

**Community Corrections Advisory Board
Minutes – March 15, 2018**

Members Present: Ignacio Ayala, Michael Birzer, Deanna Carrithers, James Convey, Kenya Cox, Kelly Grant, Seth Rundle, Mary San Martin, and Peter Shay

Members Absent: Ben Burgess, Troy Livingston, and Ann Swegle

Staff: Chris Collins-Thoman, Jay Holmes, Chris Morales, Lori Gibbs, Molly Dowd and Stacy Garrett

- I. **Introductions and Announcements** – Rusty Leeds from the County Manager’s Office and Mark Orr from the Public Defender’s Office were introduced to the board. Mark Orr will be replacing Jama Mitchell on the board and will be approved at the BOCC meeting next week.

- II. **Approval of February Minutes -**
A motion to approve the February minutes was made by Peter Shay, seconded by Michael Birzer and unanimously approved.

- III. **ACTION ITEM** – Approve the SFY2019 Comprehensive Plan and authorize chair to sign signature page.
A motion to approve the SFY2019 Comprehensive Plan was made by Michael Birzer, seconded by Peter Shay and unanimously approved.

- IV. **ACTION ITEM** – Approve the SFY2019 Behavioral Health Grant Application and authorize chair to sign signature page.
A motion to approve the SFY2019 Behavioral Health Grant Application was made by Ignacio Ayala, seconded by Peter Shay and unanimously approved

- V. **Director’s Update** – Glenda Martens was absent.

- VI. **Program Updates**
 - **Field Services** – Jay Holmes
 - The ADP for February was 1,582 compared to 1,682 last February.
 - Jay Holmes gave updates in the review of the SFY2019 Comprehensive Plan.
 - **Residential** – Lori Gibbs
 - The ADP for February was 62 compared to 67 last February. The funded capacity at the center is 65.
 - **Work Release** – Lori Gibbs
 - The ADP for February was 38. The funded capacity at the center is 100.
 - The transition of clients from the Sheriff’s Work Release Program was completed with the last set of intakes on February 22nd. The responsibility of reviewing all referrals was taken on February 13th.
 - There was discussion with the board on the Work Release client fees. Approximately \$14,000 was collected in the first month.

- VII. **Other Business** – None.