



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
PURCHASING DEPARTMENT

525 N. Main, Suite 823 ~ Wichita, KS 67203
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<http://sedgwickcountv.org/finance/purchasing.asp>

REQUEST FOR PROPOSAL

#16-0094

**CRIMINAL COMPETENCY EVALUATION SERVICES AND MENTAL HEALTH PREADMISSION
SCREENING AND RESIDENT REVIEW (PASRR)**

Addendum #1

November 15, 2016

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the bid for the Criminal Competency Evaluation Services and Mental Health Preadmission Screening and Resident Review.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

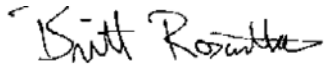
1. **Regarding payment terms, per your paperwork, “It is understood that funding may cease or be reduced at any time and in the event that adequate funds are not available to meet the obligations hereunder, either party reserves the right to terminate this agreement upon sixty days prior notice.” Is there a possibility that, at some point, the person who secures this position will not be compensated for work completed?**
 - A. *No. There would not be a time that work or assessments that have **already been completed** by the selected vendor would go unpaid. It simply means that the finalized contract could end or be amended in the middle of the contract to reflect any changes in funding without efficient notice to the vendor if the funding stream changes or experiences a cut.*

2. **Why would I, as an individual who has worked for the last five years, fully covered by professional liability insurance, for which I paid the premium, be required to carry the amount of coverage in the various areas you have noted in the section explaining insurance? The majority of those requirements are not pertinent to a person who would be conducting evaluations at the jail or in the community. In addition to the professional liability insurance, which I carried, I have had personal insurance coverage on myself and my vehicle for the entirety of my working career.**
 - A. *It is standard practice for Sedgwick County to require its vendors to obtain and show evidence of insurance as listed in the RFP. Professional liability insurance provides coverage for failure to perform professional acts and duties subject to the license required by the State of Kansas. This type of policy does not provide coverage for negligent acts that cause bodily injury or property damage to a claimant. This is the reason the RFP requires general liability insurance with Sedgwick County listed as an additional insured. Same for auto insurance and workers compensation if there are employees.*

If this is truly a sole proprietor business it should be possible to obtain Business Pursuits insurance coverage on the home owners' insurance policy.

Firms interested in submitting a proposal, must respond with complete information and **deliver on or before 1:45 p.m. CST Tuesday November 22, 2016**. Late proposals will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID RESPONSE PAGE.”



Britt Rosencutter
Purchasing Agent