



SEDGWICK COUNTY, KANSAS  
FINANCE DEPARTMENT

*Purchasing Section*

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<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM 1

#19-0006

WASTE TIRE TRANSPORTATION SERVICES

February 28, 2019

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for **Waste Tire Transportation Services** for **Environmental Resources & HHW**.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. **Is it possible to postpone the deadline for this RFP to March 8?**

*Please see the revised timeline below:*

Distribution of Request for Proposal to interested parties	February 20 <sup>th</sup> , 2019
Questions and clarifications submitted in writing by 5:00 p.m. CST	February 25 <sup>th</sup> , 2019
Addendum Issued	February 27 <sup>th</sup> , 2019
<b>Sealed Proposal due before 1:45 p.m. CDT</b>	<b>March 12<sup>th</sup>, 2019</b>
Evaluation Period	March 12 <sup>th</sup> – March 14 <sup>th</sup> , 2019
Board of Bids and Contracts Recommendation	March 14 <sup>th</sup> , 2019
Board of County Commission Award	March 20 <sup>th</sup> , 2019

2. **Please clarify what is meant in VIII. Required Response Content, Item 9 -"The cost must be broken down per tire equivalent and cost for on-rim and off-rim tires." Are you defining per tire equivalent as Passenger Tire Equivalent (PTE)? And are you wanting a different cost of on-rim and off-rim tires? A procedure that has worked extremely well for both parties in the past has been to bid per ton and the weights are documented with stamped (not hand-written) weigh tickets. This way there is no counting of tires which is subject to human error plus there are 100's of different sizes (and weights) of tires which further complicates the process. There is also no good way to define a per tire equivalent for on-rim tires as it depends on what kind of rim is on the tire. For all cleanups that we have done in the last 29 years, we have totaled the stamped weigh tickets, divided the total weight by the conversion factor (provided by KDHE) of 20 lb/Passenger Tire Equivalent (PTE) to arrive at the total Passenger Tire Equivalents of the project.**

*Bid by price per ton and we will do the calculation to determine the number of passenger tire equivalents that are brought to the event. The on or off-rim was in case you have a different cost for receiving these. It is fine to lump them together in the bid per ton.*

3. **In trying to figure the time frame for hauling, is the Sedgwick County Yard going to be open on Saturdays to haul? If not, would we be able to have a key to the back gate for the duration of the hauling like we have in the past?**

*As in the past, the West Yard will work with the successful bid winner to allow access on Saturdays.*

4. **I noticed a provision this time about SAM awards. We have not registered with SAM previously, but could do so. I have registered our farm with SAM in the past, but they have dropped that requirement now, so I'm not exactly sure how the list is published. Do we need to be registered with SAM in order not to be excluded?**

*The System for Award Management (SAM) website is to allow us to see the current status of any vendors who have conducted business with the federal government. In particular, any debarred vendors. There is no need to do any registration with the website.*

5. **In Section V – Scope of Work - Item #8 - Can you define “Price per Tire Equivalent”? We are needing to know what you are considering a tire equivalent to be and if per ton pricing is allowed.**

*See Question 2, Price per ton is good and we will convert to passenger tire equivalents.*

6. **In Section VII – Proposal Terms – Item F – Insurance Requirements - Required Pollution Liability Insurance – As we would need to arrange this particular insurance for this specific job, is this policy required to be in place prior to bidding or just upon award of contract?**

*The pollution liability insurance would be required prior to award of contract.*

7. **Who has done this work in the past?**

*All interactions with this current or historical Request for Bid (RFB) are publicly posted for viewing at, <https://www.sedgwickcounty.org/finance/purchasing> where all current and previous RFBs/RFPs are available for public viewing. Specifically, this bid can be found by clicking “**View Previous RFBs/RFPs**” and typing “**Waste Tire**” in the Description box. RFB/RFP numbers 15-0019 and 17-0029 will display.*

<https://www.sedgwickcounty.org/media/38968/15-0019bt.pdf>

8. **What was the winning bid last year?**

*All interactions with this current or historical Request for Bid (RFB) are publicly posted for viewing at, <https://www.sedgwickcounty.org/finance/purchasing> where all current and previous RFBs/RFPs are available for public viewing. Specifically, this bid can be found by clicking “**View Previous RFBs/RFPs**” and typing “**Waste Tire**” in the Description box. RFB/RFP numbers 15-0019 and 17-0029 will display.*

<https://www.sedgwickcounty.org/media/39163/17-0029bt.pdf>

9. On page 7 of the RFP, Insurance Requirements, could you please clarify if Umbrella Liability and Professional Liability/Errors & Omissions Insurance are required or not required?

*Vendor it would only be required to obtain Pollution coverage. Umbrella and Professional Liability will not be as applicable (Please see table below).*

<b>Workers' Compensation:</b>	
Applicable coverage per State Statutes	
<b>Employer's Liability Insurance:</b>	\$500,000.00
<b>Commercial General Liability Insurance (on form CG 00 01 04 13 or it's equivalent):</b>	
Each Occurrence	\$1,000,000.00
General Aggregate, per project	\$2,000,000.00
Personal Injury	\$1,000,000.00
Products and Completed Operations Aggregate	\$2,000,000.00
<b>Automobile Liability:</b>	
Combined single limit	\$500,000.00
<b>Umbrella Liability:</b> Following form for both the general liability and automobile	
<b>Required/ <input checked="" type="checkbox"/> X <input type="checkbox"/> Not Required</b>	\$1,000,000.00
Each Claim	\$1,000,000.00
Aggregate	
<b>Professional Liability/ Errors &amp; Omissions Insurance:</b>	
<b>Required/ <input checked="" type="checkbox"/> X <input type="checkbox"/> Not Required</b>	\$1,000,000.00
Each Claim	\$1,000,000.00
Aggregate	
<b>Pollution Liability Insurance:</b>	
<b>X Required/ <input type="checkbox"/> Not Required</b>	
Each Claim	\$1,000,000.00
Aggregate	\$1,000,000.00

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 p.m. CDT, March 12<sup>th</sup>, 2019**. Late *proposals* will not be accepted and will not receive consideration for final award.

**“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”**



Josh Lauber  
Purchasing Agent - Buyer