



SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT

Purchasing Section

525 N. Main, Suite 823 ~ Wichita, KS 67203

Phone: 316 660-7255 Fax: 316 383-7055

<http://sedgwickcounty.org/finance/purchasing.asp>

ADDENDUM 1

RFP #19-0023

WEB-BASED SUBSCRIPTION SOLUTION

March 29, 2019

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for a ***Web-Based Subscription Solution*** for the ***Division of Health***.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Whether companies from Outside USA can apply for this? (like, from India or Canada)

Answer: Vendors must have a corporate office (not necessarily headquarters) in North America, preferably in the continental United States.

2. Whether we need to come over there for meetings?

Answer: If shortlisted, vendor must demonstrate product and if selected for award conduct trainings in Wichita, KS.

3. Can we perform the tasks (related to RFP) outside USA? (like, from India or Canada)

Answer: There are no geographical restrictions on where product development is done or where the servers for a vendor-hosted solution exist, but support should be provided by personnel in the continental United States and in a US time zone supportive to our needs for training and staff development in usage of product.

4. Can we submit the proposals via email?

Answer: Carefully review this Request for Proposal. It provides specific technical information necessary to aid participating vendors in formulating a thorough response. Should you elect to participate, submit one (1) original AND one (1) electronic copy (.PDF/Word supplied on a flash drive) of the entire document with any supplementary materials to:

*Josh Lauber
Sedgwick County Division of Purchasing 525 N. Main, Suite 823
Wichita, KS 67203*

*SUBMITTALS are due **NO LATER THAN 1:45 p.m. CST**, April 9, 2019. Responses must be sealed and marked on the lower left-hand corner with the vendor name and address, proposal number, and proposal due date. Late or incomplete responses will not be accepted and will not receive consideration for final award.*

Proposal responses will be acknowledged and read into record at bid opening which will occur at 2:00 p.m. CST, on the due date. No information other than the respondent's name will be disclosed at bid opening.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 p.m. CDT, April 9th, 2019**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.”



Josh Lauber
Purchasing Agent – Buyer