

**ITEMS REQUIRING BOCC APPROVAL
(2 ITEMS)**

**1. STORM DEBRIS REMOVAL, TREE REMOVAL AND TREE TRIMMING SERVICES IN RESERVE A, DEER LAKES ESTATES ADDITION IN SEDGWICK COUNTY -- PUBLIC WORKS
FUNDING -- PUBLIC WORKS**

(Request sent to 39 vendors)

RFP #18-0077 Contract

	Shawnee Mission Tree Services, Inc. dba Arbor Masters Tree Service	
1. Mobilization Cost (one time)	\$20,000.00	
2. Price per Ton for Debris Removal	\$295.00	
No Bid	Arnold's Greenhouse, Inc.	Gene's Stump Grinding Services, LLC.

On the recommendation of Joe Thomas, on behalf of Public Works, Angela Caudillo moved to **accept the proposal from Shawnee Mission Tree Services, Inc. dba Arbor Masters Tree Service for the rates listed above for one (1) year with three (3) one (1) year options to renew.** Linda Kizzire seconded the motion. The motion passed unanimously.

An evaluation team comprised of Jim Weber and Scott Lindebak - Public Works, Mark Sroufe - Lake Afton Park, and Kristen McGovern - Purchasing evaluated the proposal based on criteria set forth in the RFP. The evaluation committee selected Shawnee Mission Tree Services, Inc. dba Arbor Masters Tree Service based on the staff's previous years of experience with the county. References were checked and all have resulted in positive recommendations.

In 2012, the Oaklawn Tornado tore a path through the Oaklawn and Deer Lakes Estates neighborhoods, which are located southeast of Wichita near 47th St. South and Highway K-15.

In the aftermath of the tornado, storm debris was cleared in all areas except the natural creek channel that runs through Deer Lakes Estates. The channel is deep with steep sides and is covered with a thick timber stand. Access to the channel with conventional equipment is difficult. Dead, fallen and damaged trees diminish the flow capacity of the creek and log jams are causing erosion of the generally stable banks. Both sides of the creek are developed with residential housing and erosion of the banks threatens the homes.

Note:

Some of the no bidders were contacted to find out why they did not supply a proposal and some of them did not have the time and personnel to dedicate for this project. Some did not have the specialized equipment required.

Questions and Answers

Linda Kizzire: Since this happened in 2012 and this is 2018, why did we wait six (6) years to try to resolve this issue?

Jim Weber: It's a funding issue. We're using some solid waste fees generated funds that have been set aside for storm debris. Everything has come together and now is the time.

BOARD OF BIDS AND CONTRACTS DECEMBER 13, 2018

Linda Kizzire: Do we think it's going to take four (4) years?

Jim Weber: No. We don't have a good measure of how much stuff is in there. At this price, we should be able to extract approximately 780 tons of material. Then we'll see where we are at. If there is still work to be done, we anticipate coming back one (1) more time.

Linda Kizzire: Based on the map, it's all this area in here?

Jim Weber: Yes. It follows the creek.

Russell Leeds: Is this one of those 42 projects on the stream clearance list?

Jim Weber: We don't have this on that list because we really don't have the equipment to do it. It's somewhere between logging and excavation so the contract we're looking at has some low impact skid steer loaders and some cable rigging to drag the stuff up the side of the bank. Then it's got to be trucked off and disposed of in a properly licensed facility. It could be a C and D landfill for example.

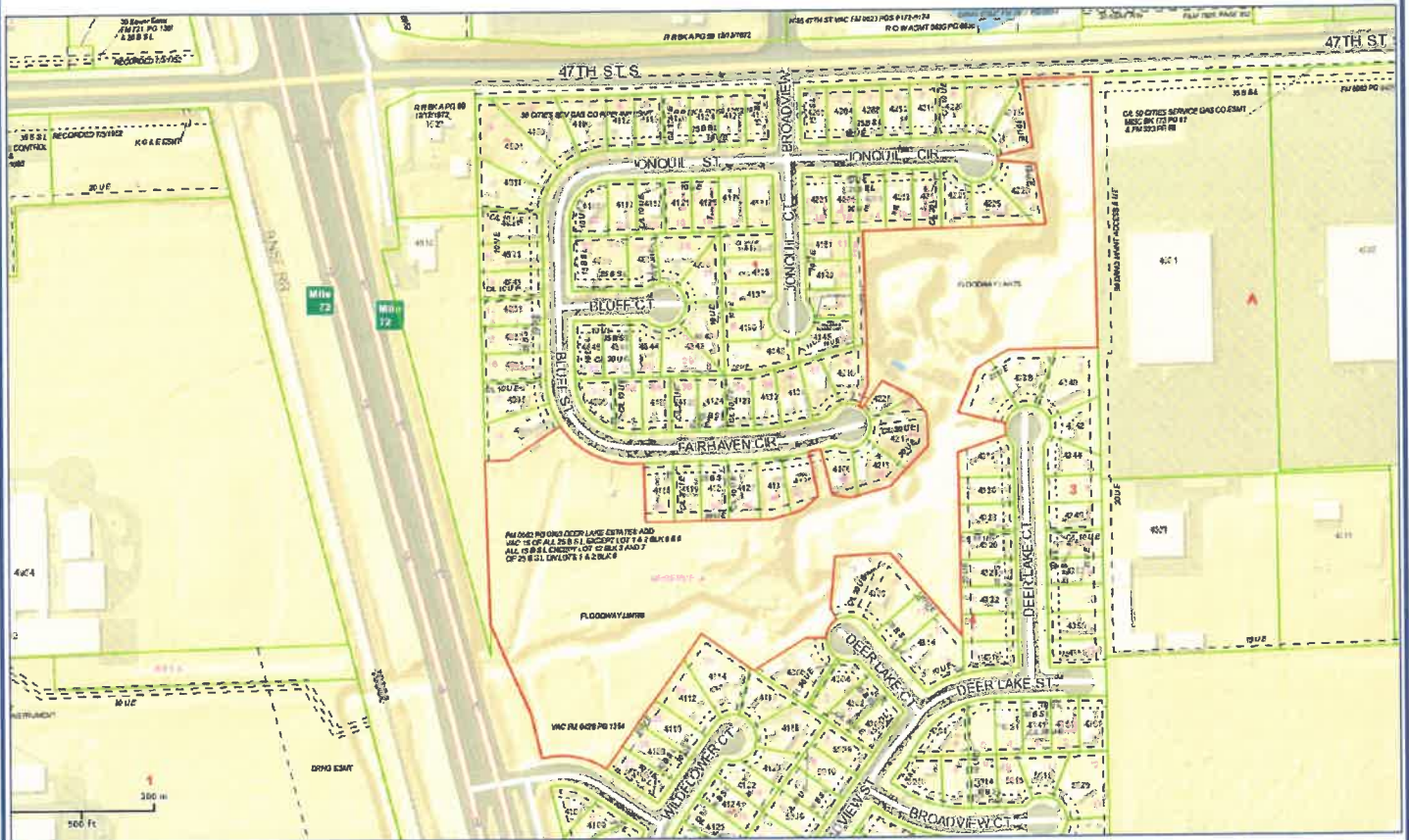
Russell Leeds: As I read this, there were 39 vendors or service providers notified and it appears there was only one (1) response?

Joe Thomas: Yes. Kristen checked on these other bidders and most of them said they did not have the time nor personnel to dedicate to this project. Some of them said they didn't have the specialized equipment that was required.

Jim Weber: In looking at their proposal, these people have been doing this kind of work following up after hurricanes. They are doing some work on some Air Force bases down in Oklahoma that is very similar to this kind of work. In some parts of the county, it would be very normal but this is in a pretty steep ravine that it's almost like logging on a mountainside. It won't look pretty but they will clean up when they get done and will seed it.

Attachment A

Deer Lakes Estates - Reserve A



FOR THE PROJECT DEER LAKES ESTATES ADD
 LOTS 10 OF ALL 2018 & 2019 LOT 14 & 15 BLOCK 8 & 9
 ALL TO BE A EASEMENT LOT OF 1/4 & 3/4 AND 7
 OF 20 & 1/4 CORNER 1 & 2 & 3 & 4



Geographic Information Services
 Sedgwick County...
 working for you

Geographic Information Services
 Division of Information & Operations
www.sedgwickcounty.org/gis
 525 N. Main, Suite 212, Wichita, KS 67203
 Tel: 316.660.8280 Fax: 316.282.1174

DISCLAIMER: It is understood that, while Sedgwick County Geographic Information Services (SCGIS), City of Wichita GIS, (for purposes of the road centerline file), participating agencies, and information suppliers, have no indication or reason to believe that there are inaccuracies in information provided, SCGIS, its suppliers make no representations of any kind, including, but not limited to, warranties of merchantability or fitness for a particular use, nor are any such warranties to be implied with respect to the information, data or service furnished herein. In no event shall the Data Providers become liable to users of these data, or any other party, for any loss or damages, consequential or otherwise, including but not limited to time, money, or goodwill, arising from the use, operation or modification of the data. In using these data, users further agree to indemnify, defend, and hold harmless the Data Providers for any and all liability of any nature arising out of or resulting from the lack of accuracy or correctness of the data, or the use of the data. No person shall sell, give or receive for the purpose of selling or offering for sale, any portion of the information provided herein.

File Oct 26 10:05:28 GMT-0500 2018

BOARD OF BIDS AND CONTRACTS DECEMBER 13, 2018

2. 2019 RECOMMENDED INSURANCE RENEWALS -- RISK MANAGEMENT

FUNDING -- RISK MANAGEMENT

(Insurance Premiums)

Coverage	Effective: Month - Day	2015 -16 Insurance Premiums	2016 -17 Insurance Premiums	2017 -18 Insurance Premiums	2018 -19 Insurance Premiums	2019 -20 Insurance Premiums	Limits and Deductibles & Renewal Notes
1) Property - Includes Buildings, Business Personal Property, Boiler and Machinery, Roads/Bridges, & Fire Fleet Physical Damage	7-1	Lexington/Lloyds (PEPIP)	Lexington/Lloyds (PEPIP)	Lexington/Lloyds (PEPIP)	Lexington/Lloyds (PEPIP)	Lexington/Lloyds (PEPIP)	Deductible - per Occurrence: \$250,000 - Wind & Hail; \$100,000 - All Other Perils. Policy includes \$500,000 per Occurrence, subject to deductible, for unscheduled tunnels, bridges, dams, catwalks, roadways, streets, sidewalks, street lights and traffic signals.
Total Values insured		\$668,645,055	\$682,408,542	\$689,152,046	\$716,752,215	TBD	2018 Premium was estimated to be a 5% increase, but came in at a little over 9%. Carrier will take a 5% inflationary increase in values, so we suggest a 12% increase based on current property market trends to a hard market.
Renewal Premium		\$415,955	\$414,200	\$410,660	\$448,527	\$502,350	
Average Rate		\$0.062	\$0.063	\$0.060	\$0.062	TBD	
2) Cyber - Included on Property Coverage	7-1	Included in Property Premium	Included in Property Premium	Included in Property Premium	Included in Property Premium	Included in Property Premium	Third Party Liability - 2,000,000 limit for liability, Penalties, Website Media Content, \$1,000,000 for Privacy Notification Costs First Party - 2,000,000 Cyber Extortion, Data Protection and Business Interruption loss. See options tab for increases in coverage.
3) Pollution - Included on Property Coverage	7-1	Included in Property Premium	Included in Property Premium	Included in Property Premium	Included in Property Premium	Included in Property Premium	2,000,000 Limit/ \$500,000 per bacteria/virus indoor environmental condition, UST subject to \$750,000 retention. Various deductibles apply.
4) Sirens		Self-Insured	Self-Insured	Self-Insured	Self-Insured	Self-Insured	
5) Underground Storage Tanks	4-29	KS UST Program	KS UST Program	KS UST Program	KS UST Program	KS UST Program	1,000,000 Limit, \$10,000 Deductible. Coverage for Pollution from Underground Storage Tanks.
Renewal Premium		\$2,758	\$2,780	\$2,406	\$2,529	\$2,610	
6)Auto Fleet Liability		Self-Insured	Self-Insured	Self-Insured	Self-Insured	Self-Insured	
7)Fire Fleet Physical Damage	7-1	Included in Property	Included in Property	Included in Property	Included in Property	Included in Property	
8) EMS Professional Liability		Self-Insured	Self-Insured	Self-Insured	Self-Insured	Self-Insured	

BOARD OF BIDS AND CONTRACTS DECEMBER 13, 2018

9) Crime	1-1	Fidelity & Deposit	Fidelity & Deposit	Travelers	Travelers	Travelers	Policy Limits: \$500,000 each for Computer Fraud, Employee Dishonesty, Forgery & Alteration, Funds Transfer Fraud, Social Engineering Fraud, Dedt. \$50,000.
Renewal Premium		\$6,423	\$6,423	\$8,144	\$9,000	\$8,205	
10) Money & Securities		Self-Insured	Self-Insured	Self-Insured			
11) Miscellaneous Bonds – public officials	1-8	C N A Estimated	C N A Estimated	Travelers	Travelers	Travelers	Fidelity Bonds for 10 public officials with various limits - Added 3 bonds that expire 1-2019.
Number of Public Officials		7	7	7	7	10	
Renewal Premium		\$4,000	\$4,000	\$677	\$950	\$1,250	
12) Insurance Agent Fee	10-1	Truss, LLC	Truss, LLC	Truss, LLC	Truss, LLC	Truss, LLC	RFP - October 1, 2015 - October 1, 2020
		\$28,000	\$30,500	\$30,500	\$30,500	\$30,500	
Coverage Information	Effective: Month - Day	2015 -16 Insurance Premiums	2016 -17 Insurance Premiums	2017 -18 Insurance Premiums	2018 -19 Insurance Premiums	2019 -20 Insurance Premiums	Limits and Deductibles & Renewal Notes
13) Excess Workers Compensation	1-1	Safety National Casualty	Safety National Casualty	MW Employers Casualty	MW Employers Casualty	Safety National Casualty	Coverage for claims exceeding 750,000 for Worker's Compensation Injuries to Employees.
Retention		\$700,000	\$750,000	\$750,000	\$750,000	\$750,000	
Total Payroll		\$116,104,975	\$118,420,418	\$118,872,658	\$122,725,417	\$122,251,876	
Renewal Premium		\$114,280	\$116,341	\$111,245	\$114,414	\$117,117	
14) COMCARE - Professional Liability	1-1	Zurich	Zurich	Zurich	Zurich	Zurich	Professional Liability limits for Fund Participants: Zurich: \$200,000 per claim / \$600,000 aggregate + \$800,000 per claim / \$2,400,000 aggregate ; Professional Liability limits for Non-Fund Participants: \$1,000,000 per claim / \$3,000,000 aggregate, \$5000 Deductible.
		\$39,602	\$39,210	\$40,288	\$49,399	\$52,629	
15) Comcare - Professional Liability – Doctors	1-1	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO Limits: \$200,000 per claim / \$600,000 aggregate + Healthcare Stabilization Fund Limits: \$800,000 per claim / \$2,400,000 aggregate.
Number of Doctors		7	6	6	6		
Premium		\$30,174	\$26,842	\$27,592	\$28,328	\$31,161	
16) Regional Forensic Science Center - Professional Liability	1-1	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO Limits: \$200,000 per claim / \$600,000 aggregate + Healthcare Stabilization Fund Limits: \$800,000 per claim / \$2,400,000 aggregate.
Number of Doctors		3	3	2	3		
Premium		\$12,483	\$11,483	\$9,761	\$15,442	\$16,986	

BOARD OF BIDS AND CONTRACTS DECEMBER 13, 2018

17) EMS - Physician Professional Liability	1-1	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO	KaMMCO Limits: \$200,000 per claim / \$600,000 aggregate + Healthcare Stabilization Fund Limits: \$800,000 per claim / \$2,400,000 aggregate.
Number of Doctors		1	1	1	1		
Premium		\$15,387	\$5,049	\$10,946	\$15,575	\$17,133	
18) Health Department - Professional Liability	12-31	Ironshore	Ironshore	Ironshore	Ironshore	Ironshore	Limits: \$500,000 per claim / \$1,500,000 aggregate - \$5,000 per claim deductible
		\$14,295	\$14,295	\$14,295	\$14,295	\$15,010	
19) Aircraft Hull & Liability	1-1	Catlin	Catlin	Endurance	Endurance	Endurance	Increased liability limit to 10,000,000 after presentation to bid board on 12-15-17. Annual premium charged was \$14,500.
Number of seats		8	8	8	8	8	
Premium		\$11,450	\$11,450	\$10,950	\$14,500	\$15,225	
Avg Rate per seat		\$1,431	\$1,431	\$1,369	\$1,812	\$1,903	
20) Leased Aircraft Premium Estimate (Not to exceed - subject to Underwriting)	N/A	Catlin					This coverage would only be needed if it was necessary to rent/lease a replacement aircraft during the year.
		\$11,450	\$0	\$0	\$0	\$0	
21) Auto Physical Damage - Comprehensive coverage on 4 vehicles required by FEMA grant	Didn't renew 7-30-2017	National Continental	National Continental	Didn't renew	N/A	N/A	Coverage requirement - continuous from: 7/30/11 to 7-30-17; no longer needed, not renewed.
Number of vehicles		4	4	0	0	0	
Premium		\$1,000	\$1,009	\$988	\$0	\$0	
Renewal Premium as Issued*		\$707,257	\$683,582	\$678,452	\$743,459	\$810,176**	

*Does not include endorsements or audits

**Estimated Premium

On the recommendation of Joe Thomas, on behalf of Risk Management, Linda Kizzire moved to **accept the insurance premium renewals as listed for an estimated total cost of \$810,176.00.** Angela Caudillo seconded the motion. The motion passed unanimously.

As a standard practice, coverage is only marketed every 3-5 years. This allows us to maintain a loyal relationship with our carriers. The Insurance Market Place continues to be competitive in some areas of coverage due to excess of capital investment.

We are seeing increases in the Automobile and Property lines of business due to natural catastrophes and rising claims in the auto line. We check the pulse of the insurance market every year by staying in touch with alternative markets. Individual lines are marketed as needed. This year we marketed the Excess Worker's Compensation. Two years ago, we marketed the Crime and Bonds and moved it to Travelers. The Aviation Market place has hardened and therefore very limited because of the age of the County's airplane and main pilot. We last marketed in 2017. The property carrier has maintained a stable, very competitive pricing since we moved the coverage to them in 2013. We have submitted the risk to other markets since then, and none of them could come close to the pricing we currently have. It is scheduled to go to the market again next year. The Professional lines of coverage were scheduled to go to market this year, but we ran out of time to do so. We will market in 2020, but the physicians are very loyal to KaMMCO, which remains a very competitive and stable market for Healthcare Professional liability in Kansas.

Note: 2019 pricing change and optional market quote comments by line of coverage

- 1) Property - Premium is estimated as this coverage does not renew until July. Changes to values and rates are expected but we believe this is a conservative estimate at 12% increase. While the County's experience overall has been very good, the property cat losses this year may affect premium renewals next year.
- 5) Underground Tank Pollution - Premium is estimated as this coverage does not renew until April, using a nominal increase for estimated premium.
- 9) Crime Insurance - We moved this coverage to Travelers in 2016. It will be time to market it again next year.
- 11) Fidelity - Bond form was changed to one Position Bond blanketed for all public officials for efficiency. This process was begun in January, 2017 and completes this year. The renewal premium effective 1-1-2019 reflects annual premium charge for 10 officials, 3 of which will be added in January when they are officially installed.
- 13) Excess Workers Compensation - 3 markets were approached besides the incumbent. Ace declined to quote, New York Marine & General quoted \$121,248. Safety National, shown above has offered a 2 year term policy at the same rate. We have yet to receive the renewal quote from Midwest Casualty.
- 14) COMCARE Professional
- 15) COMCARE Physicians
- 16) Forensic Physicians
- 17) EMS Physicians
- 19) Aircraft and Hull Liability - The aviation market is very limited and the age of the aircraft and pilot continue to limit the market interest. Parts for a 1976 aircraft may be an issue if repairs are needed. Regarding age of pilots - around age 75 carriers may require an annual physical with EKG, etc.

Questions and Answers

Angela Caudillo: Can you tell me how marketing is different from bidding? Would you explain why this comes before the Board if it's going to be the same provider?

Joe Thomas: It's always been done this way. The charter allows for insurance to be an exception to competitive bidding.

Russell Leeds: Does this fall under professional services?

Joe Thomas: Insurance has their own specific exception title.

Rick Durham: The way this is marketed is through our insurance broker and that is Truss. They broker all of our insurance for us. They go out and shop the market and find the best deals for the particular insurances we purchase. They go out and test the market and see what it is. You will see in here it talks about a hard market. Joe eluded to that fact and what it means is we feel the impact or increase from the natural catastrophes from hurricanes and wildfires and things like that because the entire insurance market is paying out a lot of claims, which means they are going to bump their premiums to recover from the claim losses. That's the term hard market. All in all, some of the increases we're seeing here are actually pretty reasonable based on those factors.

Russell Leeds: Who is our insurance carrier?

Rick Durham: The carriers for the different types of coverages are all different but the broker is Truss and they are based out of Kansas City.

Russell Leeds: So we have a contract with Truss to manage our insurance?

Rick Durham: Yes, that's correct.