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**ADDENDUM #1
RFP #21-0004
CUSTODIAL SERVICES FOR SEDGWICK COUNTY
COMCARE AND HEALTH DEPARTMENTS**

April 19, 2021

The following is to ensure that vendors have complete information prior to submitting a proposal. Here are some clarifications regarding the proposal to provide custodial services for Sedgwick County COMCARE and Health Departments.

Questions and/or statements of clarification are in **bold** font, and answers to specific questions are *italicized*.

1. Are the COMCARE locations still in Twin Lakes?

Answer: No. They have been consolidated at the 4035 E. Harry address.

2. In the proposal, it says you need an electronic copy and flash drive?

Answer: We need a hard copy and an electronic copy such as a flash drive.

COMCARE SCOAP at 1725 E. Morris

3. What is the flooring type?

Answer: There is no carpet at this location. Some of the flooring will need to be waxed.

4. What is the time preference for cleaning?

Answer: After meal times, preferably between 6:00 pm – 8:00 pm.

SCDDO at 615 N. Main is a historic building. The stairs will need to be swept daily along with cleaning the bathrooms on the first and second floor. As this building is not open to the public, trash can be taken care of weekly.

5. What is the time preference for cleaning?

Answer: Preferably after 5:00 pm.

6. What is the flooring at this location?

Answer: This building has a tile/carpet combination. The main entry is tile, and the upstairs and breakrooms are carpet.

COMCARE Community Crisis Center at 635 N. Main is a 24 hour detoxification facility and is the main crisis center. The main entry is VCT. The majority of the building is carpet 60/40. There are bathrooms with showers and a kitchen area. We do require biohazard cleaning with a response time of 30 minutes to 1 hour.

7. Is there required training for bio hazard cleaning?

Answer: Yes. It is in the RFP.

8. Is there a preference on specific days or times for cleaning?

Answer: We prefer late afternoon, early evening.

9. Is a day porter required for this location?

Answer: No.

10. What is the general need for Covid-19 cleaning?

Answer: Right now we are asking for Covid-19 cleaning at least until June. This means hitting high touch points once daily. This is listed separately on the RFP for the pricing.

COMCARE Center City at 402 W. 2nd is at the corner of 2nd and Topeka has mostly homeless clients. It is about half of the second story. It is a secure office environment, with security on site. You will need to be buzzed in.

11. What is the preferred time for cleaning?

Answer: After 5:00 pm.

12. Is there a breakroom?

Answer: Yes. There is a breakroom at this location that will need daily cleaning.

The Health Department at 2716 W. Central has a medical environment. The flooring is primarily VCT (80%) with some halls and offices that are carpeted.

13. What kind of flooring is in the hallway?

Answer: Slip resistant tile.

14. What is the preferred cleaning timeframe for this location?

Answer: The schedule for this location varies throughout the week but generally after 5:00 pm.

15. Is touch point cleaning needed for this location?

Answer: No. Not at this location.

COMCARE Adult Services at 4035 E. Harry is in the Harry Street Mall.

16. What is the preferred cleaning time for this location?

Answer: The employees are there 8:00 am – 5:00 pm most days and open until 7:00 pm once a week. Cleaning is preferred to take place after 5:00 pm or after 7:00 pm on the day the location is open later.

17. What is the flooring type?

Answer: The facility is primarily carpet.

18. Are there any areas that do not need to be cleaned?

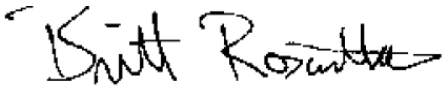
Answer: No cleaning is required for the mezzanine above the employee restrooms or the IT work area.

19. Is there any cleaning that needs to take place outside?

Answer: 10-25 feet from the entrance needs to have all debris picked up. This is true for all COMCARE locations.

Firms interested in submitting a proposal must respond with complete information and **deliver on or before 1:45 pm** CDT, Tuesday, April 27, 2021. Late proposals will not be accepted and will not receive consideration for final award.

“PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM ON THE PROPOSAL RESPONSE PAGE.”



Britt Rosencutter
Buyer

BR/ch