

BOCC APPROVAL JULY 10, 2019
BOARD OF BIDS AND CONTRACTS JULY 3, 2019

4. FOOD STAPLES FOR JUVENILE DETENTION FACILITY -- DEPARTMENT OF CORRECTIONS
FUNDING -- DEPARTMENT OF CORRECTIONS

(Request sent to 20 vendors)

RFP #19-0002 Contract

| | | | |
|--------------|---|---|------------------------|
| | Emporia Wholesale Coffee dba EVCO Wholesale Food Corp. | SGC Foodservice | |
| Food Staples | Pricing based on fixed fee rate of \$1.92 per case or \$0.10 per pound on all catch weight items | Pricing based on fixed fee rate of \$2.00 - \$2.50 per case | |
| No Bid | Bob Barker Company | Premier Food Service | Trinity Services Group |

On the recommendation of Britt Rosencutter, on behalf of the Department of Corrections, Jennifer Dombaugh move to **accept the best proposal from Emporia Wholesale Coffee dba EVCO Wholesale Food Corp. and establish contract pricing for two (2) years with three (3) one (1) year options to renew.** Angela Caudillo seconded the motion. The motion passed unanimously.

A committee consisting of Steve Stonehouse, Jessica Warrender, and Stephanie Lane - Corrections; and Britt Rosencutter - Purchasing evaluated all proposal responses based on the criteria set forth in the RFP. The committee agreed unanimously that EVCO Wholesale Food Corp. offered the best proposal to the county based on cost and services offered.

Cost evaluations were based on historical usages for 111 items.

Notes:

Fixed fee rates are based on the actual product cost plus a fixed dollar fee per specified unit. This method allows a distributor to change the cost of the product based on market fluctuations but locks in a fixed fee for markup that will remain the same for the duration of the contract.

In the food industry, “catch weight” refers to the exact weight of a food item. It’s used for pricing food items that vary in sizes such as meats, blocks of cheeses, fruits, and vegetables, and are typically sold in bulk.

Questions and Answers

Tim Kaufman: Who is the current vendor?

Britt Rosencutter: US Foods. They neglected to get a bid in on time to participate in this.

Tim Kaufman: They were notified?

Britt Rosencutter: Yes. They had plenty of notification. I believe he said it had just slipped his mind.

Richard Powell: Are these for meal preparation or are they commissary items bought by the residents?

Stephanie Lane: The majority of that is for food preparation. There is minimal items as canteen for programming. I would say 80% is food preparation.