Members Present: Ignacio Ayala, Michael Birzer, Kevin O’Connor, Deanna Carrithers (by phone), Troy Livingston (by phone), Mark Orr, Josh Wright, and Ann Swegle  
Members Absent: Kenya Cox, James Convey, Kelli Grant, Mary San Martin, and Peter Shay  
Staff: Chris Collins-Thoman, Jay Holmes, Tom Struble, Glenda Martens, Misty Townsend and Mae Williams  
Guest: Dr. Bree Boppre, WSU  
*Not present for voting items.*

I. **Introductions and Announcements** – Glenda Martens announced that she would be leaving early due to a budget meeting.

II. **Approval of Minutes from meeting April 11, 2019**  
_A motion to approve minutes was made by Michael Birzer, seconded by Mark Orr and unanimously approved._

III. **Update on Comprehensive Plan Grant & Behavior Health Grant** – Approved by BOCC April 17, 2019. Submissions to state completed. We remain awaiting award notification. The state budget has not been approved yet.

IV. **By-Law Changes** – Discussion included identifying there is a need for Executive Committee with voting power. Due to this being an additional change from the previous meeting, action occurred.  
_A motion to approve was made by Mark Orr, seconded by Ignacio Ayala and unanimously approved._ The by-laws will be distributed 10 days prior to the next meeting in June.

V. **Discussed Board Letter to KDOC**  
- Glenda believes that the Executive Committee should draft the letter. Glenda is available to assist as needed. Chris Collins-Thoman will convene a time for the Executive Committee to work on the letter. Input from all members is welcomed and desired.

VI. **Update on AISP Program Evaluation** – Breanna Boppre, Ph.D. presented feedback regarding surveys that had been received to date. She will present a full report in September.

VII. **Program Updates** –  
- **Field Services** – Jay Holmes  
  - The ADP for April was 1,533 compared to 1,454 last March.  
  - Ten ISOs attended Domestic Violence Strategies training.  
  - E-Justice report update - Remarkable collaboration between AFS and WPD regarding LEO contact and clients acknowledged.
• Gang Mentoring is currently in the works.

• **Residential** – Lori Gibbs (Absent)
  • The ADP for April was 67 compared to 51 last April. The funded capacity at the center is 65.
  • Looking into alternatives to overflow issues and jail overcrowding utilizing EMD, GPS and OTAs among others.

• **Work Release** – Lori Gibbs (Absent)
  • The ADP for April was 65 compared to 47 last April. The funded capacity at the center is 100.

VIII. **Other Business- Pre-trial Services** – Tom Struble provided an update
  • Client population has more than doubled in recent years.
  • 24% of the jail population is out on Pre-Trial.
  • Need to lobby for a new position at Pre-Trial apparent.

Motion to adjourn made by Ignacio Ayala with second by Mark Orr. Adjourned.