



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT

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<https://ssc.sedgwickcountv.org/RFORFPWebApp/RFP2.aspx>

RFP #15-0078
Voting System

Addendum No. 1

Questions regarding this Request for Proposal are in **bold**, answers are in *italics*.

1. Can you provide sample formatting/data of the VR import?

We would like the ability to import .txt files for district associations generated by the statewide voter registration database for ballot styles, offices and candidates.

2. How are the "scratch voting" votes to be shown in the reports?

"Scratch voting", also referred to as None of the Above (NOTA), is a ballot option, designed to allow the voter to indicate disapproval of all of the candidates in a voting system. It is based on the principle that consent requires the ability to withhold consent in an election, just as they can by voting no on ballot questions. Current Kansas law does not allow "Scratch voting". This question was posed to discover the capability of the voting system in this respect, should the State of Kansas require "Scratch voting" at some point during the usable lifetime of this voting system.

3. What type of counting method is required for ranked choice voting? Is there current or pending legislation to support this? What types of elections would this method be used in?

"Ranked choice voting", also referred to as Instant Run-off voting, is a ballot option, designed to allow the voter to rank candidates, in order of preference, when marking their ballots. "Ranked choice voting" there-by eliminates the need for run-off elections. Current Kansas law does not allow "Ranked choice voting". This question was posed to discover the capability of the voting system in this respect, should the State of Kansas require "Ranked choice voting" at some point during the usable lifetime of this voting system.

4. If your system does not have an internal battery backup, do you require a power supply/battery backup for each unit?

An internal battery backup is not a requirement, however the ability of the voting system to perform during a power outage will be weighed in the selection process of this RFP.

5. **RFP page 5 states, “The voting system must have the ability to audit results by race, including blank, under-voted and over-voted ballots as well as the ability to interface with existing ballot on demand (BOD) printers currently in use in the counties (OKIDATA BOD PRINTERS) and, where applicable, existing electronic poll books (KNOWiNK Poll Pad and Election Administrators (EA) electronic poll books).” – With regard to ballot on demand, does a PDF image of each ballot suffice for integration? If not, please explain.**

Yes

6. **How do you envision the electronic poll books integrating with the voting system?**

An improvement in the selection of correct ballots for voters is a preference in a voting system. At minimum an automated print out of the correct ballot style for each voter is anticipated, while preference would be given to voting systems that have an automated ballot style selection process in which the electronic poll books generate a ballot access card or barcode for each voter which can then be used to select the correct ballot style for the voter on ballot marking devices or other voting machines.

7. **Do you wish to print ballots from the electronic poll books to the Okidata printers?**

No

8. **Section IV, page 5 lists a goal that states “Better system integration with VR database and existing election management software.” How does your current voting system integrate with the VR database?**

It does not.

9. **What is meant by “scratch voting,” as referenced in the RFP?**

“Scratch voting”, also referred to as None of the Above (NOTA), is a ballot option, designed to allow the voter to indicate disapproval of all of the candidates in a voting system. It is based on the principle that consent requires the ability to withhold consent in an election, just as they can by voting no on ballot questions. Current Kansas law does not allow “Scratch voting”. This question was posed to discover the capability of the voting system in this respect, should the State of Kansas require “Scratch voting” at some point during the usable lifetime of this voting system.

10. **Section iv, page 14 cites “A copy of the release software, firmware, utilities, hardware, and instructions required to install, operate and test the voting system.” – Please clarify what you require that proposers include in Attachment 12 to address this requirement.**

This section should include the release version indicators of all software, firmware, utilities, and hardware in addition to all instructions and procedures required to install, operate and properly test the voting system from initial installation, acceptance testing, logic and accuracy testing and final tabulation certification.

11. **Section viii, page 18, item 6 asks “What is the amount of sustained operational time the voting machines and scanning equipment are capable of providing? Describe how this is delivered.” - What is meant by “how this is delivered?”**

How this is delivered” in this context requests information regarding requirements for maintenance, ambient conditions, specific supplies, or operational techniques that allow this level of sustained operational time. For example, a scanner may be capable of 6 hours of sustained

operational time if the ambient temperature is between 65 and 85 degrees Fahrenheit and a cool down period of a minimum of 3 hours is provided between each period of 6 hours of sustained operational time.

- 12. RFP page 21, item VII.B.4 requires “Certificate of good standing from the state in which the organization is incorporated AND in the State of Kansas where applicable.” – What is meant by “where applicable?”**

Any contracts executed by the Counties require that the supplier be registered to do business in the State of Kansas with the Secretary of State AND be in good standing. Proposers should also include the Certificate of Good Standing from their home state.
- 13. RFP page 40 states that unit prices shall be FOB Destination & Freight Prepaid Not Billed. RFP page 57 requests a shipping price. – Do the Counties prefer that proposers provide a single shipping price per device on page 57 or that we include the per device shipping price in the individual unit price?**

Unit Prices shall include all costs and, unless otherwise specified, shall be F.O.B. Destination & Freight Prepaid Not Billed ("F.O.B. Destinations"). The reference to shipping on page 57 is to provide for “otherwise specified” shipping/taxes.
- 14. Appendix C, On-Site Demonstration Requirements, states, “Finalists will be provided with a past election setup from each county for vendor demonstration no later than October 23, 2015.” – This appears to be an incorrect date; what is the correct one?**

That date is indeed incorrect. The correct date is November 9, 2015
- 15. Please list the model of the OKIDATA BOD PRINTERS described in the Background section.**

Sedgwick County: C9600 w/ duplex
Shawnee County: None
Wyandotte County: C9650
Johnson County: C9750
- 16. Please name the current poll book system used by each of the four counties included in this RFP.**

Sedgwick County: EA Tablet System (sample system only)
Johnson County: None
Shawnee County: KnowInk Poll Pad
Wyandotte County: KnowInk Poll Pad
- 17. Please describe what is meant by "mixed ticket voting" and “straight-ticket” voting.**

Straight-ticket voting is the practice of voting for every candidate that a political party has on a general election ballot, and voters in some states have the option to select "vote straight-ticket Democrat" and "vote straight-ticket Republican" that voters can check instead of voting for each race. When straight ticket voting is in use, voters may vote a straight ticket, a split ticket (voting for individual candidates in individual offices), or a mixed-ticket vote. A mixed-ticket vote is cast

when a voter chooses a party in the straight-ticket portion of the ballot, then votes for individual candidates for office. Votes for individual candidates for individual offices override a straight-ticket selection. Current Kansas law does not allow straight ticket or mixed ticket voting at this time. This question was posed to discover the capability of the voting system in this respect, should the State of Kansas require this type of voting at some point during the usable lifetime of this voting system.

- 18. Section iv- Vendor Product Information: Vendor shall base all calculations and recommendations on estimated maximum of 7,100 registered voters per Polling Site (largest polling site) and a multi-page two-sided ballot which is 17 inches in length. Due to the mixed system configurations and deployment methods represented by the four counties included in this RFP, please list the number of precincts included in the above polling site including the number of registered voters by each precinct.**

Precinct	Precinct Part(s)	Voters
501	501.01	0
508	0508.01, 0508.02	1547
509	0509.01, 0509.02	1422
512	512.01	3133
603	0603.01, 0603.02, 0603.03	761
DL01	DL01.01, DL01.02	0
DL08	DL08.01	0
PA02	PA02.01, PA02.02, PA02.03	227
PA08	PA08.01	0
PA09	PA09.01	5
PA10	PA10.01	2
PA11	PA11.01	2
PA12	PA12.01	2

- 19. What is the expected voter turnout percentage for that polling site in major elections?**

78%, however about 35% of that number is expected to vote by mail and another 15% during in person Advance Voting.

- 20. Is it intended that the majority of voters mark a preprinted multi-page 17 inch ballot or will the county promote the use of ballot marking devices be used as the primary ballot cast method in this polling site?**

The counties would prefer the flexibility to use both, however the purpose of this RFP is to ascertain each vendor's recommended configuration of each voting system.

21. Will periodic emptying of ballot boxes into secure ballot transfer cases be permitted during the course of an election day?

Yes

22. In addition to the historical statistics provided in Appendix A. and B., please provide the following additional information:

What is the intention of the information provided in Appendix A. and Appendix B?

To provide insight into the voter registration statistics and current voting configurations utilized by each county. It is hoped that each vendor will use this information to make recommendations on the amount of equipment within their voting system for each county.

23. What is the expected number of units of each type to be received if different from the quantities as stated?

See answer to item 22 above

24. What is the average volume of Advanced Voting ballots tabulated in major elections by county?

Sedgwick County: 45,000

Johnson County: 100,000

Shawnee County: 10,000

Wyandotte County: 20,000

25. What is the average volume of mail in absentee ballots tabulated in major elections by county?

Sedgwick County: 100,000

Johnson County: 200,000

Shawnee County: 15,000

Wyandotte County 20,000:

26. What is the total number of poll workers deployed by county?

Sedgwick County: 800

Johnson County: 2,500

Shawnee County: 650

Wyandotte County: 500

27. Will "train the trainer" method of training for staff and poll workers be the preferred method or will the vendor be ask to train all poll workers and all staff?

Train the Trainer

- 28. Will the number of polling sites as listed be changed significantly as the new system is rolled out?**

An increase in the number of polling locations would be expected, as the number of registered voters is anticipated to increase over time. Currently, Sedgwick County has plans to increase the number of Election Day polling sites to ~ 100 by the 2018 Election Cycle.

- 29. Will the number of Advanced Voting sites remain the same?**

Unknown at this time

- 30. Regarding section ii. Desired System Requirements / Security and Accuracy: Question 12 The voting solution shall prevent operation of functions in an improper sequence.**

Will you please provide some examples of an "improper sequence"?

The system should not allow a new election to be loaded prior to clearing of previous election totals in tabulation equipment to avoid previous totals being included in new election results. The system should not allow result tapes on tabulators prior to close of polls.

- 31. Regarding section ii. Desired System Requirements / Security and Accuracy: Question 13 The voting solution shall prevent modification of the voter's vote after the ballot is cast. Please provide a scenario you are trying to protect against. Are you suggesting that the system not allow a vote tally to be modified to accurately reflect the voter's intent?**

On Precinct tabulators, the tabulator should warn the voter of a blank, over-voted, or under-voted ballot and give them an opportunity to either accept the ballot as voted or make corrections. Once a voted ballot is cast and confirmed by the voter, the system should prevent modification of the voter's votes.

On central count tabulators, the voting system must have the ability to allow manual input of manually tallied ballots.

- 32. Regarding section ii. Desired System Requirements / Voting Record: Question 16 The system shall prevent or adequately notify voters casting blank ballots and ballots which contain under votes and over votes, provide the option to override the message and cast the ballot as marked, and provide the voter with the option for remedial action or correction. These notifications should be customizable by the county without vendor involvement required or additional costs incurred.**

Are you asking to be able to customize the text of those overvote, undervote, and blank ballot notifications? If so how would voting system certification of such a feature be handled in Kansas?

Yes. The counties would like to have a customizable text area within those messages in addition to any verbiage required for certification.

- 33. Regarding section ii. Desired System Requirements / Voting Record: Question 36**
The system must include minimal, easy to follow instructions for the voter. These instructions should be customizable by the county without vendor involvement required or additional costs incurred. Are the customizable instructions you are requesting part of the screen on the precinct scanner, or are you only asking for easy instructions to be provided in writing on a sample ballot or sign at the polling place? If you desire the customizable instructions on the scanner screen then how would voting system certification of such a feature be handled in Kansas?
Yes. The counties would like to have a customizable text area within those messages on the scanner screens and/or voting machines and ballot marking devices in addition to any verbiage required for certification.
- 34. Regarding section ii. Professional Services / Hardware/Software/Firmware Support, Upgrade & Patching: Question 64**
During the contract period, the vendor shall make systems modifications that are necessary to comply with the updates or changes to the Voting Systems Standards required by HAVA or other applicable federal & state laws at no charge.
Are you asking that our system be modified to VVSG version 1.1 or 1.2 or whatever subsequent versions they approve, even if the current version is still valid and accepted by the EAC?
The only system modifications required to be updated at no charge by this section are those modifications necessary (i.e. required) to comply with any updates or changes to the voting system standards required by HAVA or other applicable federal & state laws. Modifications which are not required for compliance with HAVA or other applicable federal & states laws would not be included in this provision. Please provide an explanation of your company's policy for other updates that may become available.
- 35. Regarding section ii. Vendor Product Information: Attachments 1-17**
Please provide copies of the following information in the proposal for each component of the voting system. The required documentation will require a significant amount of paper to provide in hard copy. Are soft copies of the various docs you requested in Attachment E acceptable?
Soft copies of the various documents requested in Attachment E are acceptable.
- 36. Regarding Mandatory System Requirements / Certification (Pass/Fail)**
The Proposer shall provide evidence to verify an application for certification of the proposed voting system has been filed with the Kansas Secretary of State in Attachment A. Evidence of certification of the voting system by the Kansas Secretary of State must be provided prior to the commencement of contract negotiations.
The Proposer shall submit proof that the proposed voting system has been submitted to a US Election Assistance Commission (EAC) accredited Voting System Test Laboratory (VSTL) for testing and Federal EAC Certification in Attachment B.
It appears that items i.A and i.B conflict. The requirements imply that the voting system not only conform with Kansas certification requirements (i.A), which only require by Statute and Rule a passing Test Report from an EAC accredited test laboratory, but also be submitted "...for testing and Federal EAC Certification..."(i.B). Does the County require EAC certification or does the requirement instead align with State requirements for a passing VSTL report?
The counties do not see this as conflicting, and both federal certification and certification by the State of Kansas.

- 37. Pg. 16 Project Management-The vendor shall present a master integrated schedule depicting all activities and milestones from contract award to installation and cutover Please provide an election schedule for 2017 and 2018**

Currently scheduled election for 2017-2018 (Special Elections may occur)

<i>April 5, 2016</i>	<i>Municipal General Elections</i>
<i>August 2, 2016</i>	<i>Federal and State Primary Elections</i>
<i>November 8, 2016</i>	<i>Federal and State General Elections</i>
<i>August 1, 2017</i>	<i>Municipal Primary Elections (if needed)</i>
<i>November 7, 2017</i>	<i>Municipal General Elections</i>
<i>August 7, 2018</i>	<i>Federal and State Primary Elections</i>
<i>November 6, 2018</i>	<i>Federal and State General Election</i>

- 38. Regarding page 16- Project Management Please provide a schedule of critical activities related to a countywide election preparation including election programming and equipment testing and staging**

Sedgwick County provided the calendar below as an example for your reference. Election calendars in other counties may vary from this example.

Sedgwick County 2017 Election Calendar

Election Calendar of Events	
	11/7/2017
	8/1/2017
Event	Date
PP Agreements Confirmed	10/5/2016
EW Module set up	1/13/2017
Prepare Ballot Style Names for ELVIS	1/13/2017
Publish Notice of Primary Election	4/3/2017
Begin Unity Programming	4/23/2017
Candidate filing deadline @ 12 Noon	5/31/2017
Deadline to submit questions to be placed on Primary Ballot	5/31/2017
Complete Unity Programming	6/7/2017
Final Test Unity Programming	6/12/2017
Order Ballots	6/15/2017

Program Voting Machines/Program PCMCIA cards & PEB's	6/15/2017
Publish 1st Notice of Special Questions Submitted	6/15/2017
Mail Federal Ballots	6/17/2017
Publish Notice of Places and Dates of Reg	6/21/2017
Publish 2nd Notice of Special Questions Submitted	6/22/2017
Publish Boundary Notice	6/30/2017
Arrange GAMO Equipment Delivery	7/3/2017
Contact Manteca about Advance Sign Poll Deliver to AVC	7/6/2017
Mail a copy of Notice of Primary Election to Candidates	7/6/2017
Publish Notice of Primary Election Candidates	7/6/2017
Voter Registration Deadline	7/11/2017
Mail Advance Ballots	7/12/2017
Train Election Workers	7/15/2017 – 7/25/2017
In-Person Advance Voting Begins in Office	7/19/2017
Mail Election Day Polling Place Change cards	7/19/2017
Publish Test of Automatic Tabulating Equipment Notice	7/20/2017
Last day to mail adv ballot applications	7/26/2017
Machine Delivery to Adv Sites	7/26/2017
Adv SJ supply pickup	7/27/2017
Adv Vote centers open	7/27/2017
Last day to mail adv ballots	7/28/2017
Public Test	7/28/2017
Adv SJ Supply return	7/29/2017
Adv Vote Centers close at 4	7/29/2017
Print Poll Books	7/29/2017
Adv Machine return	7/31/2017
Complete Loading of Supply Tubs	7/31/2017
In-Person Adv ends at 12	7/31/2017
Machine Delivery to Elec Day Sites	7/31/2017
SJ supply pickup	7/31/2017
Election Day	8/1/2017
Machine and ADA Return to VMSC	8/2/2017
Voter Registration Opens	8/2/2017
Canvass of Primary Election	8/7/2017

Deadline to submit questions to be placed on General Ballot	8/30/2017
Filing Deadline for Supreme Court and Court of Appeals Judges to file retention	9/8/2017
Filing Deadline for Improvement District Director Filings	9/12/2017
Complete Unity Programming	9/13/2017
Final Test Unity Programming	9/18/2017
Program Voting Machines/Program PCMCIA cards & PEB's	9/20/2017
Order Ballots	9/21/2017
Publish 1st Notice of Special Questions Submitted	9/21/2017
Mail Federal Ballots	9/23/2017
Publish Notice of Places and Dates of Reg	9/27/2017
Publish 2nd Notice of Special Questions Submitted	9/28/2017
Publish Boundary Notice	10/6/2017
Arrange GAMO Equipment Delivery	10/9/2017
Contact Manteca about Advance Sign Poll Deliver to AVC	10/12/2017
Mail a copy of Notice of General Election to Candidates	10/12/2017
Publish Notice of General Election	10/12/2017
Voter Registration Deadline	10/17/2017
Mail Advance Ballots	10/18/2017
Train Election Workers	10/21/2017 – 10/29/2017
In-Person Advance Voting Begins in Office	10/25/2017
Mail Election Day Polling Place Change cards	10/25/2017
Publish Test of Automatic Tabulating Equipment Notice	10/26/2017
Machine Delivery to Adv Sites	10/30/2017
Adv SJ supply pickup	10/31/2017
Adv Vote centers open	10/31/2017
Last day to mail adv ballot applications	11/1/2017
Last day to mail adv ballots	11/3/2017
Public Test	11/3/2017
Adv SJ Supply return	11/4/2017
Adv Vote Centers close at 4	11/4/2017
Print Poll Books	11/4/2017
Adv Machine return	11/6/2017

Complete Loading of Supply Tubs	11/6/2017
In-Person Adv ends at 12	11/6/2017
Machine Delivery to Elec Day Sites	11/6/2017
SJ supply pickup	11/6/2017
Election Day	11/7/2017
Machine and ADA Return to VMSC	11/8/2017
Voter Registration Opens	11/8/2017
Canvass of General Election	11/16/2017

Vendors are responsible for checking the website and **acknowledging any addenda on the Proposal Response Form.**



Kimberly Evans
Purchasing Agent