

**4. ON-CALL COMMERCIAL REAL ESTATE BROKER SERVICES -- FACILITIES
FUNDING - FACILITIES**

(Request sent to 38 vendors)

RFP #13-0108 Contract

	NAI Martens	Landmark Commercial Real Estate, Inc.
Commission % for Property Acquisition	Minimum of 3% charged to seller	6% charged to seller
On-Call Hourly Rate *	\$65.00	\$150.00
No Bid	Sandlian Realty	McCurdy Auction, LLC

On behalf of the Facilities Department, recommend to **accept the low proposal from NAI Martens as listed above for one (1) year with four (4) one (1) year options to renew.**

A committee consisting of Steve Claassen - Facilities, Fleet & Parks Director, Tania Cole - Project Services Program Manager, and Joe Thomas - Purchasing evaluated both responses based on content, qualifications, experience and cost.

The services requested will include assisting the County in the purchase or lease of real property, research on market conditions, preparing price opinions, consulting services including site inspections and all customary activities and services associated with real estate transactions.

* Note: If the on-call consulting work results in a transaction between Sedgwick County and a seller who pays a commission, the hourly consulting fee will be reimbursed to the county.

Question was asked: What is the maximum commission charged to seller if the minimum is 3%? Commission percentage can vary, but since Sedgwick County will be the buyer of real property, this commission will not be charged to the county.