

BOCC APPROVAL FEBRUARY 19, 2020
BOARD OF BIDS AND CONTRACTS FEBRUARY 13, 2020

3. ON-CALL BALLOT PRINTING -- ELECTION OFFICE
FUNDING -- ELECTION OFFICE
 (Request sent to 134 vendors)

RFB #19-0047 Contract

| | Mainline Printing, Inc. | Runbeck Election Services |
|---|--|--------------------------------------|
| 1. Ea., Charge per Ballot Style (1-front and 1-back per style) | \$55.40 | \$150.00 |
| 2. Charge for Paper (80 lb. Index-price per 1000) | | |
| 3. 8-1/2 X 11 White Paper | \$70.65 | \$280.00 |
| 4. 8-1/2 X 14 White Paper | \$79.25 | \$280.00 |
| 5. 8-1/2 X 17 White Paper | \$87.25 | \$290.00 |
| 6. 8-1/2 X 19 White Paper | \$114.50 | \$300.00 |
| 7. Ea., Test Deck (1 ballot for each ballot style, including freight) | \$1,595.00 | \$400.00 |
| 8. Charge for Additional Ballot Order (per 100 ballots) | \$17.75 | above pricing |
| 9. Paper Manufacturer | ES Countrite Ballot 80 lb. Text | International Paper |
| No Bids | Advanced Printing Solutions | Advanced Sign & Graphics |
| | Aircraft & Commercial Enterprises | Associated Business Forms, Inc. |
| | Broadstroke, Inc. | Chux Trux, Inc. |
| | Copy Express, Inc. | Envelope Guys |
| | File Safe, Inc. | Forms Plus Services, Inc. |
| | Graphic Designs International, Inc. | HPS Process Service & Investigations |
| | Image Quest | JP Services |
| | Kansas Correctional Industries | Lee Printed Products |
| | Minneapolis Messenger | Pirtle Investment, LLC |
| | Printing Plus, Inc. | Quick Print |
| | Rand Graphics | Signs & Design |
| | SMEAD Manufacturing Company | Southwest Paper |
| | Strahm Automation and Mailing Services | Sullivan Gang Graphics & Printing |
| | Sumner One | Truth Printing |
| | Universal Products | Vulcan Signs |
| | Weiss Communication | Mail Services LLC |
| | Amsterdam Printing | City Print Inc. |
| | Foto Club Enterprises, Inc. | Hesston Prestige Printing |
| | Ken's Printing Center | Quality Logo Products Inc. |

On the recommendation of Britt Rosencutter, on behalf of the Election Office, Ellen House moved to **accept the overall low bid from Mainline Printing, Inc. at the rates listed for one (1) year with two (2) one (1) year options to renew.** Tim Myers seconded the motion. The motion passed unanimously.

The Election Office has the majority of their ballot printing done in-house. However, it is necessary to have an external vendor on-call for these services in the event of equipment failure/malfunction or staffing issues that may arise during the time ballots are printed.

Note:

These services are in place as a back-up solution or to supplement the ballots being printed in-house, therefore, no estimated annual cost is available at this time. Mainline Printing, Inc. was our previous vendor.

Questions and Answers

Russell Leeds: What questions do we have on this item?

Tim Myers: Are these rates consistent with what we had last time since this is our previous vendor?

Britt Rosencutter: Actually the pricing on the charge per ballot and the 8 ½ x 11 went down from the previous time.

Tim Myers: Thank you.

Russell Leeds: Did we have any printing done by this vendor on previous contract?

Sandra Gritz: Yes, we have had printing for 2018 general election as well as 2016 general election.

Russell Leeds: How long was the previous contract for?

Britt Rosencutter: It ended in 2019 and it was for 3 years.

Russell Leeds: Okay, so we used them a couple of times over the last 3 years.

Tim Myers: Were we satisfied with this vendor?

Sandra Gritz: Yes, we experienced excellent customer service and liked the quality of their work.