

2. EMPLOYEE FLEXIBLE SPENDING ACCOUNT ADMINISTRATION -- HUMAN RESOURCES
FUNDING -- HUMAN RESOURCES

(Request sent to 55 vendors)

RFP #17-0012 Contract

	Total Administrative Services Corporation	Significa Benefit Services, Inc.	Application Software, Inc. dba ASI Flex	AxisPlus Benefits
Initial Setup, One Time	\$0.00	\$500.00	\$0.00	Included
Basic Administration, Per Participant Per Month	\$3.45	\$4.75 w/debt card \$3.50 w/o debt card	\$2.50	\$2.75
Informal Seminar, Each Time	TBD	\$0.00	\$0.00	Included
Open Enrollment Packets, Per Packet	\$0.00	\$0.00	\$0.00	Included
Open Enrollment Consultation, Per Employee Per Hour	N/A	\$0.00	\$0.00	Included
Debit Card Services, Per Participant Per Month and Annual Charge	\$0.00 (two included)	\$0.00 \$10.00 per additional card or replacement card	\$0.00 (two included) \$5.00 for additional or replacement	Included
Custom Reports, Per Hour	\$125.00	\$0.00	\$0.00	Included
Mailings due to changes in law, As Necessary Per Form/Letter Mailed	TBD	\$0.00	Can be quoted based on scope	Included
Other	\$400.00 First year \$100.00 Renewal per year HIPAA compliance	\$10.00 per enrollment fee		\$5.00 per card replacement \$5.00 When necessary, plan amendment fee
	Discovery Benefits, Inc.	Connect Your Care, LLC	Aetna Life Insurance Company	UnitedHealthcare
Initial Setup, One Time	\$0.00	Waived	\$500.00	Included
Basic Administration, Per Participant Per Month	\$3.50	\$2.85	\$4.25	\$4.22
Informal Seminar, Each Time	\$0.00	\$2,000.00	\$0.00 For first time \$500.00 each after first one	
Open Enrollment Packets, Per Packet	\$0.00	Included	Included	
Open Enrollment Consultation, Per Employee Per Hour	Webinars provided at no additional cost	No Charge	N/A	
Debit Card Services, Per Participant Per Month and Annual Charge	\$0.00	\$0.00	Included	\$0.50 Per participating employee per month
Custom Reports, Per Hour	\$0.00	\$200.00	\$150.00	Included
Mailings due to changes in law, As Necessary Per Form/Letter Mailed	\$0.00	Electronic provided at no charge	\$10.00	

BOCC APPROVED JULY 12, 2017
BOARD OF BIDS AND CONTRACTS JULY 6, 2017

	Lifetime Benefit Solutions, Inc.	HealthSmart Benefit Solutions	Flex Made Easy	Surency Life and Health Insurance Company
Initial Setup, One Time	Waived	\$0.00	Waived	Waived
Basic Administration, Per Participant Per Month	\$2.95	\$3.80	\$2.50	\$2.75
Informal Seminar, Each Time	Included	\$0.00	Waived	Included
Open Enrollment Packets, Per Packet	Included	\$0.00	Waived	Included
Open Enrollment Consultation, Per Employee Per Hour	Included	\$0.00	Waived	Included
Debit Card Services, Per Participant Per Month and Annual Charge	Included	Included \$10.00 per replacement	Waived	Included
Custom Reports, Per Hour	\$150.00	\$175.00	Waived	Included
Mailings due to changes in law, As Necessary Per Form/Letter Mailed	Included	\$5.00	Waived	Included
Other		\$215.00 Annual renewal fee		\$0.50 discount if a valid email is provided
	Mii Life, Inc. dba SelectAccount			
Initial Setup, One Time	\$0.00			
Basic Administration, Per Participant Per Month	\$4.00			
Informal Seminar, Each Time	\$0.00			
Open Enrollment Packets, Per Packet	\$0.00			
Open Enrollment Consultation, Per Employee Per Hour	\$500.00 + Travel per event			
Debit Card Services, Per Participant Per Month and Annual Charge	\$0.00			
Custom Reports, Per Hour	\$0.00			
Mailings due to changes in law, As Necessary Per Form/Letter Mailed	\$0.00			
Other	\$400.00 Annual Fee			
No Bids	Tri-Star Systems	Sedgwick Claims Management Services, Inc.	Family Health America	
	Hinkle Law	USI Insurance Services	AGHLC	

On the recommendation of Kara Kingsley, on behalf of the Division of Human Resources, Jennifer Dombaugh moved to **accept the proposal from Surency Life and Health Insurance Company (Surency) and establish contract pricing at the rates listed above for three (3) years with two (2) one (1) year options to renew.** Richard Powell seconded the motion. The motion passed unanimously, Linda Kizzire abstained.

A committee comprised of Heather Poorman and Rebecca Page - Human Resources, Linda Kizzire - Treasurer's Office and Kara Kingsley - Purchasing reviewed and scored the responses based on criteria set forth in the RFP. The committee unanimously decided to recommend Surency for award.

Sedgwick County has offered Health Care Reimbursement and Dependent Care Flexible Spending Account Programs to employees since 1996. The County contributes (\$75 single/\$150 2-person/\$220 family) to a Health Care Flexible Spending Account for each employee that is currently enrolled in health care benefits and completes an annual preventive exam and enters the date before the deadline.

AxisPlus Benefits was not considered due to their amendment fee and additional card fee.

Flex Made Easy was not considered due to their card replacement fee, client size, and that they did not provide performance guarantees.

Application Software, Inc. dba ASI Flex was not considered due to their high turnover rate and that they did not provide performance guarantees. They are our current vendor.

Questions and Answers

Richard Powell: I have a question pertaining to I believe it's on the first page about halfway down... there's a basic administration per participant monthly fee. Now that assessed back to the employee or their division?

Heather Poorman: Sedgwick County pays the administrative fee for each employee that is enrolled.