



SEDGWICK COUNTY, KANSAS
DIVISION OF FINANCE
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ADDENDUM 1
RFP #20-0056
**TECHNOLOGY SOLUTIONS TO IMPROVE THE QUALITY OF LIFE OF INDIVIDUALS WITH
INTELLECTUAL/DEVELOPMENTAL DISABILITIES**

September 29, 2020

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal for *Technology Solutions to Improve the Quality of Life of Individuals with Intellectual/Developmental Disabilities* for the *Sedgwick County Developmental Disability Organization (SCDD)*.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

Question 1: The information says it is for transportation. Would this include Telemedicine Software?

Answer: It is not solely for transportation. Transportation is one area of independence that might be supported through technology. All enabling technologies would be considered so would include projects associated with telemedicine.

Question 2: Can companies from outside the USA apply for this? (like from India or Canada)

Answer: There is nothing prohibiting companies from outside the United States responding, if they can meet all the requirements.

Question 3: Do we need to come over there for meetings?

Answer: The county has virtual meeting capacity and it is not anticipated that in person meetings would be required.

Question 4: Can we perform the tasks (related to RFP) outside the USA? (like from India or Canada)

Answer: The scope of work section of the RFP outlines what is being requested. It would be up to the proposer to determine whether they can meet the requirements from outside the country. This issue should be addressed in the management plan section of the proposal response.

Question 5: Can we submit the proposals via email?

Answer: In light of COVID-19, electronic proposal submission will be accepted by email to Purchasing@sedgwick.gov and cc'd Josh.Lauber@sedgwick.gov with the email Subject titled, "20-2056 Technology Solutions to Improve the Quality of Life of Individuals with Intellectual/Developmental Disabilities BID SUBMISSION" sent and received prior to RFP submission due date and time as specified in the RFP document. Additionally, subsequent printed copy with included flash drive as instructed in RFP document submittal instructions will be physically delivered shortly after electronic submission to ensure acceptance of proposal response. Award will not be presented to any respondent who does not submit a physical proposal copy as instructed in the RFP document. As long as the electronic OR print copy of a proposal submission is received prior to the indicated submission due date a vendor's response will be accepted at Bid Opening October 6, 2020.

Question 6: Is this intended for current IDD service providers to submit requests for technology to support our programs?

Answer: Current providers of service to individuals with intellectual/developmental disabilities are welcome to apply. Preference is given to projects that demonstrate a collaborative approach to include leveraging funding to increase potential impact.

Question 7: I have a question on the Technology Solutions RFP, specifically regarding the narrative requirements. In section VIII, number 4 references the narrative requirements as "items 4. A through 4. C" however the RFP only lists sections A (Project Description) and B (Management Plan). Is there a section C that needs to be included in the narrative text as well?

Answer: Please disregard. There is no C. The reference should read 4. A through B.

Question 8: Is a not-for-profit agency an eligible applicant?

Answer: Yes, not-for-profits are eligible applicants.

Question 9: Can other disabilities (e.g., physical and/or sensory) be included as long as IDD is the primary emphasis and the proposal is responsive to IDD needs?

Answer: The goal of the proposal is to support individuals with intellectual/developmental disabilities (IDD). As long as the proposed technology solution is primarily focused on increasing independence for individuals with IDD, it would be acceptable.

Question 10: Do any of the proposal conditions, provisions, etc. (including HIPAA Required Response) need to be signed off on & submitted with the proposal, or is can those items be just-in-time after an awardee is notified of funding?

Answer: All required responses will be completed prior to bid submission to ensure vendor acknowledgement and acceptance of terms and responses to allow bid submission.

Question 11: Please clarify the scoring criteria of Funding Strategy listed in the Evaluation Criteria.

Answer: As referenced in the scope of work, preference is given to projects that demonstrate a collaborative approach to leveraging funding to increase potential impact. Additionally, the review committee will review the budget and content of the proposal to ensure the budget seems realistic and to secure the most advantageous (i.e. best cost/benefit) overall cost to the county.

Firms interested in submitting a *proposal*, must respond with complete information and **deliver on or before 1:45 pm CDT, October 6, 2020**. Late *proposals* will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE *PROPOSAL* RESPONSE PAGE.”



Josh Lauber
Senior Buyer

JL/ch