



**SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE**

Purchasing Department

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www.sedgwickcounty.org/finance/purchasing.asp

**ADDENDUM #1
RFI #20-2058
LEASE OR PURCHASE OPTIONS FOR BUILDING
FOR VARIOUS COUNTY OFFICES**

September 9, 2020

The following is to ensure that responders have complete information prior to submitting this Request for Information (RFI) response. Here are clarifications regarding our request.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Which would the county prefer, own or lease?

Answer: The county preference is to own.

2. Does the county have a preference between a single tenant building versus a multi-tenant building?

Answer: The county preference is a single tenant building.

3. Does the county have a geographical preference within the county for where it wants this space to be located?

Answer: County is looking to stay within the downtown area and close to the County Courthouse Complex....otherwise building locations that are on a bus route and locations that make it very accessible and visible for the public.

4. By what date will the county need to occupy the requested minimum 28,000 sq. ft. of office space? If the timing requirement is different, by what date will the county need to occupy the requested minimum 20,000 sq. ft. of "office ready" space?

Answer: By the first of the year (both questions).

5. Are there any specific requirements for the "office ready" space?

Answer: Of the 20,000 square feet that will be "office ready" space – 14,000 square feet and 6,000 square feet can be separated space. Attention to office, training, and cubical space will be considered.

6. Would the county prefer to have separate entries for staff and the general public?

Answer: Yes, if possible.

7. Would the county need security at the public entry, similar to what they have now?

Answer: This is dependent on the size of the facility.

8. How many parking spaces will the county need for its offices?

Answer: This is dependent on the square footage of the facility.

9. Would the county prefer to have separate parking areas for staff and the general public?

Answer: Yes, if possible.

Responses are due **NO LATER THAN 5:00 pm, CDT, Wednesday, September 16, 2020** and sent to Joe Thomas at joseph.thomas@sedgwick.gov **Late responses will not be accepted.**

Joseph Thomas

Joseph Thomas, CPSM, C.P.M.
Purchasing Director

JT/ch