



Developmental
Disability Organization
Sedgwick County...
working for you

615 N. Main, Wichita, KS 67203
Tel: 316-660-7630 Fax: 316-660-4911

Dee E. Nighswonger, LMSW, LCAC
Director

Enter Month dd, yyyy

Dear Consumer/Guardian,

This letter is to advise you the Sedgwick County Developmental Disability Organization's (SCDDO) Funding Committee reviewed your request for Select on Enter Date.

<Drop meeting minutes here>

If you do not agree with the decision made by the Funding Committee and you have additional information or documentation that you would like for the committee to review, please work with your Targeted Case Management (TCM) agency to request reconsideration.

If you do not have additional information that you would like to have considered, you have the right to appeal the action taken by the Funding Committee. If you choose to appeal the Funding Committee decision, please work with your TCM to submit a written request for appeal within 30 days of the date of this letter. For further information on the dispute process, please see the enclosed SCDDO policy "A-04 Dispute Resolution: Disputes with SCDDO".

If you have questions regarding this decision please contact the case manager who submitted the request on your behalf. If you have additional questions please contact SCDDO at 316.660.7636.

Enclosure (1)

CC: -