



**SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT**

525 N. Main, Suite 823 ~ Wichita, KS 67203

Phone: 316 660-7255 Fax: 316 383-7055

<http://sedgwickcountv.org/finance/purchasing.asp>

**REQUEST FOR PROPOSAL
#16-0035
PREVENTION/EARLY INTERVENTION SERVICES
Addendum #1**

April 6, 2016

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the bid for the Prevention/Early Intervention services.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. We are a non-profit organization dedicated to prevention, intervention, and treatment for substance use and abuse. My question is could we tailor a possible response to the Sedgwick County RFP for Prevention/Early Intervention of Juvenile Delinquency to reflect our expertise in juvenile substance use?

Answer: There is a strong correlation between substance use in juveniles and the delinquency rates. It would be perfectly acceptable for you to submit a proposal.

2. On pg. 7, under number 2 management plan, it states: "State whether the proposed program is an expansion of an existing program or a new program". Our proposal will be requesting funds to continue a program currently funded through the Prevention and Early Intervention Service. It is not necessarily an expansion. Is there a recommendation on how that should be addressed?

Answer: Sedgwick County understands that some of the currently funded programs will likely reapply for these funds to continue providing services in the upcoming fiscal years. Recommendations for these specific programs would be to describe the continuing program needs, plans for changing or updating the program, and sustainability ideas or development currently being considered.

3. Can you please clarify the expectations for the outcomes section on pg. 7 and the use of the outcome template labeled Appendix F. Is the outcomes section on pg. 7 to describe our current program and most recent outcomes and use the Appendix F to document the outcomes proposed for this RFP submission?

Answer: The outcomes section on page 7 is asking the proposing agencies to describe in detail their agency's proposed program outcomes. They should utilize the SMART goal technique in writing their goals for this section. SMART goals are Specific, Measureable, Achievable, Relevant, and Time-bound goals that will accurately measure the program's abilities to achieve the desired results. Appendix F is an outcome template that each agency needs to fill in using these same proposed goals. This template will also be used for quarterly outcome reports once the grants have been awarded.

Britt Rosencutter
Purchasing Agent