

ITEMS REQUIRING BOCC APPROVAL

2 ITEMS

**1. SHREDDING SERVICES-VARIOUS COUNTY DEPARTMENTS
FUNDING-VARIOUS COUNTY DEPARTMENTS**

(Request sent to four vendors)

RFP #13-0088

	Cintas Corporation
Offsite Service	
Under Desk console	\$7.00/pickup
Medium 48" console	\$7.50/pickup
Large 64 gallon container	\$10.00 per pickup
Bulk service	\$0.05/lb
Onsite Services	
Under Desk console	\$9.50/pickup
Medium 48" console	\$10.00/pickup
Large 64 gallon container	\$13.00/pickup
Bulk service	\$0.11/lb

On the recommendation of Kara Kingsley, on behalf of various county departments, Jennifer Dombaugh moved to **accept the proposal from Cintas Corporation at the rates listed and establish a contract for five (5) years with five (5) one (1) year options to renew.** Tim Kaufman seconded the motion. The motion passed unanimously.

A review committee comprised of Karen Leslie, Doug King and Melissa Thompson-DIO, Crystal Deselms-COMCARE and Kim Evans-Purchasing reviewed the response. Cintas Corporation is the current vendor and the committee has been pleased overall with their performance.

The pricing offered to the county is lower than the current contract by about 13%. Last year, the county spent approximately \$11,700.00 on shredding services.

When other vendors were contacted to see why they did not respond, it was stated that the number of locations and trips were too large for them to handle.

Onsite shredding requires a shred truck be brought to the location of the documents to be disposed of and done at the site in view of a county employee. COMCARE is the primary user of this service. Offsite shredding occurs when Cintas Corporation takes the papers to be shredded to their site and processes it there.