



SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT
Division of Purchasing
Kristen McGovern, Senior Buyer
525 N. Main, Suite 823 ~ Wichita, KS 67203
Phone: 316 660-7258 Fax: 316 383-7055
<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM #1
#17-0083
ERGONOMIC ASSESSMENT

September 18, 2017

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for *Ergonomic Assessment* for Risk Management.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

- 1. Will the scope of the whole project presumably touch all 2,500 employees?** *Answer: Doubtful. Service will be provided on as requested.*
- 2. How many departments?** *Answer: Sedgwick County has about 50 Departments. I cannot predict which Departments will request service.*
- 3. Is there more than one unique work station configuration used by the county?** *Answer: Yes.*
- 4. What Key Performance Indicators (KPI) will be utilized to measure the success of this project?** *Answer: Since services will be requested on an as needed basis there is not a specific KPI that will be used.*
- 5. The proposal due date has been changed to Tuesday October 3, 2017.**

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 p.m. CDT, October 3, 2017**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL/BID RESPONSE PAGE.”

Kristen McGovern
Senior Buyer