

3. NUTRITION AND COMMISSARY MANAGEMENT SERVICES -- VARIOUS DEPARTMENTS
FUNDING -- VARIOUS DEPARTMENTS

(Request sent to 76 vendors)

RFP #16-0079 Contract

	Aramark	Trinity Services Group, Inc.	Turnkey Corrections	CBM Managed Services (Option 1)	CBM Managed Services (Option 2)	CBM Managed Services (Option 3)	CBM Managed Services (Option 4)	Premier Food Service
Inmate Meals								
Inmate Meals (per ea.)	\$1.129	\$1.375	No Bid	\$1.177	\$1.182	\$1.187	\$1.167	\$1.420
Religious and Dietary Meals (per ea.)	\$1.129	\$1.375	No Bid	\$1.177	\$1.182	\$1.187	\$1.167	\$1.670
Staff Meals at ADF (per ea.)	\$1.00	No Bid	No Bid	\$3.50	\$3.50	\$3.50	\$3.50	No Bid
Equipment Allowance (per year)	-\$20,000.00	No Bid	No Bid	-\$13,000.00	-\$19,500.00	-\$26,000.00	No Bid	No Bid
Commissary Management								
Commissary Commission based on Net Sales	10%	15%	30% with an additional 10% to inmate programs	10%	10%	10%	10%	No Bid
Inmate Banking Fees: Lobby	Cash & Cards: Up to \$20=\$2.85; \$20-\$100=\$3.95; \$100-\$200=\$4.95	Cash: \$3.25 limit \$200.00 Credit Card \$4.50 = \$30.00, \$5.95=\$30.01 to \$50.00, \$6.95=\$50.01 to \$70.00, \$9.95=\$70.01 to \$100.00	\$8.95 card fee Cash no fee	Cash \$3.25, Cards \$3.25 or 10% whichever is more Takes picture of depositor	Cash \$3.25, Cards \$3.25 or 10% whichever is more Takes picture of depositor	Cash \$3.25, Cards \$3.25 or 10% whichever is more Takes picture of depositor	Cash \$3.25, Cards \$3.25 or 10% whichever is more Takes picture of depositor	No Bid
Inmate Banking Fees: Web	Cash & Cards: Up to \$20=\$2.85; \$20-\$100=\$3.95; \$100-\$200=\$4.95	Cash: \$3.25 limit \$200.00 Credit Card \$4.50 = \$30.00, \$5.95=\$30.01 to \$50.00, \$6.95=\$50.01 to \$70.00, \$9.95=\$70.01 to \$100.00	\$8.95	\$3.25 or 10% whichever is more	\$3.25 or 10% whichever is more	\$3.25 or 10% whichever is more	\$3.25 or 10% whichever is more	No Bid
Inmate Banking Fees: Bonding	\$5.00 per \$100.00	Cash: \$3.25 limit \$200.00, \$9.95 up to \$250.00, \$15.95 to \$250.01- \$500.00	\$8.95	Cash: No Fee Card: \$3.25 or 10% whichever is greater	Cash: No Fee Card: \$3.25 or 10% whichever is greater	Cash: No Fee Card: \$3.25 or 10% whichever is greater	Cash: No Fee Card: \$3.25 or 10% whichever is greater	No Bid

BOARD OF BIDS AND CONTRACTS DECEMBER 8, 2016

Booking and Release Fees	No Fee	No Fee No Cards Allowed	\$8.95	No Fee	No Fee	No Fee	No Fee	No Bid
Inmate Banking Program	CORE	Cobra Banker/Fusion	Turnkey Elite Account Management	Techfriends Jail ATM/Lockdown	Techfriends Jail ATM/Lockdown	Techfriends Jail ATM/Lockdown	Techfriends Jail ATM/Lockdown	No Bid
Debit Card Release	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No Bid
Supply Starter Kits & Indigent Kits	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No Bid
Hot Cart	Yes, must sync banking systems between units.	Yes	Yes	Yes, with live point of sale debits.	Yes, with live point of sale debits.	Yes, with live point of sale debits.	Yes, with live point of sale debits.	No Bid
Online Care Packs	Yes	Yes	Yes	Yes	Yes	Yes	Yes	No Bid
Inmate e-mail	\$0.25 per e-mail	No Bid	\$0.25 per e-mail	\$0.05 per e-mail free encrypted e-mails to public defender	\$0.05 per e-mail free encrypted e-mails to public defender	\$0.05 per e-mail free encrypted e-mails to public defender	\$0.05 per e-mail free encrypted e-mails to public defender	No Bid
Bar Code Reader for Inmate Tracking	Handheld scanner for delivery of commissary items only	N/A	N/A	Will work with Sedgwick County to implement live inmate tracking solution	Will work with Sedgwick County to implement live inmate tracking solution	Will work with Sedgwick County to implement live inmate tracking solution	Will work with Sedgwick County to implement live inmate tracking solution	No Bid
No Bids		AVI Food Sytems, Inc.	USD 259 Food Services	Treat America Food Services	The Breadbasket, LLC			
		Café Services	Blue Moon Caterers	Jayleen, Inc				

On the recommendation of Kristen McGovern, on behalf of various county departments, Linda Kizzire moved to **accept the overall best proposal from CBM Managed Services (Option 1) for both Nutrition and Commissary Management Services and establish contract rates as indicated above for three (3) years with two (2) one year options to renew.** Tim Kaufman seconded the motion. The motion passed unanimously.

A review committee comprised of Colonel Brenda Dietzman, Captain Willetta Moore, Captain Jared Schechter, Lieutenant Vincent Walker, Captain Robert Taylor - Sheriff's Office, Robert Campbell, Greg Tuxhorn - Facilities and Kristen McGovern - Purchasing Division reviewed all proposals and shortlisted Aramark and CBM Managed Services(CBM) and unanimously agreed upon CBM Managed Services (Option 1). Factors considered include the ability to meet requirements and scope of work, ability to fulfill supplemental requests, qualifications and the most advantageous and prudent methodology and cost.

This new contract pricing is \$0.097 less per inmate meal than the county is currently spending. It reflects an annual estimated savings of \$126,100.00. In addition, CBM has proposed running the courthouse cafe without the annual subsidy of \$36,000.00. The county currently pays to the current contract owner. An annual combined savings of \$162,100.00 for Sedgwick County.

Through reference checks and proof of quality of food during presentations, CBM demonstrated they will serve a superior food product to the inmate population. Food quality is a very effective management tool to keep the inmate population untroubled. When inmates have issues with poor quality food and diets not being properly managed, it becomes extremely taxing on staff to correct issues and can potentially create liability issues for the county when religious diets are not properly followed. Additionally, poor quality food can incite some inmates to violence and encourages inmates to trade commissary items which can cause altercations when debts are not repaid. An example of the benefits of the quality of inmate food provided by CBM is their existing contract with Cook County, Illinois. In Cook County, the inmate population is approximately 10,000, however on average, only 12 -14 inmates are on Kosher diets compared to Sedgwick County's 1,400 inmates with 40 on Kosher diets. Cook County found by having better quality food for the inmates they receive fewer request for special and religious diets, which reduced liability.

BOARD OF BIDS AND CONTRACTS DECEMBER 8, 2016

CBM has a track record of being a quality company to work with who will respond quickly to address and correct any problems encountered. Reference checks with other local facilities and large jails in the country have verified the timeliness and quality of service by CBM staff.

The Commissary and Management Services is a program where inmates can pay and obtain supplies which are not provided by the Sheriff's Office utilizing a kiosk system. The kiosks will also provide a digital inmate request system enabling requests for services (e.g. medical, inmate coordinators, supervisors, PREA, etc.) CBM's inmate request system is a web portal and is completely customizable to fit the needs of the Sheriff's Office in order to ensure inmate requests automatically go where they are needed. A digital inmate request system ensures all records are preserved and can be tracked for the purpose of preventing litigation. There will be approximately 60 kiosks throughout the Sedgwick County Detention and Work Release Facilities. CBM will also keep six (6) extra kiosks on-site in order to make instant repairs if a kiosk breaks. The kiosks will also be used for other informational purposes. The Sheriff's Office will be able to place inmate announcements on the kiosks and will have full control of what functions are available and when they are available.

The supplies and costs will be from a predetermined list approved by the Sheriff's Office. The vendor will deliver the items directly to the inmates on a predetermined schedule.

Sedgwick County does not pay for any of the Commissary services.

To support their commissary services in Sedgwick County and South Central Kansas, CBM plans to open a warehouse in Sedgwick County which will add jobs and tax dollars to the community.

CBM offers an Inmate Back2Work Vocational Training Program which teaches inmates the necessary skills needed to become successful within a chosen field and gives participants the tools necessary to become gainfully employed. CBM will study the local market to determine the needs of local employers in order to develop an inmate training program which will help with job placement upon the inmate's release.

CBM has proposed establishing staff dining at the detention facility which currently does not exist. Staff currently has to have food delivered or bring their own food from home. CBM has committed to healthy and affordable dining for all three shifts at the Adult Detention Facility which includes a featured meal of the day and salad bar. The benefits to employees are healthier food and convenience.

CBM has offered an annual investment of \$13,000.00 for equipment repairs and maintenance. Any remaining funds will be rolled over to the next contract year through the term of the contract.

Inmate secure e-mail messaging is a system that allows inmates to receive and send e-mails. Inmate secure messaging has virtually eliminated traditional mail in correctional facilities. On average, the Sheriff's Office receives approximately 200 - 250 letters a day for inmates, which all need to be searched for contraband and screened before being delivered to the inmates. This process is labor intensive and while inmate e-mails will not eliminate all mail, it will significantly reduce the amount of time spent searching the mail. A reduction in letters entering the facility also reduces the amount of paper in the facility and it reduces fire hazards. The inmates will be able to send and receive e-mails at a minimal cost of \$0.05 per email with free encrypted e-mail to the inmate's public defender. The approximate cost for the inmate to write, address and send a letter is \$0.75. The public would also see about the same cost savings by using e-mail instead of sending in a traditional letter. In the last year the current provider has sold approximately 13,000 pre stamped envelopes to inmates at a cost of \$0.71 each with a total price of \$9,230.00. If the inmates use a \$0.05 e-mail instead of a traditional letter, the total savings would be \$8,580.00. CBM will also offer to give a limited number of free e-mails to indigent inmates in lieu of the two stamped envelopes they currently receive.

The e-mail software, also at no cost, provides advanced investigative tools that will be available to the Sheriff's Office staff. The software will flag e-mails which contain certain words and/or phrases in order to alert staff to review these e-mails before they are sent to the inmates. Additionally, the software will also have a Threads program which will allow investigators to track e-mail activity within the facility. This same type of technology is currently used in the inmate phone system and has been used to solve serious crimes in the community, including murder.

BOARD OF BIDS AND CONTRACTS DECEMBER 8, 2016

CBM will also provide barcode readers so that each inmate can be tracked in the facility with live updates. The barcode reading system will allow the Sheriff's Office virtually real time information concerning the location of inmates in the facility. It will also alert staff of an inmate who does not arrive to a location they were directed to go. This feature will help reduce inmates passing notes and/or contraband in the hallways and could potentially prevent an escape attempt.

CBM uses Techfriends for their inmate banking program, an interface already exists between ADAM, the jail management system and Techfriends. Until approximately three years ago Techfriends was the inmate banking provider for the Sheriff's Office, therefore the interface will only need minor changes by ITS making the transition of vendors less costly to the county.

Inmate banking fees associated with cash bonds will also benefit the citizens of Sedgwick County. In the last three months, over \$180,000.00 has been deposited in kiosks to pay inmate cash bonds to gain the release of an inmate with no fees. CBM will continue to provide this service at no charge.

When depositing funds in the lobby of the Detention Facility the CBM kiosks have an extra layer of security by taking a picture of each depositor, which could prevent the use of stolen credit cards.

*Note: Sedgwick County desires to contract with a firm to provide food service for the following four (4) County locations:

(1) Sedgwick County Sheriff's Office - Detention Facility 141 W. Elm Wichita, Kansas 67203.

Vendor will provide three (3) meals daily to this location, with an average daily meal count average of 3500.

(2) Sedgwick County Sheriff's Office - Work Release Facility - 701 W. Harry Wichita, Kansas 67213.

Vendor will provide three (3) meals daily to this location with a daily meal count average of 229.

(3) Department of Corrections - Residential & Services Center - 622 E. Central Wichita, Kansas 67202.

Vendor will provide three (3) meals daily to this location with a daily meal count average of 130.

(4) Sedgwick County Main Courthouse Cafeteria - 525 N Main, Basement Wichita, Kansas 67203.

Vendor will provide all inclusive food service operation.

Questions and Answers

Tim Kaufman asked: "It sounds like there are some technology enhancements involved in this bid. Is the vendor prepared to take on any added costs that are needed for these technological enhancements?"

Colonel Brenda Dietzman(Sheriff's Office) answered: "Yes. One of the things that we appreciate about CBM is that everything they are doing is better. It's going to be at a less cost than what we currently pay. The savings comes because we are actually combining the two contracts and we haven't done that in the past. The barcode readers were made available to us through our current vendor, but we didn't take the opportunity to do that because it would have been very costly to the Sheriff's Office. What we did in our RFP is that we wanted to explore the option of a barcode reader system. CBM came back to us and said they wanted to build the software that will interface with our RMS system for free, and it was a top priority to them. Aramark was willing to put that technology in as well, but it would only be used for commissary and not the tracking system like CBM."

Linda Kizzire asked "Do we currently have these kiosks?"

Brenda Dietzman answered: "Yes, we do. Technology gets better and better. CBM has a great kiosk system and the computer itself is rather small and very quick and simple to fix if something were to malfunction with it."