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District 4 Citizens Advisory Board Meeting
Agenda

Monday, August 17, 2020
6 p.m.

WebEx Online Meeting
Virtually

Board members in attendance: Maggie Ballard, Zach Day, Sara Dixon, Nalini Fraser, Philip Fraser, Denise Romero, Sabrina Shoemaker, Madison Shriner, Stephanie Kohlhoff

1. Call to Order

Chairperson Fraser called the meeting to order at 6:01 p.m.

2. Meeting Minutes from July 13

After reviewing the July minutes, Madison Shriner made a motion to approve the minutes. This motion was seconded by Zach Day. The motion passed unanimously.

3. CARES Act Funding Update – Brent Shelton, Deputy Chief Financial Officer

Brent Shelton, Deputy CFO is attending the District 4 Citizens Advisory Board Meeting today to give a brief update on the CARES Act Funding.

Today on August 17, 2020 an online portal opened up for the small businesses safe operating grants. Last week Commissioners approved \$5 million dollars to be allocated to the small business safe operations, which at maximum \$5,000 per business. This grant is for businesses that have experienced disruption during the pandemic. The portal opened at 1p.m. and as of now there are 107 applicants. This portal will be open until September 11th, 2020.

Mr. Shelton explains how the City of Wichita as a new open streets program that was enacted last week, and this program will allow restaurants, bars, and retail departments to move their services outdoors. Business owners are able to use the business grants on this new program to buy supplies along with buying PPE, and paying utilities. Businesses are not allowed to pay taxes with this grant money.

Commissioner Cruse has a question for Brent; she asks if musicians who before COVID-19 played at a specific place, and now they do not have the funds to buy the equipment needed to have online music sessions – are they able to apply for the grant?

Brent answered Commissioner Cruses' question by stating yes. Bands would be able to apply for this grant, because it would be considered a change in the way they are doing business.

Something else that Commissioners approved last week was \$3 million dollars for personal protective equipment (PPE). The County can now buy PPE in bulk and has plans of assembling kits to give to businesses that have between 20 and 50 employees.

Brent Shelton goes on to explain several different grants that different businesses can apply for – Commissioner Cruse asks Brent if he could provide the District 4 Advisory Board with the links of the different grant applications. Mr. Shelton agrees to send the application links to the advisory board. Mr. Shelton also mentions that kansascommerce.gov has a list of the different applications as well.

Brent mentions that there has been a lot of talk throughout the State of Kansas about manufacturing grants for companies to make PPE; applications will be opening this upcoming Wednesday.

The final update for the CARES Act funding is – is that the County is working to provide to the social service agencies across the County and there is also \$10 million dollar allocation to the City of Wichita and the County will pay the City have of their funds up front and as they spend them the County will provide reimbursements.

Brent mentions that there is a grant worth \$1.3 million dollars and it is for those who are unemployed to take skilled classes. There is a possibility of those who qualify to take classes at WSU Tech. The County will provide the school the funds for people to take classes, and like all other CARES Act funds – classes must be completed by December 31, 2020.

Brent concludes his presentation and asks if there are any questions. No one has any questions and Brent leaves the WebEx meeting.

4. **Other**

Commissioner Cruse asks each board member what activities that have going on and how they are doing. Each board member gives a short summary of what they have going on.

Nalini Fraser takes roll call of everyone in attendance.

After attendance is taken, Commissioner Cruse explains to the board that Stephanie Kohlhoff will be officially removed from the board on Wednesday August 19, 2020. Nalini Fraser asks about the open positions and it is determined that there are two open positions on the board. One of the positions would be a student position.

Commissioner Cruse states in order to add a student to the board, the bylaws of the District 4 Citizens Advisory Board would need to be amended in order to proceed with the student addition.

Sara Dixon asks what is the benefit of having more members and a student added to the board. Commissioner Cruse states that by having more members on the board will allow more opportunity and more opinions to consider.

Philip Fraser makes a motion to amend the bylaws in allowing for a student to be on the board. The motion was seconded by Sara Dixon. The motion passes unanimously.

Kate Flavin states she will get with the County Counselors Office about getting the correct documentation and paperwork completed and suggestions about reaching out to the High Schools in District 4.

Commissioner Cruse suggests that herself or Nalini Fraser could write a letter to the principals at Valley Center, Heights, North, and Maize about student interest and after the student has been selected – get with Kate about writing a press release.

The next topic to be discussed will be in regards to the District 4 CAB Budget. Nalini mentions that she reached out to Lindsay Poe Rousseau, CFO and Lindsay informed her that the District 4 CAB does not have a formal budget that has been approved. Nalini states that the board has to make a decision about creating a budget or they could let the funds stay general (leave as is). Nalini asks for the boards input.

Sara Dixon had a concern about setting a budget and not getting the funds back. The board should be careful when making budge decisions.

Commissioner Cruse states that she will get clarification on the CAB budget.

Commissioner Cruse also gives background on the original thought process behind setting the budget.

- McAdams Park or request something – an engagement-type event for community
- Dunbar Theater == things in District to make an impact on
- Evergreen too
- Morale booster
- No formal budget for D4CAB – info not match what we've been told
- Voter registration drive
- mask giveaway
- commission mural by local artist, chalk the walks – positive messaging

- launch a campaign for the reallocation of funds from WPD to ICT-1
- Facebook and Google Group???

Commissioner Cruse states that before going into deep on planning what to do with budget funds – she will get clarification from Lindsay Poe Rousseau on what the status of creating is for the District 4 CAB and what the terms are.

The board discusses how they will communicate moving forward – Nalini states she will use both Facebook and Google.

Madison Shriner moves to adjourn the meeting – seconded by Sara Dixon.

Next Meeting

- September 14- Details to be determined