



**SEDGWICK COUNTY, KANSAS
FINANCE DEPARTMENT**

Purchasing Section

525 N. Main, Suite 823 ~ Wichita, KS 67203

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www.sedgwickcounty.org/finance/purchasing.asp

**ADDENDUM #1
RFP #19-0054
EMPLOYEE BENEFITS DECISION SUPPORT TOOL**

July 25, 2019

The following is to ensure that proposers have complete information prior to submitting a proposal response. Here are clarifications regarding our request.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Can companies from outside the U.S. apply for this?

Answer: The selected vendor must be a U.S. based company, but may have some services outsourced from outside the U.S.

2. Does the vendor need to come to Sedgwick County for meetings?

Answer: Finalist presentations (if selected) may be given virtually or in person.

3. Can we perform the tasks (related to the RFP) outside the U.S.?

Answer: The majority of the services will need to be U.S. based, but some services can be outsourced from outside the U.S.

4. Can we submit the proposals via e-mail?

Answer: We require that one (1) original, six (6) copies, and one (1) electronic copy (Microsoft Word or PDF file format) of the entire document. Responses must be sealed and marked on the lower left-hand corner with the firm name and address, proposal number, and proposal due date and mailed to: Joseph Thomas, Sedgwick County Purchasing Department, 525 N. Main, Suite 823, Wichita, KS 67203.

5. Will Sedgwick County consider a solution that does not include decision support for FSA and Hospital Indemnity, rather just Medical currently?

Answer: Sedgwick County wants a module that can accommodate a decision making tool for the three (3) medical plans we have, as well as, the health savings account option.

6. A copy of our standard BAA is attached.

7. Termination for Convenience: Is this language negotiable since this is for a SaaS product? We might end up being OK with this because it's a 1 year agreement and we request payment upfront.

Answer: Sedgwick County will not exclude this language.

8. Insurance: Can owned automobile liability be stricken as our employees will not be traveling to the county for these services and we do not carry owned automobile liability insurance as a technology company?

Answer: Insurance coverage can be subject to negotiation.

9. Assignment: Referring to section J. Other Considerations, point #8, can a time limit be placed on the assignment consent?

Answer: The county places a limit on itself to accept or reject the assignment to 90 days.

10. Subcontracting: Will AWS (Amazon Web Services) subcontracting for hosting be acceptable to the county?

Answer: Yes.

Submittals are due **NO LATER THAN 1:45 p.m., CDT, Tuesday, July 30, 2019**. Late proposals will not be accepted and will not be considered for award recommendation.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.

Joseph Thomas

Joseph Thomas, CPSM, C.P.M.
Purchasing Director