



SEDGWICK COUNTY, KANSAS  
DIVISION OF FINANCE  
Purchasing Department  
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<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR PROPOSAL  
#15-0080  
ELECTRONIC PLAN REVIEW SOFTWARE  
ADDENDUM #1

October 13, 2015

Questions are in **bold**, answers are in *italics*.

1. **Would you like the software to have administration features to define and maintain (add data fields, validators, format application forms etc.) your own application forms for Electronic Plan Review without any programming?**  
*The county expects that the software will have a management feature that allows an administrator to make changes to fields, validators, workflows, forms, sequence, etc. as part of the software package.*
2. **With online submission are you looking at making all aspects of the project application process Electronic i.e., Application Form submission, Pre-requisites checklists, Upload drawing files, Upload Supporting documents and Payment of Fees?**  
*Everything above except for the fees, this is where the county will need integration with Hansen/Infor.*
3. **Do you want to be able to define pre-requisites for your application process and validate them against your current permitting application requirements? Ex. Zoning permit required or Septic Permit required.**  
*The main logic will be handled in Hansen/Infor. Our plan review is, essentially, before the permit is issued.*
4. **Do you wish your applicants to upload supporting documents such as copy of driver's license etc., during the application process?**  
*Supporting documents will need to be included in this process – anything that will assist in communicating information between the plan reviewer and the architect and/or contractor.*
5. **Are you looking at features that allow you to define and maintain your own business processes or workflows and business rules?**  
*Yes and suggestions based on best practices.*
6. **Would you like to define your own email notifications and trigger them at various points in your workflow?**  
*We want email notifications during the workflow. We can use standard/boxed/predefined text as long as it contains all the information or communication that needs to happen at that step.*
7. **For fees, Is there a preferred payment gateway? Are you willing to work with other payment gateways?**  
*Hansen/Infor will handle the fees, the county is not currently interested in other payment partners.*
8. **Would you like data migrated from current systems? If so what are the current systems being used? If possible please let us know the database being used SQL Server, Oracle, Access, Excel spreadsheets etc.?**  
*The current system is paper. There will be no migration.*
9. **What is your hosting preference - cloud based portal or an on premise portal?**  
*Internal/on-premise portal*

10. **Are you seeking/ accepting consultation services in the development of your turn-key software package?**  
*Only as part of implementation, upgrades and support should be included in a maintenance agreement.*
11. **Are you seeking/accepting proposals from software companies that provide developer tools to build computer software programs, which can provide you the solution you need?**  
*The county is seeking an off the shelf, turn-key solution for this project rather than a custom developed from the ground up software package.*
12. **We are a software company that provides developer tools to create computer software programs, have you had the opportunity to view the solutions that we provide with our software tools?**  
<http://www.componentone.com/>  
*The county has not viewed these solutions.*
13. **The developer tools we provide are web based programs that are licensed for development and distribution use. Are you accepting proposals for development options that as a licensed product, which is perpetual?**  
*The county is seeking an off the shelf, turn-key solution for this project rather than a custom developed from the ground up software package.*
14. **If you are accepting proposals for consultation services can you please advise the responses you expect to appear on the form?**  
*The county is seeking a turnkey solution. Consultation/Implementation/Training services should be included along with the solution/framework.*
15. **Will you accept general price quotations with the proposal?**  
*Price quotations should be final/as-is for complete implementation and include pricing for annual maintenance and support for future budget considerations.*
16. **Can you advise how many, and which departments will use the program?**  
*There is currently one department acting as the gatekeeper of the plans and process.*
17. **Can you advise the key functions you are seeking the program to encompass, and the issues that you are seeking to resolve with the new program?**  
*Please refer to the RFP.*
18. **Can you advise the overall budget allocated to the project, and applicable consultation services?**  
*The county is not disclosing budget for the project at this time.*

Vendors are responsible for checking the website and **acknowledging any addenda on the Proposal Response Form.**



Kimberly Evans  
Purchasing Agent