



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055
<http://sedgwickcounty.org/finance/purchasing.asp>

REQUEST FOR BID
#16-0022
SHERIFF'S OFFICE AMMUNITION

February 17, 2016

PURPOSE

Sedgwick County, Kansas, will be accepting bids for Sheriff's Office Ammunition. It is anticipated that an official contract or purchase order will be issued after Board of County Commission approval of the recommended bid. It should be noted, that the County cannot guarantee the purchase of services/products described herein.

SUBMITTALS

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit one (1) complete original and one (1) electronic copy (CD or flash drive) of the Bid Response Form with any supplementary materials to:

ATTN: Kara Kingsley
Sedgwick County Purchasing Department
525 N. Main St., Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 p.m., CDT, Tuesday March 8, 2016. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m., on the due date.

QUESTIONS AND CLARIFICATIONS

All requests for clarifications of the RFB process and document content should be directed to Kara Kingsley at email kara.kingsley@sedgwick.gov. Questions are due **in writing** no later than 5 p.m. on February 26, 2016. Any questions of a substantive nature will be responded to in addendum form to be sent to all vendors no later than 5 p.m. on March 1, 2016.

Kara Kingsley
Purchasing Agent

RFB #16-0022
Sedgwick County...Working for you

Table of Contents

I. County Background

II. Minimum Requirements and Specifications

III. Contract and Payment Terms

IV. Tentative Time Line

V. Request for Bid Conditions

VI. General Contract Provisions

Attachment – Bid Response Form

I. COUNTY BACKGROUND

Sedgwick County, located in south-central Kansas, is the most populous of Kansas' 105 counties with a population estimated at more than 504,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and provides a full range of municipal services; e.g., public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

II. MINIMUM SPECIFICATIONS AND REQUIREMENTS

The specifications outlined in this document are **intended to serve as minimum specifications**, and bidders responding to this document shall meet or exceed the specifications outlined. **Any exceptions to the specifications should be clearly identified and detailed in your response.**

Description	Estimated Usage
Duty Ammunition	
Speer Gold Dot 124 Grain +P 9MM	10,000 rounds every two years
Federal Tactical Rifle Urban 55 grain BTHP .223 T223E	6,000 rounds every 2 years
Winchester 12 Ga. 1oz segmented slug RA12RS15S	1,200 rounds per year
Practice Ammunition	
9mm 124 grain full metal jacket new brass	175,000 rounds per year
.223 55 grain full metal jacket new brass	87,000 rounds per year
12 Ga. Bird shot 7 1/2 2 3/4"	500 rounds per year

- The Sheriff's Office prefers that delivery be within 60 days of receipt of purchase order.

III. CONTRACT AND PAYMENT TERMS

A two (2) year contractual period will begin after Board of County Commission approval of the recommended vendor. The County reserves the right to cancel the contract and discontinue services with a thirty (30) day written notice as a result of the failure of the contracted proposer to provide acceptable services and reports as delineated in the response to this document, or if determined that services can be provided by County or other sources. In the event of termination of this agreement as a result of a breach by contractor hereunder, the County will not be liable for any fees and may, at its sole option, award an agreement for the same services to another qualified firm to provide services.

Payment for all specified services or products to the successful vendor will be made following:

- Delivery of requested product(s)
- Receipt of invoicing, emailed to ap_invoices@sedgwick.gov or faxed to 316-941-5127.

IV. TENTATIVE TIME LINE

The following dates are provided for informational purposes and are subject to change without notice. Contact Kara Kingsley, kara.kingsley@sedgwick.gov, to confirm any and all dates.

Distribution of Request for Proposal to interested parties	February 17, 2016
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	February 26, 2016
Addendum Issued	March 1, 2016
Sealed Proposal due before 1:45pm CDT	March 8, 2016
Evaluation Period	March 8-10, 2016
Board of Bids and Contracts Recommendation	March 10, 2016
Board of County Commission Award	March 16, 2016

Both the Board of Bids and Contracts Recommendation meeting and the Board of County Commission award meeting will take place at the main Courthouse, 525 N. Main St. 3rd floor. The Board of bids and Contracts Recommendation meeting will be held at 10 am and the Board of County Commission award meeting will start at 9 am.

V. REQUEST FOR BID CONDITIONS

All times indicated in this solicitation document are central standard/central daylight as applicable. In submitting a response to this Request for Bid, vendors hereby understand the following as applicable: http://www.sedgwickcounty.org/purchasing/pdf_files/Bid%20Terms%20%20Conditions.pdf

VI. GENERAL CONTRACT PROVISIONS

In submitting a response to this Request for Bid, vendors hereby understand the following as applicable: http://www.sedgwickcounty.org/purchasing/pdf_files/General%20Contractual%20Provisions.pdf

BID RESPONSE FORM
#16-0022
SHERIFF'S OFFICE AMMUNITION

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bid is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

STATE OF INCORPORATION or ORGANIZATION _____

COMPANY WEBSITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____

LLC _____ LLP _____ Not For Profit Corporation _____ Partnership _____ Other (Describe): _____

BUSINESS MODEL: Small Business _____ Manufacturer _____ Distributor _____ Retail _____

Dealer _____ Other (Describe): _____

Not a Minority Owned Business: _____ Minority-Owned Business: _____ Certification # _____

African American _____ Asian _____ Hispanic _____ Native American _____ Other _____ Woman-Owned Business _____

ARE YOU REGISTERED TO DO BUSINESS IN THE STATE OF KS: _____ Yes _____ No
(Please see item 24 in the Request for Bid Terms and Conditions)

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/finance/purchasing.asp .

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

☐ Yes, I would like to be on the emergency vendor list. †

☐ No, I would not like to be on the emergency vendor list.

After Hours Phone #: _____ Emergency Contact Name: _____

After Hours Fax #: _____

RFB #16-0022
Sedgwick County...Working for you

PRICING INFORMATION

Vendors shall provide information/specifications on all items bid. Please see page 3 for all specifications. The County reserves the right to select, and subsequently recommend for award, the proposed equipment which best meets our required needs, quality levels and budget constraints.

Description	Unit of Measure Please Be Specific	Price Per Stated UOM
Duty Ammunition		
Speer Gold Dot 124 Grain +P 9MM		
Federal Tactical Rifle Urban 55 grain BTHP .223 T223E		
Winchester 12 Ga. 1oz segmented slug RA12RS15S		
Practice Ammunition		
9mm 124 grain full metal jacket new brass		
.223 55 grain full metal jacket new brass		
12 Ga. Bird shot 7 1/2 2 3/4"		

1. Estimated Delivery Time _____

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature_____ Title_____

Print Name_____ Dated _____