

ITEM REQUIRING BOCC APPROVAL

October 22, 2020

(1 Item)

**1. CHANGE ORDER #1 - MOODLE LMS HOSTING AND SERVER SUPPORT - HUMAN RESOURCES
FUNDING -- HUMAN RESOURCES**

(Contract Amendment)

Contract #4693-11	Elearning Experts
Amendment to contract length	Extend the current contract for an additional year
Additional hosting cost for the additional year	\$5,100.00

On the recommendation of Joe Thomas, on behalf of Human Resources, Tim Myers moved to **accept the change order with Elearning Experts to extend the contract for one (1) year with hosting services in the amount of \$5,100.00**. Anna Meyerhoff seconded the motion. The motion passed unanimously.

At the beginning of 2020, Human Resources' plan was to expand the current contract to further develop this training system, which is used for tracking face-to-face training. Due to the pandemic and our need to transition to an online training platform, that initial plan for expansion was discontinued.

Human Resources is requesting the extension of the hosting portion of this contract for one additional year to provide time for the implementation of a replacement system meeting future needs. Extending only the hosting services will maintain the training system in its current state and allow the continued tracking of employee training that occurs prior to the implementation of a new system.