



**SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE**

Purchasing Department

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www.sedgwickcounty.org/finance/purchasing.asp

**ADDENDUM #1
RFI #20-2006
COUNTY ENERGY AUDIT**

March 18, 2020

The following is to ensure that responders have complete information prior to submitting this Request for Information (RFI) response. Here are clarifications regarding our request.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. What is the County's goal with the RFI? For example, does the County have an Energy & Sustainability plan and what are the stated goals and reductions?

Answer: We may release an RFP for energy audits at a later date and include information or processes identified in the responses submitted to this RFI. In addition, we have interest in renewable energy and would like to see how this would be implemented with energy savings.

2. What companies was the RFI was sent out to?

Answer: There is no specific answer to this question. We sent to a variety of companies we felt would be able to provide a response.

3. What is the selection criteria and what is the weighting for each?

Answer: The responses submitted to this RFI are for informational purposes only and will not be evaluated against each other.

4. Will there be an oral interview scheduled for a short list of respondents?

Answer: No.

5. Are the services outlined in the RFI currently budgeted by the County?

Answer: There are no services outlined in the RFI.

6. What is the timeline to select and perform the audit and when does the audit need to be completed?

Answer: An audit is not required.

7. Are there plans in place for how the County will implement recommendations that are a result of the audit?

Answer: Not at this time. Information or options on how your company would recommend the county implement the recommendations from the audit, should be listed in your response to the RFI.

8. Will the company that is successful in being selected to perform the audit also be able to design and implement the projects or will that company be excluded?

Answer: This has not been determined for the purpose of the RFI. Pros and cons to each shall be identified in your response to the RFI.

9. What is the timeline for design and implementation of the projects identified by the audit?

Answer: This will be determined when and if an RFP is developed at a later date.

10. Is the County open to considering alternative structured financing to pay for the services outlined in the RFI, and for the implementation of the recommendations that are a result of the audit?

Answer: The RFI is a Request for Information and does not require any services or expense on behalf of the county.

11. Identify how many individual utility meters are at each building listed for this RFI. Identify quantity of water/gas/electric meters at each location.

- 24/7 operations (6 locations)
 - o Adult Detention Facility 141 W. Elm - 2 water & electric meters, 1 gas meter
 - o Jail Annex 701 W. Harry – 1 water, electric and gas meter
 - o Adult Residential 622 E Central – 1 water, electric and gas meter
 - o Crisis 635 N. Main – 1 water, electric and gas meter
 - o Juvenile Detention 700 S. Hydraulic – 1 water, electric and gas meter
 - o Juvenile Residential 881 S. Minnesota – 1 water, electric and gas meter

- High profile or large consumers (9 locations)
 - o Main Courthouse 525 N. Main – 1 water, electric and gas meter
 - o Historic Courthouse 510 N. Main – See Munger Building
 - o Munger Building 538 N. Main – The HVAC components for Historic Courthouse are located at the Munger Building and the Munger Building has 1 water, electric and gas meter
 - o Ronald Reagan Building 271 W. 3rd St. N. – 1 water, electric and gas meter
 - o Public Safety 714 N. Main – 1 water, electric and gas meter
 - o Regional Forensic Science Center 1109 N. Minneapolis – 1 water, electric and gas meter
 - o Public Works Admin 1144 S. Seneca – 1 water, electric and gas meter
 - o EMS Admin 1015 Stillwell – 1 water, electric and gas meter
 - o COMCARE 905 N. Main – 1 water, electric and gas meter

- Solar component (1 location) o Extension Office 7001 W. 21st N. – 1 water, electric and gas meter

12. Will Sedgwick County require a live energy dashboard for each facility to track energy and utilities (water/gas/electric) and if so how many users do you anticipate having access on the Sedgwick County platform? If this is your intent please let us know if you or we provide host server and backup server.

Answer: Sedgwick County is not requiring anything at this time. If your recommendation is to require a live energy dashboard, then please submit this recommendation as part of your response to the RFI (Request for Information). Recommendations submitted to the county might be used as a requirement at a later date for an energy audit RFP (Request for Proposals). If a number of licenses were required, the county would not need more than 5.

13. Will Sedgwick County require individual projects to have sub-metering? I.E. we recommend a lighting retrofit and provide baseline measurements then add sub-meters to prove energy savings. Is this your preference? An alternative is pre- and post- energy data measurements to save on cost of sub-metering projects.

Answer: Sedgwick County is not requiring anything at this time. Please submit any recommendations or processes your company has in your response to the RFI.

14. Because this is a RFI when do you anticipate a RFQ being issued and subsequent bid/award timelines?

Answer: There is no guarantee an RFQ, RFP or other plan of action will be taken. The next action that will be recommended is dependent on the information received from this RFI and staff's recommendation on the best option available for the county to proceed.

15. Section II defines what an energy audit is and states “in particular, reviewing a solar component.” What are the county’s expectation for how the energy audit will inform renewable implementation or power purchasing decisions?

Answer: As the buildings are evaluated for energy savings, the county would like to see options for participating in renewable energy. Previous discussions have taken place between the county and a solar company that resulted with the Extension Office located at 7001 W. 21st N. as a possible candidate with a realistic ROI (Return on Investment). However, if an audit identifies savings that are sufficient enough to lower the utility consumption rate to the extent that the renewable energy ROI is not within a reasonable timeframe (approx. 20 years or less), then pursuing renewable energy would not be justified.

16. Section III highlights Project Objectives as it relates to the audit, however what are the long-range goals or desired outcomes as a result of this audit? Are there performance targets identified within the county that you are trying to reach? What are the timeframes for reaching your energy consumption or carbon footprint goals?

Answer: The County will use the energy audits to identify performance targets and efficiencies, then apply a timeline to reaching those targets based on budget allowance. As a government entity, the overall goal is to be as efficient as possible while not impacting public services and being mindful of the environmental impact the organization may have.

17. What will be done with the energy audit findings? What decisions or actions will be taken post audit should recommendations come from its completion? Who will perform the various recommendations (auditing firm or separate solicitation)?

Answer: Reasonable accommodations will be made to comply with the recommendations identified from the energy audits. If your firm has a recommendation on who should perform the recommendations identified in the energy audit, it should be submitted as part of your response to this RFI.

18. How was the “Solar Component” at the Extension Office identified as being important enough to call out its location within the RFI? Why is the county interested in purchasing renewables? Will you consider offsite solutions e.g. PPA?

Answer: The County performed preliminary research in 2019 with a solar company to identify a potential candidate for renewable energy. While this was limited to solar power, the county is open to all renewable energy options but is dependent on the project having a reasonable ROI (approx. 20 years or less). The county is interested in renewables due to the environmental and financial benefits. Utilizing the Extension Office may develop into an added educational benefit for our community.

19. Have any companies provided a preliminary assessment of solar opportunities or energy savings potential within county infrastructure? If so, please make this available for review by potential bidders.

Answer: Please note attached document.

20. Section V, Part D, asks for us to identify the data that we will report on back to the county to measure performance and outcomes. Is the intention of this partnership to implement improvements identified as part of the audit? If so, is that going to be conducted through an alternative solicitation? An audit alone will not reduce consumption and therefore no performance or outcomes would be measurable beyond the baseline energy use identified at the time of the audit.

Answer: The RFI is only requesting information and based on the responses received, a solicitation to perform an energy audit may be assembled utilizing this information and include data that will benefit vendors in responding. It has not been determined if the vendor conducting the energy audit will be performing the recommendations or if it will be a third party. If you have a recommendation on who should measure the data after implementation of a recommendation, it should be included in your response.

21. Does the County have an energy metering system in place? If so, what is being done with the collected energy data and how is it being managed (spreadsheet, software, etc.)?

Answer: The County does not have an energy metering system in place and is reliant on the information provided by the utility companies.

22. Is there a desire to have ongoing support beyond the audit?

Answer: Having ongoing support after the audit has been performed will be considered. Please state advantages or disadvantages to either in your response to this RFI.

23. Who has the county recently worked with on solar studies?

Answer: King Solar

Responses are due **NO LATER THAN 5:00 p.m., CDT, Friday, April 3, 2020** and sent to Joe Thomas at joseph.thomas@sedgwick.gov **Late responses will not be accepted.**

Joseph Thomas

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