

Division of Finance

Mission: *To assure accurate financial reporting and informed planning and decision making through continuous employment of best practices to ensure effective and proper stewardship of public resources.*

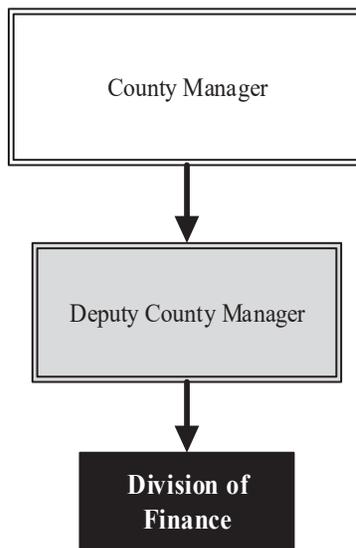
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Chief Financial Officer

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Overview

The Division of Finance is responsible for all aspects of the County’s financial management with the exception of property tax administration, which is done by several elected and appointed officials. To assure the County’s financial resources are properly utilized in an efficient and effective manner, three programs comprise the Division. They include Accounting, Budget, and Purchasing.



Strategic Goals:

- *Drive the process to set an overarching financial policy and philosophy for the organization, outlining the need for development and adherence to uniform best practices across the organization*
- *Develop and implement standard training for financial practices*
- *Work with appropriate partners internally and externally to resolve current technology issues and address future needs*
- *Be an active leader to identify areas of risk through regular risk assessments and communication with internal and external partners*

Highlights

- Sedgwick County has AAA bond ratings from Moody’s and S&P, and an AA+ bond rating from Fitch. Additionally, S&P has assigned a “strong” assessment, the highest possible, to the County’s financial management
- Achieved Popular Annual Financial Reporting Award for the 12th consecutive year
- Received Certificate of Achievement in Financial Reporting for the 36th consecutive year
- For the 35th consecutive year, earned award for Distinguished Budget Presentation



Accomplishments and Priorities

Accomplishments

The Division of Finance continues to deliver financial management services of the highest quality possible. This is evidenced by the Division receiving awards from the Government Finance Officers Association (GFOA) for Financial Reporting for its Comprehensive Annual Financial Report for the 36th consecutive year, the Distinguished Budget Presentation for the 35th consecutive year, and the Popular Annual Financial Reporting (PAFR) award for the 12th consecutive year.

Strategic Results

- Monthly, Quarterly, and Annual financial reports published and delivered to key stakeholders by policy deadlines 100% of the time
- Financial Forecast delivered to stakeholders within policy timeline and within acceptable limits
- Key member of Public Sector Purchasing Advisory Board, a cross-functional team of USD 259, City of Wichita, Wichita State University (WSU), and Sedgwick County purchasing professionals

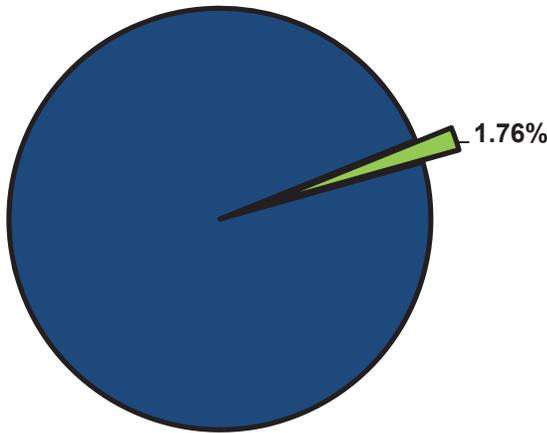


Significant Budget Adjustments

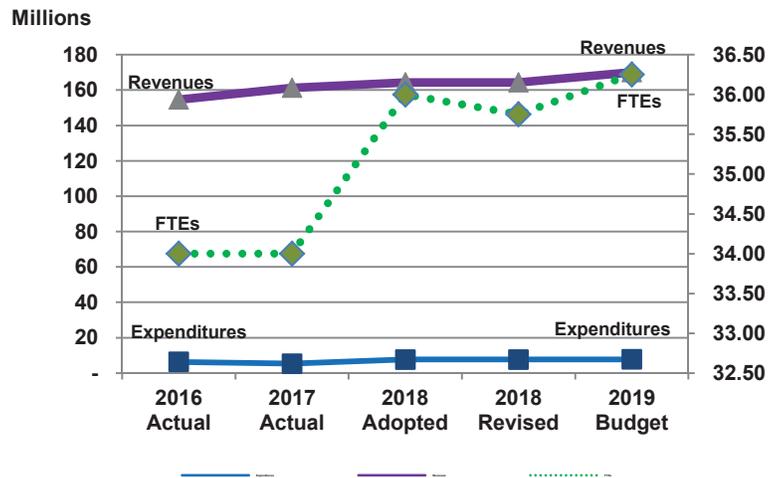
Significant adjustments to the Division of Finance's 2019 budget include a deliberate reduction of \$1,000,000 in estimated workers' compensation charges to divisions, resulting in lower budgeted revenues in the Workers' Compensation Fund, as well as an increase of \$62,792 and 1.0 FTE for a position shifting from COMCARE and a decrease of \$62,650 for 0.5 FTE of the Economic Development and Tax System Director position shifting to the Economic Development Division following reorganization.

Divisional Graphical Summary

Division of Finance
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
Expenditures							
Personnel	2,790,853	2,765,191	3,296,517	3,296,517	3,349,495	52,979	1.61%
Contractual Services	3,056,084	2,502,721	4,312,932	4,146,085	4,305,432	159,347	3.84%
Debt Service	375,100	-	-	-	-	-	-
Commodities	60,133	56,586	53,050	219,897	60,550	(159,347)	-72.46%
Capital Improvements	400	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	6,282,570	5,324,499	7,662,499	7,662,499	7,715,477	52,979	0.69%
Revenues							
Tax Revenues	139,297,377	143,895,542	147,385,788	147,385,788	153,808,732	6,422,944	4.36%
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	4,368	1,920	4,634	4,634	1,769	(2,864)	-61.81%
Charges for Services	1,422,993	2,376,159	2,659,298	2,659,298	1,332,534	(1,326,765)	-49.89%
All Other Revenue	13,871,870	14,910,888	14,314,721	14,314,721	15,003,430	688,709	4.81%
Total Revenues	154,596,609	161,184,508	164,364,441	164,364,441	170,146,465	5,782,024	3.52%
Full-Time Equivalents (FTEs)							
Property Tax Funded	30.00	30.00	32.00	33.75	35.25	1.50	4.44%
Non-Property Tax Funded	4.00	4.00	4.00	2.00	1.00	(1.00)	-50.00%
Total FTEs	34.00	34.00	36.00	35.75	36.25	0.50	1.40%

Budget Summary by Fund

Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
General Fund	3,386,791	3,051,795	3,874,300	3,874,300	4,234,343	360,043	9.29%
Risk Management Reserve	1,445,989	1,138,234	1,735,864	1,735,864	1,505,872	(229,992)	-13.25%
Workers Comp. Reserve	1,449,790	1,134,470	2,052,335	2,052,335	1,975,262	(77,073)	-3.76%
Technology Enhancement	-	-	-	-	-	-	0.00%
Total Expenditures	6,282,570	5,324,499	7,662,499	7,662,499	7,715,477	52,979	0.69%

Significant Budget Adjustments from Prior Year Revised Budget

	Expenditures	Revenues	FTEs
One-time revenue reduction due to workers' compensation rate decrease		(1,000,000)	
Increase in investment income		303,298	
Decrease in convenience fees received		(137,976)	
Shift position from COMCARE as part of reorganization	62,792		1.00
Shift portion of position to Economic Development as part of reorganization	(62,650)		(0.50)
Total	142	(834,678)	0.50

Budget Summary by Program

Program	Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	% Chg '18 Rev.-'19	2019 FTEs
CFO	Multi.	2,016,416	1,890,860	2,563,277	2,766,367	2,555,020	-7.64%	7.25
Accounting	Multi.	3,242,903	2,447,169	3,950,566	3,747,476	3,997,297	6.67%	16.00
Budget Office	110	399,841	373,685	471,234	471,234	451,365	-4.22%	5.00
Purchasing	110	623,410	612,785	677,422	677,422	711,795	5.07%	8.00
Total		6,282,570	5,324,499	7,662,499	7,662,499	7,715,477	0.69%	36.25

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2018 Adopted	2018 Revised	2019 Budget	2018 Adopted	2018 Revised	2019 Budget
Chief Financial Officer	110	GRADE144	120,000	125,731	125,731	1.00	1.00	1.00
Assistant Chief Financial Officer	110	GRADE142	98,763	103,257	103,257	1.00	1.00	1.00
Accounting Director	110	GRADE139	75,707	77,600	77,600	1.00	1.00	1.00
Budget Director	110	GRADE139	97,927	77,600	77,600	1.00	1.00	1.00
Purchasing Director	110	GRADE139	91,145	93,424	93,424	1.00	1.00	1.00
Internal Financial Auditor	110	GRADE138	140,690	150,119	150,119	2.00	2.00	2.00
Internal Performance and Safety Auditor	110	GRADE138	-	56,295	56,295	-	0.75	0.75
Economic Development & Tax System Dir.	110	GRADE136	85,314	91,797	45,898	1.00	1.00	0.50
Principal Budget Analyst	110	GRADE133	48,171	60,312	60,312	1.00	1.00	1.00
Administrative Manager	110	GRADE132	-	54,082	54,082	-	1.00	1.00
Accounts Payable Supervisor	110	GRADE132	57,680	61,451	61,451	1.00	1.00	1.00
Management Analyst III	110	GRADE132	56,578	55,157	55,157	1.00	1.00	1.00
Payroll Manager	110	GRADE132	68,262	69,969	69,969	1.00	1.00	1.00
Principal Accountant	110	GRADE132	123,166	126,245	126,245	2.00	2.00	2.00
Revenue Manager	110	GRADE132	81,109	81,558	81,558	1.00	1.00	1.00
Senior Purchasing Agent	110	GRADE130	51,807	53,102	53,102	1.00	1.00	1.00
Management Analyst II	110	GRADE129	113,156	108,162	108,162	2.00	2.00	2.00
Senior Accountant	110	GRADE129	48,171	49,375	49,375	1.00	1.00	1.00
Payroll Analyst	110	GRADE127	47,193	48,372	48,372	1.00	1.00	1.00
Purchasing Agent	110	GRADE126	131,453	131,991	131,991	3.00	3.00	3.00
Senior Revenue Specialist	110	GRADE126	42,196	41,149	41,149	1.00	1.00	1.00
Administrative Officer	110	GRADE124	-	-	38,474	-	-	1.00
Administrative Specialist	110	GRADE123	95,023	97,802	133,359	2.00	2.00	3.00
Finance Coordinator	110	GRADE123	34,687	43,682	43,682	1.00	1.00	1.00
Accounting Technician	110	GRADE120	108,405	102,779	102,779	3.00	3.00	3.00
Purchasing Technician	110	GRADE120	60,823	61,410	61,410	2.00	2.00	2.00
Risk Manager	612	GRADE138	51,115	-	-	0.50	-	-
Safety Training Coordinator	612	GRADE130	73,113	-	-	1.00	-	-
Administrative Specialist	612	GRADE123	39,801	35,558	-	1.00	1.00	-
Risk Manager	613	GRADE138	51,115	-	-	0.50	-	-
Workers' Compensation Specialist	613	GRADE126	61,270	43,618	43,618	1.00	1.00	1.00
Subtotal					2,094,171			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					289,479			
Overtime/On Call/Holiday Pay					156			
Benefits					965,689			
Total Personnel Budget					3,349,495	36.00	35.75	36.25

Division of Finance - Chief Financial Officer

Mission: To assure accurate financial reporting and informed planning and decision making through continuous employment of best practices to ensure effective and proper stewardship of public resources

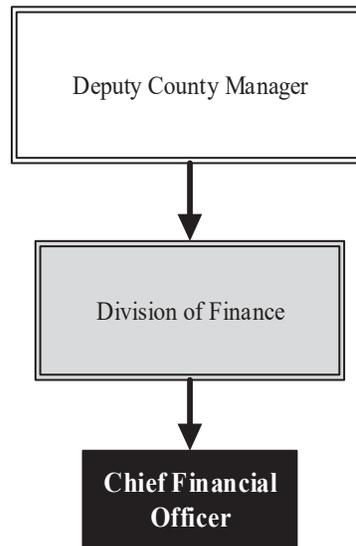
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Overview

The Chief Financial Officer (CFO) is accountable for the financial management of Sedgwick County. Responsibilities of the CFO include serving as a financial advisor to the County Manager and the Board of County Commissioners; supervising Accounting, Budget, and Purchasing; and conducting special studies on financial projects. The CFO is also responsible for strategic financial planning and debt issuance, as well as assuring compliance with law and regulations governing County financial activities. Established procedures, policies, and financial controls are the tools used to monitor compliance.



Strategic Goals:

- *Develop and implement fiscal strategies to provide adequate resources for County priorities while maintaining a constant price of government*
- *Safeguard County assets*
- *Continue to receive the highest bond rating award*

Highlights

- Sedgwick County has AAA bond ratings from Moody’s Investor Services and Standard & Poor’s, and an AA+ bond rating from Fitch Ratings. Additionally, Standard & Poor’s has assigned a “strong” assessment, the highest possible, to the County’s financial management
- The County is operating with less tax funding and less total funding than in 2008, and continues to provide services at the quantity and quality expected by County residents



Accomplishments and Priorities

Accomplishments

The CFO oversaw the development and implementation of training programs as identified by each section within the Division of Finance.

The CFO's Office also oversaw the implementation of an overarching financial policy and philosophy using outcomes of the 2017 audit and BOCC directives for the budget process.

Strategic Results

Through professional associations, Finance staff worked to identify common areas of risk or exposure (newsletters, conferences, meetings, task teams, etc.); surprise cash counts by Accounting staff; assessments by internal and external financial auditors through scheduled internal audits and annual external financial and policy/procedure audits; ongoing security audits by ITSS; annual security awareness training requirement; HIPAA audits by the Federal government; monthly preparation and status meetings to review upcoming deadlines with land record departments; and a monthly tax system audit trail report to identify potential security breaches.

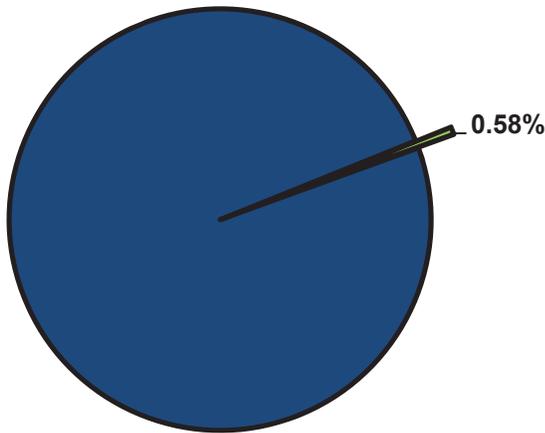


Significant Budget Adjustments

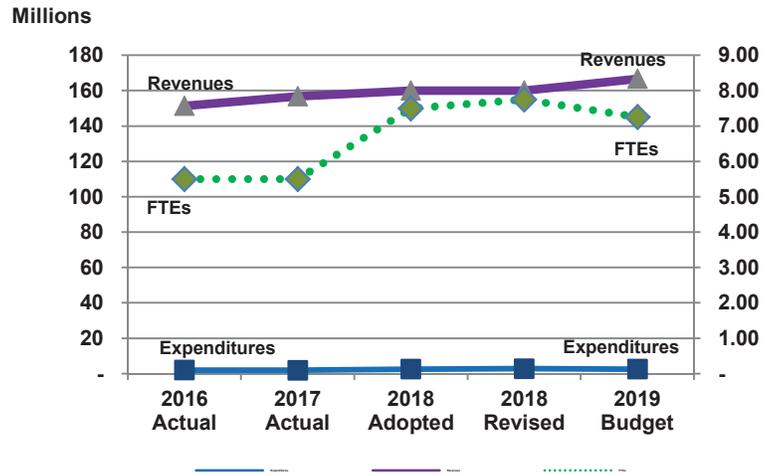
Significant adjustments to the Chief Financial Officer's 2019 budget include a decrease of \$62,650 for 0.5 FTE of the Economic Development and Tax System Director position shifting to the Economic Development Division following reorganization.

Divisional Graphical Summary

Chief Financial Officer
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
Expenditures							
Personnel	630,430	644,347	842,652	842,652	819,395	(23,257)	-2.76%
Contractual Services	1,371,893	1,225,823	1,700,525	1,784,075	1,708,025	(76,050)	-4.26%
Debt Service	-	-	-	-	-	-	-
Commodities	13,692	20,691	20,100	139,641	27,600	(112,041)	-80.23%
Capital Improvements	400	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	2,016,416	1,890,860	2,563,277	2,766,367	2,555,020	(211,347)	-7.64%
Revenues							
Tax Revenues	139,297,377	143,895,542	147,385,788	147,385,788	153,808,732	6,422,944	4.36%
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	4,368	1,920	4,634	4,634	1,769	(2,864)	-61.81%
Charges for Services	84,729	90,456	98,714	98,714	87,500	(11,214)	-11.36%
All Other Revenue	12,000,567	12,855,830	12,455,967	12,455,967	12,801,343	345,376	2.77%
Total Revenues	151,387,042	156,843,748	159,945,102	159,945,102	166,699,344	6,754,242	4.22%
Full-Time Equivalents (FTEs)							
Property Tax Funded	3.00	3.00	5.00	6.75	7.25	0.50	7.41%
Non-Property Tax Funded	2.50	2.50	2.50	1.00	-	(1.00)	-100.00%
Total FTEs	5.50	5.50	7.50	7.75	7.25	(0.50)	-6.45%

Budget Summary by Fund

Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
General Fund	570,427	752,627	827,413	1,030,504	1,049,148	18,644	1.81%
Risk Management	1,445,989	1,138,234	1,735,864	1,735,864	1,505,872	(229,992)	-13.25%
Technology Enhancement	-	-	-	-	-	-	-
Total Expenditures	2,016,416	1,890,860	2,563,277	2,766,367	2,555,020	(211,347)	-7.64%

Significant Budget Adjustments from Prior Year Revised Budget

	Expenditures	Revenues	FTEs
Shift portion of position to Economic Development as part of reorganization	(62,650)		(0.50)

Total	(62,650)	-	(0.50)
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Budget Summary by Program

Program	Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	% Chg '18 Rev.-'19	2019 FTEs
Chief Financial Officer	110	570,427	752,627	827,413	864,646	819,082	-5.27%	4.50
CFO Administration	110	-	-	-	165,858	230,066	38.71%	2.75
ROD Land Tech Transfer	237	-	-	-	-	-	0.00%	-
Risk Management	612	1,445,989	1,138,234	1,735,864	1,735,864	1,505,872	-13.25%	-
Total		2,016,416	1,890,860	2,563,277	2,766,367	2,555,020	-7.64%	7.25

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2018 Adopted	2018 Revised	2019 Budget	2018 Adopted	2018 Revised	2019 Budget
Chief Financial Officer	110	GRADE144	120,000	125,731	125,731	1.00	1.00	1.00
Assistant Chief Financial Officer	110	GRADE142	98,763	103,257	103,257	1.00	1.00	1.00
Internal Financial Auditor	110	GRADE138	140,690	150,119	150,119	2.00	2.00	2.00
Internal Performance and Safety Auditor	110	GRADE138		56,295	56,295	-	0.75	0.75
Economic Development & Tax System Dir.	110	GRADE136	85,314	91,797	45,898	1.00	1.00	0.50
Administrative Manager	110	GRADE132	-	54,082	54,082	-	1.00	1.00
Administrative Specialist	110	GRADE123	-	-	35,558	-	-	1.00
Risk Manager	612	GRADE138	51,115	-	-	0.50	-	-
Safety Training Coordinator	612	GRADE130	73,113	-	-	1.00	-	-
Administrative Specialist	612	GRADE123	39,801	35,558	-	1.00	1.00	-
Subtotal					570,940			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					19,385			
Overtime/On Call/Holiday Pay					-			
Benefits					229,070			
Total Personnel Budget					819,395	7.50	7.75	7.25

• Chief Financial Officer

The Chief Financial Officer provides administrative oversight to the operations of the Finance Division, and is accountable for all strategic and tactical planning for County financial management.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	416,181	454,840	612,660	557,893	604,329	46,436	8.3%
Contractual Services	152,265	288,212	209,653	300,203	209,653	(90,550)	-30.2%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	1,581	9,575	5,100	6,550	5,100	(1,450)	-22.1%
Capital Improvements	400	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	570,427	752,627	827,413	864,646	819,082	(45,564)	-5.3%
Revenues							
Taxes	139,297,377	143,895,542	147,385,788	147,385,788	153,808,732	6,422,944	4.4%
Intergovernmental	4,368	1,920	4,634	4,634	1,769	(2,864)	-61.8%
Charges For Service	84,729	90,456	98,714	98,714	87,500	(11,214)	-11.4%
All Other Revenue	10,648,437	11,714,630	11,025,250	11,025,250	11,582,756	557,506	5.1%
Total Revenues	150,034,912	155,702,548	158,514,385	158,514,385	165,480,758	6,966,372	4.4%
Full-Time Equivalents (FTEs)	3.00	3.00	5.00	5.00	4.50	(0.50)	-10.0%

• CFO Administration

CFO Administration is responsible for developing, implementing, and organization-wide contract monitoring and compliance process. Additionally, it provides oversight of the CFO office activities, as well as preparing, analyzing, and administering special project work for senior Finance staff. Also included within CFO Administration is claims management of all automobile and general liability claims the County administers.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	-	-	-	54,767	215,066	160,299	292.7%
Contractual Services	-	-	-	17,000	7,500	(9,500)	-55.9%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	94,091	7,500	(86,591)	-92.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	165,858	230,066	64,209	38.7%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
Total Revenues	-	-	-	-	-	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	1.75	2.75	1.00	57.1%

• Register of Deeds Land Technology Fund Transfer

This fund center acts as the receiver for those funds transferred by the Register of Deeds from the Land Technology Fund to the County's Technology Enhancement Fund. By law, these receipts may be used to support land-related technology. Funds are budgeted to be spent within divisions with eligible expenditures through authorization of the Board of County Commissioners.

Fund(s): County General Fund 237

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	-	-	-	-	-	-	0.0%
Contractual Services	-	-	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	-	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	-	-	-	-	-	-	0.0%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	500,803	302,886	-	-	-	-	0.0%
Total Revenues	500,803	302,886	-	-	-	-	0.0%
Full-Time Equivalents (FTEs)	-	-	-	-	-	-	0.0%

• Risk Management

The Risk Management program encompasses the Risk Management Reserve Fund, which was established by resolution to allow for claim retentions and deductibles in connection with self-funded insurance. This fund pays for insurance premiums, loss deductibles, and other claims not covered by an insurance policy.

Fund(s): Risk Management Reserve 612

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	214,249	189,507	229,992	229,992	-	(229,992)	-100.0%
Contractual Services	1,219,628	937,611	1,490,872	1,466,872	1,490,872	24,000	1.6%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	12,112	11,115	15,000	39,000	15,000	(24,000)	-61.5%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	1,445,989	1,138,234	1,735,864	1,735,864	1,505,872	(229,992)	-13.2%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	851,326	838,314	1,430,717	1,430,717	1,218,587	(212,130)	-14.8%
Total Revenues	851,326	838,314	1,430,717	1,430,717	1,218,587	(212,130)	-14.8%
Full-Time Equivalents (FTEs)	2.50	2.50	2.50	1.00	-	(1.00)	-100.0%

Division of Finance - Accounting

Mission: To assure informed financial decision making and the proper use of public resources by Sedgwick County government.

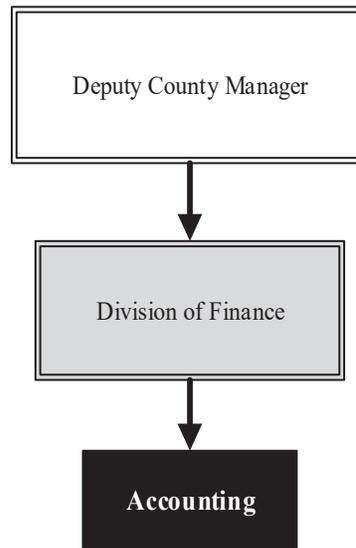
Hope Hernandez
Director of Accounting

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Overview

Accounting's responsibilities include providing accurate financial information for financial reporting and effective decision-making, as well as transparent reporting to enable citizens to evaluate the public services that are provided across the County. Accounting maintains the County's general ledger to ensure financial transactions are recorded appropriately in accordance with Generally Accepted Accounting Principles (GAAP). Accounting also coordinates external audit activities, produces interim and annual financial reports, and provides an internal control structure to safeguard County assets.

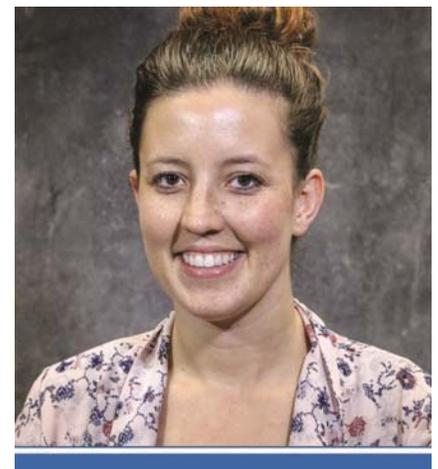


Strategic Goals:

- Provide accurate and timely financial information to decision makers
- Prudently manage County financial resources
- Provide adequate internal control structure to safeguard County assets

Highlights

- Earned the Government Finance Officers Association's (GFOA) Popular Annual Financial Reporting (PAFR) Award for 2017
- Earned GFOA's Certificate of Achievement for Excellence in Financial Reporting Award for 2017



Accomplishments and Priorities

Accomplishments

In 2017, Accounting received the Certificate of Achievement for Financial Reporting from the GFOA for the 2016 Comprehensive Annual Financial Report (CAFR). It is the 36th consecutive year that the County has received the honor. Also in 2017, the County received the GFOA's PAFR Award for 2016. It is the 12th year that the County received the award.

Strategic Results

- Accurate, timely vendor payments
- Move towards 100.0 percent electronic employee payments
- Ensure accurate, timely payroll postings
- Report and pay Federal and State taxes accurately and timely
- Upgrade E-timesheet to version 8.0
- Collaborate with ERP to automate processes and explore new technologies

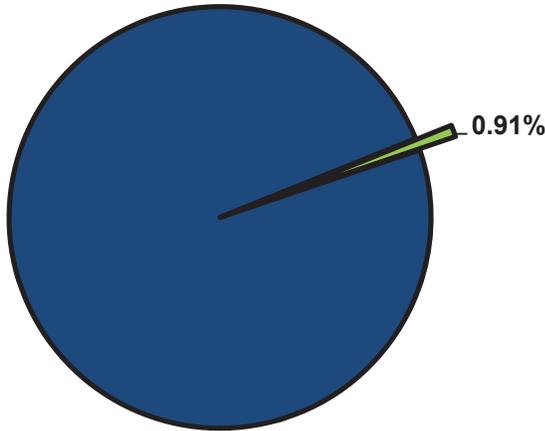


Significant Budget Adjustments

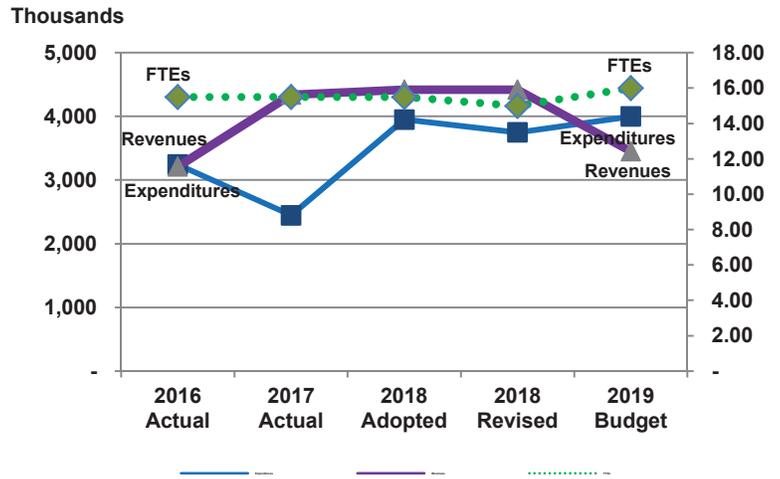
Significant adjustments to Accounting's 2019 budget include a deliberate reduction of \$1,000,000 in estimated workers' compensation charges to divisions, resulting in lower budgeted revenues in the Workers' Compensation Fund; an increase of \$303,298 in investment income; a decrease of \$137,976 in convenience fees received; and an increase of \$62,792 and 1.0 FTE for a position shifting from COMCARE following reorganization.

Divisional Graphical Summary

Accounting
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
Expenditures							
Personnel	1,253,686	1,226,227	1,434,890	1,434,890	1,496,621	61,730	4.30%
Contractual Services	1,570,406	1,192,860	2,496,376	2,257,845	2,481,376	223,531	9.90%
Debt Service	375,100	-	-	-	-	-	-
Commodities	43,711	28,082	19,300	54,740	19,300	(35,440)	-64.74%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	3,242,903	2,447,169	3,950,566	3,747,476	3,997,297	249,821	6.67%
Revenues							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for Services	1,338,263	2,285,703	2,560,585	2,560,585	1,245,034	(1,315,551)	-51.38%
All Other Revenue	1,871,304	2,055,002	1,858,754	1,858,754	2,202,087	343,333	18.47%
Total Revenues	3,209,567	4,340,705	4,419,339	4,419,339	3,447,121	(972,218)	-22.00%
Full-Time Equivalents (FTEs)							
Property Tax Funded	14.00	14.00	14.00	14.00	15.00	1.00	7.14%
Non-Property Tax Funded	1.50	1.50	1.50	1.00	1.00	-	0.00%
Total FTEs	15.50	15.50	15.50	15.00	16.00	1.00	6.67%

Budget Summary by Fund

Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
General Fund	1,793,113	1,312,698	1,898,232	1,695,141	2,022,034	326,894	19.28%
Workers' Compensation	1,449,790	1,134,470	2,052,335	2,052,335	1,975,262	(77,073)	-3.76%
Total Expenditures	3,242,903	2,447,169	3,950,566	3,747,476	3,997,297	249,821	6.67%

Significant Budget Adjustments from Prior Year Revised Budget

	Expenditures	Revenues	FTEs
One-time revenue reduction due to workers' compensation rate decrease		(1,000,000)	
Increase in investment income		303,298	
Decrease in convenience fees received		(137,976)	
Shift position from COMCARE as part of reorganization	62,792		1.00
Total	62,792	(834,678)	1.00

Budget Summary by Program

Program	Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	% Chg '18 Rev.-'19	2019 FTEs
Accounts Payable	110	332,456	402,989	415,377	364,482	364,244	-0.07%	5.00
Payroll	110	160,998	169,461	206,370	206,370	214,056	3.72%	2.00
Revenue Management	110	567,845	432,885	906,211	685,120	961,047	40.27%	3.00
General Accounting	110	731,815	307,364	370,274	439,169	482,688	9.91%	5.00
Workers' Compensation	613	1,449,790	1,134,470	2,052,335	2,052,335	1,975,262	-3.76%	1.00
Total		3,242,903	2,447,169	3,950,566	3,747,476	3,997,297	6.67%	16.00

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2018 Adopted	2018 Revised	2019 Budget	2018 Adopted	2018 Revised	2019 Budget
Accounting Director	110	GRADE139	75,707	77,600	77,600	1.00	1.00	1.00
Accounts Payable Supervisor	110	GRADE132	57,680	61,451	61,451	1.00	1.00	1.00
Payroll Manager	110	GRADE132	68,262	69,969	69,969	1.00	1.00	1.00
Principal Accountant	110	GRADE132	123,166	126,245	126,245	2.00	2.00	2.00
Revenue Manager	110	GRADE132	81,109	81,558	81,558	1.00	1.00	1.00
Senior Accountant	110	GRADE129	48,171	49,375	49,375	1.00	1.00	1.00
Payroll Analyst	110	GRADE127	47,193	48,372	48,372	1.00	1.00	1.00
Senior Revenue Specialist	110	GRADE126	42,196	41,149	41,149	1.00	1.00	1.00
Administrative Officer	110	GRADE124	-	-	38,474	-	-	1.00
Administrative Specialist	110	GRADE123	46,334	47,909	47,909	1.00	1.00	1.00
Finance Coordinator	110	GRADE123	34,687	43,682	43,682	1.00	1.00	1.00
Accounting Technician	110	GRADE120	108,405	102,779	102,779	3.00	3.00	3.00
Risk Manager	613	GRADE138	51,115	-	-	0.50	-	-
Workers' Compensation Specialist	613	GRADE126	61,270	43,618	43,618	1.00	1.00	1.00
Subtotal					832,181			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					239,327			
Overtime/On Call/Holiday Pay					-			
Benefits					425,112			
Total Personnel Budget					1,496,621	15.50	15.00	16.00

• Accounts Payable

Accounts Payable processes invoices to pay County vendors accurately and timely while ensuring compliance with internal controls established to safeguard assets. Accounts Payable personnel work consistently with all internal divisions to improve the workflow process. In 2010, Information, Technology & Support Services (ITSS); Enterprise Resource Planning (ERP); and Accounting worked to implement an electronic workflow process for Accounts Payable documents. This process cuts down on hard copy paper flow, hard copies made and filed, and improves the availability of document information to Systems, Applications, and Products (SAP) financial system users. Accounts Payable continues to work on centralized process efficiencies through a County-wide centralized administration initiative.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	310,199	370,204	390,977	322,082	339,844	17,762	5.5%
Contractual Services	24,485	24,576	14,300	32,300	14,300	(18,000)	-55.7%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	(2,228)	8,209	10,100	10,100	10,100	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	332,456	402,989	415,377	364,482	364,244	(238)	-0.1%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	(1,688)	-	-	103	103	0.0%
Total Revenues	-	(1,688)	-	-	103	103	0.0%
Full-Time Equivalents (FTEs)	6.00	6.00	6.00	6.00	5.00	(1.00)	-16.7%

• Payroll

Payroll coordinates all time entry to ensure accurate, on-time payments to Sedgwick County employees on a biweekly basis. Payroll is also responsible for processing payments for certain third party and tax withholding liabilities, as well as filing necessary quarterly and annual tax filing reports, including the distribution of W-2 statements at year-end.

The payroll team conducts internal audits of payroll system compliance in all County divisions and offers recommendations for improvements.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	157,314	164,684	171,370	171,370	179,056	7,686	4.5%
Contractual Services	2,049	1,399	31,500	31,500	31,500	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	1,635	3,378	3,500	3,500	3,500	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	160,998	169,461	206,370	206,370	214,056	7,686	3.7%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	5,471	-	-	5,692	5,692	0.0%
Total Revenues	-	5,471	-	-	5,692	5,692	0.0%
Full-Time Equivalents (FTEs)	2.00	2.00	2.00	2.00	2.00	-	0.0%

• Revenue Management

Revenue Management seeks grant funding, prepares grant reports, coordinates Single Audit activities performed by the external auditors, and ensures compliance throughout County operations with cash handling policies and procedures. Earnings related to investment activities are recorded under Revenue Management.

Also included within Revenue Management are merchant services fees for tax and fee payments. As more citizens use electronic payment options (debit and credit cards), Revenue Management incurs an increase in these fees.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	173,493	139,302	181,061	181,061	250,897	69,836	38.6%
Contractual Services	354,642	287,484	723,950	467,419	708,950	241,531	51.7%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	39,709	6,099	1,200	36,640	1,200	(35,440)	-96.7%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	567,845	432,885	906,211	685,120	961,047	275,927	40.3%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	188,447	233,319	383,106	383,106	245,130	(137,975)	-36.0%
All Other Revenue	1,838,172	1,996,949	1,835,959	1,835,959	2,139,181	303,223	16.5%
Total Revenues	2,026,619	2,230,267	2,219,064	2,219,064	2,384,312	165,247	7.4%
Full-Time Equivalents (FTEs)	2.00	2.00	2.00	2.00	3.00	1.00	50.0%

• General Accounting

General Accounting ensures financial transactions are properly recorded in compliance with applicable laws and regulations to provide accurate and timely information regarding the financial position of the County, in accordance with Generally Accepted Accounting Principles (GAAP). Services provided include coordination of the County’s external audit activities, financial analysis, preparation of financial reports for use by internal and external parties, evaluation of internal controls ensuring compliance with appropriate regulations, and the adequate safeguarding of assets while maintaining their efficient and economical use. Additionally, cash and debt management activities of the County are coordinated by General Accounting.

Fund(s): County General Fund 110

Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	331,534	287,454	341,774	410,669	454,188	43,518	10.6%
Contractual Services	20,751	9,636	24,000	24,000	24,000	-	0.0%
Debt Service	375,100	-	-	-	-	-	0.0%
Commodities	4,430	10,274	4,500	4,500	4,500	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	731,815	307,364	370,274	439,169	482,688	43,518	9.9%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	(99)	52	52	(97)	(149)	-285.9%
All Other Revenue	-	9	-	-	9	9	0.0%
Total Revenues	-	(90)	52	52	(87)	(139)	-267.9%
Full-Time Equivalents (FTEs)	4.00	4.00	4.00	4.00	5.00	1.00	25.0%

Workers' Compensation

The Workers' Compensation program is responsible for administering a self insured, State mandated workers' compensation program. The Program must make application annually to the State of Kansas for an operation permit. The Program is responsible for payment of claims and related expenses associated with operation of the Program, including assessment fees to the State of Kansas.

Starting in 2018, Workers' Compensation began reporting to Payroll.

Fund(s): Workers Compensation Reserve 613							
Expenditures	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amnt. Chg. '18 - '19	% Chg. '18 - '19
Personnel	281,146	264,583	349,709	349,709	272,636	(77,073)	-22.0%
Contractual Services	1,168,479	869,764	1,702,626	1,702,626	1,702,626	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	166	123	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	1,449,790	1,134,470	2,052,335	2,052,335	1,975,262	(77,073)	-3.8%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	1,149,817	2,052,483	2,177,427	2,177,427	1,000,000	(1,177,427)	-54.1%
All Other Revenue	33,131	54,262	22,795	22,795	57,102	34,307	150.5%
Total Revenues	1,182,948	2,106,745	2,200,222	2,200,222	1,057,102	(1,143,120)	-52.0%
Full-Time Equivalent (FTEs)	1.50	1.50	1.50	1.00	1.00	-	0.0%

Division of Finance - Budget

Mission: To allocate resources for basic and essential services while maintaining long-term financial health for Sedgwick County.

Lorien Showalter Arie
Budget Director

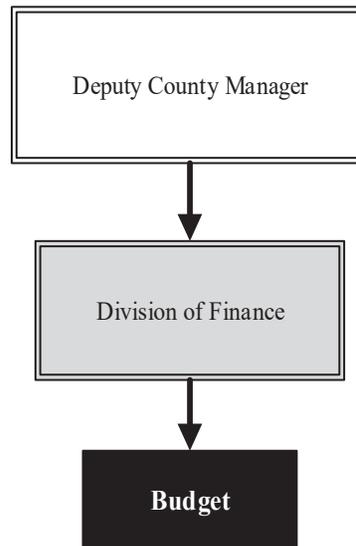
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Overview

The Budget Office assists with the development of the budget, responds to inquiries of elected officials and the public, monitors spending by divisions, and ensures statutes and resolutions are adhered to regarding annual spending. The Budget Office also prepares the five-year financial forecast, develops revenue estimates, and assists divisions with strategic planning and process improvement initiatives.

The Budget Office analyzes potential programs, grants, and agenda items for the leadership of Sedgwick County to provide them with the necessary details for making informed decisions regarding the financial impact on the organization. The Budget Office also produces a variety of financial reports and documents to provide up-to-date financial information to the Board of County Commissioners (BOCC), senior management, and the public.



Strategic Goals:

- *Maintain minimum unreserved fund balances as directed by the County's fund balance policy*
- *Provide County decision-makers with accurate and timely budget and financial forecast information*
- *Ensure that pertinent and accurate budget information is accessible to the public*

Highlights

- For 35 consecutive years, Sedgwick County has received the Government Finance Officers Association (GFOA) Distinguished Budget Presentation Award
- Budget incorporated the new statutory property tax limits into the 2018 budget process, the first full budget cycle since the legislation was passed in 2016



Accomplishments and Priorities

Accomplishments

Each year, the Budget Office develops more than 20 documents to keep the BOCC, County Manager, County officials, and the public up-to-date on the County's financial condition. These documents include: the Monthly Financial Report to be presented by the Chief Financial Officer to the County Manager and BOCC to report on the County's fiscal status; the Quarterly Financial Report, developed in coordination with Accounting at the end of each quarter, which provides leadership with a regular snapshot on the financial health of the organization, along with updated revenue and spending estimates for the current year; the five-year financial forecast, which provides estimates based on current and projected financial conditions to identify future revenue and expenditure trends; the annual recommended budget, and the annual adopted budget, which is approved by the BOCC and provides the County authority to levy taxes to finance expenditures.

Strategic Results

Strategic results for the Budget Office are outlined with measures in the County Strategic Plan, the Division of Finance Strategic Plan, and the Budget Office Strategic Plan and included the following measures in 2017:

- 100.0 percent of departments managed their approved budget within allocated resources for the year, a measure in the County strategic plan under Priority 4 - Effective Government Organization
- All statutory requirements for the production and adoption of annual Sedgwick County and Fire District 1 budgets were met
- Monthly financial reports were completed in time for review and delivery by the CFO to the BOCC by the 15th of each month
- Quarterly financial reports were completed in time for review and delivery to the BOCC by the last day of the month they were completed in
- The accuracy of the financial plan revenue and expenditure projections in the property tax supported funds fell within 5.0 percent (positive or negative) of the actuals recorded for 2017 as verified by the CAFR actuals versus financial forecast estimates as included in the adopted budget book for 2018

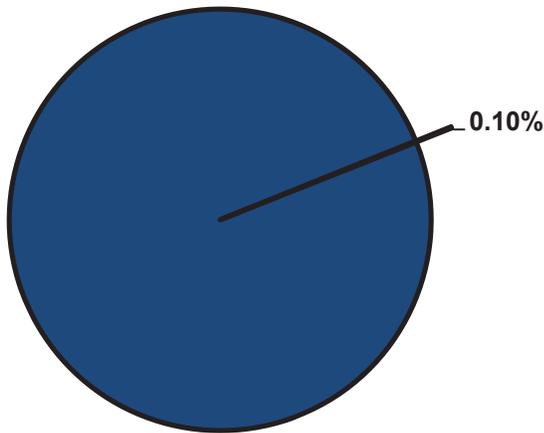


Significant Budget Adjustments

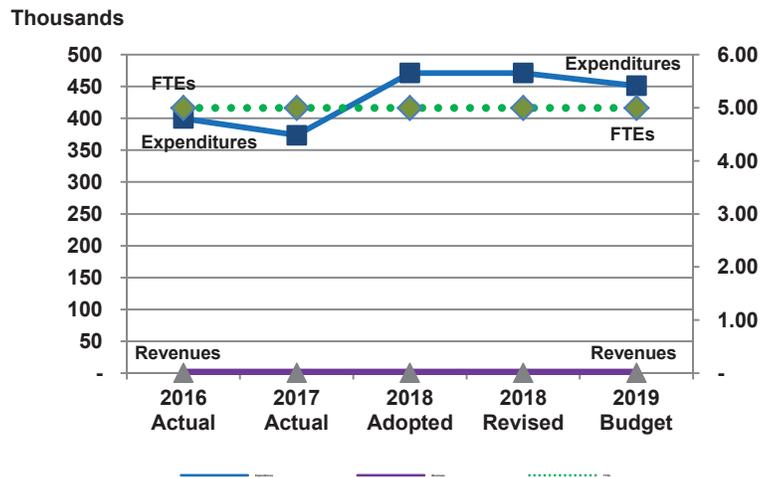
There are no significant adjustments to Budget's 2019 budget.

Divisional Graphical Summary

Budget Office
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
Expenditures							
Personnel	391,995	363,198	450,704	450,704	430,835	(19,869)	-4.41%
Contractual Services	6,992	5,968	11,030	11,030	11,030	-	0.00%
Debt Service	-	-	-	-	-	-	-
Commodities	853	4,519	9,500	9,500	9,500	-	0.00%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	399,841	373,685	471,234	471,234	451,365	(19,869)	-4.22%
Revenues							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
All Other Revenue	-	10	-	-	-	-	-
Total Revenues	-	10	-	-	-	-	-
Full-Time Equivalents (FTEs)							
Property Tax Funded	5.00	5.00	5.00	5.00	5.00	-	0.00%
Non-Property Tax Funded	-	-	-	-	-	-	-
Total FTEs	5.00	5.00	5.00	5.00	5.00	-	0.00%

Budget Summary by Fund

Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
General Fund	399,841	373,685	471,234	471,234	451,365	(19,869)	-4.22%
Total Expenditures	399,841	373,685	471,234	471,234	451,365	(19,869)	-4.22%

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2018 Adopted	2018 Revised	2019 Budget	2018 Adopted	2018 Revised	2019 Budget
Budget Director	110	GRADE139	97,927	77,600	77,600	1.00	1.00	1.00
Principal Budget Analyst	110	GRADE133	48,171	60,312	60,312	1.00	1.00	1.00
Management Analyst III	110	GRADE132	56,578	55,157	55,157	1.00	1.00	1.00
Management Analyst II	110	GRADE129	113,156	108,162	108,162	2.00	2.00	2.00
Subtotal					301,231			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					12,832			
Overtime/On Call/Holiday Pay					-			
Benefits					116,772			
Total Personnel Budget					430,835	5.00	5.00	5.00

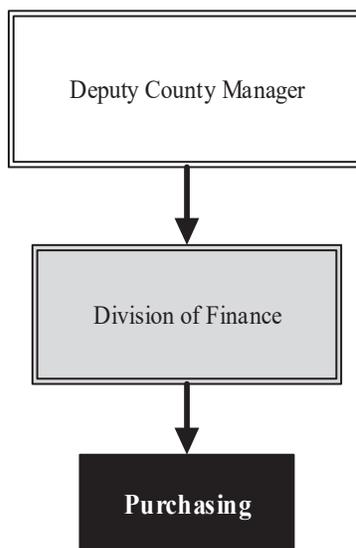
Division of Finance - Purchasing

Mission: To facilitate the procurement of all necessary products and services for Sedgwick County while adhering to all applicable rules and laws governing public procurement in order to protect taxpayer funds through prudent and judicious expenditures.

Joe Thomas
Purchasing Director
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 Wichita, KS 67203
 316.660.7265
joseph.thomas@sedgwick.gov

Overview

Purchasing is responsible for facilitating the procurement of goods and services as requested by the various user departments and divisions within the County. Purchasing adheres to State statutes and Sedgwick County's Charter Resolution No. 68, which ensures that competitive purchasing procedures are followed. Purchasing's responsibilities include working with departments and divisions to determine specifications, develop bids and proposals, negotiate contracts, and maintain good public relations with County suppliers.



Strategic Goals:

- Ensure that the procurement process is open, fair, and provides opportunities for all interested and qualified suppliers
- Create a procurement process that exhibits professionalism, enhances learning opportunities, and continuously improves working relationships with internal customers and suppliers
- Provide quality products and services in a timely manner for the best possible price

Highlights

- Sedgwick County's Purchasing staff are members of several professional organizations including the National Institute of Governmental Purchasing (NIGP) and the Institute for Supply Management (ISM)
- Sedgwick County's Purchasing staff collectively represent over 100 years of procurement experience
- Several staff members currently serve on the Board of Directors for the Wichita Chapter of ISM and the Kansas Association for Public Procurement Professionals (KAPPP)



Accomplishments and Priorities

Accomplishments

Effective April 10, 2017, Sedgwick County updated to a more comprehensive purchasing and contracting charter resolution (Charter 68). The new charter represents the results of the County's continued efforts to improve the overall efficiency and effectiveness of the procurement process and to assure the community that taxpayer funds entrusted to Sedgwick County are being used prudently and judiciously.

Strategic Results

Under the Sedgwick County Strategic Plan Priority 3—Communications & Engagement, Purchasing seeks to reach out to the vendor community as well as internal and external customers using a variety of methods.

- Research is to be completed and a solution identified to determine whether e-bidder registration can be accomplished with the current system or through a third party provider by the end of the 3rd quarter of 2018
- Survey template and semi-annual release completed by the end of the 2nd quarter of 2018 with results to be used in measuring the performance of Purchasing's staff members

Under the Sedgwick County Strategic Plan Priority 4—Effective Government Organization, Purchasing seeks to ensure both prudent and judicious use of such funds.

- Development of comprehensive training materials and programs to assist internal and external customers to understand and comply with procurement processes as outlined by Charter 68 to be completed by June 2019
- Monthly reporting to CFO/Deputy CFO of any potential threats or vulnerabilities to procurement's stewardship of taxpayer funds
- Have buying staff certified with professional designations within 24-36 months of hire, with attainment reported to CFO/Deputy CFO

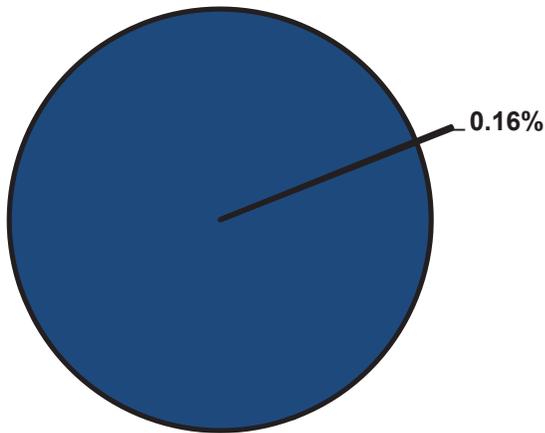


Significant Budget Adjustments

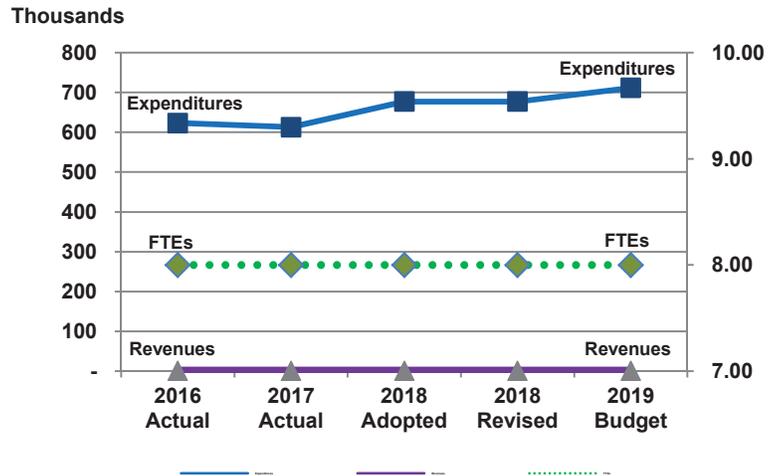
There are no significant adjustments to Purchasing's 2019 budget.

Divisional Graphical Summary

Purchasing
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
Expenditures							
Personnel	514,742	531,420	568,271	568,271	602,644	34,374	6.05%
Contractual Services	106,792	78,071	105,001	93,134	105,001	11,867	12.74%
Debt Service	-	-	-	-	-	-	-
Commodities	1,876	3,294	4,150	16,017	4,150	(11,867)	-74.09%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	623,410	612,785	677,422	677,422	711,795	34,374	5.07%
Revenues							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
All Other Revenue	-	46	-	-	-	-	-
Total Revenues	-	46	-	-	-	-	-
Full-Time Equivalents (FTEs)							
Property Tax Funded	8.00	8.00	8.00	8.00	8.00	-	0.00%
Non-Property Tax Funded	-	-	-	-	-	-	-
Total FTEs	8.00	8.00	8.00	8.00	8.00	-	0.00%

Budget Summary by Fund

Fund	2016 Actual	2017 Actual	2018 Adopted	2018 Revised	2019 Budget	Amount Chg '18 Rev.-'19	% Chg '18 Rev.-'19
General Fund	623,410	612,785	677,422	677,422	711,795	34,374	5.07%
Total Expenditures	623,410	612,785	677,422	677,422	711,795	34,374	5.07%

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2018 Adopted	2018 Revised	2019 Budget	2018 Adopted	2018 Revised	2019 Budget
Purchasing Director	110	GRADE139	91,145	93,424	93,424	1.00	1.00	1.00
Senior Purchasing Agent	110	GRADE130	51,807	53,102	53,102	1.00	1.00	1.00
Purchasing Agent	110	GRADE126	131,453	131,991	131,991	3.00	3.00	3.00
Administrative Specialist	110	GRADE123	48,689	49,893	49,893	1.00	1.00	1.00
Purchasing Technician	110	GRADE120	60,823	61,410	61,410	2.00	2.00	2.00
Subtotal					389,820			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					17,934			
Overtime/On Call/Holiday Pay					156			
Benefits					194,734			
Total Personnel Budget					602,644	8.00	8.00	8.00