

ITEMS REQUIRING BOCC APPROVAL
November 4, 2021
(5 Items)

1. PEAK SCIENTIFIC MAINTENANCE AND SUPPORT PLAN / SERVICE CONTRACT -- REGIONAL FORENSIC SCIENCE CENTER FUNDING -- TOXICOLOGY

(Single Source)

#21-2044 Contract

		Peak Scientific, Inc.	
	Qty.	Item Price	Item Total
2/07/2022 - 2/06/2023			
Year 1			
1. Genius NM32LA 110V SL0	1	\$5,878.16	\$5,878.16
2. Precision Compressed Air 110V SL0	1	\$2,608.58	\$2,608.58
3. Precision Zero Air 1.5L 110V SL0	1	\$1,319.46	\$1,319.46
4. Genius XE70 230V - SL0	1	\$8,165.24	\$8,165.24
			\$17,971.44
2/07/2023 - 2/06/2024			
Year 2			
1. Genius NM32LA 110V SL0	1	\$5,525.47	\$5,525.47
2. Precision Compressed Air 110V SL0	1	\$2,452.06	\$2,452.06
3. Precision Zero Air 1.5L 110V SL0	1	\$1,240.29	\$1,240.29
4. Genius XE70 230V - SL0	1	\$7,675.33	\$7,675.33
			\$16,893.15
2/07/2024 - 2/06/2025			
Year 3			
1. Genius NM32LA 110V SL0	1	\$5,172.78	\$5,172.78
2. Precision Compressed Air 110V SL0	1	\$2,295.55	\$2,295.55
3. Precision Zero Air 1.5L 110V SL0	1	\$1,161.13	\$1,161.13
4. Genius XE70 230V - SL0	1	\$7,185.41	\$7,185.41
			\$15,814.87
Grand Total			\$50,679.46

On the recommendation of Jaimee Witmer, on behalf of Regional Forensic Science Center, Anna Meyerhoff Cole moved to **accept the quote from Peak Scientific, Inc. for a three (3) year total of \$50,679.46**. Brandi Baily seconded the motion. The motion passed unanimously.

This agreement with Peak Scientific, Inc. is for the maintenance and support of four (4) nitrogen generators. The nitrogen generators support the LC-MS/MS (liquid chromatography - tandem mass spectrometer) instruments, which are used to analyze biologicals for the presence of drugs of abuse in both postmortem and antemortem casework.

The precision zero air and compressed air generator are used for the operation of the HS GC/FID (headspace gas chromatograph/flame ionization detector) instrument and is used to analyze biologicals for the presence or absence of volatiles, which includes ethanol (drinking alcohol).

These instruments are critical to the center's casework.

Notes:

The county currently spends \$17,971.44 on an annual basis.

Questions and Answers

Anna Meyerhoff Cole: Can we have an explanation as to why this is Single Source? Is it the only provider?

Joe Thomas: This manufacturer would have to service the equipment that is currently in place. Single Source basically means compatibility with existing equipment.

BOARD OF BIDS AND CONTRACTS NOVEMBER 4, 2021

**2. WATERS TECHNOLOGIES MAINTENANCE AND SUPPORT PLAN / SERVICE CONTRACT -- REGIONAL FORENSIC SCIENCE CENTER
FUNDING -- TOXICOLOGY**

(Single Source)

#21-2045 Contract

		Waters Technologies Corporation	
	Qty.	Item Price	Item Total
1/1/2022 - 12/31/2022			
Year 1			
1. System #2	1	\$28,122.25	\$28,122.25
2. System #3	1	\$28,951.00	\$28,951.00
3. Serial w WES	1	\$30,961.25	\$30,961.25
			\$88,034.50
1/1/2023 - 12/31/2023			
Year 2			
1. System #2	1	\$28,965.90	\$28,965.90
2. System #3	1	\$29,819.51	\$29,819.51
3. Serial w WES	1	\$31,890.06	\$31,890.06
			\$90,675.47
1/1/2024 - 12/31/2024			
Year 3			
1. System #2	1	\$29,834.89	\$29,834.89
2. System #3	1	\$30,714.11	\$30,714.11
3. Serial w WES	1	\$32,846.78	\$32,846.78
			\$93,395.78
Grand Total			\$272,105.75

On the recommendation of Jaimee Witmer, on behalf of Regional Forensic Science Center (RFSC), Jared Schechter moved to **accept the quote from Waters Technologies Corporation for a three (3) year total of \$272,105.75**. Anna Meyerhoff Cole seconded the motion. The motion passed unanimously.

This service plan will cover three (3) LC-MS/MS (liquid chromatograph - tandem mass spectrometer) instruments. This critical equipment is used by the Toxicology Laboratory for the identification and quantification of drugs and drug metabolites. The equipment is used to analyze biologicals for the presence of drugs of abuse in both postmortem and antemortem casework. The service plan fully covers all of the instrumentation and includes the annual preventative maintenance visits that are required for accreditation.

Waters Technologies Corporation provides on-site diagnostic evaluation and repair, which minimizes the time staff would otherwise spend troubleshooting. The forensic scientists at the RFSC report that they receive high-quality service and support from Waters Technologies Corporation.

Notes:

The spend for this agreement from 2019-2021 was \$142,598.87

2019 \$29,537.50

2020 \$29,537.50

2021 \$83,523.87 - In 2021, RFSC added two (2) additional LCMS instruments for a total of three (3) under coverage.

Questions and Answers

Anna Meyerhoff Cole: Just for clarification, these three (3) LCMS unlike the last three (3), were they purchased from Waters and therefore they need to provide the service?

Jaimee Witmer: Yes.

Brandi Baily: Our first system that is in there, I understand why the price is lower. The other two (2) were purchased around the same time, why is the price different on those? Are they different types of machines?

Joe Thomas: Dr. Steadman can you confirm this? As the equipment ages, doesn't the possibility of more warranty work on the older equipment require a higher cost?

Dr. Steadman: Yes. As the equipment ages they do require a difference in cost. Although they were acquired at similar times, most of the equipment was acquired in a used condition. The historical usage varies on the cost they are quoting us for ongoing maintenance.

Brandi Baily: Alright, thank you.

BOARD OF BIDS AND CONTRACTS NOVEMBER 4, 2021

**3. AGILENT MAINTENANCE AND SUPPORT PLAN / SERVICE CONTRACT- REGIONAL
FORENSIC SCIENCE CENTER
FUNDING – TOXICOLOGY
(Single Source)**

#21-2057 Contract

		Agilent Technologies, Inc.
02/05/2022 - 02/04/2023	Year 1	\$34,713.60
02/05/2023 - 02/04/2024	Year 2	\$36,139.74
02/05/2024 - 02/04/2025	Year 3	\$54,905.60
Total		\$125,758.94

On the recommendation of Jaimee Witmer, on behalf of Regional Forensic Science Center, Brandi Baily moved to **accept the quote from Agilent Technologies, Inc. for a three (3) year total of \$125,758.94.** Anna Meyerhoff Cole seconded the motion. The motion passed unanimously.

The Agilent instruments, primarily gas chromatograph - mass spectrometry (GC-MS) are used in both the Toxicology and Drug Identification Laboratories. These are fundamental tools for identification and quantification of drugs found in forensic specimens.

This includes all postmortem (autopsy), human performance testing (driving under the influence), drug-facilitated sexual assault, fire debris (arson), and illicit drug cases.

Notes:

As seen below, there was a price decrease in 2021 due to dropping coverage for instruments that were at the end of their supportable life. These instruments were replaced with newer models, which are now under warranty. These newer instruments will be added back into the service contract in Year 3 (2024-2025) when their warranties expire.

2019 \$63,862.46
2020 \$59,865.37
2021 \$36,161.54

Questions and Answers

Brandi Baily: I just want to clarify year three (3) is higher because we are adding in the new machines that are currently under warranty?

Jaimee Witmer: Correct. There was new equipment purchased which is currently under warranty. That warranty expires on year three (3) which is what we are adding on.

Russell Leeds: This is a single source as described and clarified in the first two (2).

BOARD OF BIDS AND CONTRACTS NOVEMBER 4, 2021

4. COMMUNITY NAVIGATOR PROGRAM -- DIVISION OF FINANCE

FUNDING -- AMERICAN RESCUE PLAN ACT (ARPA)

(Request sent to 11 vendors)

RFP #21-0067 Contract

	Wichita State University Foundation
Public Policy & Management Center personnel	\$187,048.00
Community consultants	\$178,200.00
Marketing	\$35,000.00
Travel, supplies, and equipment	\$20,000.00
Administrative Overhead	\$42,024.00
TOTAL	\$462,272.00
	United Way of the Plains
Wages (2.5 FTE)	\$150,000.00
Supplies and overhead	\$10,000.00
Marketing and outreach	\$25,000.00
Workshop and participant incentives	\$25,000.00
Skills training	\$100,000.00
Supportive services	\$150,000.00
Participant support (tools, uniforms, etc.)	\$40,000.00
TOTAL	\$500,000.00

On the recommendation of Joe Thomas, on behalf of the Division of Finance, Anna Meyerhoff Cole moved to **accept the proposal from Wichita State University Foundation in the amount of \$462,272.00**. Jared Schechter seconded the motion. The motion passed unanimously.

An evaluation committee comprised of Aneesa Redd - Grant Analyst (Finance); Cindy Lehmann - ARPA Grant Administrator (Finance); Martha McCabe - Local Government Technical Assistance Provider (Witt-O'Brien's); and Joe Thomas - Purchasing evaluated the proposal responses based on the criteria set forth in the RFP. Based on scoring, Wichita State University Foundation was chosen for award.

Sedgwick County has allocated \$500,000.00 of its American Rescue Plan Act (ARPA) funding to establish a county-wide Community Navigator Program. In simple terms, Community Navigators will connect individuals, businesses, non-profits and other community entities (beneficiaries) with benefits and services that will assist in recovery from the health and economic impact of the COVID-19 pandemic. Navigator activities will require development of positive relationships, educating beneficiaries about benefits and services available, and making clear connections to solve problems, overcome barriers, and help those with ongoing COVID-19 related needs.

Because the Community Navigator Program is a federally-funded activity, compliance to the Federal Uniform Guidance (2 CFR 200) detailing cost principles, administrative and audit requirements; along with collection/reporting of program outcome and output measures as set forth in the June 10, 2021 published U.S. Treasury Compliance and Reporting Guidance for State and Local Fiscal Recovery Funds (SLFRF) will be required.

Only applicants with a demonstrable record of successfully managing federal grant funding, implementing strategic plans, conducting effective community-based programming, and achieving performance measures were considered for the Community Navigator Program.

Notes:

This is a proposal and not a bid. Proposals are scored based on criteria set forth in our RFP. There are five (5) components to this RFP:

Component	Points
Demonstrated ability to manage federal grant funds	15
Demonstrated ability to provide monthly reports detailing expenses, output data and measured performance outcomes	15
Demonstrated ability to market and promote the program	10
Knowledge of available community resources	25
Record of successful collaboration with trusted community partners to reach typically underserved populations; or populations who have been adversely affected by the pandemic; experiencing delay in recovery due to barriers to receiving physical and /or mental health care; economic assistance to households or businesses; help to return to the workforce through training programs, etc.	35
Total Points	100

Questions and Answers

Anna Meyerhoff Cole: Can someone describe the process of which they were initially assessed before being considered based on their record for federal grant funding, community planning, community based programing?

Joe Thomas: That information is listed in the box above.

Anna Meyerhoff Cole: Okay so everything was done within the scoring? I was reading this paragraph as they were assessed before they were even considered for scoring. So this was part of the scoring?

Joe Thomas: Yes.

Brandi Baily: The United Way of the Plains, they have the wages at 2.5 FTEs, WSU just talks about the personnel. Do we know how many people are going to be on board from WSU?

Joe Thomas: They listed the people who would be spearheading the program, they did not list exactly how many. There were more than 2.5 that were included. There are several that I know of that are in charge of various programs. Under them would be other personnel that would assist.

Brandi Baily: Community consultants, since they have a line item for that with a big dollar amount, can you describe what that represents?

Joe Thomas: It will involve translation services, I will read the ones listed here. They are as follows.

AB&C bilingual resources will be used to reach out to the Hispanic community.

Community Connecting Consulting Services (C3S) will provide support for other entities working in urban communities with minority and underserved communities.

CML Collective is helping the underserved communities, particularly the Black and African American communities.

Cynthia Berner will be assisting in outreach to the smaller communities in Sedgwick County. She has experience with those communities through her time with library systems.

Empower will also be reaching out to the Hispanic community.

Harmony Marketing, a local company, is marketing towards the younger Latin community.

Kansas Nonprofit Chamber (KNC), their mission is to support nonprofits across Kansas. They will be reaching out to various non profit organizations.

Oaklawn Improvement District, they will be helping those citizens who are in that underserved community.

Wichita State University (WSU) will utilize their students to provide resources, do the tracking, be involved in the qualified census tracks, and use various social media channels to reach out to the public.

WSU Tech has more than 100 programs across in-demand areas of study including aviation, healthcare, manufacturing, and computer science. Under this system they have several scholarship programs and education programs for those entering the workforce. The programs include Wichita Promise, Wichita Promise MOVE, and the Metallica Scholars program. There are additional training programs for laid off workers, and mentoring programs.

Brandi Baily: It sounds like they are going to reach out to several different groups within the community and try to get as many people involved in this as possible. United Way of the Plains, did they list any of their partners?

Joe Thomas: What was interesting about United Way of the Plains, they were going to subcontract this out to Goodwill Industries. We wanted more direct involvement by the proposer. They did have some organizations but not as many or, we felt as extensive as what WSU offered.

BOARD OF BIDS AND CONTRACTS NOVEMBER 4, 2021

**5. INTRUST BANK ARENA AUDIO/VISUAL CONFERENCE UPGRADES -- DIVISION OF FINANCE
FUNDING -- SHUTTERED VENUE OPERATORS GRANT (SVOG)**

(Joint Governmental Purchase - TIPS Contract #200904)

#21-2059 Contract

	Conference Technologies, Inc.
Platinum Room	
Display Systems Equipment	\$14,679.00
Video Systems Equipment	\$17,410.00
Audio Systems Equipment	\$14,101.00
Control Systems Equipment	\$5,235.00
Rack Accessories and Furniture	\$1,378.00
Installation Materials	\$2,942.00
TOTAL	\$55,745.00
Vinyl Lounge	
Display Systems Equipment	\$14,679.00
Video Systems Equipment	\$11,526.00
Audio Systems Equipment	\$11,003.00
Control Systems Equipment	\$5,235.00
Rack Accessories and Furniture	\$1,378.00
Installation Materials	\$2,942.00
TOTAL	\$46,763.00
Executive Conference Room	
Display Systems Equipment	\$3,055.00
Video Systems Equipment	\$7,060.00
Audio Systems Equipment	\$6,233.00
Control Systems Equipment	\$4,471.00
Rack Accessories and Furniture	\$492.00
Installation Materials	\$1,765.00
TOTAL	\$23,076.00
Additional Charges	
Implementation Services	\$56,859.00
Freight	\$6,235.00
TOTAL	\$63,094.00
GRAND TOTAL	\$188,678.00

On the recommendation of Joe Thomas, on behalf of the Division of Finance, Anna Meyerhoff Cole moved to **accept the quote from Conference Technologies, Inc. in the amount of \$188,678.00 based on TIPS Contract #200904**. Brandi Baily seconded the motion. The motion passed unanimously.

The purchase and installation of this audio/visual equipment is to allow for employees and users of INTRUST Bank Arena to participate in virtual or hybrid meetings while utilizing the Executive Conference Room, Platinum Room, or Vinyl Lounge. The addition of this technology will also allow staff to host virtual facility site visits and event planning meetings that will potentially create new business opportunities for the venue.

The current audio/visual equipment in all three (3) rooms is outdated and not capable of hosting a virtual or hybrid meeting to the necessary professional levels. The purchase will include the installation of multiple in-ceiling area microphones to enhance the audio quality of meetings by picking up all voices of in-person attendees. All current ceiling speakers in meeting rooms will be replaced, and in some cases, supplemental ones will be added in order to enhance the audio quality for in-person attendees. Cameras will be added within each room to facilitate a better broadcast for virtual attendees, along with drop down projector screens, to better project the virtual participants to in-person attendees.

Overall, these improvements will allow INTRUST Bank Arena to easily host virtual and hybrid meetings by having the proper equipment permanently installed. These improvements will also make it more cost effective for virtual and hybrid meetings to occur and will make it easier to produce these meetings since equipment will already be in place rather than needing to be delivered and setup on a temporary basis.

Questions and Answers

Russell Leeds: Just for the sake of verbal record, this is funded through the Shuttered Venue Operators Grant that was applied for by the county in cooperation with the arena management firm.