

**Community Corrections Advisory Board
Minutes – January 10, 2019**

Members Present: Ignacio Ayala (by phone), Michael Birzer, Judge Kevin O’Connor, Deanna Carrithers, James Convey, Kelli Grant, Judge Seth Rundle, Peter Shay, Mary San Martin, and Ann Swegle

Members Absent: Mark Orr, Troy Livingston, Kenya Cox

Staff: Chris Collins-Thoman, Jay Holmes, Glenda Martens, Sherdell Breathett, and Molly Dowd

Guest: Bree Boppre, Dr. Delores Craig-Moreland, and Judge Ben Burgess

- I. **Introductions and Announcements – Chris Collins-Thoman introduced Judge Kevin O’Connor replacing Judge Ben Burgess in the judiciary position on the board. Guests for meeting included Dr. Bree Boppre, & Dr. Delores Craig-Moreland. Judge Ben Burgess joined the meeting while in session.**

- II. **Approval of Minutes from meeting December 13, 2018**
A motion to approve the December minutes was made by Peter Shay, seconded by James Convey and unanimously approved.

- III. **Voting for 2019 Chair, Vice-Chair and Secretary**

- IV. **Annual Summary Report Submission-Review/Accept/File**
A motion to review/accept/file was made by Ann Swegle, seconded by Peter Shay and unanimously approved. It was later identified that there was a needed typo change of KDCO to KDOC under June Meeting. A second motion for the correction and review/accept/file was then made by Seth Rundle, seconded by Peter Shay and unanimously approved.

- V. **External Program Evaluations-**
 - Dr. Delores Craig-Moreland gave a brief overview to the Board about External Program Evaluations.

- VI. **Program Updates-**
 - A. **Field Services-**
 - a. Discussed collaboration with Dr. Bree Boppre on Cognitive Skills groups. She has been providing feedback to staff.
 - b. Discussed Secretary Wolholtz announcement as the Interim Secretary of Corrections.
 - c. Statute is going to be revisited by the Legislature.
 - d. Judge Fleetwood asked Tom to represent him at a Pretrial and Bond Reform taskforce meeting.
 - e. Community Corrections is planning for a pilot for a batterer’s intervention program. Research is required and a goal will be to achieve certification. The timeline for implementation/certification is, at least, a year.

- B. Residential-**The ADP for December was 67 compared to 61 last December. The funded capacity for the Center is 65.**
- C. Work Release-**The ADP for December was 62. The funded capacity for the Center is 100.** Lori was not present at meeting to give program updates for Work Release.

VII. By-Laws

- The revising of the by-laws remains in progress. Due to the legal nature of the issues previously discussed, Karen Powell, Deputy County Attorney will be joining the meeting in March for more direct communication with the Board. There are questions remaining regarding quorum issues and proxy voting. Input was provided related to Executive Committee convening, considering it a subcommittee of the Board and as long as the committee meetings are announced and minutes are published, the use of the Executive Committee for work of the board is acceptable. However, adding wording for convening the Executive Committee will be a consideration for by-law changes. The charge of the Board is not in the by-laws, it is in the statute. Adding this into the by-laws is also a consideration.

VIII. Announce voting outcome for 2019 Chair, Vice-Chair and Secretary

Voting results were announced:

Chair-Kelli Grant

Vice Chair-Ann Swegle

Secretary-Peter Shay

- IX. Other Business.** Jay Holmes recognized Judge Benjamin Burgess's retirement with appreciation expressed for his work on the Community Corrections Advisory Board.