



SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT
Division of Purchasing
Joseph Thomas, Purchasing Director
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<http://sedgwickcounty.org/finance/purchasing.asp>

**ADDENDUM 1
17-0030a1
PRODUCTION COPIER**

April 3, 2017

The following is to ensure that vendors have complete information prior to submitting a bid. Here are some clarifications regarding the bid for Production Copier for Operations Support Services.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **What is average annual B&W volume?**
775,000.
2. **What is average annual Color volume?**
254,000.
3. **What unit are you replacing, if any?**
Xerox 700i.
4. **What are the current costs for black and white/color copies per page?**
The county is not disclosing this information at this time.
5. **For what purpose are you requesting an optional Interposer on a color system?**
The county wants the ability to insert a document after the fuser. Since the fuser is hot and tends to pull off toner from previously printed documents.
6. **Does the county desire to copy 12" x 18" documents?**
No, just the ability to print 12 x 18 digital files. The maximum size for the ADH would be 11 x 17.
7. **Does the county desire to scan 12" x 18" documents to network folder?**
No, 11 x 17 would be the maximum.
8. **Does the county desire to have the ability to offset stack collated sets, stapled and unstapled, correct?**
Yes.
9. **Does the county want a separate high capacity stacker in addition to stapler finisher, correct?**
The county is desirous of a high capacity stacker and the stapling function.
10. **Do you require removable carts for the high capacity stacker, and if so, how many?**
None.

11. **Maximum number pages per booklet or total number of sheets of paper, 4 pages per sheet?**
Please provide information on options available.
12. **What edge trimming, if any, does the county require?**
No edge trimming necessary.
13. **What sheet size and feeder capacity does the county require for the interposer?**
8.5 x 11 sheet size and give us the options for capacity on the interposer.
14. **Please confirm the county's understanding that priority service calls performed outside of normal business hours are not included in the quoted pricing, and would be a separate charge.**
The county understands this is separate pricing, however the county is desirous of a quoted fixed hourly rate for the term of the contract.
15. **Please clarify the statement in item 10 of the Services subsection of section III of the RFB. What specific original manufacturer equipment for repair is this referring to?**
This requirement is simply stating that all repairs shall be made with original manufacturer parts.
16. **As requested, the offered pricing include pricing that is based on leasing. Lease pricing requires an absolute commitment to the full lease term. The only allowable termination causals without early termination charges applying are for uncured Contractor default or funding non-appropriation. Based on this, for subsection E of Section V, Bid Terms, will the County please remove the termination for convenience right in this provision, or have such termination be subject to early termination charges, in order to qualify for the lease pricing being requested in the RFB?**
The county does not typically modify the termination for convenience provision in its agreements. The county may be willing to extend the notification to the vendor to 30 days in the case that this provision would ever need to be executed.

Firms interested in submitting a *bid* must respond with complete information and **deliver on or before 1:45 p.m. CDT, April 11, 2017**. Late bids will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE BID RESPONSE PAGE.”



Kim Bush, CPPB
Purchasing Agent