

# Election Commissioner

**Mission:** *To conduct elections and enfranchise all eligible Sedgwick County citizens, giving them the opportunity to register to vote and participate in an informed manner in simple, accessible, and secure elections.*

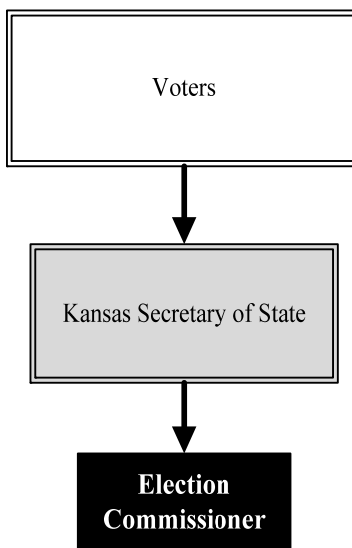
**Vacant  
Sedgwick County Election  
Commissioner**

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Wichita, KS 67203  
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## Overview

The Election Commissioner, who is appointed by the Kansas Secretary of State, oversees all voter registration and elections within Sedgwick County. Many Kansas statutes relate to the conduct of elections, but the primary statutes governing elections are found in Chapter 25 of the Kansas Statutes. Statutes specifically outlining the main duties and responsibilities of the Election Commissioner are in Kansas Statutes 19-3419 through 19-3439.

To make the election process flow as smoothly as possible and to accomplish the goals and the mission of the Election Commissioner, the Election Office receives valuable support from the County. This financial, logistical, personnel, and technical support is received from the Board of County Commissioners, the County Manager, and other County departments.



## Strategic Goals:

- *Continue the tradition of conducting successful elections in Sedgwick County*
- *Streamline office operations and conduct elections in an efficient manner*
- *Improve the voting experience for Sedgwick County voters*

## Highlights

- Hundreds of board workers assist in advance voting and Election Day voting, working long hours to ensure that all registered voters have the opportunity to cast their vote in an election



# Accomplishments and Strategic Results

## Accomplishments

The Election Office expanded early voting opportunities for Sedgwick County voters in 2020 by opening a “mega vote center” at INTRUST Bank Arena and an additional early vote center in Park City, Kansas for the 2020 General Election.

In 2020, the Election Office sent over 152,000 ballots by mail.

## Strategic Results

The Election Office experienced record voter turnout at the two elections which were conducted in 2020. More than 315,000 ballots were cast during in-person early voting, 131,337 ballots were cast by mail, and 109,095 ballots were cast at a polling place on Election Day.

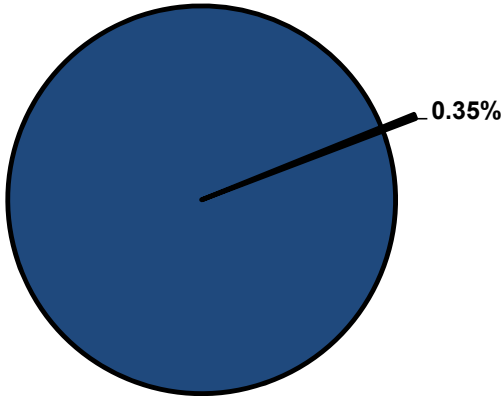


## Significant Budget Adjustments

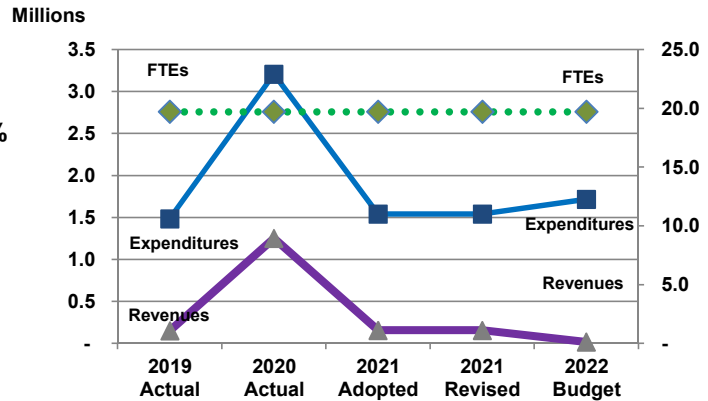
Significant adjustments to the Election Commissioner’s 2022 Budget include an increase in personnel for the 2022 gubernatorial election and a decrease in revenue due to billing for special elections in 2021.

**Departmental Graphical Summary**

**Election Commissioner**  
Percent of Total County Operating Budget



**Expenditures, Program Revenue & FTEs**  
All Operating Funds



**Budget Summary by Category**

	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amount Chg '21 Rev.-'22	% Chg '21 Rev.-'22
<b>Expenditures</b>							
Personnel	859,744	1,526,592	874,953	874,953	1,048,670	173,717	19.85%
Contractual Services	545,900	921,592	582,023	582,023	589,945	7,922	1.36%
Debt Service	-	-	-	-	-	-	-
Commodities	78,600	742,372	84,157	84,157	76,879	(7,278)	-8.65%
Capital Improvements	-	-	-	-	-	-	-
Capital Equipment	-	15,176	-	-	-	-	-
Interfund Transfers	-	-	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,484,244</b>	<b>3,205,733</b>	<b>1,541,133</b>	<b>1,541,133</b>	<b>1,715,494</b>	<b>174,361</b>	<b>11.31%</b>
<b>Revenues</b>							
Tax Revenues	-	-	-	-	-	-	-
Licenses and Permits	-	-	-	-	-	-	-
Intergovernmental	-	418,664	-	-	-	-	-
Charges for Services	23,089	833,473	25,714	25,714	17,189	(8,525)	-33.15%
All Other Revenue	127,433	292	129,998	129,998	303	(129,695)	-99.77%
<b>Total Revenues</b>	<b>150,522</b>	<b>1,252,429</b>	<b>155,712</b>	<b>155,712</b>	<b>17,493</b>	<b>(138,220)</b>	<b>-88.77%</b>
<b>Full-Time Equivalents (FTEs)</b>							
Property Tax Funded	19.7	19.7	19.70	19.70	19.70	-	0.00%
Non-Property Tax Funded	-	-	-	-	-	-	-
<b>Total FTEs</b>	<b>19.7</b>	<b>19.7</b>	<b>19.70</b>	<b>19.70</b>	<b>19.70</b>	<b>-</b>	<b>0.00%</b>

**Budget Summary by Fund**

Fund	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amount Chg '21 Rev.-'22	% Chg '21 Rev.-'22
General Fund	1,484,244	1,970,611	1,541,133	1,541,133	1,715,494	174,361	11.31%
Stimulus Funds	-	1,235,122	-	-	-	-	-
<b>Total Expenditures</b>	<b>1,484,244</b>	<b>3,205,733</b>	<b>1,541,133</b>	<b>1,541,133</b>	<b>1,715,494</b>	<b>174,361</b>	<b>11.31%</b>

**Significant Budget Adjustments from Prior Year Revised Budget**

	Expenditures	Revenues	FTEs
Increase in personnel for 2022 Gubernatorial Election	147,094		
Decrease in revenue due to billing for special elections in 2021		(129,695)	
<b>Total</b>	147,094	(129,695)	-

**Budget Summary by Program**

Program	Fund	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	% Chg '21 Rev.-'22	21-'22' FTEs
Administration	110	765,692	771,168	823,908	823,908	772,648	-6.22%	10.00
Election Operations	110	718,552	1,199,443	717,225	717,225	942,845	31.46%	9.70
CARES HAVA	277	-	418,664	-	-	-	0.00%	-
CTCL Elections Grant	277	-	816,458	-	-	-	0.00%	-
<b>Total</b>		<b>1,484,244</b>	<b>3,205,733</b>	<b>1,541,133</b>	<b>1,541,133</b>	<b>1,715,494</b>	<b>11.31%</b>	<b>19.70</b>

**Personnel Summary By Fund**

Position Titles	Fund	Grade	Budgeted Compensation Comparison			FTE Comparison		
			2021 Adopted	2021 Revised	2022 Budget	2021 Adopted	2021 Revised	2022 Budget
Election Commissioner	110	APPOINT	93,088	93,088	90,000	1.00	1.00	1.00
Chief Deputy Election Commissioner	110	GRADE132	-	-	60,937	-	-	1.00
Chief Deputy Election Commissioner	110	GRADE129	58,577	58,594	-	1.00	1.00	-
Deputy Election Commissioner	110	GRADE127	-	-	42,910	-	-	1.00
Administrative Support VI	110	GRADE125	-	-	40,084	-	-	1.00
Administrative Support VI	110	GRADE124	40,003	38,542	-	1.00	1.00	-
Deputy Election Commissioner	110	GRADE124	38,357	39,894	-	1.00	1.00	-
Election Specialist	110	GRADE124	38,357	-	-	1.00	-	-
Election Specialist	110	GRADE123	-	-	177,224	-	-	5.00
Election Specialist	110	GRADE121	135,470	163,322	-	4.00	5.00	-
Poll Worker	110	ELECT	170,907	170,907	294,470	6.80	6.80	6.80
PT Fiscal Associate	110	EXCEPT	16,243	5,000	5,000	1.00	1.00	1.00
Temp: Office/Administrative	110	EXCEPT	30,096	30,096	53,627	2.90	2.90	2.90
<b>Subtotal</b>					<b>764,253</b>			
Add:								
Budgeted Personnel Savings					-			
Compensation Adjustments					37,439			
Overtime/On Call/Holiday Pay					1,375			
Benefits					245,603			
<b>Total Personnel Budget</b>					<b>1,048,670</b>	<b>19.70</b>	<b>19.70</b>	<b>19.70</b>

**• Administration**

The Election Commissioner is appointed by the Kansas Secretary of State for a four-year term. The Office is responsible for registering citizens to vote, negotiating with other entities for polling location arrangements, organizing and scheduling employees and volunteers to staff polling places for elections, providing advance ballots, and tabulating the results of voting. Indirect costs for the election process are funded from this program.

**Fund(s): County General Fund 110**

Expenditures	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amnt. Chg. '21 - '22	% Chg. '21 - '22
Personnel	635,982	680,546	657,441	657,441	657,704	263	0.0%
Contractual Services	119,639	85,668	159,467	159,467	107,944	(51,523)	-32.3%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	10,071	4,954	7,000	7,000	7,000	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>765,692</b>	<b>771,168</b>	<b>823,908</b>	<b>823,908</b>	<b>772,648</b>	<b>(51,260)</b>	<b>-6.2%</b>
<b>Revenues</b>							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	65,414	-	66,733	66,733	-	(66,733)	-100.0%
<b>Total Revenues</b>	<b>65,414</b>	<b>-</b>	<b>66,733</b>	<b>66,733</b>	<b>-</b>	<b>(66,733)</b>	<b>-100.0%</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>10.00</b>	<b>-</b>	<b>0.0%</b>

**• Election Operations**

This program is established to capture the direct costs associated with conducting annual elections. The largest expense is for Election Day board worker salaries and mileage. These employees are hired on a temporary basis prior to, during, and after the election. Also included is printing of ballots, payment to polling places, set up and delivery of voting machines, administrative costs, voter registration, and voter outreach. This program also captures the revenue generated by fees candidates pay to file for election and reimbursements received for special elections. These fees are not enough to cover the cost of elections and the majority of funding comes from the County's General Fund.

**Fund(s): County General Fund 110**

Expenditures	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amnt. Chg. '21 - '22	% Chg. '21 - '22
Personnel	223,763	604,306	217,512	217,512	390,965	173,453	79.7%
Contractual Services	426,260	541,014	422,556	422,556	482,001	59,445	14.1%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	68,529	54,123	77,157	77,157	69,879	(7,278)	-9.4%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	<b>718,552</b>	<b>1,199,443</b>	<b>717,225</b>	<b>717,225</b>	<b>942,845</b>	<b>225,621</b>	<b>31.5%</b>
<b>Revenues</b>							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	23,089	17,015	25,714	25,714	17,189	(8,525)	-33.2%
All Other Revenue	62,019	292	63,265	63,265	303	(62,962)	-99.5%
<b>Total Revenues</b>	<b>85,108</b>	<b>17,307</b>	<b>88,979</b>	<b>88,979</b>	<b>17,493</b>	<b>(71,486)</b>	<b>-80.3%</b>
<b>Full-Time Equivalents (FTEs)</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>9.70</b>	<b>-</b>	<b>0.0%</b>

**• CARES HAVA**

On March 11, 2020, the World Health Organization declared the novel coronavirus, COVID-19, a pandemic. On March 27, 2020, the Federal Coronavirus Aid, Relief, and Economic Security (CARES) Act was signed into law. The Act provided \$2 trillion in economic relief funding and allocated \$400 million in Help America Vote Act (HAVA) funds to states. This funding is intended to prevent, prepare for, and respond to COVID-19 for the 2020 Federal election cycle. The Kansas Secretary of State’s Office has authorized use of the funds as reimbursements to counties for COVID expenditures in preparation for the August and November election cycles. Only eligible expenditures as defined by the United States Election Assistance Commission may be reimbursed up to a specified amount per county. Each county’s reimbursable amount is pre-determined by the Secretary of State; Sedgwick County was authorized for reimbursement up to \$420,307.

**Fund(s): Stimulus Funds 277**

Expenditures	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amnt. Chg. '21 - '22	% Chg. '21 - '22
Personnel	-	10,459	-	-	-	-	0.0%
Contractual Services	-	200,706	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	192,323	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	15,176	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	-	<b>418,664</b>	-	-	-	-	<b>0.0%</b>
<b>Revenues</b>							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	418,664	-	-	-	-	0.0%
Charges For Service	-	-	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
<b>Total Revenues</b>	-	<b>418,664</b>	-	-	-	-	<b>0.0%</b>
<b>Full-Time Equivalents (FTEs)</b>	-	-	-	-	-	-	<b>0.0%</b>

**• CTCL Elections Grant**

The Center for Tech and Civic Life grant was awarded to assist the Election Office with meeting the demands of the 2020 General Election. Grant funds were used to increase the number of electronic voting machines in the Election Office fleet. A mega-site was also created to provide adequate social distancing for early voters, as well as an increase in the number of poll workers at polling locations. Promotional materials were translated into Vietnamese and Spanish to expand voter outreach.

**Fund(s): Stimulus Funds 277**

Expenditures	2019 Actual	2020 Actual	2021 Adopted	2021 Revised	2022 Budget	Amnt. Chg. '21 - '22	% Chg. '21 - '22
Personnel	-	231,281	-	-	-	-	0.0%
Contractual Services	-	94,204	-	-	-	-	0.0%
Debt Service	-	-	-	-	-	-	0.0%
Commodities	-	490,973	-	-	-	-	0.0%
Capital Improvements	-	-	-	-	-	-	0.0%
Capital Equipment	-	-	-	-	-	-	0.0%
Interfund Transfers	-	-	-	-	-	-	0.0%
<b>Total Expenditures</b>	-	<b>816,458</b>	-	-	-	-	<b>0.0%</b>
<b>Revenues</b>							
Taxes	-	-	-	-	-	-	0.0%
Intergovernmental	-	-	-	-	-	-	0.0%
Charges For Service	-	816,458	-	-	-	-	0.0%
All Other Revenue	-	-	-	-	-	-	0.0%
<b>Total Revenues</b>	-	<b>816,458</b>	-	-	-	-	<b>0.0%</b>
<b>Full-Time Equivalents (FTEs)</b>	-	-	-	-	-	-	<b>0.0%</b>