

Election Commissioner

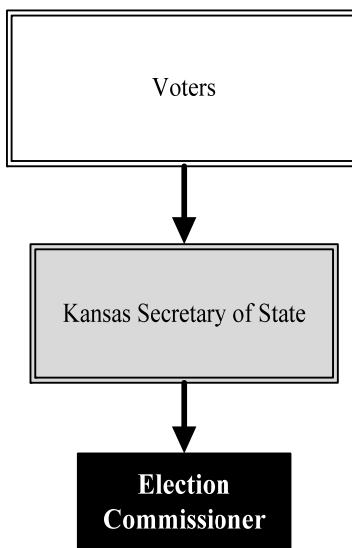
Mission: *To conduct elections and enfranchise all eligible Sedgwick County citizens, giving them the opportunity to register to vote and participate in an informed manner in simple, accessible, and secure elections.*

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Overview

The Election Commissioner, who is appointed by the Kansas Secretary of State, oversees all voter registration and elections within Sedgwick County. Many Kansas statutes relate to the conduct of elections, but the primary statutes governing elections are found in Chapter 25 of the Kansas Statutes. Statutes specifically outlining the main duties and responsibilities of the Election Commissioner are in Kansas Statutes 19-3419 through 19-3439.

To make the election process flow as smoothly as possible and to accomplish the goals and the mission of the Election Commissioner, the Election Office receives valuable support from the County. This financial, logistical, personnel, and technical support is received from the Board of County Commissioners, the County Manager, and other County departments.



Strategic Goals:

- *Continue the tradition of conducting successful elections in Sedgwick County*
- *Streamline office operations and conduct elections in an efficient manner*
- *Improve the voting experience for Sedgwick County voters*

Highlights

- Hundreds of board workers assist in advance voting and Election Day voting, working long hours to ensure that all registered voters have the opportunity to cast their vote in an election



Accomplishments and Strategic Results

Accomplishments

In 2019, the Election Office added five new polling locations and continues to study the need for more.

In 2019, the Election Office conducted five post-election audits, each of which confirmed the accuracy of the voting equipment and processes used by the Election Office.

Strategic Results

The Election Office conducted five elections in 2019. More than 89,000 ballots were cast, including 10,894 ballots cast during in-person early voting, 14,651 ballots cast by mail, and 64,148 ballots cast at a polling place on Election Day.

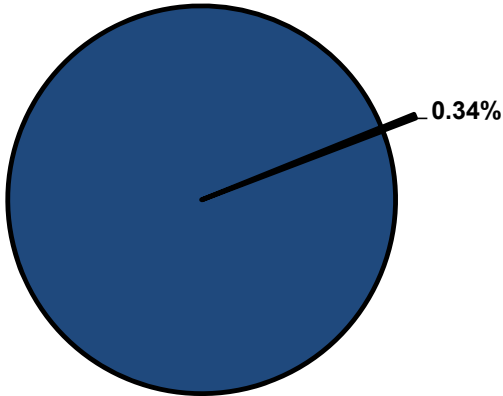


Significant Budget Adjustments

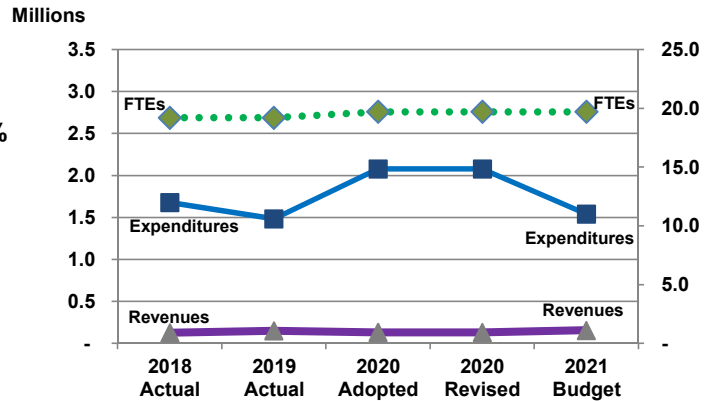
Significant adjustments to the Election Commissioner's 2021 Recommended Budget include a \$465,201 reduction in personnel costs due to the 2020 presidential election as well as a \$27,399 reduction in contractual costs for the presidential election.

Departmental Graphical Summary

Election Commissioner
Percent of Total County Operating Budget



Expenditures, Program Revenue & FTEs
All Operating Funds



Budget Summary by Category

	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Budget	Amount Chg '20 Rev.-'21	% Chg '20 Rev.-'21
Expenditures							
Personnel	1,072,137	859,744	1,385,549	1,385,549	874,953	(510,596)	-36.85%
Contractual Services	557,151	545,900	608,657	608,657	582,023	(26,633)	-4.38%
Debt Service	-	-	-	-	-	-	-
Commodities	50,157	78,600	84,811	84,811	84,157	(654)	-0.77%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	-	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
Total Expenditures	1,679,444	1,484,244	2,079,017	2,079,017	1,541,133	(537,884)	-25.87%
Revenues							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	-	-	-	-	-	-
Charges for Services	9,161	23,089	9,334	9,334	25,714	16,380	175.50%
All Other Revenue	118,158	127,433	120,538	120,538	129,998	9,461	7.85%
Total Revenues	127,319	150,522	129,871	129,871	155,712	25,841	19.90%
Full-Time Equivalent (FTEs)							
Property Tax Funded	19.20	19.20	19.70	19.70	19.70	-	0.00%
Non-Property Tax Funded	-	-	-	-	-	-	-
Total FTEs	19.20	19.20	19.70	19.70	19.70	-	0.00%

Budget Summary by Fund

Fund	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Budget	Amount Chg '20 Rev.-'21	% Chg '20 Rev.-'21
General Fund	1,679,444	1,484,244	2,079,017	2,079,017	1,541,133	(537,884)	-25.87%
Total Expenditures	1,679,444	1,484,244	2,079,017	2,079,017	1,541,133	(537,884)	-25.87%

Significant Budget Adjustments from Prior Year Revised Budget

	Expenditures	Revenues	FTEs
Decrease in personnel expenses for 2020 presidential election	(465,201)		
Decrease in contractual expenses for 2020 presidential election	(27,399)		
Total	(492,600)	-	-

Budget Summary by Program

Program	Fund	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Budget	% Chg '20 Rev.-'21	2021 FTEs
Administration	110	786,889	765,692	811,488	811,488	823,908	1.53%	10.00
Election Operations	110	892,555	718,552	1,267,529	1,267,529	717,225	-43.42%	9.70
Total		1,679,444	1,484,244	2,079,017	2,079,017	1,541,133	-25.87%	19.70

Personnel Summary By Fund

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2020 Adopted	2020 Revised	2021 Budget	2020 Adopted	2020 Revised	2021 Budget
Election Commissioner	110	APPOINT	91,040	93,088	93,088	1.00	1.00	1.00
Chief Deputy Election Commissioner	110	GRADE129	57,288	58,577	58,577	1.00	1.00	1.00
Deputy Election Commissioner	110	GRADE124	37,513	38,357	38,357	1.00	1.00	1.00
Administrative Technician	110	GRADE124	76,636	78,360	78,360	2.00	2.00	2.00
Election Specialist	110	GRADE121	133,927	135,470	135,470	4.00	4.00	4.00
Poll Worker	110	ELECT	578,381	578,381	170,907	6.80	6.80	6.80
PT Fiscal Associate	110	EXCEPT	27,032	16,243	16,243	1.00	1.00	1.00
Temp: Office/Administrative	110	EXCEPT	46,096	46,096	30,096	2.90	2.90	2.90
Subtotal					621,098			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					8,190			
Overtime/On Call/Holiday Pay					1,375			
Benefits					244,291			
Total Personnel Budget					874,953	19.70	19.70	19.70

• Administration

The Election Commissioner is appointed by the Kansas Secretary of State for a four-year term. The Office is responsible for registering citizens to vote, negotiating with other entities for polling location arrangements, organizing and scheduling employees and volunteers to staff polling places for elections, providing advance ballots, and tabulating the results of voting. Indirect costs for the election process are funded from this program.

Fund(s): County General Fund 110

Expenditures	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Budget	Amnt. Chg. '20 - '21	% Chg. '20 - '21
Personnel	685,272	635,982	693,427	693,427	657,441	(35,987)	-5.2%
Contractual Services	95,073	119,639	110,453	110,453	159,467	49,015	44.4%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	6,544	10,071	7,608	7,608	7,000	(608)	-8.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	786,889	765,692	811,488	811,488	823,908	12,420	1.5%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	263	65,414	273	273	66,733	66,460	24334.6%
Total Revenues	263	65,414	273	273	66,733	66,460	24334.6%
Full-Time Equivalents (FTEs)	10.00	10.00	10.00	10.00	10.00	-	0.0%

• Election Operations

This program is established to capture the direct costs associated with conducting annual elections. The largest expense is for Election Day board worker salaries and mileage. These employees are hired on a temporary basis prior to, during, and after the election. Also included is printing of ballots, payment to polling places, set up and delivery of voting machines, administrative costs, voter registration, and voter outreach. This program also captures the revenue generated by fees candidates pay to file for election and reimbursements received for special elections. These fees are not enough to cover the cost of elections and the majority of funding comes from the County's General Fund.

Fund(s): County General Fund 110

Expenditures	2018 Actual	2019 Actual	2020 Adopted	2020 Revised	2021 Budget	Amnt. Chg. '20 - '21	% Chg. '20 - '21
Personnel	386,865	223,763	692,122	692,122	217,512	(474,610)	-68.6%
Contractual Services	462,078	426,260	498,204	498,204	422,556	(75,648)	-15.2%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	43,612	68,529	77,203	77,203	77,157	(46)	-0.1%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
Total Expenditures	892,555	718,552	1,267,529	1,267,529	717,225	(550,304)	-43.4%
Revenues							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	9,161	23,089	9,334	9,334	25,714	16,380	175.5%
All Other Revenue	117,895	62,019	120,265	120,265	63,265	(57,000)	-47.4%
Total Revenues	127,056	85,108	129,598	129,598	88,979	(40,619)	-31.3%
Full-Time Equivalents (FTEs)	9.20	9.20	9.70	9.70	9.70	-	0.0%