

**TEAM JUSTICE MINUTES**  
**July 13, 2018**

**Members Present:** Kellie Hogan, Terri Moses, Kristin Peterman, Julie Rinke, Taunya Rutenbeck, Corinthian Kelly, Donna Longworth for Ron Paschal, Kerry Weible, Shantel Westbrook, Lt. K. Taylor for Willetta Moore, Risa Rehmert for Karen Countryman-Roswurm

**Members Absent:** Gil Alvarez, Troy Livingston, Mark Masterson, Patrick Walters, Catherine Linaweaver, Dan Soliday

**Guests:** Glenda Martens, Alex Allbaugh, Alan Smith, Mike Russell, Chris Morales, Jodi Tronsgard, Mario Salinas, Jennise Jenkins, Tara Hanna, Lanora Franck, Steve Stonehouse, Raquel Berrios-Lithgow, Stacey Garrett, Lt. Blake Mumma

**Staff:** Chris Collins-Thoman and David Riddle

- I. Introductions and Announcements – Troy Livingston, Deputy Chief of Wichita Police Department, has been appointed by Chief Gordon Ramsay to fill the term that recently expired for Dan East. Mr. Livingston was unable to attend this meeting.**
- II. Approval of Team Justice Minutes from the 6/1/18 Meeting – ACTION ITEM: Terri Moses motioned, Kellie Hogan seconded, the remaining members agreed and the motion carried to approve the Team Justice Minutes from the 6/1/18 meeting, as submitted.**
- III. Executive committee Meeting Summary/Minutes from 6/26/18 Review/Approve/ File-** No further input given.
- IV. Kansas open Meetings Act (KOMA) Kansas open Records Act (KORA)-** Chris Collins-Thoman addressed the board about letters that were sent out to Board Members regarding KOMA/KORA requirements. Chris identified changes to occur to meeting notices for request of agenda items as well as ensuring public input on items. Glenda Martens addressed the Board about email communication in regards to responding to items to only sender and not using “reply all” to avoid creating a quorum.
- V. Benchmark V Report-** Chris Collins-Thoman contacted Dr. Craig-Moreland via telephone to address and discuss any questions the Board had about the Benchmark V Report. Questions posed were answered.
- VI. Review Juvenile Intake & Detention Continuum Data –** Steven Stonehouse directed the Board to a handout in their packets and provided a brief overview of the information on the Juvenile Intake & Detention Continuum. The handout contained information on JIAC intakes, JDF admissions, and average daily population information for programs.
- VII. Update on Evening Reporting Center –** Jennise Jenkins presented a past to present Powerpoint on statistical data for JFS and progress with MST/ ERC staff and clients.
- VIII. Burns Institute Update & Community Strategic Plan-** Lanora Franck updated the Board about the 3 site visits with stakeholders to develop a Strategic Plan involving the five target populations.
- IX. Other Business –** Open house for new ERC dayrooms/classrooms from 1-4 p.m.