STEERING	
16.	ELECTRICAL SYSTEM	DUAL HEAVY DUTY 750 COLD CRANKING AMPS (CCA) BATTERIES AND DUAL ALTERNATORS (300 AMPS) MIN. WITH STATIONARY AUXILIARY IDLE CONTROL	
17.	INSTRUMENTS	DIRECT READING GAUGES; LIGHTS ARE NOT ACCEPTABLE	
18.	SEATS	FRONT: 40/20/40 (WITHOUT CONSOLE) REAR: 60/40BENCH	
19.	BODY	CREW CAB, 4-DOOR WITH UPHOLSTERY, GRAY IN COLOR WITH RUBBER FLOORING (DELETE CARPET)	
20.	HEATING & AIR CONDITIONING	FACTORY STANDARD HEATER, DEFROSTER & AIR CONDITIONING	
21.A	ADDITIONAL REQUIRED EQUIPMENT	SOLAR TINTED GLASS, PRIVACY GLASS ON REAR CREW CAB AREA	
21.B		40 GALLON (MIN) FUEL TANK WITH SHIELD SKID PLATE	
21.C		DUAL RIGHT & LEFT HEATED, POWER OUTSIDE REAR VIEW MIRRORS; LOW PROFILE EXTENDED CAMPER STYLE, MOUNTED ON MATCHING BRACKETS	
21.D		POWER DOOR LOCKS	
21.E		POWER WINDOWS	
21.F		TILT STEERING	
21.G		FACTORY RUNNING BOARDS (NERF BAR STYLE)	
21.H		4 UPFITTER SWITCHES IN CAB AREA WITHIN DRIVERS REACH	
21.I		TRANSFER CASE SKID PLATES	

22.A	UTILITY BODY	SERVICE & MAINTENANCE TYPE UTILITY BODY MOUNTED ON THE CHASSIS. BODY TO BE PAINTED TO MATCH EXTERIOR COLOR OF VEHICLE. BODY TO BE ALL STEEL WELDED CONSTRUCTION. BODY TO BE KNAPHEIDE MODEL 6108D54J OR APPROVED EQUAL, WITH AN OVERALL LENGTH OF APPROXIMATELY 108", CAB TO REAR AXLE TO BE 60", 36" MAXIMUM FLOOR TO TOP OF TOOLBOX HEIGHT TO FIT VEHICLE LENGTH. INSIDE FLOOR WIDTH TO BE 54", OVERALL WIDTH TO BE 94" FOR REAR DUAL WHEELS. BODY HEIGHT TO BE 50". ALL COMPARTMENTS WILL BE 20" DEEP. FLUSH MOUNTED TAIL STOP SIGNAL AND BACK-UP LIGHTS ON REAR OF BODY. TAIL / STOP – TURN, AND CLEARANCE LIGHTS SHALL BE FLANGE MOUNTED LED LIGHTS. 3 RD CLUSTER AND TAG LIGHT SHALL BE INCLUDED. ALL COMPARTMENT DOORS WILL HAVE LOCKS AND BE KEYED ALIKE. ALL DOORS WILL HAVE LOCKING STAINLESS STEEL PADDLE LATCHES AND SPRING LOADED DOOR RETAINERS. FLOOR WILL BE 3/16" TREADPLATE STEEL WITH AN TORSION BOX DESIGNED STRUCTURAL UNDERCARRIAGE	
22.B		COMPARTMENTATION WILL BE AS FOLLOWS: CURBSIDE FRONT VERTICAL COMPARTMENT WILL HAVE A 500 LB. PULL-OUT TRAY WITH A LATCHING MECHANISM. THIS COMPARTMENT WILL BE SEALED FROM THE REMAINING COMPARTMENTS AND WILL HAVE 2 VENTS INSTALLED ON THE BACK WALL, 1 AS HIGH AS POSSIBLE AND 1 AS LOW AS POSSIBLE. 2 ADJUSTABLE SHELVES WITH 5 DIVIDERS PER SHELF	
22.C		CURBSIDE HORIZONTAL COMPARTMENT WILL HAVE 1 ADJUSTABLE SHELF WITH 5 DIVIDERS, DOORS WILL BE VERTICALLY HINGED	
22.D		CURBSIDE REAR VERTICLE COMPARTMENT WILL HAVE 2 ADJUSTABLE SHELVES WITH 5 DIVIDERS EA. BOTTOM FLOOR OF COMPARTMENT MUST BE RE-INFORCED FOR HEAVY TOOLS AND EQUIPMENT	
22.E		STREETSIDE FRONT VERTICAL WILL HAVE 3 ADJUSTABLE SHELVES WITH 5 DIVIDERS EACH	
22.F		STREETSIDE HORIZONTAL COMPARTMENT WILL HAVE 1 ADJUSTABLE SHELF WITH 5 DIVIDERS, DOORS WILL BE VERTICALLY HINGED	
22.G		STREETSIDE REAR VERTICAL COMPARTMENT WILL HAVE 2 ADJUSTABLE SHELVES WITH 5 DIVIDERS	

23.A		1/8" TREADBRITE ALUMINUM SHALL BE INSTALLED ON EXTERIOR OF COMPARTMENT TOPS. TREADBRITE SHALL BE FULL WIDTH AND BENT APPROXIMATELY 1" OVER OUTSIDE EDGES OF COMPARTMENT TOPS. FRONT OF COMPARTMENTS ON BOTH SIDES, FULL HEIGHT AND FULL WIDTH SHALL BE COVERED WITH 1/8" TREADBRITE ALUMINUM	
23.B		THE INTERIOR OF THE UTILITY BODY SHALL BE TREATED WITH LINE-X, OR AN APPROVED EQUAL SPRAY-IN BED LINER	
23.C		1 COMPARTMENT APPROXIMATELY 28" WIDE, 5" TALL, 78" DEEP, OPEN TO THE REAR ONLY. COMPARTMENT TO BE LOCATED BETWEEN FLOOR SILL PLATES AND RUN 78" IN DEPTH, COMPARTMENT WILL BE 4" IN HEIGHT AND HAVE A LOWER HINGED DOOR OPERATIONAL FROM THE REAR. THIS COMPARTMENT IS DESIGNED FOR STORAGE OF SPINE BOARDS. A 1" LIP WILL RUN HORIZONTALLY ACROSS THE TOP OF THE OPENING TO SERVE AS A DRIP RAIL, THUS KEEPING WATER FROM RUNNING INTO THE COMPARTMENT	
23.D	UTILITY BODY MODIFICATIONS	ONE ADDITIONAL ALUMINUM TREADPLATE TOOL STORAGE BOX WILL BE PROVIDED AND MOUNTED ON TOP OF THE STREETSIDE OF THE UTILITY BODY. THE DIMENSION OF THE BOX IS 10" IN HEIGHT, 78" IN DEPTH, 20" IN WIDTH. THIS COMPARTMENT WILL HAVE A SECURED TOP HINGED DOOR OPERATIONAL FROM THE REAR OF THE VEHICLE. PLACEMENT OF THIS BOX WILL BE CENTERED FROM LEFT TO RIGHT AND FLUSH WITH THE REAR OF THE UTILITY BODY. THIS BOX WILL BE PARTITIONED WITH A 5' SHELF THAT RUNS THE ENTIRE DEPTH OF THE BOX (78"). <u>Note: Opening will need to be wide enough to allow 18" wide spine boards to be inserted into the box.</u>	
23.E		ALL INTERIOR OF COMPARTMENTS WILL BE LIGHTED WITH LED-TYPE ROPE LIGHTING ALONG BOTH VERTICAL SIDES AND TOP OF EACH COMPARTMENT, EXCLUDING REAR COMPARTMENT. INSTALLATION OF THESE LIGHTS SHOULD BE DESIGNED TO PROTECT THEM AGAINST DAMAGE OF COMPONENTS STORED WITHIN THE COMPARTMENTS	
23.F		A TOTAL OF 4 ADDITIONAL HOLES WILL BE PUNCHED IN THE UTILITY BODY AT TIME OF MANUFACTURING TO ALLOW FOR EMERGENCY LIGHTING AND WILL BE LOCATED IN THE INTERIOR OF THE BED TOWARDS THE REAR AND UP HIGH TO LIGHT THE BOX AREA. 1 (EACH SIDE) WILL BE LOCATED ON THE REAR BUMPER FACING A 45 DEGREE ANGLE TO THE REAR OF THE BED. THE	

		HOLES WILL ACCOMMODATE A PAR 36 GROMMET MOUNT LIGHT.	
24.A	OPTION 1	THE FACTORY FRONT BUMPER SHALL BE REMOVED AND REPLACED WITH A HEAVY DUTY STEEL CONSTRUCTED BUMPER. THE BUMPER SHALL HAVE A FULL BRUSH GUARD AND WILL BE POWDER COATED BLACK	
24.B		THERE SHALL BE A WARN M12,000 WINCH INSTALLED IN THE BUMPER. THE WINCH SHALL HAVE 125' OF 3/8" CABLE, 4-ROLLER CABLE GUIDE AND 12' REMOTE CONTROL. WINCH WILL INCLUDE MEDIUM DUTY WINCHING ACCESSORY KIT	

4. QUESTIONS AND CLARIFICATIONS

All requests for clarifications of the RFB process and document content should be directed to Gunda Angelica at Gunda.Angelica@sedgwick.gov and Captain Brian Richey at Brian.Richey@sedgwick.gov. All questions must be submitted in writing by 5:00 p.m. CDT, July 13, 2015.

5. TENTATIVE TIMELINE

The following dates are provided for informational purposes and are subject to change without notice. Contact the Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Bid to interested parties	June 30, 2015
Pre-bid meeting 11:00 a.m. CDT	July 7, 2015
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	July 8, 2015
Addendum Issued in writing by 5:00 p.m. CDT	July 13, 2015
Sealed bids due before 1:45pm CDT	July 21, 2015
Evaluation Period	July 22-27, 2015
Board of Bids and Contracts Recommendation	July 30, 2015
Board of County Commission Award	August 5, 2015

6. PAYMENT AND INVOICE PROVISIONS

http://www.sedgwickcounty.org/purchasing/payment_and_invoice_provisions.pdf

7. REQUEST FOR BID CONDITIONS

In submitting a response to this Request for Bid, vendors hereby understand the following:

1. Pricing offered in the bid document will be provided to other local governments and governments whom Sedgwick County regularly enters into cooperative agreements.
2. Sedgwick County reserves the right to reject any and/or all bids and responses to these and/or related documents, to accept any item(s) in the bids, to waive any irregularity in the bids, and further if determined to be non-responsive in any form, or if determined to be in the best interest of Sedgwick County.
3. Alternate bids (two or more bids submitted) will be considered for an award. Sedgwick County reserves the right to make the final determination of actual equivalency or suitability of such bids with respect to requirements outlined herein. The bids submitted, and any further information acquired through interviews, will become and is to be considered a part of the final completed contract. If there is any variance or conflict, the bid specifications will control.
4. Bidders MUST return completed copies of the entire document to the Sedgwick County Purchasing Department, 525 North Main, 8th Floor, Suite 823, Wichita, KS 67203, on or before the date and time specified. Bids must be sealed in an envelope and marked with the firm name and address, bid number, bid opening date, and bid opening time. The time clock stamp, located in the Sedgwick County Purchasing Department will determine the time of receipt.
5. Bids submitted may not be withdrawn for a period of 60 days immediately following the opening of this Request for Bid. Prices MUST be free of federal, state, and local taxes unless otherwise imposed by a governmental body, and applicable to the material on the bid.

6. Sedgwick County interprets the term "Lowest Responsible and Best Bidder" as requiring Sedgwick County to: (a) choose between the kinds of materials, goods, wares, or services subject to the bid, and (b) determine which bid is most suitable for its intended use or purpose. Sedgwick County can consider, among other factors, such things as the availability of service(s), part(s) material(s) and/or supply(s), warranty, maintenance, freight costs, performance of product and labor cost of items upon which bids are received.
7. All requested information must be supplied. If bidders cannot respond to any part of this request, bidders should state the reason they cannot respond and note an exception. Bidders may provide supplemental information to assist Sedgwick County in analyzing its bid.
8. If the bidder refuses or fails to make deliveries of the materials within the times specified on the face of the Request for Bid or purchase order, Sedgwick County may, by written notice, terminate the contract or purchase order.
9. The bidder will certify and warrant that goods, personal property, chattels, and equipment sold and delivered are free and clear of any and all liens, or claims of liens, for materials or services arising under, and by virtue of the provisions of K.S.A. Sections 58-201, et seq., and any other lien, right, or claim of any nature or kind whatsoever.
10. The successful bidder will hold and save Sedgwick County, and its officers, agents, servants/employees harmless from liability of any patented, or unpatented invention, process, article, or appliance manufactured, or used in the performance of the contract, including its use by Sedgwick County. Vendors working on county property or on behalf of County will be required to carry minimum insurance listed in bid document.
11. All items furnished, if applicable, must be the best of their respective kinds, and will be free from defects in material and workmanship. Items will be subject to County inspection and approval at any time within 30 days after delivery. If a substitution is made, it will be the decision of a Sedgwick County representative to determine if it is of equal quality. Items furnished must be manufactured in compliance with all existing legal or governmental directives.
12. Unless specified otherwise, all items bid are to be as a minimum but not necessarily limited to: new, current model year, and untitled prior to shipping and/or installation.
13. Sedgwick County is desirous of allowing as many Kansas vendors as possible the opportunity to participate including minority men and women-owned businesses, and small businesses in the roles of providing goods and services to Sedgwick County. If your company does not fall into any of these categories, your efforts to contract with vendors who do fall into these categories are appreciated. Construction projects utilizing subcontractors requires a subcontracting worksheet. Contact purchasing department for details.
14. Contracts entered into on the basis of submitted bids are revocable if contrary to law.
15. County reserves the right to enter into agreements subject to the provisions of the Cash Basis Law (K.S.A. 10-1112 and 10-1113), the Budget Law (K.S.A. 79-2935). Agreements shall be construed and interpreted so as to ensure that the County shall at all times stay in conformity with such laws, and as a condition of agreements the County reserves the right to unilaterally sever, modify, or terminate agreements at any time if, in the opinion of its legal counsel, the Agreement may be deemed to violate the terms of such law.
16. The Bidder agrees to comply with K.S.A. 44-1030.
 - a. The contractor shall observe the provisions of the Kansas act against discrimination and shall not discriminate against any person in the performance of work under the present contract because of race, religion, color, sex, disability, national origin, or ancestry;
 - b. In all solicitations or advertisements for employees, the contractor shall include the phrase, "equal opportunity employer," or a similar phrase to be approved by the commission;
 - c. If the contractor fails to comply with the manner in which the contractor reports to the commission in accordance with the provisions of K.S.A. 44-1031 and amendments thereto, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency;
 - d. If the contractor is found guilty of a violation of the Kansas act against discrimination under a decision or order of the commission which has become final, the contractor shall be deemed to have breached the present contract and it may be canceled, terminated or suspended, in whole or in part, by the contracting agency; and
 - e. The contractor shall include the provisions of subsections (a) through (d) in every subcontract or purchase order so that such provisions will be binding upon such subcontractor or vendor.
17. All project participants, consultants, engineers, contractors and subcontractors, must comply with all applicable Federal, State and County laws pertaining to contracts entered into by governmental agencies. All participants must comply with the Americans with Disabilities Act (ADA), including the 2008 ADA Amendments Act, and 2010 ADA Standards for Accessible Design.
18. Contractors/subcontractors performing new construction, maintenance, alterations, or additions to Sedgwick County buildings or facilities must comply with building guidelines/codes, and the 2010 ADA Standards for Accessible Design. Any violation of the provisions of the ADA or 504, or specification deficiencies, should be reported to the county's ADA coordinator. Failure to notify the county's ADA coordinator for remedy may be considered a breach of contract and may be grounds for cancellation, termination for suspension, in whole or in any part of the contract. All construction plans will have the county's ADA coordinator approval prior to beginning any work.

19. Contractors/vendors providing services to the public on behalf of Sedgwick County will agree that all personnel in their employment that have direct contact with the public will attend ADA Awareness and Sensitivity training provided by Sedgwick County or the Independent Living Resource Center. Training should be coordinated through the county's ADA coordinator, (316) 660-7052 and evidence of training shall be provided to the county's ADA coordinator. Any violations of the provisions of ADA or section 504, will be deemed a breach of contract and be subject to termination of contract.
20. The successful bidder may have access to private or confidential data maintained by the County to the extent necessary to carry out its responsibilities of the contract. Contractor shall be responsible for compliance with the privacy provision of the Health Insurance Portability and Accountability Act (HIPAA) and shall comply with all other HIPAA provisions and regulations applicable. If the successful bidder is a business associate as that term is defined under HIPAA, the contract shall include the County's standard business associate addendum. A copy of that standard addendum is available on request.
21. The bidder responding to this bid solicitation proposes to furnish all materials, labor, supplies, equipment and incidentals necessary to provide the equipment/materials/services described herein in accordance with the Notification of Solicitation (if applicable), Request for Information (if applicable), Request for Bid, Addenda, Contract, Bonds, Insurance, Plans, Specifications, any Instructions, Mandatory Requirements and Conditions.
22. Unless specified elsewhere in the document, all prices quoted must be F.O.B. Destination, Freight Prepaid and Allowed, which will include all delivery, handling, and any other charges related to delivery including surcharges.
23. It will be understood that the bidder's sureties and insurers, as applicable, are subject to the approval of the County.
24. Prior to a vendor being awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.
25. Sedgwick County will not award to any vendor that is currently listed in the exclusion records of the SAM (System for Award Management) website maintained by the General Services Administration (GSA) or to any vendor presently debarred, suspended, proposed for debarment, or declared ineligible for the award of contracts by any Federal agency.
26. Upon award, the bidder agrees to execute and deliver to the County a contract in accordance with the contract documents (if applicable) within ten days of notice of the award to the bidder. The bidder agrees that the surety/deposit given concurrently herewith will become the property of the County in the event the bidder fails to execute and deliver such contract within the specified time. In the further event of such failure, the bidder will be liable for the County's actual damages that exceed the amount of the surety.
27. It will be understood that time is of the essence in the bidder's performance. The bidder agrees that the County's damages would be difficult or impossible to predict in the event of a default in the performance hereof; and it is therefore agreed that if the bidder defaults in the performance of the contract documents, the bidder will be liable for payment of the sums stipulated in the contract documents as liquidated damages, and not as a penalty.
28. The bidder hereby certifies that he or she has carefully examined all of the documents for the project, has carefully and thoroughly reviewed this Request for Bid, has inspected the location of the project (if applicable), and understands the nature and scope of the work to be done; and that this bid is based upon the terms, specifications, requirements, and conditions of the Request for Bid documents. The bidder further agrees that the performance time specified is a reasonable time, having carefully considered the nature and scope of the project as aforesaid.
29. It will be understood that any bid and any and/or all referencing information submitted in response to this Request for Bid will become the property of Sedgwick County, and will not be returned. As a governmental entity, Sedgwick County is subject to making records available for disclosure after Board of County Commission approval of the recommendation.
30. Sedgwick County will not be responsible for any expenses incurred by any vendor in the development of a response to this Request for Bid including any onsite (or otherwise) interviews and/or presentations, and/or supplemental information provided, submitted, or given to Sedgwick County and/or its representatives. Further, Sedgwick County will reserve the right to cancel the work described herein prior to issuance and acceptance of any contractual agreement/purchase order by the recommended vendor even if the Board of County Commissioners has formally accepted a recommendation.
31. By submission of a response, the bidder agrees that at the time of submittal, he or she: (1) has no interest (including financial benefit, commission, finder's fee, or any other remuneration) and will not acquire any interest, either direct or indirect, that would conflict in any manner or degree with the performance of bidder's services, or (2) benefit from an award resulting in a "Conflict of Interest". A "Conflict of Interest" will include holding or retaining membership, or employment, on a board, elected office, department, division or bureau, or committee sanctioned by and/or governed by the Sedgwick County Board of County Commissioners. Bidders will identify any interests, and the individuals involved, on separate paper with the response and will understand that the County, at the discretion of the Purchasing

Director in consultation with the County Counselor, may reject their bid/quotation. The bidder certifies that this bid is submitted without collusion, fraud or misrepresentation as to other bidders, so that all bids for the project will result from free, open and competitive bidding among all vendors.

32. Sedgwick County will issue a purchase order/contract for the acquisition of products/services specified as a result of an award made in reference to this document. Contract documents will be subject to any regulations governed by the laws of the State of Kansas and any local resolutions specifically applicable to the purchase.
33. Any dispute arising out of the contract documents or their interpretation will be litigated only within the courts of the State of Kansas. No prepayment of any kind will be made prior to shipment. Payment will be made upon verification of delivery, compliance with specifications, assurance that the product/service performs as specified and warranted, and receipt of correct invoicing.
34. Sedgwick County will accept responses transmitted via a facsimile unless stated to the contrary within this document. Bids must be received prior to the time and dates listed to be considered responsive. Sedgwick County will not accept late responses and will return them to the sender. Further, Sedgwick County will NOT: (1) guarantee security of the document received; (2) be held responsible for Bids which are NOT legible (and may choose to reject such responses); and, (3) guarantee that the receiving facsimile machine will accept transmission or that phone lines are functioning and available for transmission. Submitting a bid response via facsimile does NOT relieve the bidder of: (1) responsibilities stated in the document (such as attendance at a mandatory pre-bid conference); (2) providing non-paper informational items which must be returned with the response (diskettes, large drawings, photographs, models, etc.); and, (3) providing original copies of bid sureties (bonds, certificates of insurance, etc.).

8. GENERAL CONTRACT PROVISIONS

The following appendix is language the County requires for all contracts that are entered in to (if duplication exists, previous sections prevail). http://www.sedgwickcounty.org/purchasing/pdf_files/General_Contract_Provisions.pdf.

9. BID CONTENT

The proposal response should be organized in the following format and information sequence:

1. **Proof of Vehicle Dealer Licensing from Kansas. Bids received without proof of Vehicle Dealer Licensing will be disqualified under the grounds of not being a responsive bid.**
2. Clearly address in sequential order each of the Minimum Mandatory Requirements and Specifications listed in Section 3. *Bidders must clearly delineate and describe in detail any exceptions to the requirements and specifications.*
3. Prior to a vendor being awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary
4. Sign and return the completed signed Bid Response Form that is provided on page 11.

BID RESPONSE FORM
RFB # 15-0072
FOUR WHEEL DRIVE UTILITY BED FIRE SQUAD TRUCK

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____
 DBA/SAME _____
 CONTACT _____
 ADDRESS _____ CITY/STATE _____ ZIP _____
 PHONE _____ FAX _____ HOURS _____
 TAX PAYER I.D. NUMBER _____ STATE INCORPORATED _____
 COMPANY WEB SITE ADDRESS _____ E-MAIL _____
 NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____
 TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____
 Partnership _____ Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____
 General Nature of Business _____ FEIN/SS # _____ W-9 included _____
 Not a Minority Owned Business _____ Minority Owned Business: _____ Certification # _____
 African American ___ Asian ___ Hispanic ___ Native American ___ Other ___ Woman Owned Business _____

Qty	Description	Cost
1 ea.	Four Wheel Drive, Utility Bed Fire Squad Truck Make & Model: _____	\$
1 ea.	Manuals: One complete set Paper or CDROM	\$
Grand Total:		\$
Delivery Date:		

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFP/RFB web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to <http://sedgwickcounty.org/finance/purchasing.asp>.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____
 Print Name _____ Dated _____