



SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT
DIVISION OF PURCHASING

525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7255 Fax: 316 383-7055
www.sedgwickcounty.org/finance/purchasing.asp

REQUEST FOR BID
#16-0084

2EA. – NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS

September 16, 2016

Sedgwick County, Kansas (hereinafter referred to as “County”) is seeking to obtain bids from qualified vendors to provide two (2) **NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS**, for Sedgwick County Fire District #1. It should be noted however, that the County cannot guarantee the purchase of the product described herein.

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should firms elect to submit a bid, one (1) complete original and two (2) complete copies (including all supplementary materials) plus one (1) electronic copy (PDF/Word supplied on a flash drive) must be returned to:

Britt Rosencutter
Sedgwick County Purchasing Department
525 N. Main St., Suite 823
Wichita, KS 67203

SUBMITTALS are due NO LATER THAN 1:45 p.m. CDT TUESDAY, OCTOBER 4, 2016. Delivered responses must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Late or incomplete responses will not be accepted and will not receive consideration for final award. The time stamp clock in the Purchasing Department will determine the time of receipt.

Britt Rosencutter
Purchasing Agent

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I. Purpose

Sedgwick County, located in south-central Kansas, is one of the most populous of Kansas' 105 counties with a population estimated at more than 508,000 persons. It is the sixteenth largest in area, with 1,008 square miles, and reportedly has the second highest per capita wealth among Kansas' counties. Organizationally, the County is a Commission/Manager entity, employs nearly 2,800 persons, and hosts or provides a full range of municipal services, e.g. – public safety, public works, criminal justice, recreation, entertainment, cultural, human/social, and education.

Sedgwick County is seeking bids for two (2) **NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS**

II. Submittals

Carefully review this Request for Bid. It provides specific technical information necessary to aid participating firms in formulating a thorough response. Should you elect to participate, submit one (1) original two (2) copies **AND** one (1) electronic copy (PDF/Word supplied on a flash drive) of the entire document with any supplementary materials to:

Britt Rosencutter
Sedgwick County Purchasing Department
525 N. Main, Suite 823
Wichita, KS 67203

SUBMITTALS are due **NO LATER THAN 1:45 p.m. CDT, TUESDAY, OCTOBER 4, 2016**. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, bid number, and bid due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.

Bid responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m. CDT, on the due date.

III. Scope of Work

The following specifications are for the procurement of two (2) **NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS**, for Sedgwick County Fire District #1

1. The vehicle supplied to meet this specification must be current standard production, new and unused; substantiated by current published literature and price sheets.
2. The manufacturer must be prepared to prove satisfactory experience in the design and manufacture of the type vehicle described herein. Service facilities staffed by qualified employees with adequate inventory of parts for repair service of vehicle must be located in the Wichita, Kansas area.
3. Units bid must meet or exceed industry or SAE standards. Standards used by societies that are not members of the American National Standards Institute will not be accepted.
4. After award and prior to delivery, an appointment must be made to deliver vehicle to Sedgwick County Fire Department, 1021 W. Stillwell St., Wichita, Kansas. Please contact Captain Brian Richey at 316-660-3440.
5. Delivery of vehicles must be FOB to 1021 W. Stillwell St., Wichita, KS, Attn: Captain Brian Richey. Contact phone number is 316-660-3440.
6. Sedgwick County Fire Department will not accept ownership until vehicles have been inspected for compliance with specifications below and Manufacturer's Statement of Origin (MSO) has been delivered.
7. Maintenance manuals to be invoiced separately.
8. Provide all warranty information.
9. **Bidders must return original or a photo copy of this form and complete every space in section II. Bidder shall indicate that the item being bid is exactly as specified or give a description to indicate any deviation from the specifications of the item being bid.**

	Minimum Specifications	Yes	No
1.	TYPE		
a.	4 Wheel Drive, Double Cab, 56" Cab to Axle		
2.	ENGINE		
a.	Gasoline, 6.0 Liter, 360 HP		
3.	CHASSIS		
a.	11,000 G.V.W.		
4.	AXLE RATIO		
a.	3.73		
5.	TRANSMISSION		
a.	Automatic with Auxiliary Transmission Oil Cooler		
6.	TRANSFER CASE		
a.	Factory Standard, Electronically Controlled with Underbody Shields		
7.	BRAKES		
a.	4 Wheel Disc, with 4 Wheel A.B.S.		
8.	TIRES/WHEELS		
a.	Aluminum 18", All Terrain Tires with Full Size Spare		
9.	BUMPERS		
a.	Front Chrome, Rear to be Part of Utility Bed Specification		
10.	EXTERIOR COLOR		
a.	Red Hot with Clear Coat or Approved Equal		
11.	INTERIOR		
a.	Cloth Upholstery, Charcoal in color		
b.	Front Seats: 40/20/40		
c.	Rear Seats: Factory Standard		
12.	ELECTRICAL SYSTEM		
a.	220 AMP Alternator (minimum)		
13.	INSTRUMENTS		
a.	Factory Standard		
14.	HEATING AND AIR CONDITIONING		
a.	Factory Standard Heater, Defroster, and Air Conditioning		
15.	ADDITIONAL REQUIRED EQUIPMENT		
a.	Power Door Locks with Remote Keyless Entry and Start.		
b.	Power Windows		
c.	Cruise Control		
d.	Tilt Steering Wheel		
e.	Powered Drivers Seat		
f.	AM/FM Radio with Navigation		
g.	Factory Running Boards, Nerf Bar Style		
h.	Integrated Trailer Brake Controller		
i.	Rear Vision Camera		
j.	110 Volt AC Power Outlet		
k.	Hi-Idle Switch		
l.	Trailer Equipment		
m.	Fog Lamps		
n.	Roof Marker Lamps		
o.	All Weather Floor Mats		

p.	Universal Home Remote		
s.	Tow Hooks (Front and Rear)		
t.	Rubberized All Weather Floor Mats		
16.	REAR BUMPER		
a.	Rear Bumper to be Grip Strut Type and to be Full Width & Attached to Rear of the Utility Body Keeping Overall Length to a Minimum. Foot Step Shall be 8" to 10" Max Bumper to be Fitted with a Recessed Receiver Type Hitch Mounted to the Frame with Heavy Duty Ball Hitch and 5,000 lb. Rated 2" Ball. Channel to be Fitted with an E-Z Trailer Hitch Socket #05700033 or Approved Equal. Attached on Forward Side of Channel so No Part of it Extends Out on Rear Side. To be Equipped with E-Z Lift #5700024 or Approved Equal. Adjustable Utility Hitch Tongue Held in Place with Proper Pin. Hitch Shall have a Minimum Tongue Weight Capacity of 500 lbs. Rear Bumper to be Painted to Match Chassis and Body.		
17.	UTILITY BODY		
a.	Service and Maintenance Type Utility Body Mounted on this Chassis		
b.	Body to be Painted to Match Exterior Color of Vehicle		
c.	Body to be All Steel Welded Construction		
d.	Body to be Knapheide Model 696D38FJ40 or Approved Equal with an Overall Length not to Exceed 98"		
e.	Cab to Rear Axle to be 56", 26" Maximum Floor to Top of Toolbox Height to Fit Vehicle Length.		
f.	Inside Floor Width to be 40", Overall Width to be 80" for Single Rear Wheels.		
g.	Body Height to be 41.25" with Flip Up Lids		
h.	All Compartments Will be 20" Deep		
i.	Flush Mounted Tail Stop Signal and Back Up Lights on Rear of Body		
j.	Tail, Stop, Turn, and Clearance Lights Shall be Flange Mounted LED Lights		
k.	3 rd Cluster and Tag Light Shall be Included		
l.	All Compartment Doors Will Have Locks Keyed Alike		
m.	All Doors will have Rotary Style Stainless Steel Paddle Latches and Spring Loaded Door Retainers with a Master Locking System and Shall be Supplied to Allow Locking Each Side with a Single Lock.		
n.	Floor will be 3/16" Tread Plate Steel with an Enhanced Structural Undercarriage		
o.	Rear of Body will Incorporate OEM Supplied Back Up Camera		
18.	COMPARTMENTATION		
a.	Curbside Front Vertical Compartment will have 1 Aluminum Drawer Unit Containing 2-2" Drawers, 2-3" Drawers, and 1-4" Drawer with 250lb. Ball Bearing Drawer Slides with Motion Activated Latches. Drawers will be Full Width of Compartment to Maximize Storage Space.		
b.	Curbside Horizontal Compartment will have 1 Adjustable Shelf with 5 Dividers. Plastic Tote Trays Shall be Installed in the Bottom of Shelves		
c.	Curbside Rear Vertical Compartment will have 1 adjustable Shelf with 5 Dividers. Compartment will have 1 Aluminum Drawer Unit Containing 2-2" Drawers, 2-3" Drawers, and 1-4" Drawer with 250lb. Ball Bearing Drawer Slides with Motion Activated Latches. Drawers will be Full Width of Compartment to Maximize Storage Space.		
d.	Street Side Front Vertical Compartment will have 1 Aluminum Drawer Unit Containing 2-2" Drawers, 2-3" Drawers, and 1-4" Drawer with		

	250lb. Ball Bearing Drawer Slides with Motion Activated Latches. Drawers will be Full Width of Compartment to Maximize Storage Space.		
e.	Street Side Horizontal Compartment will have 1 Adjustable Shelf with 5 Dividers. Plastic Tote Trays Shall be Installed in the Bottom of Shelves		
f.	Street Side Rear Vertical Compartment will have 2 Adjustable Shelves with 5 Dividers		
g.	The Interior of the Utility Body Shall be Treated with Line-X or an Approved Equal Spray In Bed Liner.		
h.	Compartments will have Double Row Vertical LED Strip Lighting Installed Up Each Side and the Horizontal Compartments will have the same Lighting Up Each Side and Across the Top		
i.	All Compartments will have Door Seals and be Automotive Bulb Style and Shall be Installed on the Body of All Door Frames		
j.	A Custom Made Headache Rack will be Installed at the Front of the Utility Bed and be 80" Wide. The Height of the Rack will be Approximately 20". The Rack will be Mounted so that it Does Not Interfere with the Opening and Closing of the Compartments on the Top of the Utility Bed. Headache Rack will Incorporate Louvers. 2 Mounts will be Included for Mounting Emergency Light bar. 4 Additional Mounting Tabs will be Supplies for Communications Antennas. Headache Rack will be Painted Black.		
k.	4 Cargo Tie Downs Shall be Provided, 1 at each Rear Corner Area of the Bed and 1 each at the Mid Point of the Bed. All Mounted as low as Possible.		
l.	4 E Tracks will Run the Horizontal Length of the Bed, 1 High, 1 Low on each Side of the Interior of the Bed with Installation Performed After the Line-X Bed Liner Process is Completed. E-Tracks will be Painted Black.		
m.	2 Grab Handles Shall be Provided on the Rear of the Utility Body. 1 Mounted on each Side of the Bed Vertically to Assist Getting Into the Bed Area.		

IV. Sedgwick County's Responsibility

- Provide information, as legally allowed, in possession of the County, which relates to the County's requirements or which is relevant to this project.
- Designate a person to act as the County Contract Manager with respect to the work to be performed under this contract.

V. Bid Terms

A. Questions and Contact Information

Any questions regarding this document must be submitted in writing to Britt Rosencutter at britt.rosencutter@sedgwick.gov by 5:00 p.m. CDT Wednesday, September 21, 2016. Any questions of a substantive nature will be answered in written form as an addendum and posted on the purchasing website at www.sedgwickcounty.org/finance/purchasing.asp, under view current RFQs and RFPs; to the right of the RFB number by 5:00 p.m. CDT Tuesday, September 26, 2016. Firms are responsible for checking the website and acknowledging any addendums on their bid response form.

B. Minimum Qualifications

This section lists the criteria to be considered in evaluating the ability of firms interested in providing the service(s) and/or product(s) specified in this Request for Bid. Firms must meet or exceed these qualifications to be considered for award. Bids submitted must reflect in detail their inclusion as well as the degree to which they can be provided. Any exceptions to the requirements listed should be clearly detailed in proposer's response. Bidders shall:

1. Have proper certification(s) or license(s) for the services/product specified in this document.
2. Ensure that project work meets all local, state and federal laws, regulations and ordinances.
3. Have the capacity to acquire all required permits, bonds, escrows or insurances.
4. Provide appropriate project supervision and quality control procedures.
5. Have appropriate material, equipment and labor to perform job safely and efficiently. *All costs associated with meeting this requirement will be the sole responsibility of the vendor.*

C. [Selection Criteria](#)

An award will be made to the lowest responsible and responsive bidder.

D. [Request for Bid Timeline](#)

The following dates are provided for information purposes and are subject to change without notice. Contact the Purchasing Department at (316) 660-7255 to confirm any and all dates.

Distribution of Request for Bid to interested parties	Friday, September 16, 2016
Clarification, Information and Questions submitted in writing by 5:00 p.m. CDT	Wednesday, September 21, 2016
Addendum Issued	Monday, September 26, 2016
Sealed Bid due before 1:45pm CDT	Tuesday, October 4, 2016
Evaluation Period	Wednesday, October 4 – 7, 2016
Board of Bids and Contracts Recommendation	Thursday, October 13, 2016
Board of County Commission Award	Wednesday, October 19, 2016

E. [Contract Period and Payment Terms](#)

A contractual period will begin following Board of County Commissioners (BoCC) approval of the successful firm(s) for contract pricing for labor and parts will be established for three (3) years. The contract will cover any work or repairs needed on this equipment and other like equipment that does not fall under warranty work.

Either party may cancel its obligations herein upon thirty-day (30) prior written notice to the other party. It is understood that funding may cease or be reduced at any time, and in the event that adequate funds are not available to meet the obligations hereunder, either party reserves the right to terminate this agreement upon thirty (30) days prior written notice to the other. Payment will be remitted following receipt of monthly detailed invoice.

Payment and Invoice Provisions

http://www.sedgwickcounty.org/purchasing/payment_and_invoice_provisions.pdf

F. [Insurance Requirements](#)

Liability insurance coverage indicated below must be considered as primary and not as excess insurance. Contractor shall furnish a certificate evidencing such coverage, with County listed as an additional insured, except for professional liability, workers' compensation and employer's liability. Certificate shall be provided with bid/proposal submittals. Certificate shall remain in force during the duration of the project/services and will not be canceled, reduced, modified, limited, or restricted until thirty (30) days after County receives written notice of such change. All insurance must be with an insurance company with a minimum BEST rating of A-VIII and licensed to do business in the State of Kansas (**must be acknowledged on the bid/proposal response form**).

NOTE: If any insurance is subject to a deductible or self-insured retention, written disclosure must be included in your proposal response and also be noted on the certificate of insurance.

It is the responsibility of Contractor to require that any and all approved subcontractors meet the minimum insurance requirements. Contractor shall obtain the above referenced certificate(s) of insurance, and in accordance with this Agreement, provide copies of such certificates to County.

Workers' Compensation:	
Applicable coverage per State Statutes	
Employer's Liability Insurance:	\$100,000.00
Commercial General Liability Insurance:	
Bodily Injury:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Property Damage:	
Workers' Compensation:	
Each Occurrence	\$500,000.00
Aggregate	\$500,000.00
Personal Injury:	
Each Occurrence	\$500,000.00
General Aggregate	\$500,000.00
Automobile Liability-Owned, Non-owned and Hired	
Each Occurrence Bodily Injury and Property damage	\$500,000.00
General Aggregate	\$500,000.00
Professional Liability If required	

G. [Indemnification](#)

To the fullest extent of the law, the provider, its subcontractor, agents, servants, officers or employees shall indemnify and hold harmless Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, from any and all claims brought by any person or entity whatsoever, arising from any act, error, or omission of the provider during the provider's performance of the agreement or any other agreements of the provider entered into by reason thereof. The provider shall indemnify and defend Sedgwick County, including, but not limited to, its elected and appointed officials, officers, employees and agents, with respect to any claim arising, or alleged to have arisen from negligence, and/or willful, wanton or reckless acts or omissions of the provider, its subcontractor, agents, servants, officers, or employees and any and all losses or liabilities resulting from any such claims, including, but not limited to, damage awards, costs and reasonable attorney's fees. This indemnification shall not be affected by any other portions of the agreement relating to insurance requirements. The provider agrees that it will procure and keep in force at all times at its own expense insurance in accordance with these specifications.

H. [Confidential Matters and Data Ownership](#)

The successful proposer agrees all data, records and information, which the proposer, its agents and employees, which is the subject of this bid, obtain access, remains at all times exclusively the property of Sedgwick County. The successful proposer agrees all such data, records, plans and information constitutes at all times proprietary information of Sedgwick County. The successful proposer agrees that it will not disclose, provide, or make available any of such proprietary information in any form to any person or entity. In addition, the successful proposer agrees it will not use any names or addresses contained in such data, records, plans and information for the purpose of selling or offering for sale any property or service to any person or entity who resides at any address in such data. In addition, the successful proposer agrees it will not sell, give or otherwise make available to any person or entity any names or addresses contained in or derived from such data, records and information for the purpose of allowing such person to sell or offer for sale any property or service to any person or entity named in such data. Successful proposer agrees it will take all reasonable steps and the same protective precautions to protect Sedgwick County's proprietary information from disclosure to third parties as with successful proposer's own proprietary and confidential information. Proposer agrees that all data, regardless of form that is generated as a result of this Request for Bid is the property of Sedgwick County.

I. Bid Conditions

http://www.sedgwickcounty.org/purchasing/pdf_files/Bid%20Terms%20%20Conditions.pdf

General Contract Provisions

http://www.sedgwickcounty.org/purchasing/pdf_files/General%20Contractual%20Provisions.pdf

Mandatory Contract Provisions

http://www.sedgwickcounty.org/purchasing/pdf_files/Mandatory%20Contractual%20Provisions.pdf

Sample Contract

http://www.sedgwickcounty.org/purchasing/pdf_files/Sample%20Contract.pdf

VI. Required Response Content

The bid response should be organized in the following format and information sequence:

1. One complete original and two complete copies as described on page 1.
2. Clearly address in sequential order each of the minimum mandatory requirements/specifications listed on page 4, 5, & 6.
3. Bidder must clearly delineate and describe in detail any exceptions to the requirements and specifications.
4. Complete the Bid Response Form that is provided on pages 10 & 11.
5. Include manufacturer's specifications.
6. Provide complete warranty information.
7. Prior to a vendor being awarded a contract, Domestic (Kansas) corporations shall 1) furnish evidence of good standing in the form of a Certificate signed by the Kansas Secretary of State. Foreign (non-Kansas) corporations shall furnish evidence of authority to transact business in Kansas, in the form of a Certificate signed by the Kansas Secretary of State; and 2) a copy of the Corporation Resolution evidencing the authority to sign the Contract Documents, executed by the Corporation's Secretary or Assistant Secretary.

VII. Response Form (1 of 2)

REQUEST FOR BID

#16-0084

(2) NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS

The undersigned, on behalf of the Bidder, certifies that: (1) this offer is made without previous understanding, agreement or connection with any person, firm, or corporation submitting a bid on the same project; (2) is in all respects fair and without collusion or fraud; (3) the person whose signature appears below is legally empowered to bind the firm in whose name the bidder is entered; (4) they have read the complete Request for Bid and understands all provisions; (5) if accepted by the County, this bid is guaranteed as written and amended and will be implemented as stated; and (6) mistakes in writing of the submitted bid will be their responsibility.

NAME _____

DBA/SAME _____

CONTACT _____

ADDRESS _____ CITY/STATE _____ ZIP _____

PHONE _____ FAX _____ HOURS _____

STATE OF INCORPORATION or ORGANIZATION _____

COMPANY WEBSITE ADDRESS _____ E-MAIL _____

NUMBER OF LOCATIONS _____ NUMBER OF PERSONS EMPLOYED _____

TYPE OF ORGANIZATION: Public Corporation _____ Private Corporation _____ Sole Proprietorship _____ Partnership _____ Other (Describe): _____

BUSINESS MODEL: Small Business _____ Manufacturer _____ Distributor _____ Retail _____ Dealer _____ Other (Describe): _____

Not a Minority-Owned Business: _____ Minority-Owned Business: _____ (Specify Below)
____ African American (05) ____ Asian Pacific (10) ____ Subcontinent Asian (15) ____ Hispanic (20)
____ Native American (25) ____ Other (30) - Please specify _____

Not a Woman-Owned Business: _____ Woman-Owned Business: _____ (Specify Below)
____ Not Minority -Woman Owned (50) ____ African American-Woman Owned (55)
____ Asian Pacific-Woman Owned (60) ____ Subcontinent Asian-Woman Owned (65) ____ Hispanic Woman Owned (70)
____ Native American-Woman Owned (75) ____ Other – Woman Owned (80) – Please specify _____

ARE YOU REGISTERED TO DO BUSINESS IN THE STATE OF KS: _____ Yes _____ No

INSURANCE REGISTERED IN THE STATE OF KS WITH MINIMUM BEST RATING OF A-VIII: _____ Yes _____ No

- Yes, I would like to be on the emergency vendor list.
- No, I would not like to be on the emergency vendor list.

After Hours Phone #: _____ Emergency Contact Name: _____
After Hours Fax #: _____

ACKNOWLEDGE RECEIPT OF ADDENDA: All addendum(s) are posted to our RFQ/RFP web page and it is the vendor's responsibility to check and confirm all addendum(s) related to this document by going to www.sedgwickcounty.org/finance/purchasing.asp.

NO. _____, DATED _____; NO. _____, DATED _____; NO. _____, DATED _____

RFB #16-0084

Sedgwick County.... Working for You

(2 of 2)

Description	Unit Price	Extended Price
(2) NEW CURRENT MODEL FOUR WHEEL DRIVE DOUBLE CAB TRUCKS Model: _____	\$	
Manuals: Two complete sets Paper or CDROM	\$	
Delivery ARO: _____ days	Total:	

In submitting a response to this document, vendor acknowledges acceptance of all sections of the entire document and has clearly delineated and detailed any exceptions.

Signature _____ Title _____

Print Name _____ Dated _____