

**Community Corrections Advisory Board
Minutes – March 28, 2019**

Members Present: Ignacio Ayala, Michael Birzer, Kevin O'Connor, James Convey, Kelli Grant, Troy Livingston, Mark Orr, Josh Wright, Ann Swegle, and Peter Shay

Members Absent: Deanna Carrithers, Kenya Cox, and Mary San Martin

Staff: Chris Collins-Thoman, Jay Holmes, Chris Morales, Glenda Martens, Lori Gibbs, Sherdeill Breathett, Sr., Misty Townsend and Molly Dowd

Guest: Karen Powell, Deputy County Attorney, and Dr. Bree Boppre, WSU

- I. **Introductions and Announcements** –Chris Collins-Thoman introduced Josh Wright to the Board. The City Council has appointed Josh Wright to finish Judge Seth Rundle's unfinished term and additional term.
- II. **Approval of Minutes from meeting February 14, 2019**
A motion to approve minutes was made by Ann Swegle, seconded by Peter Shay and unanimously approved with Kelli Grant abstaining.
- III. **Discussion of By-laws – Current since 2009**
 - Karen Powell, Deputy County Attorney, discussed the proposed updates and received additional input. Karen will finalized the proposed changes and they will be distributed according to specified timeline prior to the next meeting.
- IV. **ACTION ITEM** – Approve the SFY2020 Comprehensive Plan and authorize chair to sign with further authorization for any technical modification.
A motion to approve the SFY2020 Comprehensive Plan was made by Peter Shay, seconded by Kelli Grant and unanimously approved.
- V. **ACTION ITEM** – Approve the SFY2020 Behavioral Health Grant Application and authorize chair to sign with further authorization for any technical modifications.
A motion to approve the SFY2020 Behavioral Health Grant Application was made by Ann Swegle, seconded by Mark Orr and unanimously approved
- VI. **Director's Update** – Glenda Martens provided input throughout the discussion items.
- VII. **Program Updates** –
 - **Field Services** – Jay Holmes
 - The ADP information was in the member packets. The ADP for February was 1,501 compared to 1,485 last February.
 - Jay Holmes gave updates in the review of the SFY2020 Comprehensive Plan.
 - **Residential** – Lori Gibbs
 - The ADP information was in member packets. ADP for February was 65 compared to 62 last February. The funded capacity at the center is 65.
 - **Work Release** – Lori Gibbs
 - The ADP information was in member packets. The ADP for February was 66 compared to 38 last February. The funded capacity at the center is 100.

- There are currently 12 female clients on the waiting list for Work Release. The capacity for female clients is 27 for both programs.

VIII. Other Business- Kelli Grant informed the Board of the next Criminal Justice Reform meeting at Want Coffee on April 19, 2019, at 3:30pm.